

Government of the People's Republic of Bangladesh  
Education Ministry  
Secondary and Higher Education Division  
Public University Section-1

**Record Number:** 37.00.0000.000.079.08.0153.07.151

**Date:** 21/12/2025

**Office Order**

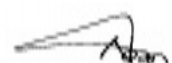
The undersigned is pleased to convey sanction of the Government in favour of the following teacher of Chattogram Veterinary and Animal Sciences University travelling to New Zealand to pursue Ph.D. Program at the Auckland University of Technology on Extraordinary leave as mentioned below:

Name	Period	Country
Kazi Nazira Sharmin, Associate Professor, Dept. of Applied Food Science and Nutrition, Chattogram Veterinary and Animal Sciences University.	1 (One) year from 01.11.2025 to 31.10.2026 extraordinary leave in continuation of previous leave.	New Zealand

2. The terms and conditions of the above-said visit:

- a. She will sign a guarantee to return to the country after completing Ph.D;
- b. After joining office she shall submit a report to the ministry on the knowledge achieved in the Phd;
- c. She shall not stay abroad beyond the leave approved and shall report back to the University immediately after her return;
- d. No expenses of the travel will be borne by the Government of Bangladesh or the University;
- e. All the responsibilities relating to this visit will lie with the University as the travel has been recommended by them;
- f. University authority will execute the necessary agreement with her; and
- g. The University authority will make sure that the academic activities of the university would not be affected by her absence.

3. This order is issued with the approval of the competent authority.



21-12-2025

Nayeema khondakar  
Senior Assistant Secretary  
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ds\_univ1@moedu.gov.bd

**Record Number:** 37.00.0000.000.079.08.0153.07.151/1 (12)

**Date:** 21/12/2025

**Copy for Kind Information and Necessary Action (Not in the order of seniority):**

1. Foreign Secretary, Ministry of Foreign Affairs. Segunbagicha, Dhaka;
2. Vice Chancellor, Chattogram Veterinary and Animal Sciences University, Chattogram;
3. Additional Secretary, University Wing, Secondary and Higher Education Division, Ministry of Education, Bangladesh Secretariat, Dhaka;
4. Director General, Immigration and Passport, Agargaon, Dhaka;
5. PS to the Honorable Adviser, Ministry of Education, Bangladesh Secretariat, Dhaka;

6. PS to Senior Secretary, Secondary and Higher Education Division, Ministry of Education, Bangladesh Secretariat, Dhaka;
7. Director, Hazrat Shahjalal International Airport, Dhaka;
8. Deputy Director, Foreign Currency Regulation, Bangladesh Bank, Dhaka;
9. Register, Chattogram Veterinary and Animal Sciences University, Chattogram;
10. Kazi Nazira Sharmin, Associate ProfessoDept. of Applied Food Science and Nutrition, Chattogram Veterinary and Animal Sciences University, Chattogram;
11. Systems Analyst, ICT Branch, Secondary and Higher Education Division, Ministry of Education, Dhaka (requested to upload the Office Order on the Ministry's Website) and
12. Office, Copy.



A handwritten signature in black ink, located to the right of the QR code.

21-12-2025

Nayeema khondakar  
Senior Assistant Secretary