

(Replaced by same date and memorandum)

Government of the People's Republic of Bangladesh
Education Ministry
Secondary and Higher Education Division
www.shed.gov.bd

Number: 37.00.0000.000.061.18.0020.23.725

Date: 23/11/2025

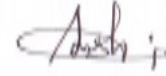
Government Order

The undersigned is directed to convey that the authority is pleased to grant Ex-Bangladesh Leave for 15 (fifteen) days to Tanzila Khanom (ID-7994)(Passport No- E00267133), Joint Secretary, Secondary and Higher Education Division, Ministry of Education to visit Saudi Arabia for performing Umrah Hajj from 10 December 2025 to 24 December 2025 total 15 (Fifteen) days or on a nearer date under the following terms and conditions :

- a) All expenses of this travel will be borne by herself;
- b) The Government of Bangladesh will have no financial involvement in this regard;
- c) She will not stay abroad longer than the sanctioned period;
- d) She will leave Dhaka to Saudi Arabia on 10 January 2026 or on a nearer date and will return to Dhaka on 24 January 2026 or on a nearer date after his visit.

2.0 This order is issued with the approval of the competent authority.

According to The President's order,



23-11-2025

Jaber Md. Shoaib

Senior Assistant Secretary (Additional
Responsibility)

9549130 (Phone)

sas_admin1@moedu.gov.bd

Number: 37.00.0000.000.061.18.0020.23.725/1
(15)

Date: 23/11/2025

Copy for Kind Information and Necessary Action (Not in the order of seniority):

1. Additional Secretary (Admin & Finance), Administration and Finance Wing, Secondary and Higher Education Division, Ministry of Education, Bangladesh Secretariat, Dhaka;
2. Additional Secretary (College), Secondary and Higher Education Division, Ministry of Education, Bangladesh Secretariat, Dhaka;
3. Joint Secretary, Admin Branch, Secondary and Higher Education Division, Ministry of Education, Bangladesh Secretariat, Dhaka;
4. Tanzila Khanom (ID-7994), Joint Secretary, Secondary & Higher Education Division, Ministry of Education, Bangladesh Secretariat, Dhaka;
5. PS to Hon'ble Minister, Ministry of Education, Bangladesh Secretariat, Dhaka;
6. PS to Hon'ble State Minister, Ministry of Education, Bangladesh Secretariat, Dhaka;

7. Director (Consular), Consular Section, Ministry of Foreign Affairs, Dhaka [with a request for issuing LOI];
8. Director, Hazrat Shahjalal International Airport, Dhaka;
9. PS to Secretary, Secondary & Higher Education Division, Ministry of Education, Bangladesh Secretariat, Dhaka;
10. PS to Secretary, Security Services Division, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka;
11. System Analyst, Secondary and Higher Education Division, Ministry of Education, Bangladesh Secretariat, Dhaka (With a request to publish the Notification at SHED website);
12. Deputy Director, Bangladesh Form and Publication Office, Dhaka [With a request to publish the Notification at Gazettes];
13. Chief Accounts & Finance Officer, Ministry of Education, 45, Purana Paltan, Dhaka.;
14. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka and
15. Accounts Officer, Secondary and Higher Education Division, Ministry of Education, Bangladesh Secretariat, Dhaka.



A handwritten signature in blue ink, appearing to read 'Jaber'.

23-11-2025

Jaber Md. Shoaib

Senior Assistant Secretary (Additional
Responsibility)