

Bangladesh Rubber Board
Annual Procurement Plan 2024-2025

Serial	Description of procured goods & services	Units	Quantity	Procurement method & Type	Contact approving authority	Source of Fund	Estd cost Tk. (Lakh)	Time code for process	Advertise Prequali. (if applicable)	Advertise tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of contract	Total time to contract signature	Time completion of contract	
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	
1	Clothing	Nos	List-Enclosed	OTM/RFQ/Direct	Delegated authority	GoB	1	Planned Dates		03/02/25	12/02/25	12/02/25	19/02/25	26/02/25	26/03/25		28/04/25	
								Planned Days		0	10	0	07	07	28	60	30	
								Actual Date										
2	Computer and related supporting materials/installation/supply and maintenance	Nos	List-Enclosed	OTM/RFQ/Direct	DO	GoB	5	Planned Dates		01/08/24	15/08/24	30/08/24	06/09/24	13/09/24	11/10/24		10/11/24	
								Planned Days		0	14	14	07	07	28	60		
								Actual Date										
3	Office Equipment	Nos	List-Enclosed	OTM/RFQ/Direct	DO	GoB	8	Planned Dates		01/08/24	15/08/24	30/08/24	06/09/24	13/09/24	11/10/24		10/11/24	
								Planned Days		0	14	14	07	07	28	60	30	
								Actual Date										
								Planned Dates		03/02/25	12/02/25	12/02/25	19/02/25	26/02/25	26/03/25		28/04/25	
								Planned Days		0	10	0	07	07	28	60	30	
Actual Date																		
4	Furniture	Nos	List-Enclosed	OTM/RFQ/Direct	DO	GoB	10	Planned Dates		01/10/24	15/10/24	30/10/24	06/11/24	13/11/24	11/12/24		10/01/25	
								Planned Days		0	14	14	07	07	28	90	30	
								Actual Date										
								Planned Dates		03/03/25	17/03/25	31/03/25	07/04/25	14/04/25	12/05/25		11/06/25	
								Planned Days		0	14	14	07	07	28	90	30	
Actual Date																		
5	Electric equipment related Supporting materials/installation/supply & maintenance	Nos	As Per Requirement	OTM/RFQ/Direct	DO	GoB	2.25	Planned Dates		01/08/24	15/08/24	30/08/24	06/09/24	13/09/24	11/10/24		10/11/24	
								Planned Days		0	14	14	07	07	28	60	30	
								Actual Date										
6	Entertainment	Persons	As Per Requirement	RFQ/Direct	DO	GoB	4	When needed	As per requirement									
7	Postage	Nos	As Per Requirement	Direct	DO	GoB	0.50	When needed	As per requirement									
8	Telephone/fax/internets/mobile phoneservices	3 Bills 12 Months	36	Direct	DO	GoB	1	When needed	As per requirement									
9	Transport Fuel (Petrol/Octane/CNG)	LTR/CFT	12	Direct	DO	GoB	16	When needed	As per requirement									

								Date										
								Planned Dates		05/09/24	19/09/24	03/10/24	10/10/24	17/10/24	14/11/24			15/12/25
								Planned Days		0	14	14	07	07	28	60		30
								Actual Date										
								Planned Dates		01/10/24	15/10/24	30/10/24	06/11/24	13/11/24	11/12/24			10/01/25
								Planned Days		0	14	14	07	07	28	60		30
								Actual Date										
								Planned Dates		01/10/24	15/10/24	30/10/24	06/11/24	13/11/24	11/12/24			10/01/25
								Planned Days		0	14	14	07	07	28	60		30
								Actual Date										
18	Research	Nos	As Per Requirement	OTM/RFQ/Direct	DO	GoB	4	When needed	As per requirement									
19	Integrity	Nos	As Per Requirement	Direct	DO	GoB	1	When needed	As per requirement									
20	Motor vehicle	Nos	As Per Requirement	Direct	DO	GoB	60	Planned Dates		03/02/25	12/02/25	12/02/25	19/02/25	26/02/25	26/03/25			28/04/25
								Planned Days		0	10	0	07	07	28	60	30	
								Actual Date										
21	Transportation (Contractual)	Nos	As Per Requirement	OTM/RFQ/Direct	DO	GoB	0.5	When needed	As per requirement									
22	Seminar and Conferences	Nos	As Per Requirement	OTM/RFQ/Direct	DO	GoB	16	When needed	As per requirement									
23	Temporary labour wages	Nos	As Per Requirement	OTM/RFQ/Direct	DO	GoB	2	When needed	As per requirement									
24	Registration	Nos	As Per Requirement	OTM/RFQ/Direct	DO	GoB	2	When needed	As per requirement									
25	Training	Nos	As Per Requirement	OTM/RFQ/Direct	DO	GoB	29	When needed	As per requirement									
26	Gas and fuel	Nos	As Per Requirement	OTM/RFQ/Direct	DO	GoB	1	When needed	As per requirement									
27	Printing and Binding	Nos	As Per Requirement	OTM/RFQ/Direct	DO	GoB	6	Planned Dates		01/08/24	15/08/24	30/08/24	06/09/24	13/09/24	11/10/24			10/11/24
								Planned Days		0	14	14	07	07	28	60	30	
								Actual Date										
								Planned Dates		01/10/24	15/10/24	30/10/24	06/11/24	13/11/24	11/12/24			10/01/25
								Planned Days		0	14	14	07	07	28	60	30	
								Actual Date										
28	Honorarium	Nos	As Per Requirement	OTM/RFQ/Direct	DO	GoB	5.70	When needed	As per requirement									
29	Programs and Festivals	Nos	As Per Requirement	OTM/RFQ/Direct	DO	GoB	3	When needed	As per requirement									

30	Electricity	Nos	As Per Requirement	OTM/RFQ/Direct	DO	GoB	3	When needed	As per requirement
31	Water	Nos	As Per Requirement	OTM/RFQ/Direct	DO	GoB	3	When needed	As per requirement
32	Outsourcing	Nos	As Per Requirement	OTM/RFQ/Direct	DO	GoB	3	When needed	As per requirement
33	Innovation	Nos	As Per Requirement	OTM/RFQ/Direct	DO	GoB	3	When needed	As per requirement
34	Computer Software	Nos	As Per Requirement	OTM/RFQ/Direct	DO	GoB	3	When needed	As per requirement