

Government of the People's Republic of Bangladesh
Education Ministry
Secondary and Higher Education Division
Bangladesh Secretariat, Dhaka

Number: 37.00.0000.000.061.18.0001.26.14

Date: 07/01/2026

Government Order

The undersigned is directed to convey that the authority is pleased to grant ex-Bangladesh leave for 15 (fifteen) days to Md Saidur Rahman (ID-6632, Passport No- E00054384), Joint Secretary, Secondary and Higher Education Division, Ministry of Education to visit Saudi Arabia for performing Umrah Hajj from 15/01/2026 to 29/01/2026 total 15 (Fifteen) days or on a nearer date under the following terms and conditions :

- a) All expenses of this travel will be borne by himself;
- b) The Government of Bangladesh will have no financial involvement in this regard;
- c) He will not stay abroad longer than the sanctioned period;
- d) His wife Ms. Sayda Akhter (Passport No.-A09060861)will accompany him.
- e) He will leave Dhaka for Saudi Arabia on 15 january 2026 or on a nearer date and will return to Dhaka on 29 January 2026 or on a nearer date after his visit.

2.0 This order is issued with the approval of the competent authority.

According to The President's order,



07-01-2026

MD. RAJIBUL ALAM

Senior Assistant Secretary

9549130 (Phone)

sas_admin1@moedu.gov.bd

Number: 37.00.0000.000.061.18.0001.26.14/1
(12)

Date: 07/01/2026

Copy for Kind Information and Necessary Action (Not in the order of seniority):

1. Additional Secretary (Admin & Finance), Administration and Finance Wing, Secondary and Higher Education Division, Ministry of Education, Bangladesh Secretariat, Dhaka;
2. Mr. Md Saidur Rahman (ID-6632), Joint Secretary, Secondary & Higher Education Division, Ministry of Education, Bangladesh Secretariat, Dhaka;
3. Joint Secretary, Admin Branch, Secondary and Higher Education Division, Ministry of Education, Bangladesh Secretariat, Dhaka;
4. PS to Hon'ble Adviser, Ministry of Education, Bangladesh Secretariat, Dhaka;
5. Director (Consular), Consular Section, Ministry of Foreign Affairs, Dhaka [with a request for issuing LOI];

6. Director, Hazrat Shahjalal International Airport, Dhaka;
7. PS to Secretary, Secondary & Higher Education Division, Ministry of Education, Bangladesh Secretariat, Dhaka;
8. PS to Secretary, Security Services Division, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka;
9. System Analyst, Secondary and Higher Education Division, Ministry of Education, Bangladesh Secretariat, Dhaka (With a request to publish the Notification at SHED website);
10. Deputy Director, Bangladesh Form and Publication Office, Dhaka [With a request to publish the Notification at Gazettes];
11. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka and
12. Accounts Officer, Secondary and Higher Education Division, Ministry of Education, Bangladesh Secretariat, Dhaka.



A handwritten signature in black ink, appearing to read 'Md. Rajibul Alam', is positioned above the date.

07-01-2026

MD. RAJIBUL ALAM
Senior Assistant Secretary