



পল্লী উন্নয়ন একাডেমী (আরডিএ), বগুড়া
পল্লী উন্নয়ন ও সমবায় বিভাগ
স্থানীয় সরকার, পল্লী উন্নয়ন ও সমবায় মন্ত্রণালয়

Rural Development Academy (RDA), Bogura
Rural Development & Cooperative Division
Ministry of Local Government, Rural Development & Cooperatives

ওয়েব: www.rda.gov.bd, ই-মেইল: dg@rda.gov.bd, rdatraining123@gmail.com; টেলিফোন (পিএবিএক্স): +৮৮-০৫১-৫১০০১/৭৮৬০২, মোবাইল:
০১৭১৩২০০৯৩৭

Record Number: 47.64.1088.000.014.31.0083.05/18

Date: 14/01/2026

Office Order

The undersigned is pleased to convey the sanction of Ex-Bangladesh leave of Mr. Md. Abdul Hannan Skilled Maintenance Worker, Rural Development Academy (RDA), Bogura, Ministry of Local Government, Rural Development & Cooperatives of Bangladesh for a period of 30 (Thirty) days from 14.01.2026 to 13.02.2026 or from the date of commencement of journey in order to perform the holy Umrah in Saudi Arabia.

This leave is granted under the following terms and conditions:

- (a) This leave will be treated as on earned leave.
- (b) Mst. Rumana Khanum (wife) will accompany him during the travel by their own cost.
- (c) All expenses regarding his stay abroad will be borne by himself and there is no financial involvement of RDA or the Government of Bangladesh.
- (d) He will not be allowed to extend his stay abroad beyond the approved period.
- (e) On return from the leave he will instantly report to the authority and join his own post.

2. This is issued as per power delegated vide the Prime Minister's Office Circular No. 03.069.025.06.00.003. 2011-144 dated 19.6.2011.


14.01.2026

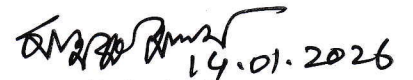
(Dr. A.B.M Mahbub Alam)
Director General (Additional Secretary)

Record Number: 47.64.1088.000.014.31.0083.05

Date:

Copy for Kind Information and Necessary Action (Not in the order of seniority):

1. Secretary, Rural Development and Cooperative Division;
2. Director General, Immigration and Passport Directorate, Agargon, Dhaka;
3. Executive Director, Hazrat Shahjalal (R) International Airport, Dhaka, Bangladesh
4. Additional Director General, Rural Development Academy (RDA), Bogura.
5. Director (All)....., Rural Development Academy (RDA), Bogura;
6. Director, Hajj Office, Dhaka
7. Accounts Officer, Rural Development Academy (RDA), Bogura;
8. In-Charge, Computer Section, Rural Development Academy (RDA), Bogura (with request to update in the website);
9. Mr. Md. Abdul Hannan, Skilled Maintenance Worker, Rural Development Academy (RDA), Bogura, and
10. Office Copy.


14.01.2026

(Dr. A.B.M Mahbub Alam)
Director General (Additional Secretary)