

## Annual Procurement Plan 2024-2025

SI No	Item Description	Procurement Method	Estd Cost (Lac TK)	Source of Fund	Approval authority	Tender Advertise Time (Planned)	Time reserved for tender processing & contractor appointing (days)	Time required for Completing contract (Days)
1	Purchase of various grade ADDITIVES	Foreign purchase (RFQ)	400.00	SAOCL Own Fund	SAOCL BOARD	Aust-2024 Oct-2024 March-2025	75	90
2	Store Item (Ball Pen, Offset Paper, File etc.) Purchase	RFQ/OTM	20.00	SAOCL Own Fund	SAOCL BOARD	Aust-2024 March-2025	90	30
3	Drain repair works	RFQ/OTM	6.00	SAOCL Own Fund	SAOCL BOARD	Feb-2025	75	21
4	Purchase of Lub Base Oil	Foreign purchase (RFQ)	5,500.00	SAOCL Own Fund	SAOCL BOARD	July-2024 Oct-2024 March-2025	75	90
5	Business Promotional Item Purchase	RFQ/OTM	28.00	SAOCL Own Fund	SAOCL BOARD	Oct-2024 to Feb-2025	75	14
6	Recondition Steel Drum Purchase	OTM	224.00	SAOCL Own Fund	SAOCL BOARD	Aust-2024	90	365
7	Accounting software Purchase	OTM	15.00	SAOCL Own Fund	SAOCL BOARD	Dec-2024 Jan-2025	75	45
8	Paint work at outside of Petroleum Product carrying pipeline	OTM	18.00	SAOCL Own Fund	SAOCL BOARD	Jan-2025	90	75
9	Civil Repair/Maintenance works	RFQ/OTM	20.00	SAOCL Own Fund	SAOCL BOARD	Through yearly time to time		
10	Construction of Sump as per API guideline	RFQ/OTM	12.00	SAOCL Own Fund	SAOCL BOARD	March-2025	90	90

