



SADHARAN BIMA CORPORATION

Human Resources Department

Head Office, Dhaka-1000.

Web: www.sbc.gov.bd

No. 53.07.0000.201.91.001.24 . 1857

Date: 18-07-2024

Office Order


Subject: Ex-Bangladesh Leave.

The Undersigned is directed to convey the administrative approval of Sadharan Bima Corporation of Bangladesh in favour of the following official to visit India under the following terms and conditions:

Name of the Official	Md. Jomir Ahamed, Senior Assistant, Human Resources Department, Head Office, Dhaka.
Accompanied by	Mst. Ainun Akter (Wife)
Country to visit	India
Purpose	For treatment of his wife.
Period	From 04-08-2024 to 18-08-2024 or 15 (Fifteen) days from the date of travelling (Including travel time).

Terms and conditins:

- a) He will bear all expenses relating to the visit. No expenditure shall be borne by the Government of Bangladesh or Sadharan Bima Corporation.
b) His travelling time will be treated as Ex-Bangladesh leave.
c) As per provision of Rule 34 of Appendix VIII of BSR (Part-1) this approval will be valid for 35 days from 04-08-2024 and
d) He will not be allowed to stay abroad more than the approved period.
2. This order has been issued with the approval of proper authority.


(Md. Anwarul Islam)
Assistant General Manager

Copy for kind information (not in order of seniority):

1. The Managing Director, Sadharan Bima Corporation, Head office, Dhaka.
2. General Manager, Human Resources Department, Sadharan Bima Corporation, Head office, Dhaka.
3. Deputy General Manager, IT Department, Sadharan Bima Corporation, Head office, Dhaka-with request to publish this office order in SBC's website.
4. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.
5. Md. Jomir Ahamed, Senior Assistant, Human Resources Department, Head Office, Dhaka.
6. Personal File.
7. Master File.

Human Resources Department, Head Office, 33, Dilkusha Commercial Area, Dhaka-1000, Bangladesh.
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