

Bangladesh Scouts
60, Anjuman Mufidul Islam Road, Kakrail, Dhaka-1000
Invitation for Tenders (Selection of Outsourcing Firm)

1	Ministry/Division		Ministry of Education (MOE)	
2	Agency		Bangladesh Scouts	
3	Procuring Entity Name		Executive Director, Bangladesh Scouts	
4	Procuring Entity Code		N/A	
5	Procuring Entity District		Dhaka	
6	Invitation for		Procurement of Selection of Outsourcing Manpower Supplying Firm	
7	Invitation Ref No & Date		Memo No: BS/Admin/2960/2025 date:27/05/2025	
KEY INFORMATION				
8	Procurement Method		Open Tender Method (OTM)	
FUNDING INFORMATION				
9	Budget and Source of Funds		Bangladesh Scouts own fund	
10	Development Partners		N/A	
PARTICULAR INFORMATION				
11	Project / Program Code		N/A	
12	Project Name (if applicable)		N/A	
13	Tender Package No.		BS/Admin/OTM/2024-2025 /PSN-01	
14	Tender Package Name		Selection of Outsourcing Manpower Supplying Firm (Non-Consulting/Physical Service)	
15	Tender Publication Date		28/05/2025	
16	Tender Last Selling Date		18/06/2025 up to 2.30 PM	
17	Tender Closing Date and Time		19/06/2025 at 3.00 PM	
18	Tender Opening Date and Time		19/06/2025 at 4.00 PM	
19	Name & Address of the office(s)			
20	a. Selling, Receiving & Opening Tender Document		Office of the Executive Director, Bangladesh Scouts, National Headquarters, Kakrail, Dhaka-1000.	
INFORMATION FOR TENDERER				
21	Eligibility of Tenderer <ul style="list-style-type: none"> i. Tenderers shall have legal, financial and technical capacity to provide Non-Consulting physical service/ manpower supply and have fulfilled its obligations to pay taxes. ii) Tenderers shall have at least 03(three) years, fulltime practical experience in Non-Consulting physical service/ manpower supply to any Government organization/ Semi-Govt./Autonomous bodies. iii) The minimum specific experience as a Prime Contractor in providing non-Consultant Service/ manpower supply of satisfactory completion/Running Contract of minimum 30 (Thirty) person/ employee or each with a value of Tk. 45 (Fourty Five) lakh at least 01 (One) contract of similar nature, complexity and methods/technology completed over a period of three (3) years. iv) The required average annual turnover of the Tenderer shall be at least of the amount of Tk 40 Lakh over the last three years.v) The minimum amount of liquid assets i.e. working capital or credit line(s)of the Tenderer shall be Tk 06 lakh. vi) The firm has to submit Up-to-date trade license, Update income tax certificate & VAT certifcate, (vii) Other instruction details given in the tender schedule. 			
22	Brief Description of Services		Selection of Outsourcing Manpower Supplying Firm (Non-Consulting/Physical Service) qualification and other criteria laid down in the tender schedule.	
23	Price of Tender Document (Tk)		TK 1000.00 (One Thousand only) in the form of Cash/Bank Draft/Pay order (Non-refundable) in favor of "Executive Director, Bangladesh Scouts"	
24	Pckge No	Identification of Package	Location	Tender Security Amount (Tk)
	Same as SI No. 13	Same as SI No. 14	Dhaka	Tk. 2,50,000.00 (Two Lakh Fifty Thousands) in the form of pay order/Bank draft in favor of "Executive Director, Bangladesh Scouts"
PROCURING ENTITY DETAILS				
25	Name of Official Inviting Tender		Md. Shamsul Huq	
26	Designation of Official Inviting Tender		Executive Director,	
27	Address of Official Inviting Tender		Bangladesh Scouts, 60 Anjuman Mufidul Islam Road, Kakrail, Dhaka-1000	
28	Contact details of Official Inviting Tender		Phone No :48313651, 222222058	
29	The Procuring entity reserves the right to accept or reject any/ all tenders prior to acceptance without assigning any reason what so ever.			

Executive Director
Bangladesh Scouts


29/05/2025