



Office Order

Subject: Administrative Approval of Mr. Abul Fazal Mohammed Shahjalal, Assistant General Manager, Local Office, Dhaka Zone, Dhaka, to visit India for treatment for 17 (Seventeen) days (including travel time) from 12-06-2024 to 28-06-2024.

Reference: Training Section, Financial Institutions Division, Ministry of Finance, Record Number: 53.00.0000.231.25.005.23.137 Date: 28/03/2024.

With the reference to the above, the undersigned is directed to convey the administrative approval of Mr. Abul Fazal Mohammed Shahjalal, Assistant General Manager, Sadharan Bima Corporation, Local Office, Dhaka Zone, Dhaka, to visit India for treatment for 17 (Seventeen) days (including travel time) from 12-06-2024 to 28-06-2024 under the following terms and conditions:

Terms and conditions:

- He will bear all the expenses relating to the visit. No expenditure shall be borne by the Government of Bangladesh or Sadharan Bima Corporation;
- He will draw all pay and allowances in local currency;
- His travelling time will be treated as Ex-Bangladesh leave;
- The provision of rule 34 of Appendix VIII of BSR (part-1) is applicable for this approval; and
- He will not be allowed to stay abroad more than the approved period.

This order has been issued with the approval of competent authority.

(Md. Abdul Matin)
Assistant General Manager

Abul Fazal Mohammed Shahjalal
Assistant General Manager
Sadharan Bima Corporation
Local Office, Dhaka Zone
Dhaka

Copy for kind information (not in seniority order):-

- Managing Director, Sadharan Bima Corporation, Head office, Dhaka.
- General Manager, Human Resources Division, Sadharan Bima Corporation, Head office, Dhaka.
- General Manager, Sadharan Bima Corporation, Dhaka Zone, Dhaka.
- Mr. Abul Fazal Mohammed Shahjalal, Assistant General Manager, Local Office, Dhaka Zone, Dhaka.
- High Commissioner, Indian High Commission in Bangladesh, 1-3, Park Road, Baridhara, Dhaka-1212, Bangladesh.
- Immigration Officer, Hazrat Shahjalal International Airport, Dhaka/All Land Port, Bangladesh.
- Personal File.
- Master File.