

BANGLADESH RURAL ELECTRIFICATION BOARD
DHAKA, BANGLADESH

PBS INSTRUCTION 300-29

SUBJECT : MEDICAL FACILITIES FOR PBS EMPLOYEES.

Date of Approval : 07-07-1980

Last Revision : 19-02-2020

PURPOSE :

To provide guideline for the Medical Facilities to be utilized by Palli Bidyut Samities.

POLICY :

PBS Employees and their family members will be entitle to receive free medical attendance by a Retainer Doctor and also indoor medical treatment in Govt./ Private Hospital or Clinics located any where in Bangladesh within the guidelines as laid down in the instruction.

GUIDELINES :

A. MEDICAL ATTENDANCE BY RETAINER DOCTOR:

Each PBS will employ a Medical Officer locally on retainer basis at a monthly consolidated fee to provide free medical attendance of the PBS employees along with the members of their family at a specified place. The amount of such monthly consolidated fee of the retainer is to be decided by respective PBS Board which however must be limited to maximum of Tk. 10,000.00 (Ten Thousand) per month Or as per decided of PBS Board and approved by member (PBS Management, BREB from time to time. The PBSs that have Zonal office(s), will

REVISION:				
BANGLADESH RURAL ELECTRIFICATION BOARD				
PBS Instruction 300-29 : MEDICAL FACILITIES FOR PBS EMPLOYEES				
Original Date	Reviewed by	Approved by	Section & Page	Rev. No
07/07/1980	BREB	BREB	300-29-1	8 (02-2020)
Revision Dates: 05-01-1981, 07-12-1983, 21-12-1991, 31-10-1996, 23-02-2009, 20-06-2012, 01-09-2013, 19-02-2020				

(Md. Mozibur Rahman)
Consultant TAPP, BREB

(Md. Duhidul Islam)
Consultant TAPP, BREB

(Md. Mozammel Haq)
Consultant TAPP, BREB

(Md. Abdul Khaleque)
Consultant, TAPP, BREB

(Md. Anwarul Haque)
Consultant, TAPP, BREB

(Debasish Chakraborty)
PD, TAPP, BREB

(Kamrul Ahsan Mollik)
Asst. Secy. (Board), BREB

৬২১ তম বোর্ড সভায় অনুমোদিত সিদ্ধান্ত নং ১৭৭০০

employ a Medical Officer locally on retainer basis for each Zonal Office at a monthly consolidated fee to be decided by the respective PBS Board which, however, must be limited to a maximum of Tk. 8,000.00 (Eight Thousand) per month Or as per decision of PBS Board and approved by Member (PBS Management), BREB from time to time. Any employee asking for attendance of Medical Officer at his/her residence will pay for his visit. Fees are to be fixed from time to time along with the cost of his/her transportation. Cost of medicine and any pathological/Clinical test prescribed by the Retainer Doctor will not be reimbursed.

B. INDOOR TREATMENT.

Indoor treatment means treatment in Govt./Private hospital & private clinics. All expenses incurred during hospitalisation in any Govt. hospital will be reimbursed subject to compliance of reimbursement procedure as enumerated in clause - D. For treatment in Private hospital and clinics the following procedures will be followed:

(1) TREATMENT.

- For indoor treatment, patient may primarily obtain admission in the Hospital or Clinic situated in the local area or nearest district Town.
- In the case of emergency or necessary for better treatment the patient may obtain admission in the Hospital / Clinic situated in the nearest divisional Town. or else within the Country as per recommendation from the specialise physician or PBS Medical Retainer.

(2) ACCOMMODATION

For indoor treatment Govt./private Hospitals or registered clinics, seat rent will be reimbursed subject to following maximum limit.

REVISION:				
BANGLADESH RURAL ELECTRIFICATION BOARD				
PBS Instruction 300-29 : MEDICAL FACILITIES FOR PBS EMPLOYEES				
Original Date	Reviewed by	Approved by	Section & Page	Rev. No
07/07/1980	BREB	BREB	300-29-2	8 (02-2020)
Revision Dates: 05-01-1981, 07-12-1983, 21-12-1991, 31-10-1996, 23-02-2009, 20-06-2012, 01-09-2013, 19-02-2020				

(Md. Mozibur Rahman)
Consultant, TAPP, BREB

(Md. Duhurul Islam)
Consultant TAPP, BREB

(Md. Mozammel Haque)
Consultant TAPP, BREB

(Md. Abdul Khaleque)
Consultant TAPP, BREB

(Md. Afsanul Haque, (Debasish Chakraborty)
Consultant, TAPP, BREB PD, TAPP, BREB

৬২১ তম বোর্ড সভায় অনুমোদিত সিদ্ধান্ত নং ১৭৭০০

(Kamrul Ahsan Mollik)
Asst. Secy. (B) BREB.

Senior General Manager	: Tk. 3,500.00 per day
General Manager	: Tk. 3,300.00 per day
Additional General Manager	: TK. 3,000.00 per day.
Deputy General Manager	: Tk. 2,7000.00 per day
Assistant General Manager	: Tk. 2,500.00 per day.
Other employees	: Tk. 2,000.00 per day.

Note: Doctor's fee will be paid at actual.

(3) Operation Charge

When an employee is operated upon following Hospitalization, the operation charges will be reimbursed as follows:

<u>Category</u>	<u>Maximum limit of reimbursement</u>
Major	Tk.30,000.00
Intermediate	Tk.24,000.00
Minor	Tk.12,000.00

The said amount will exclude Operation Theatre & anaesthesia charge which will be reimbursed at actual.

(4) COST OF MEDICINE

Cost of medicines (including stenting, transplantation etc.) will be reimbursed provided these medicines are prescribed by doctor of the Clinic/ Hospital and taken by the patient only during the period of hospitalization. No medicine cost will be reimbursed after release from hospital/clinic.

REVISION:				
BANGLADESH RURAL ELECTRIFICATION BOARD				
PBS Instruction 300-29 : MEDICAL FACILITIES FOR PBS EMPLOYEES				
Original Date	Reviewed by	Approved by	Section & Page	Rev. No
07/07/1980	BREB	BREB	300-29-3	8 (02-2020)
Revision Dates: 05-01-1981, 07-12-1983, 21-12-1991, 31-10-1996, 23-02-2009, 20-06-2012, 01-09-2013, 19-02-2020				

(Md. Mozibur Rahman)
Consultant TAPP, BREB

(Md. Duhidul Islam) Consultant TAPP, BREB

(Md. Mozammel Haq) Consultant TAPP, BREB

(Md. Abdul Khaleque)
Consultant TAPP, BREB

(Md. Ansanul Haque)
Consultant TAPP, BREB

(Debasish Chakraborty)
PD, TAPP, BREB

৬২১ তম বোর্ড সভায় অনুমোদিত সিদ্ধান্ত নং ১৭৭০০

(Kamrul Ahsan Mollah)
Asst. Secy. (Board), BREB.

(5) **DIET CHARGE**

No diet charge will be reimbursed. If diet is supplied by the Hospital/ Clinic authority and not charged separately, 15% will be deducted from the amount claimed as seat rent.

(6) **REIMBURSEMENT OF OTHER COSTS**

Other costs such as pathological and any other test required for the proper treatment of the employees or their family members will be reimbursed provided said tests are prescribed by the Doctor of the Clinic/ Hospital and done only during the period of hospitalization.

(7) **REIMBURSEMENT OF MEDICAL EXPENSES IN CASE AN EMPLOYEE MEETS ACCIDENT WHILE ON DUTY**

All medicine and expenses in connection with the treatment (both indoor and outdoor) of an employee who meets an accident while on duty will be reimbursed. Such treatment shall cover a period from the time of occurrence till full recovery of the employee. However maximum limit for reimbursement of seat rent will remain in force.

C. **MATERNITY :**

Reimbursement of charges for maternity confinement shall be made in accordance with the guidelines provided in (A) and (B) above of this instruction but shall be admissible for the first and second issue only.

REVISION:				
BANGLADESH RURAL ELECTRIFICATION BOARD				
PBS Instruction 300-29 : MEDICAL FACILITIES FOR PBS EMPLOYEES				
Original Date	Reviewed by	Approved by	Section & Page	Rev. No
07/07/1980	BREB	BREB	300-29-4	8 (02-2020)
Revision Dates: 05-01-1981, 07-12-1983, 21-12-1991, 31-10-1996, 23-02-2009, 20-06-2012, 01-09-2013, 19-02-2020				

(Md. Mozibur Rahman)
Consultant TAPP BREB

(Md. Duhidul Islam)
Consultant TAPP BREB

(Md. Mozammel Haq)
Consultant TAPP BREB

(Md. Abdul Khaleque)
Consultant TAPP BREB

(Md. Ahsanul Haque)
Consultant TAPP BREB

(Debasish Chakraborty)
PD. TAPP BREB

(Kamrul Ahsan Mollah)
Asst. Secy. (Board). BREB.

৬২১ তম বোর্ড সভায় অনুমোদিত সিদ্ধান্ত নং ১৭৭০০

D. **REIMBURSEMENT PROCEDURE:**

Medical expenses will be reimbursed only after completion of treatment. No part reimbursement or advance payment by the PBS will be allowed. For the purpose of any reimbursement of medical expenses, the concerned employee will be required to submit a bill in the prescribed form (Attachment "A") duly certified by the Retainer Doctor of the PBS. All columns of the form shall duly be filled in. The following documents shall be submitted along with the medical bill:

- Certificates in support of admission and release from the Hospital/ Clinic to be issued by the Hospital/ Clinic authority.
- All prescriptions made by the attending doctors.
- All vouchers in support of expenses incurred.

E) **APPROVING AUTHORITY:**

Subject to the strict adherence to policy instruction & budget provision the authority for approving bill for reimbursement of the cost of medical treatment will be as follows:

General Manager : Up to Tk. 40,000.00
PBS Board of Directors. : Above Tk. 40,000.00

REVISION:				
BANGLADESH RURAL ELECTRIFICATION BOARD				
PBS Instruction 300-29 : MEDICAL FACILITIES FOR PBS EMPLOYEES				
Original Date	Reviewed by	Approved by	Section & Page	Rev. No
07/07/1980	BREB	BREB	300-29-5	8 (02-2020)
Revision Dates: 05-01-1981, 07-12-1983, 21-12-1991, 31-10-1996, 23-02-2009, 20-06-2012, 01-09-2013, 19-02-2020				

(Md. Mozibur Rahman)
Consultant, TAPP, BREB

(Md. Duhidul Islam)
Consultant TAPP BREB

(Md. Mozammel Haq,
Consultant TAPP BREB

(Md. Abdul Khaleque)
Consultant TAPP BREB

(Md. Anisul Haque,
Consultant TAPP BREB

(Debasish Chakraborty)
PD, TAPP, BREB

৬২১ তম বোর্ড সভায় অনুমোদিত সিদ্ধান্ত নং ১৭৭০০

(Kamrul Ahsan Molla)
Asst. Secy. (Board) BREB.

F: MEDICAL BILL VERIFICATION COMMITTEE.

a)	Assistant General Manager (Human Resource/[in absence of HR] Administration)	:	Senior Most Assistant General
b)	Assistant General Manager (Finance Accounts)	:	Manager will be the Convener and
c)	Assistant General Manager (O&M)	:	other two will be the Members of the Committee
d)	Enforcement Coordinator (Human Resource)/ Assistant Enforcement Coordinator (Human Resource/Administration) [in absence of HR]	:	Member
e)	Accountant	:	Member

Note:

- (1) Expenses incurred in connection with treatment received after leaving the hospital/ clinic following advice of the attending doctor during the hospitalization will not be reimbursed.
- (2) For the purpose of this instruction, family means wife or husband and children/ step children upto the age 18 years but unmarried and solely dependent on the PBS employee.
- (3) In the same financial year reimbursement amount however must be limited to Maximum of 3 Months Basic Salary for Officers and 4 Months Basic Salary for Grade 4 to 18 and 5 Months Basic salary for Grade 1-3 employees. But Employees having Monthly Basic pay less than Tk. 15,000.00 (fifteen thousand) may be reimbursed up to 75,000.00 (Seventy five Thousand) in the same Financial year.

REVISION:				
BANGLADESH RURAL ELECTRIFICATION BOARD				
PBS Instruction 300-29 : MEDICAL FACILITIES FOR PBS EMPLOYEES				
Original Date	Reviewed by	Approved by	Section & Page	Rev. No
07/07/1980	BREB	BREB	300-29-6	8 (02-2020)
Revision Dates: 05-01-1981, 07-12-1983, 21-12-1991, 31-10-1996, 23-02-2009, 20-06-2012, 01-09-2013, 19-02-2020.				

(Md. Mozibur Rahman)
Consultant TAPP BREB

(Md. Duhidul Islam)
Consultant TAPP BREB

(Md. Mozammel Haq)
Consultant TAPP BREB

(Md. Abdul Khaleque)
Consultant TAPP BREB

(Md. Ahsanul Haque)
Consultant TAPP BREB

(Debasish Chakraborty)
PD, TAPP, BREB

(Kamrul Ahsan Mohtas)
Asst. Secy. (Board), BREB

৬২১ তম বোর্ড সভায় অনুমোদিত সিদ্ধান্ত নং ১৭৭০০

ATTACHMENT-A

Palli Bidyut Samity.

01. Name of the Patient :
02. Name of the Employee :
03. Designation of Employee :
04. Relationship With the Patient :
05. Name of the Medical Institution :
06. Registration No.of Medical Institution :
07. Basic Salary of the employee :
08. Date of admission :
09. Date of Release :
10. Description of the Medical Bill :

Sl. No.	Head of Expenses	Prescribed By	Date of Prescription	Date of Expense Incurred	Voucher/ Memo No.	Quantity/ Unit	Amount Claimed

Total:

Certified by : _____

Signature of the Employee

Retainer Doctor

Approved by :

REVISION:				
BANGLADESH RURAL ELECTRIFICATION BOARD				
PBS Instruction 300-29 : MEDICAL FACILITIES FOR PBS EMPLOYEES				
Original Date	Reviewed by	Approved by	Section & Page	Rev. No
07/07/1980	BREB	BREB	300-29-7	8 (02-2020)
Revision Dates: 05-01-1981, 07-12-1983, 21-12-1991, 31-10-1996, 23-02-2009, 20-06-2012, 01-09-2013, 19-02-2020				

(Md. Mozibur Rahman)
Consultant TAPP BREB(Md. Duhidul Islam)
Consultant TAPP BREB(Md. Mozammel Huq)
Consultant TAPP BREB(Md. Abdul Khaleque)
Consultant TAPP BREB(Md. Asanul Haque)
Consultant TAPP BREB(Debasish Chakraborty)
PD, TAPP BREB

৬২১ তম বোর্ড সভায় অনুমোদিত সিদ্ধান্ত নং ১৭৭০০

(Kamrul Ahsan Molla)
Asst. Secy. (Board), BREB.

BANGLADESH RURAL ELECTRIFICATION BOARD
DHAKA, BANGLADESH

PBS INSTRUCTION 300-29

SUBJECT : MEDICAL FACILITIES FOR PBS EMPLOYEES.

Date of Approval : 07-07-1980

Last Revision : 19-02-2020

PURPOSE :

To provide guideline for the Medical Facilities to be utilized by Palli Bidyut Samities.

POLICY :

PBS Employees and their family members will be entitle to receive free medical attendance by a Retainer Doctor and also indoor medical treatment in Govt./ Private Hospital or Clinics located any where in Bangladesh within the guidelines as laid down in the instruction.

GUIDELINES :

A. MEDICAL ATTENDANCE BY RETAINER DOCTOR:

Each PBS will employ a Medical Officer locally on retainer basis at a monthly consolidated fee to provide free medical attendance of the PBS employees along with the members of their family at a specified place. The amount of such monthly consolidated fee of the retainer is to be decided by respective PBS Board which however must be limited to maximum of Tk. 10,000.00 (Ten Thousand) per month Or as per decided of PBS Board and approved by member (PBS Management, BREB from time to time. The PBSs that have Zonal office(s), will

REVISION:				
BANGLADESH RURAL ELECTRIFICATION BOARD				
PBS Instruction 300-29 : MEDICAL FACILITIES FOR PBS EMPLOYEES				
Original Date	Reviewed by	Approved by	Section & Page	Rev. No
07/07/1980	BREB	BREB	300-29-8	8 (02-2020)
Revision Dates: 05-01-1981, 07-12-1983, 21-12-1991, 31-10-1996, 23-02-2009, 20-06-2012, 01-09-2013, 19-02-2020				

(Md. Mozibur Rahman)
Consultant, TAPP, BREB

(Md. Duhidul Islam)
Consultant TAPP BREB

(Md. Mozammel Huq)
Consultant TAPP BREB

(Md. Abdul Khaleque)
Consultant TAPP BREB

(Md. Ansarul Haque)
Consultant, TAPP, BREB

(Debasish Chakraborty)
PD, TAPP, BREB

(Kamrul Ahsan Mollin)
Asst. Secy. (Board), BREB.

৬২১ তম বোর্ড সভায় অনুমোদিত সিদ্ধান্ত নং ১৭৭০০

employ a Medical Officer locally on retainer basis for each Zonal Office at a monthly consolidated fee to be decided by the respective PBS Board which, however, must be limited to a maximum of Tk. 8,000.00 (Eight Thousand) per month Or as per decision of PBS Board and approved by Member (PBS Management), BREB from time to time. Any employee asking for attendance of Medical Officer at his/her residence will pay for his visit. Fees are to be fixed from time to time along with the cost of his/her transportation. Cost of medicine and any pathological/Clinical test prescribed by the Retainer Doctor will not be reimbursed.

B. INDOOR TREATMENT.

Indoor treatment means treatment in Govt./Private hospital & private clinics. All expenses incurred during hospitalisation in any Govt. hospital will be reimbursed subject to compliance of reimbursement procedure as enumerated in clause - D. For treatment in Private hospital and clinics the following procedures will be followed:

(1) TREATMENT.

- c) For indoor treatment, patient may primarily obtain admission in the Hospital or Clinic situated in the local area or nearest district Town.
- d) In the case of emergency or necessary for better treatment the patient may obtain admission in the Hospital / Clinic situated in the nearest divisional Town. or else within the Country as per recommendation from the specialise physician or PBS Medical Retainer.

(2) ACCOMMODATION

For indoor treatment Govt./private Hospitals or registered clinics, seat rent will be reimbursed subject to following maximum limit.

REVISION:				
BANGLADESH RURAL ELECTRIFICATION BOARD				
PBS Instruction 300-29 : MEDICAL FACILITIES FOR PBS EMPLOYEES				
Original Date	Reviewed by	Approved by	Section & Page	Rev. No
07/07/1980	BREB	BREB	300-29-9	8 (02-2020)
Revision Dates: 05-01-1981, 07-12-1983, 21-12-1991, 31-10-1996, 23-02-2009, 20-06-2012, 01-09-2013, 19-02-2020				

(Md. Mozibur Rahman)
Consultant, TAPP, BREB

(Md. Duhidul Islam)
Consultant TAPP BREB

(Md. Mozammel Huq)
Consultant TAPP BREB

(Md. Abdul Khaleque)
Consultant TAPP, BREB

(Md. Ansarul Haque)
Consultant, TAPP, BREB

(Debasish Chakraborty)
PD, TAPP, BREB

৬২১ তম বোর্ড সভায় অনুমোদিত সিদ্ধান্ত নং ১৭৭০০

(Kamrul Ahsan Mollik)
Asst. Secy. (Board), BREB

Senior General Manager/General Manager : Tk. 3,500.00 per day
 Additional General Manager : TK.2,500.00 per day.
 Deputy General Manager : Tk. 2,200.00 per day
 Assistant General Manager : Tk.2,000.00 per day.
 Other employees : Tk.1,500.00 per day.

Note: Doctor's fee will be paid at actual.

(3) **Operation Charge**

When an employee is operated upon following Hospitalization, the operation charges will be reimbursed as follows:

<u>Category</u>	<u>Maximum limit of reimbursement</u>
Major	Tk.20,000.00
Intermediate	Tk.16,000.00
Minor	Tk.8,000.00

The said amount will exclude Operation Theatre & anaesthesia charge which will be reimbursed at actual.

(4) **COST OF MEDICINE**

Cost of medicines (including stenting, transplantation etc.) will be reimbursed provided these medicines are prescribed by doctor of the Clinic/Hospital and taken by the patient only during the period of hospitalization. No medicine cost will be reimbursed after release from hospital/clinic.

REVISION:				
BANGLADESH RURAL ELECTRIFICATION BOARD				
PBS Instruction 300-29 : MEDICAL FACILITIES FOR PBS EMPLOYEES				
Original Date	Reviewed by	Approved by	Section & Page	Rev. No
07/07/1980	BREB	BREB	300-29-10	8 (02-2020)
Revision Dates: 05-01-1981, 07-12-1983, 21-12-1991, 31-10-1996, 23-02-2009, 20-06-2012, 01-09-2013, 19-02-2020				

(Md. Mozibur Rahman)
Consultant TAPP BREB

(Md. Duhidul Islam)
Consultant TAPP BREB

(Md. Mozammel Huq)
Consultant TAPP BREB

(Md. Abdul Khaleque)
Consultant TAPP BREB

(Md. Ahsanul Haque,
Consultant TAPP BREB

(Debasish Chakraborty)
PD, TAPP BREB

৬২১ তম বোর্ড সভায় অনুমোদিত সিদ্ধান্ত নং ১৭৭০০

(Kamrul Ahsan Molla)
Asst. Secy. (Board), BREB

(5) DIET CHARGE

No diet charge will be reimbursed. If diet is supplied by the Hospital/ Clinic authority and not charged separately, 15% will be deducted from the amount claimed as seat rent.

(6) REIMBURSEMENT OF OTHER COSTS

Other costs such as pathological and any other test required for the proper treatment of the employees or their family members will be reimbursed provided said tests are prescribed by the Doctor of the Clinic/ Hospital and done only during the period of hospitalization.

(7) REIMBURSEMENT OF MEDICAL EXPENSES IN CASE AN EMPLOYEE MEETS ACCIDENT WHILE ON DUTY

All medicine and expenses in connection with the treatment (both indoor and outdoor) of an employee who meets an accident while on duty will be reimbursed. Such treatment shall cover a period from the time of occurrence till full recovery of the employee. However maximum limit for reimbursement of seat rent will remain in force.

C. MATERNITY :

Reimbursement of charges for maternity confinement shall be made in accordance with the guidelines provided in (A) and (B) above of this instruction but shall be admissible for the first and second issue only.

REVISION:				
BANGLADESH RURAL ELECTRIFICATION BOARD				
PBS Instruction 300-29 : MEDICAL FACILITIES FOR PBS EMPLOYEES				
Original Date	Reviewed by	Approved by	Section & Page	Rev. No
07/07/1980	BREB	BREB	300-29-11	8 (02-2020)
Revision Dates: 05-01-1981, 07-12-1983, 21-12-1991, 31-10-1996, 23-02-2009, 20-06-2012, 01-09-2013, 19-02-2020				

(Md. Mozibur Rahman)
Consultant TAPP BREB

(Md. Duhidul Islam)
Consultant TAPP BREB

(Md. Mozammel Huq)
Consultant TAPP BREB

(Md. Abdul Khaleque)
Consultant TAPP BREB

(Md. Ahsanul Haque)
Consultant TAPP BREB

(Debasish Chakraborty)
PD, TAPP BREB

৬২১ তম বোর্ড সভায় অনুমোদিত সিদ্ধান্ত নং ১৭৭০০

(Kamrul Ahsan Mollik)
Asst. Secy. (Board), BREB.

D. **REIMBURSEMENT PROCEDURE:**

Medical expenses will be reimbursed only after completion of treatment. No part reimbursement or advance payment by the PBS will be allowed. For the purpose of any reimbursement of medical expenses, the concerned employee will be required to submit a bill in the prescribed form (Attachment "A") duly certified by the Retainer Doctor of the PBS. All columns of the form shall duly be filled in. The following documents shall be submitted along with the medical bill:

- d) Certificates in support of admission and release from the Hospital/ Clinic to be issued by the Hospital/ Clinic authority.
- e) All prescriptions made by the attending doctors.
- f) All vouchers in support of expenses incurred.

F) **APPROVING AUTHORITY:**

Subject to the strict adherence to policy instruction & budget provision the authority for approving bill for reimbursement of the cost of medical treatment will be as follows:

General Manager : Up to Tk. 40,000.00
PBS Board of Directors. : Above Tk. 40,000.00

REVISION:				
BANGLADESH RURAL ELECTRIFICATION BOARD				
PBS Instruction 300-29 : MEDICAL FACILITIES FOR PBS EMPLOYEES				
Original Date	Reviewed by	Approved by	Section & Page	Rev. No
07/07/1980	BREB	BREB	300-29-12	8 (02-2020)
Revision Dates: 05-01-1981, 07-12-1983, 21-12-1991, 31-10-1996, 23-02-2009, 20-06-2012, 01-09-2013, 19-02-2020				

(Md. Mozibur Rahman)
Consultant TAPP BREB

(Md. Duhidul Islam)
Consultant TAPP BREB

(Md. Mozammel Haq)
Consultant TAPP BREB

(Md. Abdul Khaleque)
Consultant TAPP BREB

(Md. Ahsanul Haque)
Consultant TAPP, BREB

(Debasis Chakraborty)
PD, TAPP, BREB

৬২১ তম বোর্ড সভায় অনুমোদিত সিদ্ধান্ত নং ১৭৭০০

(Kamrul Ahsan Mollik)
Asst. Secy. (Board), BREB.

F: MEDICAL BILL VERIFICATION COMMITTEE.

a)	Assistant General Manager (Human Resource/[in absence of HR] Administration)	:	Senior Most Assistant General
b)	Assistant General Manager (Finance Accounts)	:	Manager will be the Convener and
c)	Assistant General Manager (O&M)	:	other two will be the Members of the Committee
d)	Enforcement Coordinator (Human Resource)/ Assistant Enforcement Coordinator (Human Resource/Administration) [in absence of HR]	:	Member
e)	Accountant		Member

Note:

- (4) Expenses incurred in connection with treatment received after leaving the hospital/ clinic following advice of the attending doctor during the hospitalization will not be reimbursed.
- (5) For the purpose of this instruction, family means wife or husband and children/ step children upto the age 18 years but unmarried and solely dependent on the PBS employee.
- (6) In the same financial year reimbursement amount however must be limited to Maximum of 3 Months Basic Salary for Officers and 4 Months Basic Salary for Grade 4 to 18 and 5 Months Basic salary for Grade 1-3 employees. But Employees having Monthly Basic pay less than Tk. 15,000.00 (fifteen thousand) may be reimbursed up to 75,000.00 (Seventy five Thousand) in the same Financial year.

REVISION:				
BANGLADESH RURAL ELECTRIFICATION BOARD				
PBS Instruction 300-29 : MEDICAL FACILITIES FOR PBS EMPLOYEES				
Original Date	Reviewed by	Approved by	Section & Page	Rev. No
07/07/1980	BREB	BREB	300-29-13	8 (02-2020)
Revision Dates: 05-01-1981, 07-12-1983, 21-12-1991, 31-10-1996, 23-02-2009, 20-06-2012, 01-09-2013, 19-02-2020				

(Md. Mozibur Rahman)
Consultant TAPP BREB

(Md. Duhidul Islam)
Consultant TAPP BREB

(Md. Mozammel Haque)
Consultant TAPP BREB

(Md. Abdul Khaleque)
Consultant TAPP BREB

(Md. Ahsanul Haque)
Consultant TAPP BREB

(Debasish Chakraborty)
TAPP BREB

৬২১ তম বোর্ড সভায় অনুমোদিত সিদ্ধান্ত নং ১৭৭০০

৬২১ তম বোর্ড সভায় অনুমোদিত সিদ্ধান্ত নং ১৭৭০০

(Kamrul Ahsan Mollik)
Asst. Secy. (Board), BREB.

ATTACHMENT-A

Palli Bidyut Samity.

01. Name of the Patient :
 02. Name of the Employee :
 03. Designation of Employee :
 04. Relationship With the Patient :
 05. Name of the Medical Institution :
 06. Registration No. of Medical Institution :
 07. Basic Salary of the employee :
 08. Date of admission :
 09. Date of Release :
 10. Description of the Medical Bill :

Sl. No.	Head of Expenses	Prescribed By	Date of Prescription	Date of Expense Incurred	Voucher/ Memo No.	Quantity/ Unit	Amount Claimed

Total:

Certified by : _____

Signature of the Employee

Retainer Doctor

Approved by : _____

REVISION:				
BANGLADESH RURAL ELECTRIFICATION BOARD				
PBS Instruction 300-29 : MEDICAL FACILITIES FOR PBS EMPLOYEES				
Original Date	Reviewed by	Approved by	Section & Page	Rev. No
07/07/1980	BREB	BREB	300-29-14	8 (02-2020)
Revision Dates: 05-01-1981, 07-12-1983, 21-12-1991, 31-10-1996, 23-02-2009, 20-06-2012, 01-09-2013, 19-02-2020				

(Md. Mozibur Rahman)
Consultant TAPP, BREB

(Md. Duhidul Islam)
Consultant TAPP, BREB

(Md. Mozammel Haque)
Consultant TAPP, BREB

(Md. Abdul Khaleque)
Consultant TAPP, BREB

(Md. Ahsanul Haque)
Consultant TAPP, BREB

(Debasish Chakraborty)
PD, TAPP, BREB

৬২১ তম বোর্ড সভার অনুমোদিত সিদ্ধান্ত নং ১৯৭০০

(Kamrul Ahsan Mollik)
Asst. Secy. (Board), BREB.