

6. Participant : PBS Meter Tester

7. Course Content :

Topic No	Topics	Class Hour
	Registration	
T 1	Inauguration & Importance of the Course	01
T 2	Responsibilities of Meter Repair	01
T 3	Meter Testing Room and Table Wiring	02
T 4	Meter Accuracy and Multipliers	02
T 5	Test Bench and Equipment Connections & Maintenance	03
T 6	Electro mechanical Meter Parts Identification & Stop Watch Checking	04
T 7	Digital Meter Parts Identification	03
T 8	Electro mechanical and Digital Meter Testing and Calibration (Theory)	04
T 9	Single Phase Electro mechanical Meter Repair, Calibration and Testing Practice (Practical)	08
T 10	Single Phase Digital Meter Repair and Testing Practice (Practical)	07
T 11	Three Phase Electro mechanical Meter Repair, Calibration and Testing Practice (Practical)	08
T 12	Three Phase Digital Meter Repair and Testing Practice (Practical)	07
T 13	Awareness and Requirement of ISO 9001 : 2008 Standard	01
T 14	Safety & Environmental Awareness	01
T 15	Professional Integrity, Honesty, Etiquette & Anti corruption	01
T 16	Course Review	01
T 17	Written Examination	01
T 18	Practical Examination	07
T 19	Closing Session (Question & Answer Review and Closing Speech)	01
Total =		63

Note : One Period = One Class hour = 40 Minutes

8. Training Methodology :

(a) Class room lecture (b) Group Discussion (c) Exercise & Presentation (d) Demonstration

9. Evaluation System : (a) Pre Test (b) Post Test (c) Mid Term Evaluation (d) Final Evaluation

### Transport Maintenance

1. Course Code	: TO610 (Revision-01)
2. Course Name	: Transport Maintenance
3. Course Type	: Technical Operation (TO)
4. Total Period	: 18
5. Course Objective	: Enhance knowledge about Transport Maintenance
6. Participant	: BREB Director (Tech.)/SE, BREB DD(Tech.)/XEN, BREB AE, PBS AGM (MS),PBS AGM (O&M/ E&C/ P&M), PBS AJE (O&M/E&C), PBS Junior Engineer(O&M/E&C), BREB Drivers, PBS Drivers.

7. Course Content :

Topic No	Topics	Class Hour
	Registration & Pre-Evaluation	-
T 01	Inauguration & Importance of the Course	1
T 02	Introduction to Vehicle Maintenance	1
T 03	Video Presentation & open discussion on Vehicle Maintenance	2
T 04	Vehicle Identification and Records and Filing system	1
T 05	Principles of vehicle maintenance	2
T 06	Spare parts and supplies	1
T 07	Trainee Hands on Practice	3
T 08	Awareness and Requirement of ISO 9001 : 2008 Standard	1
T 09	Safety & Environmental Awareness	1
T 10	Professional Integrity, Honesty, Etiquette & Anti-corruption	1

Topic No	Topics	Class Hour
T 11	Awareness about Atticism & Social Responsibility	1
T 12	Course Review & Post-Evaluation	1
T 13	Examination	1
T 14	Closing Session (Question & Answer Review and Closing Speech)	1
		Total = 18

Note : One Period = One Class hour = 40 Minutes

**8. Training Methodology :**

(a) Class room lecture (b) Group Discussion (c) Exercise & Presentation (d) Demonstration

**9. Evaluation System :** (a) Pre Test (b) Post Test (c) Mid Term Evaluation (d) Final Evaluation

**Application of Global Positioning System (GPS) and Introductory Geographic Information System (GIS)**

1. Course Code : TO821
2. Course Name : Application of Global Positioning System (GPS) and Introductory Geographic Information System (GIS)
3. Course Type : Technical-Operation (TO)
4. Total Period : 45
5. Course Objective : Improve Skill on Geographic Information System and Global Positioning System.
6. Participant : BREB DD(Tech)/XEN,BREB AE,BREB GIS Specialist, BREB Programmer, BREB Asstt. GIS Specialist, BREB Asstt. Programmer ,GIS Cum CAD Technician,PBS AGM (O&M/ E&C/ P&M),PBS JE (O&M/E&C/P&M),PBS AJE (O&M/E&C/P&M),PBS JE (IT) ,PBS AJE (IT) ,PBS Line Crew, Consultant Graduate Engineer, Consultant Supervision/Staking /Site Engineer/ Inspector.
7. Course Content :

Topic No	Topics	Class Hour
T-01	Inauguration & Importance of the Course	01
T-02	Introduction to GIS	01
T-03	History of Navigation	01
T-04	History of Navigation Satellite and it's type	01
T-05	Global Positioning System	01
T-06	GPS Receivers and it's use	01
T-07	GIS Equipment & survey technique	01
T-08	Different Projection System	01
T-09	Interface of Hand GPS and it's Setting	01
T-10	GPS Data and Field data Collection	02
T-11	Hands on training on GPS and Field data Collection (Practical)	04
T-12	GPS Software Installation and Setting	01
T-13	GPS Data Downloading and processing	02
T-14	Converting GPS & Excel Data to GIS Data	01
T-15	Rectifying, Storing & Sending (E-mail/DVD) GPS data and Field data	02
T-16	Introduction to Google Earth and Software Installation	02
T-17	Introduction to Google Map	02
T-18	Use, setting, software installation of plotter & Map printing	02
T-19	Printing Practices with plotter	02
T-20	Application of GIS in Rural Electrification System	02
T-21	Overall course Review	02
T-22	Test (Practical/Hands on)	06

Topic No	Topics	Class Hour
T-23	Awareness and requirement of ISO 9001:2015	01
T-24	Disaster management	02
T-25	Ethics & National Integrity	02
T-26	Closing Session (Discussion and Closing Speech)	01
		<b>Total = 45</b>

Note : One Period = One Class-hour = 40 Minutes

**8. Training Methodology :**

(a) Class-room lecture (b) Group Discussion (c) Exercise & Presentation (d) Demonstration

**9. Evaluation System :** (a) Pre Evaluation (b) Post Evaluation

**PBS Lineman Part I (Introduction to BREB, PBS and PBS Distribution system)**

1. Course Code : TL010
2. Course Name : PBS Lineman Part I
3. Course Type : Introduction to BREB, PBS and PBS Distribution system
4. Total Period : 172 hours
5. Course Objectives : This course is designed for introduction to the BREB/PBS organogram & PBS distribution system for apprentice lineman appointing as application as per policy Instruction 300 08.
6. Participants : Apprentice Lineman.
7. Course Content :

Topic No	Topics	Class Hour
	Registration & Pre- Evaluation	
T-1	Inauguration & Importance of the course	1
T-2	Area Coverage Rural Electrification and it's socio-economic impact	1
T-3	Concept of PBS	1
T-4	BREB/PBS Organizational & Functional Structures	2
T-5	Introduction to PBS Lineman Course & description of Job	2
T-6	Introduction to PBS Distribution System, Transmission & Generation	2
T-7	Implementation & Construction Schedule	1
T-8	Basic Electricity & Formulas	2
T-9	Pole Loading, Handling & Unloading	2
T-10	Basic Mathematics	3
T-11	Awareness and Requirement of ISO 9001 : 2015	1
T-12	Mechanical Advantage (Block & Pulley)	3
T-13	Use & Care of Climbing and Personal Tools	2
T-14	Introduction of Pole	1
T-15	Introduction to Pole Climbing and Climbing Tools.	3
T-16	Pole Numbering & Electronic Equipment Record Card (ERC)	1
T-17	Wooden Pole Climbing Exercise & Practice (Practical)	40
T-18	Introduction to Digging, Setting & Facing of Poles	3
T-19	Introduction of Overhead Construction Tools	2
T-20	Personal & Job Safety, First Aid and Practice	4
T-21	Ropes, Knots & Handlines with Usage (Practical)	9
T-22	S.P.C Pole Climbing Exercise & Practice (Practical)	3
T-23	Right of way and Right of way clearance	2
T-24	Ropes, Knots & Handlines with Usage	3
T-25	Digging, Setting & Facing of Poles (Practical)	9
T-26	Introduction to Overhead Construction Materials	3
T-27	Introduction to OCR/ACR and operation of Fuse Cut-outs, Sectionalizing, VCB	2

Topic No	Topics	Class Hour
T-28	Introduction to Overhead Construction Materials (Practical)	9
T-29	Introduction to Overhead Construction	3
T-30	Operation and Maintenance of Wireless Equipment and Telephone Etiquette	2
T-31	Introduction to Distribution Transformer & Power Transformer, Grounding	3
T-32	Overhead Construction Practice (Practical)	9
T-33	Service Drops & Meters	3
T-34	Ethics & National Integrity	2
T-35	Mid Term Course Review & Examination	4
T-36	Installation of Service Drops & Meters (Practical)	9
T-37	Introduction of Tools Maintenance	3
T-38	Disaster Management	2
T-39	Course Review & Post Evaluation.	3
T-40	Practical Examination & Oral Examination (Rope, Knot & Materials)	6
T-41	Practical Examination & Oral Examination (Climbing & Safety)	3
T-42	Written Examination	2
T-43	Closing Session (Question & Answer Review and Closing Speech)	1
Total =		172

Note : One period = One Class hour = 40 Minutes.

**8. Training Methodology :**

(a) Class room lecture (b) Group Discussion (c) Exercise and Presentation (d) Demonstration

**9. Evaluation System :** (a) Pre Test (b) Post test (c) Mid term evaluation (d) Final evaluation

**PBS Lineman Part II (Construction and Inspection of PBS Distribution System)**

1. Course Code : TL020
2. Course Name : PBS Lineman Part II
3. Course Type : Construction and Inspection of PBS Distribution System
4. Total Period : 132 hours
5. Course Objectives : This course is designed for fulfillment of employee benefit and skill development on PBS system line construction as per policy Instruction 300 08.
6. Participants : PBS Lineman Grade 2
7. Course Content :

Topic No	Topics	Class Hour
	Registration & Pre- Evaluation	
T-1	Inauguration & Importance of the course	1
T-2	Part-I Course Review	2
T-3	Bill of Materials as per staking sheet	2
T-4	Staking Sheets & it's uses and Electronic Database of Revised staking sheet 348R	3
T-5	Advanced Climbing Practice & Review (Practical)	9
T-6	PBS Instruction 100-28 (Single Phase & Three Phase Construction Units, Guy & Anchor Unit)	3
T-7	Awareness and Requirement of ISO 9001 : 2015	1
T-8	Insulators	1
T-9	PBS Instruction 100-28 (Equipment Unit, Miscellaneous Assembly Units & ROW Unit)	3
T-10	Conductor Sizes & Applications	3

Topic No	Topics	Class Hour
T-11	Guys & Anchors	2
T-12	Grounding & Jumpering	1
T-13	Line Inspection, Line Inspection & Maintenance form 569 & ROW clearance procedure	3
T-14	Pole Facing, Framing & Setting	2
T-15	Pole Numbering & Electronic Equipment Record Card (ERC)	1
T-16	Ethics & National Integrity	2
T-17	Safety, First Aid, CPR (Video show and Practical)	4
T-18	Street Lights and its installation	3
T-19	Tools Maintenance (Video show and Practical)	6
T-20	Pole Facing, Framing & Setting (Practical)	9
T-21	Guy, Anchor, Insulator & Conductor Installation	3
T-22	Service Orders, Daily Work Reports and Records	2
T-23	Pole Inspection & Maintenance	2
T-24	Job Planning & Work Procedures	2
T-25	Guy, Anchor, Insulator & Conductor Installation (Practical)	9
T-26	Equipment Installation, Operation, Maintenance & Replacement of Transformer & OCR/ACRs, CT/PT (Practical)	9
T-27	Equipment Installation & Replacement of Voltage Regulator and Capacitor (Practical)	9
T-28	Three-Phase Energy Meters & Services Power Factor	3
T-29	Service drop Installation (Practical)	6
T-30	Substation Introduction (Field Trip) (Practical)	8
T-31	Mid Term Course Review & Examination	2
T-32	Disaster Management	2
T-33	Course Review & Post Evaluation.	2
T-34	Practical Examination (Climbing, Stringing, Framing, Equipment Installation Material Identification & Viva)	9
T-35	Written Examination	2
T-36	Closing Session (Question & Answer Review and Closing Speech)	1
		Total = 132

Note : One period = One Class hour = 40 Minutes.

8. Training Methodology :

(a) Class room lecture (b) Group Discussion (c) Exercise and Presentation (d) Demonstration

9. Evaluation System : (a) Pre Test (b) Post test (c) Mid term evaluation (d) Final evaluation

**PBS Lineman Part III (Operation and Maintenance of PBS Distribution System)**

1. Course Code : TL030
2. Course Name : PBS Lineman Part III
3. Course Type : Operation and Maintenance of PBS Distribution System
4. Total Period : 144 hours
5. Course Objectives : This course is designed for fulfillment of employee benefit and skill development on PBS system operation and maintenance of PBS system as per policy Instruction 300 08.
6. Participants : PBS Lineman Grade 2
7. Course Content :

Topic No	Topics	Class Hour
	Registration & Pre- Evaluation	
T-1	Inauguration & Importance of the course	1
T-2	Review of Part-I & Part-II Lineman Training Course.	2

Topic No	Topics	Class Hour
T-3	PBS Distribution System and it's complexity, Transmission & Generation	2
T-4	Awareness and Requirement of ISO 9001 : 2015	1
T-5	Phasing (Practical)	3
T-6	Overvoltage Protection (Lightning Arrestors)	3
T-7	Electrical Measurements (Practical)	6
T-8	Overcurrent Protection (ACR, Fuse-Cutout, Sectionalizer, OCB etc.)	3
T-9	Line Patrol	2
T-10	Distribution Transformer's performance test (Continuity, Insulation, Ratio, Polarity, No-Load loss & Full Load Loss etc)	4
T-11	Heating Chamber and Filter Machine operation and it's function	3
T-12	Maintenance Operation Records (Forms)	2
T-13	Line Maintenance	4
T-14	Overcurrent Protection(ACR, Fuse-Cutout, Sectionalizer, OCB etc) (Practical)	9
T-15	Distribution o & Power Transformer's performance test (Continuity, Insulation, Ratio, Polarity, No-Load loss & Full Load Loss, Impedance etc) (Practical)	9
T-16	Large Load Metering & CT/PT	3
T-17	Oil Testing (Practical) & Centrifuging	2
T-18	Voltage Regulator Installation, Operation, Maintenance & Various Parts	3
T-19	Pole Numbering & Electronic Equipment Record Card (ERC)	1
T-20	Power Factor Improvement procedure and use of Capacitors.	3
T-21	Refresher course on Climbing & personal Tools	5
T-22	Trouble-Shooting of Primary Lines	3
T-23	Trouble-Shooting of Secondary Lines	2
T-24	Motors & its uses	2
T-25	Ethics & National Integrity	2
T-26	Voltage Regulator Installation, Operation, Maintenance & Various Parts of VR (Practical)	9
T-27	Large Load Metering (Practical)	9
T-28	Substation Operation and Maintenance (Practical), Accuracy &CT/PT	9
T-29	Line Inspection	1
T-30	Disaster Management	2
T-31	Course Review & Post Evaluation.	4
T-32	Practical Examination (Climbing, Transformer's Continuity and Insulation test, Ratio test, Polarity test, ACR, Voltage Regulator & Viva etc).	9
T-33	Written Examination	2
T-34	Closing Session (Question & Answer Review and Closing Speech)	1
<b>Retention Test approximately after 06 (Six) Month :</b>		
T-35a	Course Review and Written Test & Question Answer	3
T-35b	Retention Test on Transformer and Metering.	6
T-35c	Retention Test on Voltage Regulator and OCR / ACR., Phasing & Grounding	9
<b>Total =</b>		<b>144</b>

Note : One period = One Class hour = 40 Minutes.

**8. Training Methodology :**

(a) Class room lecture (b) Group Discussion (c) Exercise and Presentation (d) Demonstration

**9. Evaluation System :** (a) Pre Test (b) Post test (c) Mid term evaluation (d) Final evaluation

**PBS Lineman Part IIIA (Staking and As Built staking of PBS Distribution System)**

1. Course Code : TL031  
 2. Course Name : PBS Lineman Part IIIA  
 3. Course Type : Staking and As Built staking of PBS Distribution System  
 4. Total Period : 57 hours  
 5. Course Objectives : This course is designed for fulfillment of employee benefit and skill development on PBS system distribution line staking and as built staking as per policy Instruction 300 08.  
 6. Participants : PBS Lineman Grade 1  
 7. Course Content :

Topic No	Topics	Class Hour
	Registration & Pre- Evaluation	
T-1	Inauguration & Importance of the course	1
T-2	Part-II Course Review	1
T-3	Awareness and Requirement of ISO 9001 : 2015	1
T-4	The purpose of Staking Sheets & it's uses and Electronic Database of Revised staking sheet 348R	2
T-5	The Staking Process for New Distribution Line (a) Staking Team (b) Mechanics of Staking (c) Bill of Quantity(BOQ)	2
T-6	Control Points and ruling span, maintaining section wise ruling span and its importance	2
T-7	Pole Height, Span Length, Clearance, Conductor Sizes-selection and Applications	2
T-8	Pole Numbering & Electronic Equipment Record Card (ERC)	1
T-9	Construction Grades, Angles & Primary Units and Selecting Guy & Anchor Units	2
T-10	Selecting Secondary & Service Units and Common Staking Errors to be avoided	2
T-11	Selecting Ground & Lightning Charge Protection Units and Selecting Miscellaneous Units	2
T-12	Selecting Transformer, OCR/ACR, Voltage Regulator & Capacitors Units	1
T-13	Staking Tables & Sag and Special Notes on Staking Sheets	2
T-14	How to Inspect New Line and Make Clean-up-Notes	2
T-15	Use of Staking Tools, Equipments and References	3
T-16	How to Check Staking Sheets Prepared by Consultant	1
T-17	Preparation of new staking sheet and uses of staking tools & Equipment (Practical)	9
T-18	How to Produce As-built Staking Sheet (Practical)	9
T-19	Workplan, Renovation & Take-over of distribution line	3
T-20	Ethics & National Integrity	2
T-21	Disaster Management	2
T-22	Course Review & Post Evaluation	2
T-23	Written Examination	2
T-24	Closing Session (Question & Answer Review and Closing Speech)	1
Total =		57

Note : One period = One Class hour = 40 Minutes.

**8. Training Methodology :**

(a) Class room lecture (b) Group Discussion (c) Exercise and Presentation (d) Demonstration

**9. Evaluation System :** (a) Pre Test (b) Post test (c) Final evaluation

**PBS Lineman Part IVA (Operation, Maintenance and Repair of OCR/ACR)**

1. Course Code : TL040
2. Course Name : PBS Lineman Part IVA
3. Course Type : Operation, Maintenance and Repair of OCR/ACR
4. Total Period : 50 hours
5. Course Objective : This course is designed for fulfillment of employee benefit and skill development on OCR and ACR Maintenance & Repair as per policy Instruction 300 08.
6. Participant : PBS Line Technician
7. Course Content :

Topic No	Topics	Class Hour
	Registration & Pre- Evaluation	
T-1	Inauguration & Importance of the course	1
T-2	Introduction of OCR/ACR	2
T-3	Description of Different Components of ACR	1
T-4	Description on Operation of ACR	1
T-5	Description on General Maintenance of ACR	1
T-6	Awareness and Requirement of ISO 9001 : 2015	1
T-7	Periodic Inspection and Maintenance of Hydraulically & Electronic Controlled ACR	4
T-8	Inspection, Adjusting, Reinstalling Mechanisms of Closing Solenoid, Contactors and Fuses (Practical)	1
T-9	Periodic Inspection and Maintenance of Vacuum Interrupted Electronically Controlled ACR	2
T-10	Control Feature of Different type Electronic ACR Microprocessor Based Recloser	2
T-11	Installation and Operation of Different type Electronic ACR Microprocessor Based Recloser (Practical)	2
T-12	Controll Feature of Different-type ACR Microprocessor Based Recloser	2
T-13	Testing Procedure of Different Parts of Different type Electronic ACR Microprocessor Based Recloser (Practical)	3
T-14	Trouble Shooting of Different Type electronic ACR	2
T-15	Electronic Equipment Record Card (ERC)	1
T-16	Installation and Operation of Different-type Microprocessor Based Recloser	3
T-17	Sampling, Handling & Testing of insulating oil (Practical)	1
T-18	Safety Measure for Working with ACR	2
T-19	Ethics & National Integrity	2
T-20	Maintenance of Microprocessor Based Different-type Recloser and its Control Cubicle (Practical)	3
T-21	Disaster Management	2
T-22	Course Review & Post Evaluation	2
T-23	Practical Examination (External Component, Internal Component, Operation of ACR & Viva).	7
T-24	Written Examination and Question & Answer Review.	2
Total =		50

Note : One period = One Class hour = 40 Minutes.

**8. Training Methodology :**

(a) Class room lecture (b) Group Discussion (c) Exercise and Presentation (d) Demonstration

**9. Evaluation System** : a) Pre Test (b) Post test (c) Mid term evaluation (d) Final evaluation

**PBS Lineman Part IVB (Operation, Maintenance and Repair of Transformers)**

1. Course Code : TL042
2. Course Name : PBS Lineman Part IVB
3. Course Type : Operation, Maintenance and Repair of Transformers
4. Total Period : 42 hours
5. Course Objectives : This course is designed for fulfillment of employee benefit and skill development on transformer maintenance & repair as per policy Instruction 300 08.
6. Participants : PBS Line Technician
7. Course Content :

Topic No	Topics	Class Hour
	Registration & Pre- Evaluation	
T-1	Inauguration & Importance of the course	1
T-2	Review of Transformer Theory	1
T-3	Transformer Records	1
T-4	External Inspection and Continuity & Insulation (Megger) Testing (Practical)	2
T-5	Sampling, Handling & Testing Insulating Oil (Practical)	2
T-6	Awareness and Requirement of ISO 9001 : 2015	1
T-7	Internal Inspection of Distribution Transformer & Power	2
T-8	How to decide what to do With Bad Distribution & Power Transformer	1
T-9	Cleaning the Tank of Transformer (Practical)	2
T-10	Drying the Tank and Core -Coil Assembly	1
T-11	Refilling and Sealing Transformers	1
T-12	Ethics & National Integrity	2
T-13	Distribution Transformers- Trainee's Hand-on Practice (Practical)	11
T-14	Power Transformers- Possible Problems and Prevention	1
T-15	Disaster Management	2
T-16	Power Transformers- Gas and Oil Filling, ON- Load Tap Changer	1
T-17	Course Review & Post Evaluation	2
T-18	Practical Examination (Continuity Test, Insulation Test, Ratio Test, Polarity Test, No-Load loss Test, Full-Load Loss Test of Transformer & Viva).	6
T-19	Written Examination and Question & Answer Review.	2
Total =		42

Note : One period = One Class hour = 40 Minutes.

**8. Training Methodology :**

(a) Class room lecture (b) Group Discussion (c) Exercise and Presentation (d) Demonstration

**9. Evaluation System :** (a) Pre Test (b) Post test (c) Mid term evaluation (d) Final evaluation

**PBS Lineman Part IVC (Operation, Maintenance and Repair of Voltage Regulators)**

1. Course Code : TL044
2. Course Name : PBS Lineman Part IVC
3. Course Type : Operation, Maintenance and Repair of Voltage Regulators
4. Total Period : 54 hours
5. Course Objectives : This course is designed for fulfillment of employee benefit and skill development on voltage regulator maintenance & repair as per policy Instruction 300 08.
6. Participants : PBS Line Technician

7. Course Content :

Topic No	Topics	Class Hour
	Registration & Pre- Evaluation	
T-1	Inauguration & Importance of the course	1
T-2	Operation Theory of Voltage Regulator	2
T-3	Description of Different Components of Voltage Regulator	2
T-4	Pre-installation, Inspection and Testing of Voltage Regulator (Practical)	3
T-5	Awareness and Requirement of ISO 9001 : 2015	1
T-6	Operation of Voltage Regulator and Control Panel (Practical)	3
T-7	Understanding of Control Panel Parameters	2
T-8	Installation of Voltage Regulator (Practical)	4
T-12	Continuity & Insulation Test of Voltage Regulator (Practical)	3
T-9	Tools and Equipment Used for Voltage Regulator	1
T-10	Maintenance Schedule and Recording of Voltage Regulator	1
T-11	Procedure of Inspection and Routine Maintenance of Voltage Regulator(Practical)	4
T-13	Trouble Shooting of Voltage Regulator (Practical)	3
T-14	Changing of Different Parts of Voltage Regulator (Practical)	5
T-15	Dry Out Procedure of Voltage Regulator	1
T-16	Door Sealing of Control Cabinet Junction Box, Cleaning of Cable	1
T-17	Ethics & National Integrity	2
T-18	Disaster Management	2
T-19	List & maintenance of Important Spare Parts of Voltage Regulator	1
T-20	Safety Measure for Working with Voltage Regulator	1
T-21	Course Review & Post Evaluation.	2
T-22	Practical Examination (External Component, Internal Component, Operation of Voltage Regulator & Viva).	6
T-23	Written Examination	2
T-24	Closing Session (Question & Answer Review and Closing Speech)	1
Total =		54

Note : One period = One Class hour = 40 Minutes.

8. Training Methodology :

(a) Class room lecture (b) Group Discussion (c) Exercise and Presentation (d) Demonstration

9. Evaluation System : (a) Pre Test (b) Post test (c) Mid term evaluation (d) Final evaluation

**33KV Switching Station in PBS distribution Line**

1. Course Code : TL045
2. Course Name : 33KV Switching Station in PBS distribution Line.
3. Course Type : 33KV Switching Station in PBS distribution Line
4. Total Period : 35
5. Course Objectives : This course is designed for fulfillment of employee skill development on Breaker, Relay and Protection System of 33 KV Switching Station in PBS distribution Line.
6. Participants : PBS Line-crew.
7. Course Content :

Topic No	Topics	Class Hour
T01	Registration and Pre-Evaluation	01
T02	Description of 33 KV & 11KV Breaker (OCB & VCB)	02
T03	Introduction of Different components of Breaker	02
T04	Description of Operation of Breaker (OCB & VCB)	04
T05	Gas Recharging and calibration Procedure of Breaker (VCB)	01
T06	Inspection, Adjusting and Re installing of Breaker	02
T07	Changing, Maintenance and Repair of Breaker (Practical)	02

Topic No	Topics	Class Hour
T 24	Recruitment and Training of Village Electricians	02
T 25	Instructions 300 4, 300 3, 300 33	03
T 26	Awareness and requirement of ISO 9001:2015	01
T 27	Disaster management	02
T 28	Ethics & National Integrity	02
T 29	Review & Post Evaluation	02
T 30	Examination	02
T 31	Closing Session (Question & Answer Review and Closing Speech)	01
Total =		95

Note : One Period = One Class hour = 40 Minutes

**8. Training Methodology :**

(a) Class room lecture (b) Group Discussion (c) Exercise & Presentation (d) Demonstration

**9. Evaluation System :** (a) Pre Test (b) Post Test (c) Mid Term Evaluation (d) Final Evaluation

**Basic Consumer Wiring**

1. Course Code : TW015 (Revision 01)
2. Course Name : Basic Consumer Wiring.
3. Course Type : Technical Wiring (TW)
4. Total Period : 130
5. Course Objective : To develop knowledge and skill respectively on theoretically and practically about PBS Consumer Wiring
6. Participant : PBS Member Service Co-ordinator, PBS Power Use Co-ordinator, PBS Wiring Inspector.
7. Course Content :

Topic No	Topics	Class Hour
	Registration & Pre Evaluation	
T 01	Inauguration & Importance of the Course	1
T 02	Consumer Wiring : Role of Member Service Department	2
T 03	Basic Mathematics for Electricians	3
T 04	Understanding Electricity	3
T 05	Electrical Terms and Measurements	4
T 06	Understanding Circuits	4
T 07	Introduction to the PBS Distribution System	2
T 08	Wiring Materials & Specification and Wiring Tools	3
T 09	Consumer Wiring : Fundamentals, Skills and Practices	4
T 10	Wring Practical Exercises (Board Wiring)	18
T 11	Grounding	2
T 12	Fuses and Fusing	2
T 13	Service Entrances and Service Drops (1 & 3 ph)	2
T 14	PBS House Wiring Implementation Schedule	2
T 15	Rural House Wiring System	4
T 16	Electrical Safety & First Aid	2
T 17	House Wiring Inspection and Standard Material Use	4
T 18	Practical Wiring of Village Houses	18
T 19	Mid Term Exam	1
T 20	Wring Labor Estimates	2
T 21	Introduction to Energy Meters (1 & 3 Phase)	3
T 22	Installation of Single phase Energy Meters	2
T 23	Introduction to PBS Instruction 300 19 Wiring Standards	2
T 24	Industrial & Irrigation Service Drops & Entrances	4
T 25	Single and Three Phase Energy Meter Installation (Practical)	9
T 26	Electrical Fans , Tube Lights & Low Power Light	2

Topic No	Topics	Class Hour
T 27	Introduction to Wiring for Electric Motors	3
T 28	Electrical Irrigation Installations (Field Trip)	9
T 29	Establishing Good Relations With Consumers	2
T 30	Requirement and Training of Village Electricians	2
T 31	Awareness and requirement of ISO 9001:2015	01
T 32	Disaster management	02
T 33	Ethics & National Integrity	02
T 34	Course Review & Post Evaluation	2
T 35	Examination	2
T 36	Closing Session (Question & Answer Review and Closing Speech)	1
		<b>Total = 130</b>

Note : One Period = One Class hour = 40 Minutes

**8. Training Methodology :**

(a) Class room lecture (b) Group Discussion (c) Exercise & Presentation (d) Demonstration

**9. Evaluation System :** (a) Pre Test (b) Post Test (c) Mid Term Evaluation (d) Final Evaluation

**Advanced Consumer Wiring for AGM (MS)**

1. Course Code	:	TW100 (Revision 01)
2. Course Name	:	Advanced Consumer Wiring for AGM (MS).
3. Course Type	:	Technical Wiring (TW)
4. Total Period	:	70
5. Course Objective	:	To develop knowledge and skill respectively on theoretically and practically about industrial Wiring
6. Participant	:	PBS AGM (Member Service).
7. Course Content	:	

Topic No	Topics	Class Hour
	Registration & Pre Evaluation	
T 01	Inauguration & Importance of the Course	1
T 02	Bangladesh Electricity Rules and Licensing	1
T 03	Review of PBS Instruction 300 19	2
T 04	Selecting Conductors (types, capacities, voltage drop calculations)	2
T 05	Installing Conductor (conduit, underground, splices, terminations)	2
T 06	Energy Meter and It's Uses	2
T 07	Service Drops/Entrances (Irrigation, large industry)	2
T 08	Single phase & Three Phase Motor Installations	2
T 09	On line application and Complaint addressing	2
T 10	Processing of Non Residential Consumer Application	2
T 11	Special Connection Arrangements (Contracts, Hat Committees)	2
T 12	Safety & First Aid	2
T 13	Power Factor Improvement	2
T 14	Measuring Electrical Quantities / Parameters	3
T 15	Practical Installation of Single Phase Motor (s)	7
T 16	Practical Installation of Three Phase Motor (s)	7
T 17	Practical Installation of phase Converter	7
T 18	Field Trip Industrial Wiring	7
T 19	Field Trip PF Measurement and Capacitor Installation	7
T 20	Awareness and requirement of ISO 9001:2015	01
T 21	Disaster management	02
T 22	Ethics & National Integrity	02
T 23	Course Review & Post Evaluation	1
T 24	Examination	1
T 25	Closing Session (Question & Answer Review and Closing Speech)	1
		<b>Total = 70</b>

Note : One Period = One Class hour = 40 Minutes

**8. Training Methodology :**

(a) Class room lecture (b) Group Discussion (c) Exercise &amp; Presentation (d) Demonstration

**9. Evaluation System :** (a) Pre Test (b) Post Test (c) Mid Term Evaluation (d) Final Evaluation**Advanced Consumer Wiring**

1. Course Code : TW110 (Revision 01)
2. Course Name : Advanced Consumer Wiring
3. Course Type : Technical Wiring (TW)
4. Total Period : 70
5. Course Objective : To develop knowledge and skill respectively on theoretically and practically about industrial Wiring
6. Participant : PBS Member Service Co -ordinator, PBS Power Use Coordinator, PBS Wiring Inspector
7. Course Content :

Topic No	Topics	Class Hour
	Registration & Pre Evaluation	
T 01	Inauguration & Importance of the Course	1
T 02	Introduction to PBS Inst. 300 19 and the Importance of this for various Wiring Situations	2
T 03	Selecting Conductor (types, capacities, voltage drop calculations)	3
T 04	Installing Conductor (conduit, underground, splices, terminations)	3
T 05	Watt hour Energy Meter and Uses	3
T 06	Service Drops and Entrances (irrigation, large industry)	4
T 07	Single phase & Three phase motor installations	3
T 08	Addressing on line Application	2
T 09	Processing Non Residential Consumer Application	2
T 10	Special connection Arrangements (Contracts, Hat Committees)	3
T 11	Electrical Safety & First Aid	2
T 12	Practical : 1 and 3 phase Motor	9
T 13	Field Trip Irrigation Wiring	8
T 14	Field Trip Industrial Wiring	8
T 15	Field Trip Measurement and Capacitor Installation	8
T 16	Awareness and requirement of ISO 9001:2015	1
T 17	Disaster management	2
T 18	Ethics & National Integrity	2
T 19	Course Review & Post Evaluation	2
T 20	Examination	1
T 21	Closing Session (Question & Answer Review and Closing Speech)	1
Total =		70

Note : One Period = One Class hour = 40 Minutes

**8. Training Methodology :**

(a) Class room lecture (b) Group Discussion (c) Exercise &amp; Presentation (d) Demonstration

**9. Evaluation System :** (a) Pre Test (b) Post Test (c) Mid Term Evaluation (d) Final Evaluation



*Training session in technical training center at Savar*



*Participants of Young Bangla 'Vision-2021 Internship Program'.*

# NBT Course Outline

## Safety in Electrical Utility

1. Course Code : NBT001
2. Course Name : Safety in Electrical Utility
3. Course Type : Need Based Training
4. Total Period : 08 hours
5. Course Objectives : To enhance knowledge on Safety in Electrical Utility.
6. Participants : PBS's all employees.
7. Course Content :

Topic No	Topics	Class Hour
-	Registration & Pre-evaluation	-
T-1	Inauguration & Importance of the Course	1
T-2	Introduction to electrical safety instruction of REB/PBS for both operational & worker safety.(Safety Video Presentation, and open discussion on this issue)	2
T-2	Introduction to electrical safety instruction of REB/PBS for both operational & worker safety.(Safety Video Presentation and open discussion on this issue)	1
T-3	Various kinds of safety equipment using in PBS distribution system and its use including linemantools.	1
T-3	Various kinds of safety equipment using in PBS distribution system and its use including linemantools.	2
T-4	Examination (Post-evaluation) & Closing Session(Question & Answer Review and Closing Speech)	1
Total =		8

Note : One period = One Class hour = 40 Minutes.

### 8. Training Methodology :

(a) Class room lecture (b) Group Discussion (c) Exercise and Presentation (d) Demonstration

### 9. Evaluation System : (a) Pre Test (b) Post test (c) Final evaluation

## First Aid

1. Course Code : NBT002
2. Course Name : First Aid
3. Course Type : Need Based Training
4. Total Period : 09 hours
5. Course Objectives : To enhance practical knowledge on First Aid.
6. Participants : PBS's all employees.
7. Course Content :

Topic No	Topics	Class Hour
-	Registration & Pre-evaluation	-
T-1	Inauguration & Importance of the Course	1
T-2	Occupational hazards in electrical distribution system due to its job nature.	1
T-3.1	Airway obstacle and its first aid support(Video Presentation & Practice).	1
T-3.2	Different type of bandage (finger Tip, Triangular cravat, figure-8, head injury, tourniquet and its use, preparing stretcher using blanket etc (Video Presentation & Practice)	2

Topic No	Topics	Class Hour
T-3.3	Rescue procedure (by one, two, three, four, six and/or eight person) (Video Presentation & Practice)	2
T-4	Some general disease its visible/ sensible symptoms and its necessary First Aid treatment as per advice from retainer medical officer.	1
T-5	Examination & Closing Session (Question & Answer Review and Closing Speech)	1
Total =		9

Note : One period = One Class hour = 40 Minutes.

**8. Training Methodology :**

(a) Class room lecture (b) Group Discussion (c) Exercise and Presentation (d) Demonstration

**9. Evaluation System :** (a) Pre Test (b) Post test (c) Final evaluation

### **Earthquake & Fire Fighting**

1. Course Code : NBT003
2. Course Name : Earthquake & Fire Fighting
3. Course Type : Need Based Training
4. Total Period : 09 hours
5. Course Objectives : To enhance knowledge on what to do for tackling disaster occurred by Earthquake & Fire.
6. Participants : PBS's all employees
7. Course Content :

Topic No	Topics	Class Hour
-	Registration & Pre-evaluation	-
T-1	Inauguration & Importance of the Course	1
T-2	Necessary per-requisite steps for Earthquake	1
T-3	Planning & procedure to overcome earthquake	1
T-4	Required material & equipment to overcome the emergency situation created by Earthquake	2
T-5	Discussion on fire & its classification	1
T-6	Different types of fire fighting equipment & Operation	2
T-7	Examination & Closing Session (Question & Answer Review and Closing Speech)	1
Total =		9

Note : One period = One Class hour = 40 Minutes.

**8. Training Methodology :**

(a) Class room lecture (b) Group Discussion (c) Exercise and Presentation (d) Demonstration

**9. Evaluation System :** (a) Pre Test (b) Post test (c) Final evaluation

### **Disaster Management**

1. Course Code : NBT004
2. Course Name : Disaster Management
3. Course Type : Need Based Training
4. Total Period : 09 hours
5. Course Objectives : To enhance knowledge on what to do for tackling disaster
6. Participants : PBS's all employees
7. Course Content :

Topic No	Topics	Class Hour
-	Registration & Pre-evaluation	-
T-1	Inauguration & Importance of the Course	1

Topic No	Topics	Class Hour
T-2	Action plan for disaster management, its phase & its liaison committees	1
T-3	Alert & Warning phase	1
T-4	Disaster phase (as per Instruction Series 100-30)	2
T-5	Recovery phase (as per Instruction Series 100-30)	3
T-6	Examination & Closing Session (Question & Answer Review and Closing Speech)	1
<b>Total =</b>		<b>9</b>

Note : One period = One Class hour = 40 Minutes.

**8. Training Methodology :**

(a) Class room lecture (b) Group Discussion (c) Exercise and Presentation (d) Demonstration

**9. Evaluation System :** (a) Pre Test (b) Post test (c) Final evaluation

**Transport Maintenance**

1. Course Code : NBT005
2. Course Name : Transport Maintenance
3. Course Type : Need Based Training
4. Total Period : 08 hours
5. Course Objectives : To enhance knowledge on how to use all kinds of Vehicle & its maintenance
6. Participants : PBS's all employees involved with the use of official Vehicle
7. Course Content :

Topic No	Topics	Class Hour
-	Registration & Pre-evaluation	-
T-1	Inauguration & Importance of the Course	1
T-2	Introduction & Principle of PBS Vehicle Maintenance	1
T-3	Video Presentation & open discussion on Vehicle Maintenance	1
T-3	Video Presentation & open discussion on Vehicle Maintenance	2
T-4	Vehicle Identification and Records System	1
T-5	Spare Parts and Supplies	1
T-6	Examination & Closing Session (Question & Answer Review and Closing Speech)	1
<b>Total =</b>		<b>8</b>

Note : One period = One Class hour = 40 Minutes.

**8. Training Methodology :**

(a) Class room lecture (b) Group Discussion (c) Exercise and Presentation (d) Demonstration

**9. Evaluation System :** (a) Pre Test (b) Post test (c) Final evaluation

**Tools Maintenance**

1. Course Code : NBT006
2. Course Name : Tools Maintenance
3. Course Type : Need Based Training
4. Total Period : 09 hours
5. Course Objectives : To enhance knowledge on Tool Maintenance for increasing longevity.
6. Participants : PBS's all employees.
7. Course Content :

Topic No	Topics	Class Hour
-	Registration & Pre-evaluation	-
T-1	Inauguration & Importance of the Course	1
T-2	Tools used in Distribution System & it's classification	1

Topic No	Topics	Class Hour
T-3	Maintenance & Care of Tools. (Video Presentation and open discussion on this issue)	1
T-3	Maintenance & Care of Tools. (Video Presentation and open discussion on this issue)	2
T-4	Tools Maintenance- Trainee Hands-on Practice	3
T-5	Examination & Closing Session (Question & Answer Review and Closing Speech)	1
		<b>Total = 9</b>

Note : One period = One Class hour = 40 Minutes.

8. Training Methodology :

(a) Class room lecture (b) Group Discussion (c) Exercise and Presentation (d) Demonstration

9. Evaluation System : (a) Pre Test (b) Post test (c) Final evaluation

**Basic Computer, Internet & Intranet**

1. Course Code : NBT007
2. Course Name : Basic Computer, Internet & Intranet
3. Course Type : Need Based Training
4. Total Period : 09 hours
5. Course Objectives : To enhance knowledge on Computer Handling, Internet Browsing & Application
6. Participants : PBS's all employees
7. Course Content :

Topic No	Topics	Class Hour
-	Registration & Pre-evaluation	-
T-1	Inauguration & Importance of the Course	1
T-2	Major Computer Components and Peripherals (Input & Output device, CPU, Memory device)	1
T-3	Concept on Operating System & MS Office	2
T-4	Concept of Intranet & Internet	1
T-5	Internet Browsing (Practical Demonstration)	2
T-6	Examination & Closing Session (Question & Answer Review and Closing Speech)	1
		<b>Total = 8</b>

Note : One period = One Class hour = 40 Minutes.

8. Training Methodology :

(a) Class room lecture (b) Group Discussion (c) Exercise and Presentation (d) Demonstration

9. Evaluation System : (a) Pre Test (b) Post test (c) Final evaluation

**Operation, Maintenance & Repair of ACR/OCR's for PBS employees**

1. Course Code : NBT008
2. Course Name : Operation, Maintenance & Repair of ACR/OCR's for PBS employees
3. Course Type : Need Based Training
4. Total Period : 30 hours
5. Course Objectives : Develop Knowledge & Skill respectively on Theoretically & Practically about Operation, Maintenance & Repair of ACR/OCR's and make workable of damage or partially damage ACR/OCR's of own PBS.
6. Participants : PBS DGM (Tech. Background), PBS AGM (COM), PBS AGM (Engineering), PBS AJE/JE (COM), PBS AJE/JE (Engineering) Line Technician, Lineman Grade-1

**7. Course Content :**

Topic No	Topics	Class Hour
-	Registration and Pre-evaluation	-
T-01	Inauguration & Importance of the Course	01
T-02	Introduction & Different Components of ACR/OCR's	02
T-03	Factors for Operating ACR/OCR's and Re-closer to Re-closer & Re-closer to Fuse Coordination	02
T-04	Periodic Inspection and Maintenance of Oil or Vacuum Interrupted Hydraulically Controlled ACR	01
T-05	Testing Different Operation of ACR and Sampling, Handling & Testing Oil	01
T-06	Inspecting, Adjusting and Reinstalling of Time Delay Units, Battery Maintenance and Different setting / change of Setting of OCR/ACR (Practical)	02
T-07	Removal of Head Casting, Changing or Maintenance of ACR/OCR Bushings & Insulator, Arc & Vacuum Interrupting Assembly, Closing Solenoid & Closing Solenoid Contactor, Series-Trip Solenoid and Hydraulic pump & Lockout Piston(Practical)	05
T-08	Different Component & Its Replacement and Periodic Inspection and Maintenance Procedure of Vacuum Interrupted Electronically Controlled ACR	02
T-09	Control Feature of each type of Microprocessor Based Re-closer used in PBS Distribution System (Practical)	02
T-10	Installation and Operation of each type of Microprocessor Based Re-closer used in PBS Distribution System (Practical)	02
T-11	Maintenance of each type of Microprocessor Based Re-closer used in PBS Distribution System and Its control Cubicle, Gas Recharging & Calibration Procedure and Safety Precaution for Working with ACR/OCR (Practical)	03
T-12	Trouble shooting & Field Visit in a Suitable Workshop	05
T-13	Post-evaluation & Written Examination	01
T-14	Closing, Session (Question & Answer Review and closing Speech)	01
<b>Total =</b>		<b>30</b>

Note : One Period = One Class-hour = 40 Minutes

**8. Training Methodology :**

(a) Class-room lecture (b) Group Discussion (c) Exercise & Presentation (d) Demonstration

**9. Evaluation System:** (a) Pre Test (b) Post Test (c) Final Evaluation

**Operation, Maintenance & Repair of Transformers for PBS employees**

1. Course Code : NBT009
2. Course Name : Operation, Maintenance & Repair of Transformers for PBS employees
3. Course Type : Need Based Training
4. Total Period : 30 hours
5. Course Objectives : Develop Knowledge & Skill respectively on Theoretically & Practically about Operation, Maintenance & Repair of Transformers and make workable of damage or partially damage Transformers of own PBS.
6. Participants : PBS DGM (Tech. Background), PBS AGM (COM), PBS AGM (Engineering), PBS AJE/JE (COM), PBS AJE/JE (Engineering), Line Technician, Lineman Grade- I

7. Course Content :

Topic No	Topics	Class Hour
-	Registration and Pre-evaluation	-
T-01	Inauguration & Importance of the Course	
T-02	Introduction & Principles of Transformer , Parallel Connection of Transformers	02
T-03	External & Internal Components of Transformers	02
T-04	Measuring and Controlling devices of Transformers and Safety Precaution	02
T-05	Routine Test Except Loss and Insulation Test (At PBS Workshop)	02
T-06	Procedure of Loss & Insulation Test (At PBS Workshop)	03
T-07	Removing and Replace / Changing of Transformers Bushings & Installation of Radiator (At PBS Workshop)	03
T-08	Repairing of Core and Coil of Transformers (At PBS Workshop)	01
T-09	Pre-inspection and Installation of Transformers in Power line& Maintenance schedule and its recording	02
T-10	Oil Test of Transformer (At PBS Workshop)	01
T-11	Trouble shooting & Field Visit in a Suitable Workshop	06
T-12	Post-evaluation & Written Examination	02
T-13	Closing Session (Question & Answer Review and Closing Speech)	01
<b>Total =</b>		<b>30</b>

Note : One Period = One Class-hour = 40 Minutes

8. Training Methodology : (a) Class-room lecture (b) Group Discussion (c) Exercise & Presentation  
 9. Evaluation System : (a) Pre Test (b) Post Test (c) Final Evaluation

**Operation, Maintenance & Repair of Voltage Regulators for PBS employees**

1. Course Code : NBT010
2. Course Name : Operation, Maintenance & Repair of Voltage Regulators for PBS employees
3. Course Type : Need Based Training
4. Total Period : 30 hours
5. Course Objectives : Develop Knowledge & Skill respectively on Theoretically & Practically about Operation, Maintenance & Repair of Voltage Regulators and make workable of damage or partially damage Voltage Regulators of own PBS.
6. Participants : PBS DGM (Tech. Background), PBS AGM (COM), PBS AGM (Engineering), PBS AJE/JE (COM), PBS AJE/JE (Engineering), Line Technician, Lineman Grade- I
7. Course Content :

Topic No	Topics	Class Hour
-	Registration and Pre-evaluation	-
T-01	Inauguration & Importance of the Course	01
T-02	Introduction to Voltage Regulator & it's Theory of Operation	02
T-03	Pre-Installation Inspection, Testing & Installation of Voltage Regulator	01
T-04	Operation of Voltage Regulator and It's Control Panel (Practical)	02
T-05	Procedure of Inspection & Routine Maintenance of Voltage Regulator with Maintenance Schedule and It's Recording	02

Topic No	Topics	Class Hour
T-06	Testing/Checking of Regulated Output Voltage after Repairing & Regulator Dry Out Procedure	01
T-07	Changing Regulator's Tap changer, Moving or Fixed Contacts, Receiving Switch, Holding Switch, Regulator's Bushing & Lighting Arresters, Position Indication, Flexible Shaft (Internal & External), Motor and Capacitor (Practical)	05
T-08	Insulation & Oil Testing of Voltage Regulator, Testing of Supply Voltage of Control Panel & Motor Circuit for each type of Voltage Regulators available in concern PBS	02
T-09	Setting of Control Panel Parameter with Schematic Diagram of each type of Voltage Regulators available in concern PBS	02
T-10	Trouble shooting & Field Visit in a Suitable Workshop	08
T-11	Safety Precaution for working with Voltage Regulator	01
T-12	Post-evaluation & Written Examination	02
T-13	Closing Session (Question & Answer Review and Closing Speech)	01
<b>Total=</b>		<b>30</b>

Note : One Period = One Class-hour = 40 Minutes

**8. Training Methodology :**

(a) Class-room lecture (b) Group Discussion (c) Exercise & Presentation (d) Demonstration

**9. Evaluation System :** (a) Pre Test (b) Post Test (c) Final Evaluation

**Operation & Maintenance of Generator**

1. Course Code : NBT011
2. Course Name : Operation & Maintenance of Generator
3. Course Type : Need Based Training
4. Total Period : 09 hours
5. Course Objectives : To enhance knowledge on operation and maintenance of Generator.
6. Participants : Selected
7. Course Content :

Topic No	Topics	Class Hour
-	Registration and Pre-evaluation	-
T-01	Inauguration & Importance of the Course	01
T-02	Introduction and classification of Generator	01
T-03	Working principle and main parts of Generator	01
T-04	Operation and problems of Generator	01
T-05	Maintenance of Generator	01
T-06	Awareness and Requirement of ISO 9001:2008	01
T-07	Safety & Environmental Awareness	01
T-08	Examination	01
T-09	Closing Session (Question & Answer Review and Closing Speech)	01
<b>Total =</b>		<b>09</b>

Note : One Period = One Class-hour = 40 Minutes

**8. Training Methodology:**

(a) Class-room lecture (b) Group Discussion (c) Exercise & Presentation (d) Demonstration

**9. Evaluation System :** (a) Pre Test (b) Post Test (c) Final Evaluation

### **Distribution Line Staking**

1. Course Code : NBT012
2. Course Name : Distribution Line Staking
3. Course Type : Need Based Training
4. Total Period : 27 hours
5. Course Objectives : Improve Skill on Staking of PBS Distribution System
6. Participants : JE (O&M/E&C/P&M), AJE (O&M/E&C/P&M), Line Crew (Lineman Grade-1 & Above)
7. Course Content :

Topic No	Topics	Class Hour
-	Registration and Pre-Evaluation	-
T-01	Inauguration & Importance of the Course	01
T-02	The Purpose of Staking, Uses of Staking Sheets and Introduction to revised Staking Sheet BREB Form No. 348	01
T-03	The Staking, Process for New Distribution Line : (a) Staking Team (b) Mechanics of Staking	02
T-04	Distribution Line Spans & their Selection (Pole Height, Span Length & Clearances)	02
T-05	Staking Tools & Staking Table	02
T-06	Control Points and rolling span. maintaining section wise ruling	01
T-07	Construction Grades, Angles & Primary Units	02
T-08	Selection of Various Assembly Units (As per PBS Inst. 100-28 & 100-45) and Preparation of Bill of Material	02
T-09	Pole Rake & Uplift	02
T-10	Staking Errors to Avoid	01
T-11	Checking of Staking Sheets, Inspection of New Lines & Preparation of As-built Staking Sheets	02
T-12	Practical Use of Staking Tools and References (Field)	08
T-13	Course Review & Examination	01
	Total =	27

Note : One Period = One Class-hour = 40 Minutes

**8. Training Methodology:**

(a) Class-room lecture (b) Group Discussion (c) Exercise & Presentation (d) Demonstration

**9. Evaluation System :** (a) Pre Test (b) Post Test (c) Mid Term Evaluation (d) Final Evaluation

### **Ensuring proper Permanent & Temporary grounding for Secure life while work in PBS distribution Line & Equipments**

1. Course Code : NBT013
2. Course Name : Ensuring proper Permanent & Temporary grounding for Secure life while work in PBS distribution Line & Equipments
3. Course Type : Need Based Training
4. Total Period : 09 hours
5. Course Objectives : This course is designed for safety of personnel & equipment, who work in PBS distribution Line & equipment and protection against different hazards in PBS distribution Line & equipment
6. Participants : PBS Line-Crew
7. Course Content :

Topic No	Topics	Class Hour
T01	Inauguration and Importance of the PBS Grounding & Farthing System.	01

Topic No	Topics	Class Hour
T02	Different Types of grounding and Process of grounding.	01
T03	Identify safety hazards created by ineffective grounding System during maintenance work in distribution Line & equipment.	02
T04	Installation & Removal of Temporary grounding for adequate safety of Line-crew-hands on training.	04
T05	Examination and closing session (Question & Answer Review and closing Speech.	01
	<b>Total =</b>	<b>09</b>

Note : One Period = One Class-hour = 40 Minutes

**8. Training Methodology:**

(a) Class-room lecture (b) Group Discussion (c) Exercise & Presentation (d) Demonstration

**9. Evaluation System :** (a) Pre Test (b) Post Test (c) Mid Term Evaluation (d) Final Evaluation

**Trouble Shooting & Different Setting of Electrical Equipments use in PBS Substation & distribution Line**

1. Course Code : NBT014
2. Course Name : Trouble Shooting & Different Setting of Electrical Equipments use in PBS Substation & distribution Line
3. Course Type : Need Based Training
4. Total Period : 09 hours
5. Course Objectives : The course is designed for Trouble Shooting & Different Setting of Electrical Equipments performed by Line-crew who work in PBS Distribution Line
6. Participants : PBS Line-crew
7. Course Content :

Topic No	Topics	Class Hour
T01	Inauguration and Importance of the Course.	01
T02	Operational Different Setting of Equipments (OCR/ACR & Voltage Regulator) Hand on training.	03
T03	Trouble Shooting of Electrical Equipments (OCR/ACR, Transformer & Voltage Regulator)	04
T04	Examination and closing session (Question & Answer Review and closing Speech.)	01
	<b>Total =</b>	<b>09</b>

Note : One Period = One Class-hour = 40 Minutes

**8. Training Methodology :**

(a) Class-room lecture (b) Group Discussion (c) Exercise & Presentation (d) Demonstration

**9. Evaluation System :** (a) Pre Test (b) Post Test (c) Final Evaluation

**Billing Procedure and Consumer Account**

1. Course Code : NBT015
2. Course Name : Billing Procedure and Consumer Account
3. Course Type : Need Based Training
4. Total Period : 09 hours
5. Course Objectives : Skill Development for PBS Employee
6. Participants : All Employee
7. Course Content :

Topic No	Topics	Class Hour
F-01	Inauguration & Importance of the course	01
F-02	Consumer Deposit, Temporary and Provisional Connection	02
F-03	CMO, Meter Book, Consumer Account Number and Subsidiary Ledger	01

Topic No	Topics	Class Hour
F-04	Minimum Bill, Penalty, Disconnection and Spot Bill Collection	02
F-05	Application and Calculation of Demand Charge	02
F-06	Closing Session (Question & Answer Review and Closing Speech)	01

Note : One period = One Class-hour = 40 minutes.

**8. Training Methodology:**

(a) Class-room Lecture (b) Group discussion (c) Exercise and Presentation (d) demonstration

**9. Evaluation system :** (a) Pre Test (b) Post Test (c) Final evaluation

**Imprest Fund and Collection Procedure**

1. Course Code : NBT016
2. Course Name : Imprest Fund and Collection Procedure
3. Course Type : Need Based Training
4. Total Period : 09 hours
5. Course Objectives : Skill Development for PBS Employee
6. Participants : All Employee
7. Course Content :

Topic No	Topics	Class Hour
F-01	Inauguration & Importance of the course	01
F-02	Imprest Fund Maintenance, and its Necessity (200-13)	02
F-03	Petty Cash Voucher, fund Report and its use (200-13)	01
F-04	Advance From Petty Cash and Reimbursement (200-13)	01
F-05	Membership Fee, Irrigation Advance and Rents	01
F-06	Collection of Electric Bill and Other Collection, Bank Deposit and Daily Collection Report.	02
F-07	Closing Session (Question & Answer Review and Closing Speech)	01
Total =		9

Note : One period = One Class-hour = 40 minutes.

**8. Training Methodology :**

(a) Class-room Lecture (b) Group discussion (c) Exercise and Presentation (d) demonstration

**9. Evaluation system :** (a) Pre Test (b) Post Test (c) Final evaluation

**Basic Training on Meter Reading Procedure**

1. Course Code : NBT017
2. Course Name : Basic Training on Meter Reading Procedure.
3. Course Type : Concept of PBS Finance.
4. Total Period : 16 Hours
5. Course Objectives : Skill Development for PBS Meter Reader.
6. Participants : PBS Meter Reader.
7. Course Content :

Topic No	Topics	Class Hour
F-01	Concept of BREB and PBS	01
F-02	Concept of PBS Service Cod. Discipline and Etiquette	01
F-03	Classification of Meter and Demand Meter	01
F-04	Concept of Meter Fault	01
F-05	Consumer Account No and Collected By	01
F-06	Meter Reading Schedule and Bill Processing Schedule	01
F-07	Meter Reading Book and Concept of Meter Reading Procedure	01
F-08	Sight Connection and Its Penalty	01
F-09	Meter Tampering, Illegal Use of Electricity and Power Theft	01
F-10	Meter Report and Its Actions	01
F-11	Concept of Intelligent Meter Reading and Analytic System	01
F-12	Concept of KPA	01

Topic No	Topics	Class Hour
F-13	Awareness and Requirement of ISO 9001: 2015	01
F-14	Digester Management	01
F-15	Ethics & National Integrity	01
F-16	Closing Session (Question & Answer Review and Closing Speech)	01
Total =		16

Note : One period = One Class-hour = 40 minutes.

**8. Training Methodology :**

(a) Class-room Lecture (b) Group discussion (c) Exercise and Presentation (d) demonstration

**9. Evaluation system :** (a) Pre Test (b) Post Test (c) Final evaluation

**Basic Training on Electricity Bill Distribution and Collection**

1. Course Code : NBT018
2. Course Name : Basic Training on Electricity Bill Distribution and Collection.
3. Course Type : Concept of PBS Finance.
4. Total Period : 16 Hours
5. Course Objectives : Skill Development for PBS Peon Cum Messenger (PCM)
6. Participants : PBS Peon Cum Messenger (PCM).
7. Course Content :

Topic No	Topics	Class Hour
F-01	Concept of BREB and PBS	01
F-02	Concept of PBS Service Cod, Discipline and Etiquette	01
F-03	Concept of Consumer Meter Order(CMO)	01
F-04	Consumer Account No and Collected By	01
F-05	Meter Reading Schedule and Bill Processing Schedule	01
F-06	Sight Connection and Its Penalty	01
F-07	Concept of Disconnection and Re Connection	01
F-08	Meter Report and Its Actions	01
F-09	Meter Tampering, Illegal Use of Electricity and Power Theft	01
F-10	Electricity Bill Distribution and Collection From Bank	01
F-11	Concept of Intelligent Meter Reading and Analytic System	01
F-12	Concept of KPA	01
F-13	Awareness and Requirement of ISO 9001: 2015	01
F-14	Digester Management	01
F-15	Ethics & National Integrity	01
F-16	Closing Session (Question & Answer Review and Closing Speech)	01
Total =		16

Note : One period = One Class-hour = 40 minutes.

**8. Training Methodology :**

(a) Class-room Lecture (b) Group discussion (c) Exercise and Presentation (d) demonstration

**9. Evaluation system :** (a) Pre Test (b) Post Test (c) Final evaluation

**Operation, Maintenance & Repair of Circuit Breaker with Relay & Protective System of 33KV Switching Station.**

1. Course Code : NBT019
2. Course Name : Operation, Maintenance & Repair of Circuit Breaker with Relay & Protective System of 33KV Switching Station.
3. Course Type : Need Base Training
4. Total Period : 17 hours
5. Course Objectives : This Course is designed for fulfillment of employee skill development on Operation, Maintenance & Repair of Circuit Breaker with Relay & Protection System of 33KV Switching Station.
6. Participants : JE / AJE(O&M/E&C/P&M), Line Technician/Lineman Grade-1

**7. Course Content :**

Topic No	Topics	Class Hour
	Registration	
T1	Inauguration & Importance of the Course	1
T2	Description of 33 KV & 11KV Breaker (OCB & VCB)	1
T3	Description of Different Component & Operation of Breaker (OCB & VCB)	2
T4	Gas Recharging and calibration Procedure of Breaker (VCB)	1
T5	Inspection, Adjusting and Re-installing of Breaker	1
T6	Different Setting, Changing, Maintenance and Repair of Breaker (Practical)	2
T7	Awareness and Requirement of ISO 9001 : 2015	1
T8	Installation, Operation & Setting of Different type of Control Panel Board, Relay & CT/PT of 33 KV Switching Station (Field)	4
T9	Ethics & National Integrity	1
T10	Disaster Management	1
T11	Course Review	1
T12	Examination & Closing Session (Question & Answer Review and Closing Speech)	1
		<b>Total = 17</b>

Note : One period = One Class-hour = 40 Minutes.

**8. Training Methodology :**

(a) Class-room lecture (b) Group Discussion (c) Exercise and Presentation (d) Demonstration

9. Evaluation System : (a) Final Evaluation

**HT & LT Metering with CT/PT And Checking of Proper Connectivity.**

1. Course Code : NBT020
2. Course Name : HT & LT Metering with CT/PT And Checking of Proper Connectivity.
3. Course Type : Need Base Training
4. Total Period : 18 hours
5. Course Objectives : This Course is designed for fulfillment of employee skill development on HT & LT Metering with CT/PT And Checking of Proper Connectivity.
6. Participants : JE/AJE(O&M/E&C/P&M), MSC/PUC/Wiring Inspector, Line Technician/ Lineman Grade-1.
7. Course Content :

Topic No	Topics	Class Hour
	Registration	
T1	Inauguration & Importance of the Course	1
T2	Different type of Electro-mechanical & Electronic Energy Meters	1
T3	Energy Meter Testing & Checking in field (Practical)	3
T4	Symptom of Energy Meter tempering , it's protection & sealing procedure and sealing materials	2
T5	Proper Selection of Instrument Transformers and it's Connectivity	1
T6	Barden, Knee Point Voltage & Rating Factor of CT/PT	1
T7	Connectivity of HT & LT Metering (Practical)	4
T8	Awareness and Requirement of ISO 9001 : 2015	1
T9	Ethics & National Integrity	1
T10	Disaster Management	1
T11	Course Review	1
T12	Examination & Closing Session (Question & Answer Review and Closing Speech)	1
		<b>Total = 18</b>

Note : One period = One Class-hour = 40 Minutes.

**8. Training Methodology :**

(a) Class-room lecture (b) Group Discussion (c) Exercise and Presentation (d) Demonstration

9. Evaluation System : (a) Final Evaluation

### **Power Factor Checking & Measurements.**

1. Course Code : NBT021
2. Course Name : Power Factor Checking & Measurements.
3. Course Type : Need Base Training
4. Total Period : 09 hours
5. Course Objectives : This Course is designed for fulfillment of employee skill development on Power Factor Checking & Measurements.
6. Participants : JE/AJE(O&M/E&C/P&M), MSC/PUC/Wiring Inspector, Line Technician/ Lineman Grade-1.
7. Course Content :

Topic No	Topics	Class Hour
	Registration	
T1	Inauguration & Importance of the Course	1
T2	Power Factor Measurement procedure according to instruction.	1
T3	Effects of Low Power Factor & Proper Remedy to Improve Power Factor	1
T4	Power Factor Checking & Measurement by P.F. Meter (Practical)	2
T5	Awareness and Requirement of ISO 9001 : 2015	1
T6	Ethics & National Integrity	1
T7	Disaster Management	1
T8	Examination & Closing Session (Question & Answer Review and Closing Speech)	1
<b>Total =</b>		<b>9</b>

Note : One period = One Class-hour = 40 Minutes.

#### 8. Training Methodology :

(a) Class-room  
lecture (b) Group Discussion (c) Exercise and Presentation (d) Demonstration

#### 9. Evaluation System

: (a) Final Evaluation

### **Loss Test of Repaired Distribution Transformer.**

1. Course Code : NBT022
2. Course Name : Loss Test of Repaired Distribution Transformer.
3. Course Type : Need Base Training
4. Total Period : 09 hours
5. Course Objectives : This Course is designed for fulfillment of employee skill development on Loss Test Procedure of Repaired Distribution Transformer.
6. Participants : JE/ AJE (O&M/E&C/P&M), Line Technician/Lineman Grade-1/Grade-2.
7. Course Content :

Topic No	Topics	Class Hour
	Registration	-
T1	Inauguration & Discussion on acceptable Loss Range of different size of Distribution Transformer	1
T2	Measurement of No Load Loss & Load Loss of Repaired Distribution Transformer by Testing Machine at Room Temperature (Practical).	1
T3	Measurement of Load Loss of Repaired Distribution Transformer by measuring winding resistance at Room Temperature (Practical).	1
T4	Determine Stray Loss at Room Temperature and Temperature Correction Factor.	1
T5	Calculation of actual Load loss at 85 deg. celcious (IEC Standard) / 75 deg. celcious (ANSI Standard) and Percentage Impedance.	1
T8	Awareness and Requirement of ISO 9001 : 2015	1

Topic No	Topics	Class Hour
T09	Ethics & National Integrity	1
T10	Disaster Management	1
T12	Examination & Closing Session (Question & Answer Review and Closing Speech)	1
<b>Total =</b>		<b>9</b>

Note : One period = One Class-hour = 40 Minutes.

**8. Training Methodology :**

(a) Class-room lecture (b) Group Discussion (c) Exercise and Presentation (d) Demonstration

**9. Evaluation System :** (a) Final Evaluation

**Importance of Capital & Revenue Expenses**

1. Course Code : NBT023
2. Course Name : Importance of Capital & Revenue Expenses.
3. Course Type : Concept of PBS Finance
4. Total Period : 09 Hours
5. Course Objectives : Skill Development for PBS Employee.
6. Participants : PBS Assistant Accountant, Assistant Plant Accountant, Cashier, Assistant Cashier Junior Engineer, Power Use Co-ordinator, Member Service Co-ordinator, Assistant Junior Engineer, Wiring Inspector and Lineman .
7. Course Content :

Topic No	Topics	Class Hour
F-01	Concept of Capital & Revenue Expenses	01
F-02	Different Type of Expenses	01
F-03	Revenue Accounts - Operating	01
F-04	Revenue Accounts – Non Operating	01
F-05	Expense Accounts(Operation & Maintenance)	01
F-06	Awareness and Requirement of ISO 9001: 2015	01
F-07	Digester Management	01
F-08	Ethics & National Integrity	01
F-09	Closing Session (Question & Answer Review and Closing Speech)	01
<b>Total =</b>		<b>9</b>

Note : One period = One Class-hour = 40 minutes.

**8. Training Methodology :**

(a) Class-room Lecture (b) Group discussion (c) Exercise and Presentation (d) demonstration

**9. Evaluation system :** (a) Pre Test (b) Post Test (c) Final evaluation

**Collection and Deposit Procedure**

1. Course Code : NBT024
2. Course Name : Collection and Deposit Procedure.
3. Course Type : Concept of PBS Finance.
4. Total Period : 09 Hours
5. Course Objectives : Skill Development for PBS Employee.
6. Participants : PBS Accountant, Plant Accountant, Assistant Accountant, Assistant Plant Accountant, Billing Supervisor, Cashier, Billing Assistant and Assistant Cashier.
7. Course Content :

Topic No	Topics	Class Hour
F-01	Various Type of PBS Collection	01
F-02	Collection (Office, Bank and Other Collection Center)	01
F-03	Collection Through Cheque and Substitute Cash Collection Receipt	01
F-04	Deposit to Bank	01

<b>Topic No</b>	<b>Topics</b>	<b>Class Hour</b>
F-05	Preparation of Collection Report	01
F-06	Awareness and Requirement of ISO 9001: 2015	01
F-07	Digester Management	01
F-08	Ethics & National Integrity	01
F-09	Closing Session (Question & Answer Review and Closing Speech)	01
<b>Total =</b>		<b>09</b>

Note : One period = One Class-hour = 40 minutes.

**8. Training Methodology :**

(a) Class-room Lecture (b) Group discussion (c) Exercise and Presentation (d) demonstration

**9. Evaluation system :** (a) Pre Test (b) Post Test (c) Final evaluation

**Human Resource Management**

1. Course Code : NBT025
2. Course Name : Human Resource Management
3. Course Type : Institutional Management Training
4. Total Period : 09
5. Course Objectives : To strengthen capacities regarding HR Issues; enhance participant's awareness/increase of confidence the challenges in the arena of HRM by changing attitude and ability to increase the organization's capacity.
6. Participants : All Employees.
7. Course Content :

<b>Topic No</b>	<b>Topics</b>	<b>Class Hour</b>
T 01	What is Human Resource Management(HRM) Importance of Human Resource Management in the organization.	01
T 02	Nature, Scope, application of Human Resource Management policies.	01
T 03	Human Resource Planning --- Core Functions/activities of Human Resource Management ((Manpower Planning, recruitment, Rewards, Recognition, Retention strategies of employees and effective utilization of Personnel	02
T 04	Creation of teamwork culture and resolve conflict in work place.	01
T 05	Ethics and National Integrity	01
T 06	Disaster Management	01
T 07	Awareness and requirement of ISO 9001:2015 Standard	01
T 08	Closing session (Question & answer review and closing speech)	01
<b>Total=</b>		<b>09</b>

Note: One period = One Class hour = 40 minutes.

**8. Training Methodology :** (a) Class room lecture (b) Group discussion (c) Final Examination.

**9. Evaluation system :** (a) Pre test (b) Post test (c) Mid Term Evaluation (d) Final Exam

**PBS Employee Service Rule**

1. Course Code : NBT026
2. Course Name : PBS Employee Service Rule.
3. Course Type : Management and Institutional Training
4. Total Period : 09
5. Course Objectives : To appraise the PBS employees about the contents and application of the Service Code.
6. Participants : Employees of PBSs
7. Course Content :

<b>Topic No</b>	<b>Topics</b>	<b>Class Hour</b>
T 01	General conditions of service and Code of conduct	01
T 02	Disciplinary action, Enquiry procedure and Penalty.	01
T 03	Dismissal, Resignation, Resolving disputes	01

Topic No	Topics	Class Hour
T 04	Suspension, imposition of Penalty, Appeal, Reinstatement, Proceedings Pending in the court	01
T 05	Retirement and other benefits.	01
T 06	Disaster Management	01
T 07	Awareness and requirement of ISO 9001:2015 Standard	01
T 08	Ethics and National Integrity	01
T 09	Closing session (Question & answer review and closing speech)	01
	Total =	09

Note: One period = One Class hour = 40 minutes.

8. Training Methodology : (a) Class room lecture (b) Group discussion (c) Final Examination.  
 9. Evaluation system : (a) Pre test (b) Post test (c) Mid Term Evaluation (d) Final Exam

#### **CT/PT Ratio and Meter Multiplying Factor.**

1. Course Code : NBT027
2. Course Name : CT/PT Ratio and Meter Multiplying Factor.
3. Course Type : Need Base Training
4. Total Period : 09 hours
5. Course Objectives : This Course is designed for fulfillment of employee skill development on CT/PT Ratio and Real Multiplying Factor of Meter to prepare accurate Electric Bill.
6. Participants : Billing Supervisor / Billing Assistant of PBS
7. Course Content :

Topic No	Topics	Class Hour
	Registration.	
T1	Inauguration & Importance of the Course.	1
T2	Different type of Electro-mechanical & Electronic Energy Meters.	1
T3	What is CT/PT? Why is CT/PT used ? Definition of its Ratio and Multiplier for Meter; Discussion on different rated CT/PT Ratio and Real Multiplier for related Meter.	2
T4	Discussion on preparing electric bill through improper multiplier and loss of revenue by practical calculation; And PBS instruction 100-39 for proper use of CT/PT.	2
T5	Ethics & National Integrity	1
T6	Disaster Management	1
T7	Examination & Closing Session (Question, Answer Review and Closing Speech)	1
	Total =	09

Note : One period = One Class-hour = 40 Minutes.

8. Training Methodology :

(a) Class-room lecture (b) Group Discussion (c) Exercise and Presentation (d) Demonstration

9. Evaluation System : (a) Final Evaluation

#### **PBS Fund Management.**

1. Course Code : NBT028
2. Course Name : PBS Fund Management.
3. Course Type : Concept of PBS Finance.
4. Total Period : 09 Hours
5. Course Objectives : Skill Development for PBS Employee.
6. Participants : AGM(All), Junior Engineer, Assistant Junior Engineer, Power Use Co-ordinator Member Service Co-ordinator, Accountant, Plant Accountant, Accountant (Revenue), Assistant Accountant, Assistant Plant Accountant, Billing Supervisor Cashier, Lineman, Wearing Inspector, Billing Assistant and Assistant Cashier.

**7. Course Content :**

Topic No	Topics	Class Hour
F-01	Introduction Various Funds of PBS	01
F-02	Cash General Fund and Bill Collection Bank Account	01
F-03	Imprest Fund and its Management	01
F-04	CPF, Gratuity and Membership Fund Management	01
F-05	Workmen Compensation and Employee Benevolent Fund	01
F-06	Awareness and Requirement of ISO 9001: 2015	01
F-07	Disaster Management	01
F-08	Ethics & National Integrity	01
F-09	Closing Session (Question & Answer Review and Closing Speech)	01
<b>Total =</b>		<b>09</b>

Note : One period = One Class-hour = 40 minutes.

**8. Training Methodology :**

(a) Class-room Lecture (b) Group discussion (c) Exercise and Presentation (d) demonstration

**9. Evaluation system :** (a) Pre Test (b) Post Test (c) Final evaluation

**Meter reading, Bill Collection and Meter Disconnection Process.**

1. Course Code : NBT029
2. Course Name : Meter reading, Bill Collection and Meter Disconnection Process.
3. Course Type : Concept of PBS Finance.
4. Total Period : 09 Hours
5. Course Objectives : Skill Development for PBS Employee.
6. Participants : Junior Engineer, Assistant Junior Engineer, Power Use Co-ordinator, Member Service Co-ordinator, Accountant, Plant Accountant, Accountant (Revenue) Assistant Accountant, Assistant Plant Accountant, Billing Supervisor, Cashier, Lineman, Wearing Inspector, Billing Assistant and Assistant Cashier.

**7. Course Content :**

Topic No	Topics	Class Hour
F-01	Introduction of Meter Reading and Disconnection Process	01
F-02	Classification of Meter, demand Meter and Meter Reading Procedure	01
F-03	Concept of Secondary and Primary Metering System	01
F-04	Meter Tempering, Illegal Use of Electricity and Power Theft	01
F-05	Concept of Bill Collection Procedure	01
F-06	Awareness and Requirement of ISO 9001: 2015	01
F-07	Disaster Management	01
F-08	Ethics & National Integrity	01
F-09	Closing Session (Question & Answer Review and Closing Speech)	01
<b>Total =</b>		<b>09</b>

Note : One period = One Class-hour = 40 minutes.

**8. Training Methodology :**

(a) Class-room Lecture (b) Group discussion (c) Exercise and Presentation (d) demonstration

**9. Evaluation system :** (a) Pre Test (b) Post Test (c) Final evaluation

**Office Environment**

1. Course Code : NBT030
2. Course Name : Office Environment
3. Course Type : Institutional Management Training.
4. Total Period : 09
5. Course Objectives : To make an understanding among the Officers and Employees of PBS about their duties and responsibilities to maintain congenial working atmosphere in their respective work place.

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6. Participants : Employees of PBS

7. Course Content :

Topic No	Topics	Class Hour
T 01	Concept of office environment --- Physical and non-physical office environmental elements those should be provided by the Management.	01
T 02	Role of Management: To ensure congenial and employee friendly office environment.	01
T 03	Duties and Responsibility of employees for maintaining healthy and congenial office atmosphere.	01
T 04	Required qualities for PBS employees : As service providing organization	01
T 05	Benefit of congenial, healthy and working friendly office environment.	01
T 06	Against Gender Discrimination: Measures should be taken to uphold female employee's right and position in work place.	01
T 07	Awareness and requirement of ISO 9001:2015 Standard	01
T 08	Ethics and National Integrity	01
T 09	Closing session (Question & answer review and closing speech)	01
	<b>Total=</b>	<b>09</b>

Note: One period = One Class hour = 40 minutes.

8. Training Methodology : (a) Class room lecture (b) Group discussion (c) Final Examination.

9. Evaluation system : (a) Pre test (b) Post test

## Employee Engagement and Motivational approach.

1. Course Code : NBT031

2. Course Name : Employee Engagement and Motivational approach.

3. Course Type : Institutional Management Training.

4. Total Period : 09

5. Course Objectives : To acquaint the Participants with the relationship among Motivation, Employee Engagement, Participatory Management and improving Workplace Relationship.

6. Participants : Employees of PBS.

7. Course Content :

Topic No	Topics	Class Hour
T 01	Concept of Motivation. Relationship between Leadership Traits and Motivation.	01
T 02	Motivation and Career Development.	01
T 03	Building Trust and Confidence among the Employees Through Reward and Recognition.	01
T 04	Participatory Management: Requirement of Motivation.	01
T 05	Engagement between officers and Employee through Improving Workplace Relationships.	01
T 06	Qualities of a good manager-- To ensure better service.	01
T 07	Awareness and requirement of ISO 9001:2015 Standard	01
T 08	Ethics and National Integrity	01
T 09	Closing session (Question & answer review and closing speech)	01
	<b>Total=</b>	<b>09</b>

Note: One period = One Class hour = 40 minutes.

8. Training Methodology : (a) Class room lecture (b) Group discussion (c) Final Examination.

9. Evaluation system : (a) Pre test (b) Post test

### **Protection Setting / Relay Setting Of Different ACR / Circuit Breaker.**

1. Course Code : NBT032
2. Course Name : Protection Setting / Relay Setting Of Different ACR / Circuit Breaker.
3. Course Type : Need Base Training (NBT)
4. Total Period : 09
5. Course Objectives : Improve Skill on ACR / Circuit Breaker Setting of PBS Distribution System.
6. Participants : JE (O&M/E&C/P&M), AJE (O&M/E&C/P&M), Line Crew (Lineman Grade-1 & Above)
7. Course Content :

Topic No	Topics	Class Hour
-	Registration and Pre-Evaluation	-
T-01	Inauguration & Importance of the Course	01
T-02	Protection Setting / Relay Setting Of Different ACR / Circuit Breaker.	03
T-03	Protection Setting / Relay Setting Of Different ACR / Circuit Breaker Practical.	04
T-04	Course Review & Examination	01
	<b>Total =</b>	<b>09</b>

Note : One Period = One Class-hour = 40 Minutes

8. Training Methodology :

  - (a) Class-room lecture (b) Group Discussion (c) Exercise & Presentation (d) Demonstration

9. Evaluation System : (a) Pre Test (b) Post Test (c) Final Evaluation

### **Detection Procedure of Over load Distribution Transformer.**

1. Course Code : NBT033
2. Course Name : Detection Procedure of Over load Distribution Transformer.
3. Course Type : Need Base Training (NBT)
4. Total Period : 09
5. Course Objectives : Improve Skill on Over load Distribution Transformer Detection of PBS Distribution System.
6. Participants : JE (O&M/E&C/P&M), AJE (O&M/E&C/P&M), Line Crew (Lineman Grade-1 & Above)
7. Course Content :

Topic No	Topics	Class Hour
-	Registration and Pre-Evaluation	-
T-01	Inauguration & Importance of the Course	01
T-02	Over load detection Equipment of Distribution Transformer.	01
T-03	Over load Distribution Transformer detection Procedure.	03
T-04	Over load Distribution Transformer detection Procedure Practical.	03
T-05	Course Review & Examination	01
	<b>Total =</b>	<b>09</b>

Note : One Period = One Class-hour = 40 Minutes

8. Training Methodology :

  - (a) Class-room lecture (b) Group Discussion (c) Exercise & Presentation (d) Demonstration

9. Evaluation System : (a) Pre Test (b) Post Test (c) Final Evaluation

**SAIFI & SAIDI**

1. Course Code : NBT034
2. Course Name : SAIFI & SAIDI.
3. Course Type : Need Base Training (NBT).
4. Total Period : 18 hours
5. Course Objectives : This Course is designed for fulfillment of employee skill development on SAIFI & SAIDI calculation.
6. Participants : JE / AJE (IT/O&M/E&C/P&M), LT/ Lineman Grade-1.
7. Course Content :

Topic No	Topics	Class Hour
-	Registration	-
T1	Inauguration and Definition of SAIFI & SAIDI. Why are we here to calculate SAIFI & SAIDI ?	1
T2	Over View on SAIFI & SAIDI, The Key Performance Indicator and Reporting Form for SAIFI & SAIDI.	1
T3	Importance of Reliability Matrix and key Performance Reliability.	1
T4	Classifications of Interruptions, Calculation of Indices and Conclusion.	1
T5	Program Software Installation Practice.	5
T6	Data Making (Input and Output by Software) Practice.	4
T7	Disaster Management.	1
T8	Ethics & National Integrity.	1
T9	Awareness and Requirement of ISO 9001 : 2015.	1
T10	Examination & Closing Session (Question & Answer Review and Closing Speech)	2
Total =		18

Note : One period = One Class-hour = 40 Minutes.

**8. Training Methodology :**

(a) Class-room lecture (b) Group Discussion(c) Exercise and Presentation(d) Demonstration

**9. Evaluation System :** (a) Final Evaluation

**1-Phase Meter Testing, Calibration, Installation, Operation & Maintenance.**

1. Course Code : NBT035
2. Course Name : 1-Phase Meter Testing, Calibration, Installation, Operation & Maintenance.
3. Course Type : Need Base Training (NBT).
4. Total Period : 18 hours
5. Course Objectives : This Course is designed for fulfillment of employee skill development on 1-Phase Meter Testing, Calibration, Installation, Operation & Maintenance.
6. Participants : JE / AJE (O&M/E&C/P&M), Line Technician/ Lineman Grade-1.
7. Course Content :

Topic No	Topics	Class Hour
	Registration.	-
T1	Inauguration & Discussion on different types of Energy Meters.	1
T2	Testing & Calibration of Electro-mechanical and Digital Meter and Permissible Errors of Meters according to IEC (Theory).	2
T3	Testing & Calibration Practice of Electro-mechanical and Digital Meter (Practical).	6
T4	Proper connection of neutral & neutral missing digital Meter and Procedure of Accuracy Test without Testing Bench (Practical).	4

Topic No	Topics	Class Hour
T5	Operation & Maintenance of Electro-mechanical and Digital Meter energy Meters.	1
T6	Disaster Management.	1
T7	Ethics & National Integrity.	1
T8	Awareness and Requirement of ISO 9001 : 2015.	1
T9	Examination & Closing Session (Question & Answer Review and Closing Speech).	1
	<b>Total =</b>	<b>18</b>

Note : One period = One Class-hour = 40 Minutes.

**8. Training Methodology :**

(a) Class-room lecture (b) Group Discussion (c) Exercise and Presentation (d) Demonstration

**9. Evaluation System :** (a) Final Evaluation

**Customer Service Excellence & Office Etiquette**

1. Course Code : NBM001
2. Course Name : Customer Service Excellence & Office Etiquette
3. Course Type : Need Based Training
4. Total Period : 09 Hrs
5. Course Objectives : To Develop basic understanding about the importance of customers & customer services and familiarize with different techniques of delivering its products/services in the most efficient, fair, cost effective, and humanity satisfying and pleasurable manner.
6. Participants : All PBSs Staffs
7. Course Content :

Topic No	Topics	Class Hour
	Registration & Pre-Test (নিবন্ধন ও প্রাক-প্রশিক্ষণ পরীক্ষা)	
CS-01	Inauguration & Understanding the importance of Customer Service. (সূচনা পর্ব ও ধারক সেবার গুরুত্ব অনুরোধ)	01
CS-02	Concepts of Customer Services & Different types of customers and how to Handle them & 6 basic needs of a customer. (ধারক সেবার ধারণা ও ধারকের ধরন এবং বিভিন্ন ধরনের ধারক মোকাবেলা, ধারকের ডেটি মৌলিক চাহিদা)	02
CS-03	Handling Customer Complaints, How to offer Better Customer Services, How to Motivate Customers & Levels of customer service (ধারক অভিযোগ মোকাবেলাকরণ, উত্তম ধারক সেবা, ধারক উত্তুন্নকরণের কৌশল, ধারক সেবার ধাপসমূহ)	02
CS-04	Office Etiquette : How to Say No, Body Language & Self Grooming, Telephone a7 E-mail etiquette, Do's and Don'ts with the consumers. (কর্মক্ষেত্রে সদাচরণ: ধারককে 'না' বলার কৌশল; শারীরিক ভাষার ব্যবহার; দূরালাপনী ও ইলেক্ট্রনিক মাধ্যমে ব্যবহারে সাদচরণ; ধারকদের সাথে কর্মীয় ও বর্জনীয় আচরণ)	02
CS-05	Role Play, Questions & Answer. (ভূমিকাভিনয়: প্রশ্নোত্তর পর্ব)	01
CS-06	Review, Post-Test and closing session কোর্স পর্যালোচনা ও প্রশিক্ষণোত্তর পরীক্ষা ও সমাপনী বক্তব্য)	01
	<b>Total =</b>	<b>09</b>

Note: One period = One Class hour = 40 minutes.

**8. Training Methodology:** Class-room lecture (শ্রেণীকক্ষে বক্তৃতা), Group discussion (দলীয় আলোচনা), Exercise and Demonstration (অনুশীলন ও প্রদর্শন)।

**9. Evaluation System:** Pre & Post test and final review.

**Ethics and National Integrity Strategy.**

1. Course Code : NBT036
2. Course Name : Ethics and National Integrity Strategy.
3. Course Type : Institutional Management Training.
4. Total Period : 09 hour
5. Course Objective : Introducing to the participants about BREB/PBS Ethics and Integrity Strategy. The participants will be able to know the organizations objective, challenges, future work plan and also what should be done and not to be done in their service life.
6. Participants : PBS Officers/Employees.
7. Course Content :

Topic No	Topics	Class Hour
	Registration & pre test	
T 01	Inauguration & importance of the course	01
T 02	Definition of Ethics and Integrity & its scope (Transparency, Accountability, Honesty, Sincerity, Consciousness)	01
T 03	Established rules and regulations and the steps taken by Government to success National Integrity Strategy (NIS).	01
T 04	Combating corruption and establishment of ethics and integrity in BREB/PBS (formation of Ethics Committee, Innovation Committee).	01
T 05	National Ethics and Integrity Strategy - Perspective Bangladesh Rural Electrification Board/Pally Bidyaum Samity (Specific objective, challenges, short term, midterm & long term recommendation and future work plan according to Government vision 2021)	02
T 06	Review BREB/PBS ethics and integrity strategies, implementation and monitoring	01
T 07	Post test and review	01
T 08	Closing session (question & answer review and closing speech)	01
Total=		09

Note: One period = One Class hour = 40 minutes.

8. Training Methodology : (a) Class room lecture (b) Group discussion (c) Final Examination

9. Evaluation system : (a) Pre test (b) Post test.

**Different Types of Audit & Settlement of Audit objection**

1. Course Code : NBT037
2. Course Name : Different Types of Audit & Settlement of Audit objection.
3. Course Type : Concept of PBS Finance.
4. Total Period : 16 Hours
5. Course Objective : Skill Development for PBS Employee.
6. Participant : Junior Engineer, Assistant Junior Engineer, Power Use Coordinator, Member Service Coordinator, Accountant, Plant Accountant, Accountant (Revenue), Assistant Accountant, Assistant Plant Accountant, Billing Supervisor, Cashier, Lineman, Wiring Inspector, Billing Assistant and Assistant Cashier.

## 7. Course Content :

Topic Code	Topic	No. of Period
T-01	Inauguration & Importance of the course	01
T-02	Different Types of Audit	01
T-03	Overview of Management Audit and it's Scope	02
T-04	Overview of CA Firm Audit and it's Scope	02
T-05	Overview of Works Audit/FAFAD Audit and it's Scope	02
T-06	Overview of Internal Audit and it's scope	01
T-07	Settlement of Audit Objection	03
T-08	Awareness and Requirement of ISO 9001: 2015	01
T-09	Disaster Management	01
T-10	Ethics & National Integrity	01
T-11	Closing Session (Question & Answer Review and Closing Speech)	01

Note : One period = One Class-hour = 40 minutes.

## 8. Training Methodology :

(a) Class-room Lecture (b) Group discussion (c) Exercise and Presentation (d) demonstration

## 9. Evaluation system :

## Use of Bangla Unicode Software & Font

1. Course Code	⇒ NBT038.				
2. Course Name	⇒ Use of Bangla Unicode Software & Font.				
3. Course Type	⇒ Need Based Training (NBT).				
4. Total Period	⇒ 9				
5. Course Objective	⇒ Enhance Knowledge on Use of Bangla Unicode Software & Font.				
6. Participant	<table border="1"> <thead> <tr> <th>Designation ID</th> <th>Designation of Participant</th> </tr> </thead> <tbody> <tr> <td>-</td> <td>BREB/PBS Officers/Employees.</td> </tr> </tbody> </table>	Designation ID	Designation of Participant	-	BREB/PBS Officers/Employees.
Designation ID	Designation of Participant				
-	BREB/PBS Officers/Employees.				

## 7. Course Content

Topic Code	Topics	No. of Period
-	Registration	-
T1	Introduction to Bangla Unicode Software & Font	1
T2	Presentation of Software Installation & Configuration and this is done by Trainee	3
T3	Prepare a Letter in MS Word & Pay Slip in Excel by using Unicode Font	2
T4	Convert Unicode Font Document to General Bangla Font Document and Practice	2
T5	Examination.	1
Total Hours =		9

Note : One period = One Class-hour = 40 Minutes.

## 8. Training Methodology:

(a) Class-room lecture (b) Group Discussion (c) Exercise and Presentation (d) Demonstration

**9. Evaluation System :** (a) Final Evaluation

### **Service Process Simplification (SPS)**

1. Course Code : NBT039.  
 2. Course Name : Service Process Simplification (SPS).  
 3. Course Type : Need Based Training (NBT).  
 4. Total Period : 17 hours.  
 5. Course Objective : This Training course will be helpful to obtain capability & efficiency for BREB/PBS Officers/Employee to Simplify Service Process (SPS).

6. Participant	Designation ID	Designation of Participant
	-	BREB/PBS Officers/Employees.

7. Course Content :

Topic Code	Topics	No. of Period
-	Registration	-
T1	Inauguration, Definition of Service Process Simplification (SPS) and Examples on it.	1
T2	Dicussion on How to talk positively, how to help and how to behave with Consumers to provide better Service through Service Process Simplification (SPS)	2
T3	Discussion on the Steps of an Existing Service Procedure in BREB or PBS and Discussion on necessary Steps/Procedures to be simplified to Provide better Service.	2
T4	Discussion on Simplification of Service Procedure about Consumer Connection.	3
T5	Discussion on Simplification of Service Procedure about Billing Procedure.	3
T6	Discussion on Simplification of Service Procedure about the Management of Over Loaded Distribution Transformer.	2
T7	Disaster Management.	1
T8	Ethics & National Integrity.	1
T9	Awareness and Requirement of ISO 9001 : 2015.	1
T10	Examination & Closing Session (Question & Answer Review and Closing Speech)	1
Total Hours =		17

Note : One period = One Class-hour = 40 Minutes.

#### **8. Training Methodology :**

(a) Class-room lecture    (b) Group Discussion    (c) Exercise and Presentation    (d) Demonstration

#### **9. Evaluation System :**    (a) Final Evaluation

<b>Consumer Class Determination</b>	
1. Course Code	: NBT- 040
2. Course Name	: Consumer Class Determination.
3. Course Type	: Concept of PBS Finance.
4. Total Period	: 16 Hours
5. Course Objective	: Skill Development for PBS Employee.

6. Participant : Junior Engineer, Assistant Junior Engineer, Power Use Co-Ordinator, Member Service Coordinator, Accountant, Plant Accountant, Accountant (Revenue), Enforcement Co-Ordinator, Assistant Enforcement Co-Ordinator, Assistant Accountant, Assistant Plant Accountant, Billing Supervisor, Cashier, Line Technician, Lineman, Wiring Inspector, Billing Assistant and Assistant Cashier.

## 7. Course Content :

Topic Code	Topic	No. of Period
T-01	Inauguration & Importance of the course;	01
T-02	Discussion on Consumer Class- LT-A, MT-1, LT-B (Domestic, Irrigation);	02
T-03	Discussion on Consumer Class -LT-E, MT-2, HT-2, LT-C2, MT-4, HT-4, LT-T, MT-6 (Commercial & Office, Construction, Temporary);	03
T-04	Discussion on Consumer Class-LT-C1, MT-3, HT-3, EHT-1, EHT-2 (Industrial);	03
T-05	Discussion on Consumer Class -LT-D1, LT-D2, MT-5, HT-1 (Educational, Religious & Charitable, Hospital, Street Light, Water Pump, Battery Charging Station, General);	03
T-06	Awareness and Requirement of ISO 9001: 2015;	01
T-07	Disaster Management;	01
T-09	Ethics & National Integrity;	01
T-09	Closing Session (Question & Answer Review and Closing Speech);	01

Note: One period = One Class-hour = 40 minutes.

## 8. Training Methodology:

(a) Class-room Lecture (b) Group discussion (c) Exercise and Presentation (d) demonstration

9. Training Manual: Current Tariff Schedule Declared by BERC is recommended.

#### 10. Evaluation system:

## Consumer Satisfaction Management

1. Course Code	: NBT 041
2. Course Name	: Consumer Satisfaction Management.
3. Course Type	: Service Simplification.
4. Total Period	: 09 Hours
5. Course Objective	: Skill Development for PBS Employee.
6. Participant	: Junior Engineer, Assistant Junior Engineer, Power Use Co-Ordinator, Member Service Coordinator, Accountant, Plant Accountant, Accountant (Revenue), Enforcement Co-Ordinator, Assistant Enforcement Co-Ordinator, Assistant Accountant, Assistant Plant Accountant, Billing Supervisor, Cashier, Line Technician, Lineman, Wiring Inspector, Billing Assistant and Assistant Cashier.

**7. Course Content :**

Topic Code	Topic	No. of Period
T-01	Inauguration & Importance of the course;	01
T-02	Introduction to Consumer Satisfaction and Reason of Consumer dissatisfaction;	01
T-03	Measuring Consumer Satisfaction, Methods of Measuring Consumer Satisfaction and Factors affecting Consumer Satisfaction;	01
T-04	Complaint Management Strategies and Handling the Complaint Process;	01
T-05	Practical Tips for Effectively Implementing Consumer Friendly Strategy;	01
T-06	Awareness and Requirement of ISO 9001: 2015;	01
T-07	Disaster Management;	01
T-08	Ethics & National Integrity;	01
T-09	Closing Session (Question & Answer Review and Closing Speech);	01

Note: One period = One Class-hour = 40 minutes.

**8. Training Methodology:**

(a) Class-room Lecture (b) Group discussion (c) Exercise and Presentation (d) demonstration

**9. Training Manual:** Training Manual Attached with this curriculum is recommended.

**10. Evaluation system:**

(a) Pre Test (b) Post Test (c) Final evaluation

**Installation & Inspection of Pre-Payment Energy Meter**

<b>1. Course Code</b>	:	NBT042								
<b>2. Course Name</b>	:	Installation & Inspection of Pre-Payment Energy Meter								
<b>3. Course Type</b>	:	Need Base Training (NBT)								
<b>4. Total Period</b>	:	18								
<b>5. Course Objective</b>	:	Improve Skill on Pre-Payment Energy Meter Installation & Inspection of PBS Distribution System.								
<b>6. Participant</b>	:	<table border="1"> <thead> <tr> <th>Designation ID</th> <th>Designation of Participant</th> </tr> </thead> <tbody> <tr> <td>P20</td> <td>JE (O&amp;M/E&amp;C/P&amp;M)</td> </tr> <tr> <td>P06</td> <td>AJE (O&amp;M/E&amp;C/P&amp;M)</td> </tr> <tr> <td>P07</td> <td>PBS Lineman</td> </tr> </tbody> </table>	Designation ID	Designation of Participant	P20	JE (O&M/E&C/P&M)	P06	AJE (O&M/E&C/P&M)	P07	PBS Lineman
Designation ID	Designation of Participant									
P20	JE (O&M/E&C/P&M)									
P06	AJE (O&M/E&C/P&M)									
P07	PBS Lineman									

**7. Course Content :**

Topic Code	Topic	No. of Period
<b>Day-01</b>		
-	Registration and Pre-Evaluation	-
T-01	Inauguration & Importance of the Course	01

Topic Code	Topic	No. of Period
T-02	Introduction to Pre-Payment Meter	01
T-03	Difference between Normal Energy Meter & Pre-Payment Meter	01
T-04	Functions of Pre-Payment Meter	02
T-05	Installation Procedure of Pre-Payment Meter	03
T-06	Awareness and Requirement of ISO 9001:2015	01
<b>Day-02</b>		
T-07	Meter Customization in uniform Pre-Payment system	02
T-08	Testing, Operation & Maintenance of Pre-Payment Meter (Field)	04
T-09	Disaster Management	01
T-10	Ethics & National Integrity	01
T-11	Closing Session (Question & Answer Review & Closing Speech)	01
	<b>Total =</b>	<b>18</b>

Note : One Period = One Class-hour = 40 Minutes

**8. Training Methodology :**

(a) Class-room lecture (b) Group Discussion (c) Exercise & Presentation (d) Demonstration

**9. Evaluation System :**

(a) Pre Test (b) Post Test (c) Final Evaluation

**Installation & Inspection of Two Part Tariff Energy Meter**

1. Course Code	:	NBT043
2. Course Name	:	Installation & Inspection of Two Part Tariff Energy Meter
3. Course Type	:	Need Base Training (NBT)
4. Total Period	:	18
5. Course Objective	:	Improve Skill on Two Part Tariff Energy Meter Installation & Inspection of PBS Distribution System.

6. Participant	Designation ID	Designation of Participant
	P20	JE (O&M/E&C/P&M)
	P06	AJE (O&M/E&C/P&M)
	P07	PBS Lineman

**7. Course Content :**

Topic Code	Topic	No. of Period
<b>Day-01</b>		
	Registration and Pre-Evaluation	-
T-01	Inauguration & Importance of the Course	01
T-02	Introduction to Two Part Tariff Meter	01
T-03	Comparison between Normal Energy Meter& Two Part Tariff Meter (Display/Reading)	02
T-04	Functions, Suitability and Benefits of Two Part Tariff Meter	03
T-05	Awareness and Requirement of ISO 9001:2015	01

<b>Topic Code</b>	<b>Topic</b>	<b>No. of Period</b>
T-06	Disaster Management	01
<b>Day-02</b>		
T-07	Installation Procedure and Testing of Two Part tariff Meter (Field)	07
T-08	Ethics & National Integrity	01
T-09	Closing Session (Question & Answer Review & Closing Speech)	01
		Total = 18

Note : One Period = One Class-hour = 40 Minutes

**8. Training Methodology :**

(a) Class-room lecture (b) Group Discussion (c) Exercise & Presentation (d) Demonstration

**9. Evaluation System :**

(a) Pre Test (b) Post Test (c) Final Evaluation



*Participants of Computer Training.*



*Ex-Tempo Speech of Departmental Examination at BREB Training Academy*

**Training Calendar by Month**  
**Consolidated Schedule of Training Course**  
**Period : July 2018 to June 2019**

**July,2018 :**

Sl No	Planned Date		Duration (Day)	Course Code	Course Name	Designation of Trainee	Venue
	From	To					
1	01/07/2018	03/07/2018	3	IM 115	Record Management	PBS Officer/ Employee	BREB
2	01/07/2018	30/07/2018	22	IB 300	BREB/PBS Officer's Foundation Course	Officers of BREB/PBSs	BREB
3	01/07/2018	10/07/2018	8	ICT-02	Basic Computer Training	AEC	BREB
4	01/07/2018	05/07/2018	5	TC-210	Warehouse management	AGM (O&M/E&C/P&M)	BREB
5	01/07/2018	09/07/2018	7	IF-320	Accounting/Billing Procedure	Billing Asst.( R )	BREB
6	03/07/2018	11/07/2018	8	IO151	BREB Officer's Orientation	BREB Officer's (Class-1 & 11)	BREB
7	03/07/2018	05/07/2018	3	IM 270	Electricity Act and Rules	AJE (O&M/E&C/ P&M)	BREB
8	04/07/2018	24/07/2018	15	TL 030	Lineman Part-III	Lineman Grade-1	TTC, Savar
9	07/07/2018	24/07/2018	16	TL020	Lineman Part-II	Lineman Grade-2	PBS
10	07/07/2018	24/07/2018	16	TL020	Lineman Part-II	Lineman Grade-2	PBS
11	07/07/2018	24/07/2018	16	TL020	Lineman Part-II	Lineman Grade-2	PBS
12	07/07/2018	24/07/2018	16	TL020	Lineman Part-II	Lineman Grade-2	PBS
13	08/07/2018	12/07/2018	5	IM 100	Basic Supervision	PBS Employee	BREB
14	08/07/2018	12/07/2018	5	TC-210	Warehouse management	AGM (O&M/E&C/P&M)	BREB
15	08/07/2018	15/07/2018	6	TL 040	Lineman Part-IVA	PBS Line Technician	TTC, Savar
16	09/07/2018	29/07/2018	15	TL 030	Lineman Part-III	Lineman Grade-1	TTC, Savar
17	10/07/2018	19/07/2018	8	ICT 02	Basic Computer Training	Data Entry Operator	TTC, Savar
18	10/07/2018	12/07/2018	4	IF-566	Basic Training on Tax and VAT	AGM/JE//EC/AEC	BREB
19	11/07/2018	22/07/2018	8	ICT-02	Basic Computer Training	Assistant Cashier	BREB
20	15/07/2018	19/07/2018	5	IM 100	Basic Supervision	PBS Employee	BREB
21	15/07/2018	18/07/2018	4	TE-200	Distribution line staking	AJE (O&M/E&C/P&M)	BREB
22	15/07/2018	23/07/2018	7	IF-310	PBS General Accounts Manual	AGM(Fi)/AA/PAA	BREB
23	16/07/2018	22/07/2018	5	TL 042	Lineman Part-IVB	PBS Line Technician	TTC, Savar
24	17/07/2018	19/07/2018	3	Part-1 (Class)	Dept. Exam	BREB Officer's (Class-II)	BREB
	22/07/2018		1	Exam	Dept. Exam	BREB Officer's (Class-II)	BREB
	23/07/2018		1	Viva	Dept. Exam	BREB Officer's (Class-II)	BREB
	24/07/2018	26/07/2018	3	Part-2 (Class)	Dept. Exam	BREB Officer's (Class-II)	BREB
	29/07/2018		1	Exam	Dept. Exam	BREB Officer's (Class-II)	BREB
	30/07/2018	01/08/2018	3	Part-3 (Class)	Dept. Exam	BREB Officer's (Class-II)	BREB
	05/08/2018		1	Exam	Dept. Exam	BREB Officer's (Class-II)	BREB
25	22/07/2018	24/07/2018	3	IM 115	Record Management	PBS Officer/ Employee	BREB

Sl No	Planned Date		Duration (Day)	Course Code	Course Name	Designation of Trainee	Venue
	From	To					
26	22/07/2018	25/07/2018	4	TE-200	Distribution line staking	AJE (O&M/E&C/P&M)	BREB
27	23/07/2018	01/08/2018	8	ICT-02	Basic Computer Training	WI	BREB
28	23/07/2018	30/07/2018	6	TL 044	Lineman Part-IVC	PBS Line Technician	TTC, Savar
29	24/07/2018	25/07/2018	2	TL 030	Lineman Part-III (Retention Test)	Lineman Grade-1	TTC, Savar
30	25/07/2018	26/07/2018	2	IM 401	Establishing good member relations	WI	BREB
31	25/07/2018	30/07/2018	4	TO 250	1-Phase Meter Testing	AJE/JE	TTC, Savar
32	28/07/2018	30/07/2018	3	IF-570	Work Order Procedure	AGM/JE/AJE/SA	PBS
33	29/07/2018	31/07/2018	3	IM 115	Record Management	PBS Officer/ Employee	BREB
34	29/07/2018	08/08/2018	9	TW-100	Advance Consumer Wiring	AGM (MS)	BREB
35	30/07/2018	31/07/2018	2	TL 030	Lineman Part-III (Retention Test)	Lineman Grade-1	TTC, Savar
36	31/07/2018	09/08/2018	8	TO 241	Meter Testing	Meter Tester	TTC, Savar

**August, 2018 :**

37	01/08/2018	02/08/2018	2	IM 271	Electricity Act and Rules	AEC	BREB
38	01/08/2018	09/08/2018	7	TL 031	Lineman Part-III A	Lineman Grade-1	TTC, Savar
39	01/08/2018	09/08/2018	7	IF-320	Accounting/Billing Procedure	Billing Asst.( R )	BREB
40	02/08/2018	13/08/2018	8	ICT-02	Basic Computer Training	Store Keeper	BREB
41	05/08/2018	07/08/2018	3	IM 260	Labor Law and Industrial Relation	AGM	BREB
42	05/08/2018	20/08/2018	11	TW-010	Basic Consumer Wiring	AGM (MS)	BREB
43	05/08/2018	08/08/2018	4	TO 250	1-Phase Meter Testing	AJE/JE	TTC, Savar
44	07/08/2018	12/08/2018	4	IM 516	BREB & PBS Dept. Enquiry Procedure	BREB Officer's ( Class-1 & 11)	BREB
45	08/08/2018	14/08/2018	5	IM 100	Basic Supervision	PBS Employee	BREB
46	12/08/2018	16/08/2018	4	TE-200	Distribution line staking	AJE (O&M/E&C/P&M)	BREB
47	12/08/2018	14/08/2018	4	IF-566	Basic Training on Tax and VAT	AGM/JE//EC/AEC	BREB
48	26/08/2018	29/08/2018	4	IF-315	PBS Accounting Procedure Manual	AGM(Fi)/AA/PAA	BREB
49	27/08/2018	06/09/2018	8	ICT-02	Basic Computer Training	Billing Assistant	BREB
50	27/08/2018	09/09/2018	9	TW-100	Advance Consumer Wiring	AGM (MS)	BREB
51	29/08/2018	30/08/2018	2	TL 030	Lineman Part-III (Retention Test)	Lineman Grade-1	TTC, Savar
52	29/08/2018	20/09/2018	15	TL 030	Lineman Part-III	Lineman Grade-1	TTC, Savar
53	29/08/2018	10/09/2018	8	ICT 02	Basic Computer Training	Data Entry Operator	TTC, Savar

**BREB's Training Calendar 2018-2019**

Sl No	Planned Date		Duration (Day)	Course Code	Course Name	Designation of Trainee	Venue
	From	To					
<b>September, 2018 :</b>							
54	03/09/2018	05/09/2018	3	Part-1 (Class)	Dept. Exam	BREB Officer's (Class-1)	BREB
	09/09/2018		1	Exam	Dept. Exam	BREB Officer's (Class-1)	BREB
	10/09/2018	12/09/2018	3	Part-2 (Class)	Dept. Exam	BREB Officer's (Class-1)	BREB
	16/09/2018		1	Exam	Dept. Exam	BREB Officer's (Class-1)	BREB
	17/09/2018	18/09/2018	2	Part-3 (Class)	Dept. Exam	BREB Officer's (Class-1)	BREB
	20/09/2018		1	Exam	Dept. Exam	BREB Officer's (Class-1)	BREB
	23/09/2018		1	EX-Tempo Written & Viva	Dept. Exam	BREB Officer's (Class-1)	BREB
	55	03/09/2018	06/09/2018	4	IM 275	Training of Trainers (TOT)	WI
56	03/09/2018	04/09/2018	2	TL 030	Lineman Part-III (Retention Test)	Lineman Grade-1	TTC, Savar
57	03/09/2018	23/09/2018	15	TL 030	Lineman Part-III	Lineman Grade-1	TTC, Savar
58	03/09/2018	10/09/2018	6	TL 040	Lineman Part-IVA	PBS Line Technician	TTC, Savar
59	04/09/2018	06/09/2018	3	IF-570	Work Order Procedure	AGM/JE/AJE/SA	PBS
60	09/09/2018	11/09/2018	3	IM 110	Office Management	PBS Employee	BREB
61	09/09/2018	18/09/2018	8	ICT-02	Basic Computer Training	AJE (O&M/E&C/P&M)	BREB
62	09/09/2018	13/09/2018	5	TO 260	3-Phase Meter Testing	AJE/JE	TTC, Savar
63	09/09/2018	26/09/2018	16	TL020	Lineman Part-II	Lineman Grade-2	PBS
64	09/09/2018	26/09/2018	16	TL020	Lineman Part-II	Lineman Grade-2	PBS
65	09/09/2018	26/09/2018	16	TL020	Lineman Part-II	Lineman Grade-2	PBS
66	09/09/2018	26/09/2018	16	TL020	Lineman Part-II	Lineman Grade-2	PBS
67	09/09/2018	13/09/2018	5	TO 260	3-Phase Meter Testing	AJE/JE	TTC, Savar
68	09/09/2018	17/09/2018	7	IF-320	Accounting/Billing Procedure	Billing Asst.( R )	BREB
69	10/09/2018	25/09/2018	13	TO-100	PBS System operation & Maintenance	AJE (O&M/E&C/P&M)	BREB
70	10/09/2018	30/09/2018	15	TL 030	Lineman Part-III	Lineman Grade-1	TTC, Savar
71	11/09/2018	17/09/2018	5	TL 042	Lineman Part-IVB	PBS Line Technician	TTC, Savar
72	12/09/2018	16/09/2018	3	IM 260	Labor Law and Industrial Relation	AGM	BREB
73	12/09/2018	02/10/2018	15	TL 030	Lineman Part-III	Lineman Grade-1	TTC, Savar
74	16/09/2018	17/09/2018	2	TE-370	Equipment Record Card (ERC) Data Flow Process	MT/MMCS	BREB
75	16/09/2018	25/09/2018	8	TO 266	Meter Repair	Meter Tester	TTC, Savar
76	17/09/2018	20/09/2018	4	IM 531	Procurement in PBS System	AGM	BREB
77	18/09/2018	25/09/2018	6	TL 044	Lineman Part-IVC	PBS Line Technician	TTC, Savar
78	18/09/2018	20/09/2018	4	IF-566	Basic Training on Tax and VAT	AGM(Fi)/AA/PAA	BREB
79	19/09/2018	30/09/2018	8	ICT-02	Basic Computer Training	Meter Tester	BREB
80	23/09/2018	25/09/2018	3	IM 115	Record Management	PBS Officer/ Employee	BREB
81	23/09/2018	24/09/2018	2	TL 030	Lineman Part-III (Retention Test)	Lineman Grade-1	TTC, Savar

SI No	Planned Date		Duration (Day)	Course Code	Course Name	Designation of Trainee	Venue
	From	To					
82	24/09/2018	27/09/2018	4	IF-338	Instruction Series-200	AGM(Fi)/AA/PAA	BREB
83	25/09/2018	27/09/2018	3	IO100	BREB Genaral Oriantation	BREB Staff	BREB
84	25/09/2018	26/09/2018	2	TL 030	Lineman Part-III (Retention Test)	Lineman Grade-1	TTC, Savar
85	26/09/2018	30/09/2018	3	IM 260	Labor Law and industrial Relation	AGM	BREB
86	26/09/2018	08/10/2018	9	TW-110	Advance Consumer Wiring	WI	BREB
<b>October, 2018 :</b>							
87	01/10/2018	09/10/2018	8	IO151	BREB Officer's Oriantation	BREB Officer's (Class- I& II)	BREB
88	01/10/2018	04/10/2018	4	IM 531	Procurement in PBS System	AGM	BREB
89	01/10/2018	10/10/2018	8	ICT-02	Basic Computer Training	MMCS	BREB
90	01/10/2018	04/10/2018	4	TL 045	33 KV Switching Station	AJE/JE/LT/LMG-1	TTC, Savar
91	01/10/2018	10/10/2018	8	TO 266	Meter Repair	Meter Tester	TTC, Savar
92	01/10/2018	08/10/2018	6	TL 040	Lineman Part-IV	PBS Line Technician	TTC, Savar
93	01/10/2018	09/10/2018	7	IF-320	Accounting/Billing Procedure	Billing Asst.( R )	BREB
94	07/10/2018	09/10/2018	3	IM 115	Record Management	PBS Officer/ Employee	BREB
95	07/10/2018	25/10/2018	15	TW-015	Basic Consumer Wiring	WI	BREB
96	08/10/2018	28/10/2018	15	TL 030	Lineman Part-III	Lineman Grade-1	TTC, Savar
97	09/10/2018	22/10/2018	10	ICT-04	Basic Computer Training with Data base	BREB/PBS Manpower	BREB
98	09/10/2018	15/10/2018	5	TL 042	Lineman Part-IVB	PBS Line Technician	TTC, Savar
99	10/10/2018	11/10/2018	2	Part-1 (Class)	Dept. Exam	BREB (Acc/Asstt:Acc/ Auditor/Cashiar)	BREB
	14/10/2018		1	Exam	Dept. Exam	BREB (Acc/Asstt:Acc/ Auditor/Cashiar)	BREB
	15/10/2018		1	Viva	Dept. Exam	BREB (Acc/Asstt:Acc/ Auditor/Cashiar)	BREB
	16/10/2018		1	Part-2 (Class)	Dept. Exam	BREB (Acc/Asstt:Acc/ Auditor/Cashiar)	BREB
	18/10/2018		1	Exam	Dept. Exam	BREB (Acc/Asstt:Acc/ Auditor/Cashiar)	BREB
	21/10/2018		1	Part-3 (Class)	Dept. Exam	BREB (Acc/Asstt:Acc/ Auditor/Cashiar)	BREB
	23/10/2018		1	Exam	Dept. Exam	BREB (Acc/Asstt:Acc/ Auditor/Cashiar)	BREB
	24/10/2018		1	Part-4 (Class)	Dept. Exam	BREB (Acc/Asstt:Acc/ Auditor/Cashiar)	BREB
	25/10/2018		1	Exam	Dept. Exam	BREB (Acc/Asstt:Acc/ Auditor/Cashiar)	BREB
	28/10/2018	29/10/2018	2	Part-5 (Class)	Dept. Exam	BREB (Acc/Asstt:Acc/ Auditor/Cashiar)	BREB
100	31/10/2018	14/10/2018	3	IM 115	Record Management	PBS Officer/ Employee	BREB
101	10/10/2018	30/10/2018	15	TL 030	Lineman Part-III	Lineman Grade-1	TTC, Savar

**BREB's Training Calendar 2018-2019**

Sl No	Planned Date		Duration (Day)	Course Code	Course Name	Designation of Trainee	Venue
	From	To					
102	10/10/2018	11/10/2018	2	IF-362	Imprest Fund Management	Assitant Cashier	BREB
103	11/10/2018	22/10/2018	8	ICT-02	Basic Computer Training	Assistant Cashier	BREB
104	14/10/2018	24/10/2018	9	ICT 04	Basic Computer Training	Data Entry Operator	TTC, Savar
105	14/10/2018	16/10/2018	4	IF-566	Basic Training on Tax and VAT	Billing Asst.( R )	BREB
106	15/10/2018	18/10/2018	4	IM 531	Procurement in PBS System	AGM	BREB
107	16/10/2018	23/10/2018	6	TL 044	Lineman Part-IVC	PBS Line Technician	TTC, Savar
108	19/10/2018	20/10/2018	2	TL 030	Lineman Part-III (Retention Test)	Lineman Grade-1	TTC, Savar
109	21/10/2018	25/10/2018	5	IM 100	Basic Supervision	PBS Employee	BREB
110	21/10/2018	23/10/2018	3	IF-570	Work Order Procedure	AGM(Fi)/AA/PAA	PBS
111	23/10/2018	01/11/2018	8	ICT-02	Basic Computer Training	Billing Assistant	BREB
112	23/10/2018	08/11/2018	13	TC-016	PBS Distribution System Construction & Inspection	AJE (O&M/E&C/P&M)	BREB
113	23/10/2018	24/10/2018	2	TL 030	Lineman Part-III (Retention Test)	Lineman Grade-1	TTC, Savar
114	28/10/2018	30/10/2018	3	IM 115	Record Management	PBS Officer/ Employee	BREB
115	28/10/2018	31/10/2018	4	IF-338	Instruction Series-200	AGM(Fi)/AA/PAA	BREB
116	31/10/2018	04/11/2018	3	IM 110	Office Management	PBS Employee	BREB

**November, 2018 :**

117	01/11/2018	19/11/2018	16	TL020	Lineman Part-II	Lineman Grade-2	PBS
118	01/11/2018	19/11/2018	16	TL020	Lineman Part-II	Lineman Grade-2	PBS
119	01/11/2018	19/11/2018	16	TL020	Lineman Part-II	Lineman Grade-2	PBS
121	01/11/2018	19/11/2018	16	TL020	Lineman Part-II	Lineman Grade-2	PBS
122	03/11/2018	05/11/2018	3	IF-570	Work Order Procedure	AGM/JE/AJE/SA	PBS
123	04/11/2018	05/11/2018	2	Part-1 (Class)	Dept. Exam	PBS Staff (JE)	BREB
	07/11/2018		1	Exam	Dept. Exam	PBS Staff (JE)	BREB
	08/11/2018		1	Ex-Tempo (Class)	Dept. Exam	PBS Staff (JE)	BREB
	11/11/2018		1	EX-Tempo Written & Viva	Dept. Exam	PBS Staff (JE)	BREB
	12/11/2018	14/11/2018	3	Part-2 (Class)	Dept. Exam	PBS Staff (JE)	BREB
	18/11/2018		1	Exam	Dept. Exam	PBS Staff (JE)	BREB
	19/11/2018		1	Viva	Dept. Exam	PBS Staff (JE)	BREB
124	04/11/2018	13/11/2018	8	ICT-02	Basic Computer Training	AEC	BREB
125	04/11/2018	25/11/2018	15	TL 030	Lineman Part-III	Lineman Grade-1	TTC, Savar
126	05/11/2018	08/11/2018	4	IM 531	Procurement in PBS System	AGM	BREB
127	05/11/2018	08/11/2018	4	TO 250	1-Phase Meter Testing	AJE/JE	TTC, Savar
128	06/11/2018	27/11/2018	15	TL 030	Lineman Part-III	Lineman Grade-1	TTC, Savar

Sl No	Planned Date		Duration (Day)	Course Code	Course Name	Designation of Trainee	Venue
	From	To					
129	07/11/2018	15/11/2018	7	IF-320	Accounting/Billing Procedure	Billing Asst.( R )	BREB
130	11/11/2018	13/11/2018	3	IM 343	PBS Instruction Series 200 300	AA/APA	BREB
131	11/11/2018	15/11/2018	5	TC-220	Ware house management	Store Keeper	BREB
132	11/11/2018	06/12/2018	19	TC-760	PBS Distribution System Construction & Inspection (Field Training)	AJE (O&M/E&C/P&M)	BREB Field Office
133	11/11/2018	15/11/2018	5	TO 260	3-Phase Meter Testing	AJE/JE	TTC, Savar
134	12/11/2018	20/11/2018	7	TL 031	Lineman Part-III A	Lineman Grade-1	TTC, Savar
135	14/11/2018	18/11/2018	3	IM 110	Office Management	PBS Employee	BREB
136	14/11/2018	26/11/2018	8	ICT-02	Basic Computer Training	Assistant Cashier	BREB
137	18/11/2018	22/11/2018	4	TE-200	Distribution line staking	AJE (O&M/E&C/P&M)	BREB
138	18/11/2018	20/11/2018	3	IF-332	Preparing of Electric Bill and C / P	Asst. Cashier	BREB
139	19/11/2018	22/11/2018	3	IM 115	Record Management	PBS Officer/ Employee	BREB
140	24/11/2018	25/11/2018	2	TL 030	Lineman Part-III (Retention Test)	Lineman Grade-1	TTC, Savar
141	25/11/2018	27/11/2018	3	Part-1 (Class)	Dept. Exam	PBS Staff (WI)	BREB
	29/11/2018		1	Exam	Dept. Exam	PBS Staff (WI)	BREB
	02/12/2018	04/12/2018	3	Part-2 (Class)	Dept. Exam	PBS Staff (WI)	BREB
	06/12/2018		1	Exam	Dept. Exam	PBS Staff (WI)	BREB
	09/12/2018		1	Practical	Dept. Exam	PBS Staff (WI)	BREB
	10/12/2018		1	Viva	Dept. Exam	PBS Staff (WI)	BREB
142	25/11/2018	29/11/2018	5	IM 100	Basic Supervision	PBS Employee	BREB
143	25/11/2018	29/11/2018	5	TC-220	Ware house management	AGM(Admn/ HR)	BREB
144	25/11/2018	26/11/2018	2	TE-370	Equipment Record Card (ERC) Data Flow Process	MT/MMCS	BREB
145	25/11/2018	02/12/2018	6	TL 040	Lineman Part-IVA	PBS Line Technician	TTC, Savar
146	25/11/2018	28/11/2018	4	IF-330	Preparing Financial Report (550)	AGM(Fi)/AA/PAA	BREB
147	27/11/2018	06/12/2018	8	ICT-02	Basic Computer Training	AJE (O&M/E&C/P&M)	BREB
148	28/11/2018	29/11/2018	2	TL 030	Lineman Part-III (Retention Test)	Lineman Grade-1	TTC, Savar
<b>December, 2018:</b>							
149	02/12/2018	04/12/2018	3	IM 110	Office Management	PBS Employee	BREB
150	02/12/2018	06/12/2018	5	TO-821	Application of Global Positioning System(GPS) and Introductory Geographic Information System (GIS)	BREB/PBS/Consultant Manpower	BREB/PB S

**BREB's Training Calendar 2018-2019**

Sl No	Planned Date		Duration (Day)	Course Code	Course Name	Designation of Trainee	Venue
	From	To					
151	02/12/2018	10/12/2018	7	TL 031	Lineman Part-III A	Lineman Grade-1	TTC, Savar
152	02/12/2018	23/12/2018	15	TL 030	Lineman Part-III	Lineman Grade-1	TTC, Savar
153	02/12/2018	10/12/2018	7	IF-320	Accounting/Billing Procedure	Billing Asst.( R )	BREB
154	03/12/2018	09/12/2018	5	TL 042	Lineman Part-IV B	PBS Line Technician	TTC, Savar
155	04/12/2018	26/12/2018	15	TL 030	Lineman Part-III	Lineman Grade-1	TTC, Savar
156	05/12/2018	11/12/2018	5	IM 100	Basic Supervision	PBS Employee	BREB
157	09/12/2018	19/12/2018	8	ICT-02	Basic Computer Training	WI	BREB
158	09/12/2018	27/12/2018	13	TC-015	PBS Distribution System Construction & Inspection	AGM (O&M/E&C/P&M)	BREB
159	10/12/2018	18/12/2018	6	TL 044	Lineman Part-IV C	PBS Line Technician	TTC, Savar
160	11/12/2018	13/12/2018	3	IM115	Record Management	BREB Officer's / Staff	BREB
161	12/12/2018	13/12/2018	2	IM 265	Right of way and public motivation	AEC	BREB
162	17/12/2018	18/12/2018	2	Part-1 (Class)	Dept. Exam	PBS Officer (AGM)	BREB
	19/12/2018		1	Exam	Dept. Exam	PBS Officer (AGM)	BREB
	20/12/2018		1	EX-Tempo Written & Viva	Dept. Exam	PBS Officer (AGM)	BREB
	23/12/2018	26/12/2018	3	Part-2 (Class)	Dept. Exam	PBS Officer (AGM)	BREB
	27/12/2018		1	Exam	Dept. Exam	PBS Officer (AGM)	BREB
	30/12/2018	31/12/2018	2	Part-3 (Class)	Dept. Exam	PBS Officer (AGM)	BREB
	01/01/2019		1	Exam	Dept. Exam	PBS Officer (AGM)	BREB
163	17/12/2018	24/12/2018	6	IO 150	BREB/PBS Officer's Orientation	AGM	BREB
164	17/12/2018	20/12/2018	4	TO 250	1-Phase Meter Testing	AJE/JE	TTC, Savar
165	17/12/2018	19/12/2018	4	IF-566	Basic Training on Tax and VAT	AGM/JE//EC/AEC	BREB
166	20/12/2018	01/01/2019	8	ICT-02	Basic Computer Training	ASK	BREB
167	22/12/2018	24/12/2018	4	IF-570	Work Order Procedure	AGM/JE/AJE/SA	PBS
168	23/12/2018	30/12/2018	5	TO 260	3-Phase Meter Testing	AJE/JE	TTC, Savar
169	26/12/2018	30/12/2018	3	IO 100	BREB/PBS General Orientation	PBS Employee	BREB
170	26/12/2018	27/12/2018	2	TL 030	Lineman Part-III (Retention Test)	Lineman Grade-1	TTC, Savar
171	30/12/2018	07/01/2019	7	TE-010	PBS System Design	AGM (O&M/E&C/P&M)	BREB
172	30/12/2018	31/12/2018	2	TL 030	Lineman Part-III (Retention Test)	Lineman Grade-1	TTC, Savar
173	31/12/2018	06/01/2019	5	IM 100	Basic Supervision	PBS Employee	BREB

SI No	Planned Date		Duration (Day)	Course Code	Course Name	Designation of Trainee	Venue
	From	To					
<b>January, 2019 :</b>							
174	01/01/2019	02/01/2019	2	Part-1 (Class)	Dept. Exam	PBS Staff (P.A/A)	BREB
	03/01/2019		1	Exam	Dept. Exam	PBS Staff (P.A/A)	BREB
	06/01/2019		1	Ex-Tempo (Class)	Dept. Exam	PBS Staff (P.A/A)	BREB
	07/01/2019		1	EX-Tempo Written & Viva	Dept. Exam	PBS Staff (P.A/A)	BREB
	08/01/2019	10/01/2019	3	Part-2 (Class)	Dept. Exam	PBS Staff (P.A/A)	BREB
	13/01/2019		1	Exam	Dept. Exam	PBS Staff (P.A/A)	BREB
	14/01/2019		1	Viva	Dept. Exam	PBS Staff (P.A/A)	BREB
175	01/01/2019	09/01/2019	7	IF-320	Accounting/Billing Procedure	Billing Asst.( R )	BREB
176	02/01/2019	13/01/2019	8	ICT-02	Basic Computer Training	Meter Tester	BREB
177	02/01/2019	22/01/2019	15	TL 030	Lineman Part-III	Lineman Grade-1	TTC, Savar
178	02/01/2019	10/01/2019	7	TL 031	Lineman Part-III A	Lineman Grade-1	TTC, Savar
179	06/01/2019	15/01/2019	8	ICT 02	Basic Computer Training	Data Entry Operator	TTC, Savar
180	06/01/2019	23/01/2019	16	TL020	Lineman Part-II	Lineman Grade-2	PBS
181	06/01/2019	23/01/2019	16	TL020	Lineman Part-II	Lineman Grade-2	PBS
182	06/01/2019	23/01/2019	16	TL020	Lineman Part-II	Lineman Grade-2	PBS
183	06/01/2019	23/01/2019	16	TL020	Lineman Part-II	Lineman Grade-2	PBS
184	06/01/2019	24/01/2019	15	TL 030	Lineman Part-III	Lineman Grade-1	TTC, Savar
185	07/01/2019	09/01/2019	3	IM 511	PBS Employee Service Rule and REB Act 2013	PBS Officer/ Employee	BREB
185	07/01/2019	10/01/2019	4	TL 045	33 KV Switching Station	AJE/JE/LT/LMG-1	TTC, Savar
186	08/01/2019	22/01/2019	11	TW-010	Basic Consumer Wiring	AGM (MS)	BREB
187	10/01/2019	15/01/2019	4	IM 531	Procurement in PBS System	AGM	BREB
188	13/01/2019	16/01/2019	4	TO 250	1-Phase Meter Testing	AJE/JE	TTC, Savar
189	13/01/2019	14/01/2019	2	IF-365	Financial Planning & Fund Management	GM/DGM	BREB
190	14/01/2019	23/01/2019	8	ICT-02	Basic Computer Training	Billing Assistant	BREB
191	15/01/2019	17/01/2019	3	IM 110	Office Management	BREB Officer's / Staff	BREB
192	15/01/2019	17/01/2019	3	IF-345	PBS Audit Procedure	AA/APA/Auditor	BREB
193	16/01/2019	22/01/2019	5	IM 100	Basic Supervision	PBS Employee	BREB
194	20/01/2019	21/01/2019	2	Part-1 (Class)	Dept. Exam	PBS Staff (EC)	BREB
	23/01/2019		1	Exam	Dept. Exam	PBS Staff (EC)	BREB
	24/01/2019		1	Ex- Tempo (Class)	Dept. Exam	PBS Staff (EC)	BREB
	27/01/2019		1	EX-Tempo Written & Viva	Dept. Exam	PBS Staff (EC)	BREB
	28/01/2019	30/01/2019	3	Part-2 (Class)	Dept. Exam	PBS Staff (EC)	BREB
	03/02/2019		1	Exam	Dept. Exam	PBS Staff (EC)	BREB
	04/02/2019		1	Viva	Dept. Exam	PBS Staff (EC)	BREB

## BREB's Training Calendar 2018-2019

Sl No	Planned Date		Duration (Day)	Course Code	Course Name	Designation of Trainee	Venue
	From	To					
195	20/01/2019	23/01/2019	4	IF-340	Plant & Property Accounting	AGM(Fi)/AA/APA	BREB
196	23/01/2019	27/01/2019	3	IM 110	Office Management	PBS Employee	
197	24/01/2019	04/02/2018	8	ICT-02	Basic Computer Training	Store Keeper	BREB
198	27/01/2019	29/01/2019	3	TO-610	Transport Maintenance	AEC	BREB
199	27/01/2019	28/01/2019	2	TL 030	Lineman Part-III (Retention Test)	Lineman Grade-1	TTC, Savar
200	27/01/2019	03/02/2019	6	TL 040	Lineman Part-IV A	PBS Line Technician	TTC, Savar
201	27/01/2019	29/01/2019	3	IF-330	Preparing Financial Report (550)	AGM(Fi)/AA/PAA	BREB
202	28/01/2019	30/01/2019	3	IM 115	Record Management	PBS Officer/ Employee	BREB
203	29/01/2019	30/01/2019	2	TL 030	Lineman Part-III (Retention Test)	Lineman Grade-1	TTC, Savar
204	30/01/2019	03/02/2019	3	TO-610	Transport Maintenance	BREB Drivers (Revenue/ Project/ Outsourcing)	BREB
205	31/01/2019	04/02/2019	3	IM 115	Record Management	PBS Officers & Employee	BREB
206	31/01/2019	20/02/2019	15	TL 030	Lineman Part-III	Lineman Grade-1	TTC, Savar

### February, 2019 :

207	03/02/2019	12/02/2019	8	TO 266	Meter Repair	Meter Tester	TTC, Savar
208	03/02/2019	05/02/2019	3	IF-345	PBS Audit Procedure	AD (F)/AGM (F)	BREB
209	04/02/2019	10/02/2019	5	TO-821	Application of Global Positioning System(GPS) and Introductory Geographic Information System (GIS)	BREB/PBS/Consultant Manpower	BREB/PB S
210	04/02/2019	23/02/2019	15	TL 030	Lineman Part-III	Lineman Grade-1	TTC, Savar
211	04/02/2019	10/02/2019	5	TL 042	Lineman Part-IV B	PBS Line Technician	TTC, Savar
212	05/02/2019	12/02/2019	6	IO 150	BREB/PBS Officer's Orientation	AGM	BREB
213	05/02/2019	14/02/2019	8	ICT-02	Basic Computer Training	AJE (O&M/E&C/P&M)	BREB
214	06/02/2019	14/02/2019	7	IF-310	PBS General Accounts Manual	AGM(Fi)/AA/PAA	BREB
215	06/02/2019		1	IM 601	ACR writing Procedure	BREB Officer's (Class-1)	BREB
216	10/02/2019	12/02/2019	3	Part-1 (Class)	Dept. Exam	BREB Officer's (Class-II)	BREB
	14/02/2019		1	Exam	Dept. Exam	BREB Officer's (Class-II)	BREB
	17/02/2019		1	Viva	Dept. Exam	BREB Officer's (Class-II)	BREB
	18/02/2019	20/02/2019	3	Part-2 (Class)	Dept. Exam	BREB Officer's (Class-II)	BREB
	24/02/2019		1	Exam	Dept. Exam	BREB Officer's (Class-II)	BREB
	25/02/2019	27/02/2019	3	Part-3 (Class)	Dept. Exam	BREB Officer's (Class-II)	BREB
	03/03/2019		1	Exam	Dept. Exam	BREB Officer's (Class-II)	BREB

SI No	Planned Date		Duration (Day)	Course Code	Course Name	Designation of Trainee	Venue
	From	To					
217	10/02/2019	14/02/2019	5	TO 260	3-Phase Meter Testing	AJE/JE	TTC, Savar
218	11/02/2019	28/02/2019	13	TC-015	PBS Distribution System Construction & Inspection	AGM (O&M/E&C/P&M)	BREB
219	11/02/2019	18/02/2019	6	TL 044	Lineman Part-IVC	PBS Line Technician	TTC, Savar
220	13/02/2019	17/02/2019	3	IM 260	Labor Law and Industrial Relation	AGM	BREB
221	17/02/2019	27/02/2019	8	ICT-02	Basic Computer Training	Assistant Cashier	BREB
222	17/02/2019	19/02/2019	4	IF-566	Basic Training on Tax and VAT	AGM/JE//EC/AEC	BREB
223	18/02/2019	20/02/2019	3	IM 115	Record Management	PBS Officer/ Employee	BREB
224	24/02/2019	26/02/2019	3	IM 110	Office Management	PBS Employee	BREB
225	24/02/2019	26/02/2019	3	IF-570	Work Order Procedure	AGM/JE/AJE/SA	PBS
226	27/02/2019	28/02/2019	2	IM 271	Electricity Act and Rules	AEC	BREB

**March, 2019 :**

227	03/03/2019	07/03/2019	5	IM 145	Personnel Management	AGM	BREB
228	03/03/2019	07/03/2019	5	TC-210	Ware house management	AGM (O&M/E&C/P&M)	BREB
229	03/03/2019	12/03/2019	8	ICT-02	Basic Computer Training	AEC	BREB
230	03/03/2019	13/03/2019	9	TW-110	Advance Consumer Wiring	WI	BREB
231	03/03/2019	19/03/2019	16	TL020	Lineman Part-II	Lineman Grade-2	PBS
232	03/03/2019	19/03/2019	16	TL020	Lineman Part-II	Lineman Grade-2	PBS
233	03/03/2019	19/03/2019	16	TL020	Lineman Part-II	Lineman Grade-2	PBS
234	03/03/2019	19/03/2019	16	TL020	Lineman Part-II	Lineman Grade-2	PBS
235	03/03/2019	21/03/2019	15	TL 030	Lineman Part-III	Lineman Grade-1	TTC, Savar
236	03/03/2019	02/04/2019	21	TL010	Lineman Part-I	Apprentice Lineman	TTC, Savar
237	03/03/2019	11/03/2019	7	IF-320	Accounting/Billing Procedure	Billing Asst.( R )	BREB
238	04/03/2019	07/03/2019	4	IM 516	BREB & PBS Dept. Enquiry Procedure	BREB Officer's (Class-1 & 11)	BREB
239	05/03/2019	25/03/2019	15	TL 030	Lineman Part-III	Lineman Grade-1	TTC, Savar
240	10/03/2019	11/03/2019	2	Part-1 (Class)	Dept. Exam	PBS Staff (PUC/MSC)	BREB
	13/03/2019		1	Exam	Dept. Exam	PBS Staff (PUC/MSC)	BREB
	14/03/2019		1	Ex-Tempo (Class)	Dept. Exam	PBS Staff (PUC/MSC)	BREB
	17/03/2019		1	EX-Tempo Written & Viva	Dept. Exam	PBS Staff (PUC/MSC)	BREB
	18/03/2019	20/03/2019	3	Part-2 (Class)	Dept. Exam	PBS Staff (PUC/MSC)	BREB
	24/03/2019		1	Exam	Dept. Exam	PBS Staff (PUC/MSC)	BREB
	25/03/2019		1	Viva	Dept. Exam	PBS Staff (PUC/MSC)	BREB

**BREB's Training Calendar 2018-2019**

SI No	Planned Date		Duration (Day)	Course Code	Course Name	Designation of Trainee	Venue
	From	To					
241	10/03/2019	12/03/2019	3	IM 270	Electricity Act and Rules	AJE (O&M/E&C/ P&M)	BREB
242	10/03/2019	14/03/2019	5	TC-210	Ware house management	AGM (O&M/E&C/P&M)	BREB
243	10/03/2019	11/03/2018	2	TE-370	Equipment Record Card (ERC) Data Flow Process	AGM(MS)	BREB
244	10/03/2019	14/03/2019	5	TO 260	3-Phase Meter Testing	AJE/JE	TTC, Savar
245	11/03/2019	21/03/2019	9	ICT 04	Basic Computer Training	Data Entry Operator	TTC, Savar
246	12/03/2019	14/03/2019	4	IF-566	Basic Training on Tax and VAT	AGM/JE//EC/AEC	BREB
247	13/03/2019	14/03/2019	2	IM 401	Establishing good member relations	WI	BREB
248	13/03/2019	24/03/2019	8	ICT-02	Basic Computer Training	ASK	BREB
249	17/03/2019	19/03/2019	3	TE-380	E-file (Nothi) Management.	BREB Manpower	BREB
250	17/03/2019	20/03/2019	4	TO 250	1-Phase Meter Testing	AJE/JE	TTC, Savar
251	18/03/2019	20/03/2019	3	IM 347	PBS Instructions	Store Keeper/MCC	BREB
252	18/03/2019	28/03/2019	8	ICT 02	Basic Computer Training	Data Entry Operator	TTC, Savar
253	18/03/2019	21/03/2019	4	IF-340	Plant & Property Accounting	AGM(Fi)/AA/PAA	BREB
254	19/03/2019	20/03/2019	2	TL 030	Lineman Part-III (Retention Test)	Lineman Grade-1	TTC, Savar
255	20/03/2019	24/03/2019	3	TE-380	E-file (Nothi) Management.	BREB Manpower	BREB
256	21/03/2019	25/03/2019	3	IM 400	Establishing good member relations	AGM (MS)	BREB
257	24/03/2019	25/03/2019	2	TL 030	Lineman Part-III (Retention Test)	Lineman Grade-1	TTC, Savar
258	25/03/2019	04/04/2019	8	ICT-02	Basic Computer Training	MMCS	BREB
259	26/03/2019	28/03/2019	3	IM115	Record Management	BREB Officer's / Staff	BREB
260	27/03/2019	31/03/2019	3	IM 511	PBS Employee Service Rule and REB Act 2013	AGM	BREB
261	27/03/2019	31/03/2019	3	TE-380	E-file (Nothi) Management.	BREB Manpower	BREB
262	27/03/2019	30/03/2019	3	IF-341	Daily Collection Report Preparation	Asst. Cashier	BREB
263	31/03/2019	01/04/2019	2	Part-1 (Class)	Dept. Exam	PBS Officer (AGM)	BREB
	03/04/2019		1	Exam	Dept. Exam	PBS Officer (AGM)	BREB
	04/04/2019		1	EX-Tempo Written & Viva	Dept. Exam	PBS Officer (AGM)	BREB
	07/04/2019	09/04/2019	3	Part-2 (Class)	Dept. Exam	PBS Officer (AGM)	BREB
	11/04/2019		1	Exam	Dept. Exam	PBS Officer (AGM)	BREB
	14/04/2019	15/04/2019	2	Part-3 (Class)	Dept. Exam	PBS Officer (AGM)	BREB
	17/04/2019		1	Exam	Dept. Exam	PBS Officer (AGM)	BREB

SI No	Planned Date		Duration (Day)	Course Code	Course Name	Designation of Trainee	Venue
	From	To					
<b>April, 2019 :</b>							
264	01/04/2019	07/04/2019	5	IM 145	Personnel Management	AGM	BREB
265	01/04/2019	22/04/2019	15	TW-015	Basic Consumer Wiring	WI	BREB
266	01/04/2019	02/04/2019	2	TL 030	Lineman Part-III (Retention Test)	Lineman Grade-1	TTC, Savar
267	01/04/2019	08/04/2019	6	TL 040	Lineman Part-IVA	PBS Line Technician	TTC, Savar
268	01/04/2019	04/04/2019	4	TL 045	33 KV Switching Station	AJE/JE/LT/LMG-1	TTC, Savar
269	01/04/2019	03/04/2019	3	IF-570	Work Order Procedure	AGM/JE/AJE/SA	PBS
270	02/04/2019	22/04/2019	15	TL 030	Lineman Part-III	Lineman Grade-1	TTC, Savar
271	03/04/2019	04/04/2019	2	TL 030	Lineman Part-III (Retention Test)	Lineman Grade-1	TTC, Savar
272	07/04/2019	17/04/2019	8	ICT-02	Basic Computer Training	WI	BREB
273	07/04/2019	25/04/2019	15	TL 030	Lineman Part-III	Lineman Grade-1	TTC, Savar
274	07/04/2019	15/04/2019	7	IF-320	Accounting/Billing Procedure	Billing Asst.( R )	BREB
275	08/04/2019	11/04/2019	4	IM 275	Training of Trainers (TOT)	WI	BREB
276	09/04/2019	15/04/2019	5	TL 042	Lineman Part-IVB	PBS Line Technician	TTC, Savar
277	15/04/2019	18/04/2019	4	IM 531	Procurement in PBS System	AGM	BREB
278	15/04/2019	18/04/2019	4	TO 250	1-Phase Meter Testing	AJE/JE	TTC, Savar
279	16/04/2019	23/04/2019	6	TL 044	Lineman Part-IVC	PBS Line Technician	TTC, Savar
280	17/04/2019	18/04/2019	2	IF-362	Imprest Fund Management	Asst. Cashier	BREB
281	21/04/2019	25/04/2019	5	IM 145	Personnel Management	AGM	BREB
282	21/04/2019	30/04/2019	8	ICT-02	Basic Computer Training	Meter Tester	BREB
283	21/04/2019	24/04/2019	4	IF-315	PBS Accounting Procedure Manual	AGM(Fi)/AA/PAA	BREB
284	23/04/2019	25/04/2019	3	IM 110	Office Management	BREB Officer's / Staff	BREB
285	23/04/2019	02/05/2019	7	TE-010	PBS System Design	AGM (O&M/E&C/P&M)	BREB
286	28/04/2019		1	IM 601	ACR writing Procedure	BREB Officer's (Class-1)	BREB
287	28/04/2019	30/04/2019	3	IM 515	Departmental enquiry Procedure	AGM (GS)	BREB
288	28/04/2019	29/04/2019	2	TL 030	Lineman Part-III (Retention Test)	Lineman Grade-1	TTC, Savar
289	28/04/2019	30/04/2019	3	IF-505	BREB Accounting Procedures	BREB AD (F)/A/A.A	BREB
290	29/04/2019	02/05/2019	3	Part-1 (Class)	Dept. Exam	BREB Officer's (Class-1)	BREB
	05/05/2019		1	Exam	Dept. Exam	BREB Officer's (Class-1)	BREB
	06/05/2019	08/05/2019	3	Part-2 (Class)	Dept. Exam	BREB Officer's (Class-1)	BREB
	12/05/2019		1	Exam	Dept. Exam	BREB Officer's (Class-1)	BREB
	13/05/2019	14/05/2019	2	Part-3 (Class)	Dept. Exam	BREB Officer's (Class-1)	BREB
	16/05/2019		1	Exam	Dept. Exam	BREB Officer's (Class-1)	BREB

**BREB's Training Calendar 2018-2019**

Sl No	Planned Date		Duration (Day)	Course Code	Course Name	Designation of Trainee	Venue
	From	To					
<b>May, 2019 :</b>							
291	01/05/2019	21/05/2019	15	TL 030	Lineman Part-III	Lineman Grade-1	TTC, Savar
292	02/05/2019	06/05/2019	3	IM 115	Record Management	PBS Officer/ Employee	BREB
293	02/05/2019	07/05/2019	3	IF-367	Financial Management.	AD (Admin)/AE	BREB
294	05/05/2019	14/05/2019	8	ICT-02	Basic Computer Training	AJE (O&M/E&C/P&M)	BREB
295	05/05/2019	21/05/2019	13	TO-100	PBS System operation & Maintenance	AJE (O&M/E&C/P&M)	BREB
296	05/05/2019	06/05/2019	2	TL 030	Lineman Part-III (Retention Test)	Lineman Grade-1	TTC, Savar
297	05/05/2019	23/05/2019	15	TL 030	Lineman Part-III	Lineman Grade-1	TTC, Savar
298	05/05/2019	14/05/2019	8	TO220	Operation, Maintenance & Repair of OCR/ACR for Engineer.	DGM(Tech), H/Q, AGM (E&C / O&M / P&M)	TTC, Savar
300	05/05/2019	13/05/2019	7	TL 031	Lineman Part-III A	Lineman Grade-1	TTC, Savar
301	08/05/2019	26/05/2019	16	TL020	Lineman Part-II	Lineman Grade-2	PBS
302	08/05/2019	26/05/2019	16	TL020	Lineman Part-II	Lineman Grade-2	PBS
303	08/05/2019	26/05/2019	16	TL020	Lineman Part-II	Lineman Grade-2	PBS
304	08/05/2019	26/05/2019	16	TL020	Lineman Part-II	Lineman Grade-2	PBS
305	08/05/2019	12/05/2019	3	IF-367	Financial Management.	DD (Admin/tech)	BREB
306	12/05/2019	16/05/2019	5	TO 260	3-Phase Meter Testing	AJE/JE	TTC, Savar
307	13/05/2019	15/05/2019	3	IF-321	Billing Procedure and Rate Schedule	Billing Supervisor	BREB
308	15/05/2019	21/05/2018	5	ICT-06	Foundation Training on IT	AJE (IT)	BREB
309	15/05/2019	26/05/2019	8	TO230	Operation, Maintenance & Repair of Transformer for Engineer.	DGM(Tech), H/Q, AGM (E&C / O&M / P&M)	TTC, Savar
310	19/05/2019	29/05/2019	9	ICT 04	Basic Computer Training	Data Entry Operator	TTC, Savar
311	19/05/2019	21/05/2019	3	IF-565	Introduction on Financial Issues	JE/AJE/PUC/MSC	BREB
312	21/05/2019	23/05/2019	3	IO100	BREB Genaral Orintation	BREB Staff	BREB
313	22/05/2019	28/05/2019	5	ICT-07	Router/Firewall Configuration, Wi-Fi Network	AJE (IT) /JE (IT)	BREB
314	25/05/2019	27/05/2019	3	IF-570	Work Order Procedure	AGM/JE/AJE/SA	PBS
315	26/05/2019		1	Part-1 (Class)	Dept. Exam	BREB Staff	BREB
	28/05/2019		1	Exam	Dept. Exam	BREB Staff	BREB
	29/05/2019	30/05/2019	2	Part-2 (Class)	Dept. Exam	BREB Staff	BREB
	02/06/2019		1	Exam	Dept. Exam	BREB Staff	BREB
	03/06/2019	05/06/2018	3	Part-3 (Class)	Dept. Exam	BREB Staff	BREB
	06/06/2019		1	Exam	Dept. Exam	BREB Staff	BREB

SI No	Planned Date		Duration (Day)	Course Code	Course Name	Designation of Trainee	Venue
	From	To					
316	26/05/2019	11/06/2019	13	TC-015	PBS Distribution System Construction & Inspection	AGM (O&M/E&C/P&M)	BREB
317	26/05/2019	27/05/2019	2	TL 030	Lineman Part-III (Retention Test)	Lineman Grade-1	TTC, Savar
318	27/05/2019	04/06/2019	7	TO235	Operation, Maintenance & Repair of Voltage Regulator for Engineer.	DGM(Tech), H/Q, AGM (E&C / O&M / P&M)	TTC, Savar
319	29/05/2019	17/06/2019	14	ICT-09	Advanced Database Management	AJE (IT)/JE (IT)	BREB
<b>June, 2019 :</b>							
320	02/06/2019	12/06/2019	9	ICT 04	Basic Computer Training	Data Entry Operator	TTC, Savar
321	02/06/2019	05/06/2019	4	TL 045	33 KV Switching Station	AJE/JE/LT/LMG-1	TTC, Savar
322	02/06/2019	20/06/2019	15	TL 030	Lineman Part-III	Lineman Grade-1	TTC, Savar
323	02/06/2019	10/06/2019	7	IF-320	Accounting/Billing Procedure	Billing Asst.( R )	BREB
324	03/06/2019	23/06/2019	15	TL 030	Lineman Part-III	Lineman Grade-1	TTC, Savar
325	04/06/2019	24/06/2019	4	TO 250	1-Phase Meter Testing	AJE/JE	TTC, Savar
326	09/06/2019	17/06/2019	8	IO151	BREB Officer's Orientaion	BREB Officer's (Class-1& II)	BREB
327	12/06/2019	13/06/2019	2	IF-365	Financial Planning & Fund Management	GM/DGM	BREB
328	16/06/2019	18/06/2019	3	IM 260	Labor Law and Industrial Relation	AGM	BREB
329	16/06/2019	20/06/2019	5	TO 260	3-Phase Meter Testing	AJE/JE	TTC, Savar
330	16/06/2019	19/06/2019	4	IF-340	Plant and Property Accounting	AGM(Fi)/AA/PAA	BREB
331	18/06/2019	19/06/2019	2	IM 402	Customer Service Excelliance	GM/DGM	BREB
332	19/06/2019	23/06/2019	3	IO 100	BREB/PBS General Orientation	PBS Employee	BREB
333	19/06/2019	20/06/2019	2	TE-370	Equipment Record Card (ERC) Data Flow Process	AGM (O&M/E&C/P&M)	BREB
334	22/06/2019	25/06/2019	4	IF-566	Basic Training on Tax and VAT	AGM/JE//EC/AEC	BREB
335	24/06/2019	26/06/2019	3	IM 109	Awareness of Integrated Management Systems (QMS, EMS, OHSAS).	PBS Officer/ Employee	BREB
336	24/06/2019	30/06/2019	5	IM 145	Personnel Management	AGM	BREB
337	24/06/2019	25/06/2019	2	TL 030	Lineman Part-III (Retention Test)	Lineman Grade-1	TTC, Savar
338	26/06/2019	27/06/2019	2	IF-362	Imprest Fund Management	Asst. Cashier	BREB



*Participants in class regarding Ethics and National Integrity Training*



*Participants in The Training Class at BREB Head Office.*

