

Sadharan Bima Corporaion
ANNUAL PROCUREMENT PLAN (APP - 2026)

Ministry of Finance

Sadharan Bima Corporaion

Asset Management (Eastablishment) Department

Procuring Entity Name : Md. Jakir Hossain

Code:

Budget : Operational

Serial No.	Package No.	Description of Procurement Package Goods	Unit	Qan tity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd. Cost in milion	Time code for process	Not Rsed in Goods	Inivite/ Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total Time to contract Signature	Time for Completion of Contract	
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	
1	SBC-EST-2026-Stationary-01	Purchase of various stationary items	No		OTM (NCT)	HOPE	Own	1.2	Planned dates		15-01-26	25-01-26	05-02-26	10-02-26	15-02-26	25-02-26		12-03-26	
									Planned days			10	10	5	5	10	40	15	
									Actual Dates										
2	SBC-EST-2026-Stationary-02	Purchase of various stationary items	No		RFQ National	HOPE	Own	0	Planned dates		04-06-26	10-06-26	15-06-26	18-06-26	22-06-26	25-06-26		10-07-26	
									Planned days			5	5	3	4	3	20	15	
									Actual Dates										
3	SBC-EST-2026-Stationary-03	Purchase of various stationary items	No		DPM	HOPE	Own	0.3	Planned dates		2026							365 Days	
									Planned days										
									Actual Dates										
4	SBC-EST-2026-Cloth-01	Purchase of Clothing items for stuff	No		OTM (NCT)	HOPE	Own	2.0	Planned dates		14-06-26	20-06-26	25-06-26	28-06-26	02-07-26	05-07-26	25-07-26	10-08-26	
									Planned days			5	5	3	4	3	20	15	
									Actual Dates										

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1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
5	SBC-EST-2026-Cloth-02	Purchase of Clothing, Shoes etc. items for stuff reimbursement system	No		DPM	HOPE	Own	1.0	Planned dates		2026							365 days reimbursement system
6	SBC-EST-2026-Furniture-01	Purchase of various furniture items	No		OTM (NCT)	HOPE	Own	1.5	Planned dates		15-01-26	25-01-26	05-02-26	10-02-26	15-02-26	25-02-26		12-03-26
									Planned days			10	10	5	5	10	40	15
									Actual Dates									
7	SBC-EST-2026-Furniture-02	Purchase of 5 furniture items	No		RFQ National	HOPE	Own	0.3	Planned dates		04-06-26	10-06-26	15-06-26	18-06-26	22-06-26	25-06-26		10-07-26
									Planned days			5	5	3	4	3	20	15
									Actual Dates									
8	SBC-EST-2026-Furniture-03	Purchase of various furniture items	No		DPM	HOPE	Own	0.2	Planned dates		2026							365 days reimbursement system
9	SBC-EST-2026-Printing-01	Purchase of various printing items	No	40	OTM (NCT)	HOPE	Own	1.7	Planned dates		13-11-25	24-11-25	26-11-25	21-12-25	29-12-25	05-01-26	10-01-26	20-02-26
									Planned days			10	10	5	5	10	40	
									Actual Dates									
10	SBC-EST-2026-Printing-02	Purchase of various printing items	No		RFQ	HOPE	Own	0.3	Planned dates		Sep-26	Sep-26	Sep-26	Sep-26	Oct-26	Oct-26	Oct-26	Oct-26
									Planned days									
									Actual Dates									

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1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
11	SBC-EST-2026-Printing & Bindings- 03	Purchase of various printing items	No		DPM Cash purchase	HOPE	Own	0.5	Planned dates		2026							365 days
12	SBC-EST-2026-Office Equipment - 01	Purchase of various office Equipmnet	No		RFQ National	HOPE	Own	0.4	Planned dates		04-06-26	10-06-26	15-06-26	18-06-26	22-06-26	25-06-26		10-07-26
									Planned days			5	5	3	4	3	20	15
									Actual Dates									
13	SBC-EST-2026-Office Equipment - 02	Purchase of various office equipment items	No		DPM	HOPE	Own	0.4	Planned dates		2026							365 days
14	SBC-EST-2026-Usable -01	Purchase of various items Vanisium, Tissue, Watch, Nameplate, crockeries etc.	No		DPM	HOPE	Own	0.3	Planned dates		2026							365 days
15	SBC-EST-2026-Couriouir -01	Purchase of Couriouir Services	No		DPM	HOPE	Own	0.3	Planned dates		2026							365 days
16	SBC-EST-2026-Toner- 01	Purchase of Photocopier Toner	No		DPM	HOPE	Own	0.2	Planned dates		2026							365 days

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1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
17	SBC-EST-2026-Overtime-01	Overtime bill for stuff	No		DPM	HOPE	Own	0.8	Planned dates					2026				365 days
18	SBC-EST-2026-Furniture Repair-01	Repaire of various furniture	No		DPM	HOPE	Own	0.2	Planned dates					2026				365 days
19	SBC-EST-2026-Office Equipment Repair-01	Repaire of various Office Equipment	No		DPM	HOPE	Own	0.12	Planned dates					2026				365 days
20	SBC-EST-2026-Day Labor - 01	Purchase of Day Labor	No		DPM	HOPE	Own	0.15	Planned dates					2026				365 days
21	SBC-EST-2026-Health & Water purifing- 01	Purchase of Helth & Water Purifing	No		DPM	HOPE	Own	0.2	Planned dates					2026				365 days
22	SBC-EST-2026-Health & Water purifing Repair- 01	Repaire of Helth & Water Purifing	No		DPM	HOPE	Own	0.2	Planned dates					2026				365 days
23	SBC-EST-2026-Health-01	Purchase of various Healthcare items	No		DPM	HOPE	Own	0.15	Planned dates					2026				365 days

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24	SBC-EST-2026-Convence	Expense of Convence	No		DPM	HOPE	Own	0.045	Planned dates					2026				365 days
25	SBC-EST-2026-Cleaning	Expense of Cleaning	No		DPM	HOPE	Own	0.03	Planned dates					2026				365 days
26	SBC-EST-2026-Motor Cycle	Motor Cycle Loan	No		DPM	HOPE	Own	5.0	Planned dates					2026				365 days
27	SBC-EST-2026-Postal	Use of Postage	No		DPM	HOPE	Own	0.05	Planned dates					2026				365 days

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05.01.26

মোঃ নজরুল ইসলাম
ম্যানেজার
সম্পদ ব্যবস্থাপনা (সংস্থাপন) বিভাগ
সাধারণ বীমা কর্পোরেশন
৩৩, দিলকুশা বা/এ, ঢাকা।

০২.০১.২০২৬

(বিনিময় চাকমা)
সহকারী মহাব্যবস্থাপক
সংস্থাপন বিভাগ
সাধারণ বীমা কর্পোরেশন
৩৩, দিলকুশা বা/এ, ঢাকা।

০২/০১/২০২৬

মোঃ আনোয়ার হোসেন
ডেপুটি ম্যানেজার
সম্পদ ব্যবস্থাপনা ও অর্থিক বিভাগ
সাধারণ বীমা কর্পোরেশন
একান কার্যালয়, ঢাকা।