



Government of the People's Republic of Bangladesh
Rural Development and Cooperatives Division
Rural Development Academy (RDA), Bogura
Administrative Division
www.rda.gov.bd



Record Number: 47.64.1088.000.014.31.0170.96.305

Date: 23/08/2026

Office Order

The undersigned is pleased to convey the sanction of Ex-Bangladesh leave of Mr. Md. Mohit ull Alam Audio-Visual Officer, Rural Development Academy (RDA), Bogura, Ministry of Local Government, Rural Development & Cooperatives of Bangladesh for a period of 20 (Twenty) days from 24.08.2026 to 12.09.2026 or from the date of commencement of journey in order to perform the holy Umrah in Saudi Arabia.

This leave is granted under the following terms and conditions:

- This leave will be treated as on earned leave.
- Mst. Aleya Khatun (wife) will accompany him during the travel by their own cost.
- All expenses regarding his stay abroad will be borne by himself and there is no financial involvement of RDA or the Government of Bangladesh.
- He will not be allowed to extend his stay abroad beyond the approved period.
- On return from the leave he will instantly report to the authority and join his own post.

2. This is issued as per power delegated vide the Prime Minister's Office Circular No. 03.069.025.06.00.003. 2011-144 dated 19.6.2011.

23-08-2026

(Md. Abdul Majid Pramanik)
Director General (In charge)

Record Number: 47.64.1088.000.014.31.0170.96.305/1 (9)

Date: 23/08/2026

Copy for Kind Information and Necessary Action (Not in the order of seniority):

- Secretary, Rural Development and Cooperative Division;
- Director General, Immigration and Passport Directorate, Agargon, Dhaka.
- Executive Director, Hazrat Shahjalal (R) International Airport, Dhaka, Bangladesh.
- Director (All)....., Rural Development Academy (RDA), Bogura.
- Director, Hajj Office, Dhaka.
- Accounts Officer, Rural Development Academy (RDA), Bogura.
- In-Charge, Computer Section, Rural Development Academy (RDA), Bogura (with request to update in the website).
- Mr. Md. Mohit ull Alam, Audio-Visual Officer, Rural Development Academy (RDA), Bogura, and.
- Office, Copy.



A handwritten signature in black ink, located above the date and name.

23-08-2026

(Md. Abdul Majid Pramanik)
Director General (In charge)