

Government of the People's Republic of Bangladesh

Office of the Project Director (ACE, RHD)

Bangladesh Road Safety Project

Roads and Highways Department

Room No. 211, Level-2, Block-A

Sarak Bhaban, Tejgaon, Dhaka-1208.

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Memo No.: 35.01.2690.078.07.023.25.905

Date: 24.02.2025

Minutes of Prebid meeting

Package: SP(DGH)-03A Non-Consulting Services for BLS and bike ambulance management/operation including call center and bystander care.
Project: Bangladesh Road safety project (BRSP)
Name of Agency: Roads and Highways Department
Name of country: Bangladesh
Credit number: 7059-BD

The Project Director, Bangladesh Road safety project has invited bids for the above mentioned package. A pre-bid meeting was held as mentioned above on February 18, 2025. Representatives from some potential bidders were present. The firms submitted some written queries and few questions were asked in the meeting verbally. The PIU compiled all queries and responded in the following table.

Sl. No	Clause No. as per RFP	Point of Queries	Queries of bidder/ request for amendment	BRSP comments
1.	ITB 23.1	The deadline for Bid submission is: Date: March 12, 2025 Time: 12:00 PM	Request to extend up to 13 April 2025	BRSP will consider the request.
2.	Part-II, Terms of Reference of the software	3.1 Development Requirements: All Data must be stored with disaster recovery (DR) backups in government-owned cloud-based data centers.	Request to change hosting for live system to GOB owned TER-4 data center.	BRSP will consider the request.
3.	Part-II, Terms of Reference of the software	3.1.1 System Development: Database: Oracle with perpetual license.	Request to allow other top five database	BRSP will consider to change it as: Database: Oracle or any leading database with perpetual license.
4.	Section III - Evaluation and Qualification Criteria	Qualification requirements	IT is a big part of this bid. Request to add IT related qualifications.	As per bidding document.
5.	Section III - Evaluation and Qualification Criteria	Qualification requirements 4. Bidder must have proven experience in the installation and operation of at least 40 ambulances.	Request to reduce number of ambulances.	BRSP will consider the request.
6.	Bike ambulance	Maintenance cost	Not included in Section VII-Activity Schedule	The bikes will be under two years warranty of the supplier. Thus, not included in schedule.

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7.	Insurance	1 st party insurance for BLS and bike ambulance is required	Without specification and price of bike and BLS ambulances the insurance company cannot estimate insurance cost.	Displacement of BLS Ambulances is around 2500 CC and of bike ambulances is around 150 CC. Bidder will assess accordingly.
8.	Garage for bike		Not considered in bidding document	Bikes will be kept at different establishment of DGHS.
9.	Page 85	Performance Specifications and Drawings: 8 HR for ambulances management	'5 drivers for each ambulance' is added in Sub-Serial: 6, 7	Please consider these words as deleted.
10.	Softcopy		Bidders requested for MS Word version of the bidding document.	MS Word version of the bidding document and addendum will be uploaded on the RHD portal (Bangladesh Road Safety Project tab).
11.	ITB 31.2	CV	Should bidder submit CVs of both the Key Personnel and IT personnel?	Yes
12.	Section III and IV	Submission forms	Do we need to fill up and submit this TECH:1-6 forms as it is or we can demonstrate the Qualification of the Bidder firm or JV following the qualification criteria mentioned on Page 36?	TECH forms must be submitted. Bidder may submit additional documents.
13.	Section III	Summary of works completed	Do we need to submit anything more than the certified audit report and tax return to support annual volume of turn-over here?	Yes.
14.	Section III	Experience-1	Managed at least 100 medical professionals like doctors, medical assistants or nurses in any one year during the last five years. What is the scope of management here? Would you please also specify whether the definition of medical professionals is limited to "doctors, medical assistants, and nurses" or other frontline professionals	Scope: The medical professionals should work under bidder. YES, Medical professionals are limited to "doctors, medical assistants, and nurses"

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			of the health sectors will also be considered as medical professionals?	
15.	Page 67	Priced Activity Schedule	There is a cost item "Sensitization program for volunteers" where the number of units is 100. Would you please clarify the scope of service here? Do you mean the promotional events that we need to carry out to recruit the volunteers here?	Promotional events and training for volunteers are part of it.
16.	Page 67	Priced Activity Schedule	For some line items such as smartphones, although you mentioned desired RAM and Memory space, how will you consider when a bidder quotes for a reputed brand and another bidder quotes for a local brand.	Bidder must comply the specifications. Evaluation committee will assess as per law.
17.	Page 67	Priced Activity Schedule	Although you have asked for 4 managers, 2 accountants and 2 statisticians in the core team, under this assignment we need to appoint and manage a large pool of human resources over the years. Since there is no dedicated position to manage these people, will the cost involved in this regard will go under overhead, profit, and management costs? Is there any prescribed % for the overhead, profit, and management cost?	No prescribed percent of overhead cost. Bidder will assess.
18.	Page 67	Priced Activity Schedule	The quotations to be submitted are inclusive or exclusive of applicable Tax and VAT?	Inclusive of AIT and VAT.
19.	Page 67 and 84	Priced Activity Schedule and Detail Activities:	Although you asked for refresher training for all personnel, we don't see any line item for refresher training in the budget. Would you please clarify?	Part of line item 1 of Table-1.

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20.	Page 67 and 84	Priced Activity Schedule and Detail Activities:	The firm is asked to train 40 officials of DGHS about the management and maintenance of the system on page # 93. However, there is no budget line in the financial proposal template. Would you please clarify?	Part of line item 1 of Table-1.
21.	Page 92 ToR for software	Software Maintenance	You are asking for operational and maintenance support for the software developed for 5 years. Whereas the project is 30 months long. Would you please clarify?	DGHS will take over the software and the bidder will provide services for the software.

As there were no other issues to discuss Project Director, BRSP declared the end of the meeting with thanks to all participants.


Md. Amanullah
ID# 005028

Project Director (Additional Chief Engineer)
Bangladesh Road Safety Project

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Date: 24.02.2025

Copy:

6. Secretary, Road Transport and Highways Division, Ministry of Road Transport and Bridges, Bangladesh Secretariat, Dhaka.
7. Chief Engineer, Roads and Highways Department, Sarak Bhaban, Tejgaon, Dhaka.
8. Mr. Cheick Omar Tidiane Diallo, Senior Transport Specialist, South Asia, World Bank & Task Team Leader, Bangladesh Road Safety Project.
9. Superintending Engineer, RHD, Procurement Circle, Sarak Bhaban, Tejgaon, Dhaka.
10. Additional Project Director (RHD Part/ BP Part/ BRTA Part/ DGHS Part), Bangladesh Road Safety Project, Dhaka.

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