



Government of the People's Republic of Bangladesh  
Rural Development and Cooperatives Division  
Rural Development Academy (RDA), Bogura  
Administrative Division  
www.rda.gov.bd  
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**Record Number:** 47.64.1088.000.014.31.0203.04.413

**Date:** 03/11/2025

**Office Order**

The undersigned is directed to convey the Government's approval to Mr. Macksood Alam Khan, Joint Director, Rural Development Academy, Bogura, Bangladesh for attending "Workshop on Ecotourism" to be held in the China (Tainwan) INTERNATIONAL COOPERATION AND DEVELOPMENT FUND (Taiwan ICDF) from 05.11.2025 to 14.11.2025 (excluding transit period).

02. The terms and conditions of deputation will be as follows:

The period of this program and the time spent for travel and transit will be treated as on duty.

He will draw his pay and allowances in local currency. No part of it shall be incurred in foreign currency.

All expenses regarding the said Workshop including both ways air fare will be borne by AARDO and Partner Institution/Government.

He will not be allowed to extend his stay abroad beyond the approved period.

On return from the Workshop he will instantly report for duty and submit a report to the competent authority regarding his participation

3. This order is issued with the approval of the competent authority which vide RDCC's memo no: 47.00.0000.031.25.022.25-898 dated 23/10/2025.

03-11-2025

(Md. Mohiuddin)

Deputy Director (Administration)

**Record Number:** 47.64.1088.000.014.31.0203.04.413/1 (11)

**Date:** 03/11/2025

**Copy for Kind Information and Necessary Action (Not in the order of seniority):**

1. Secretary, Rural Development & Cooperative Division, Bangladesh Secretariat, Dhaka, ;
2. His Excellency, The Ambassador of China in Bangladesh, Dhaka, ;
3. His Excellency, The Ambassador of Bangladesh in China, ;
4. Director General, Immigration and Passport Directorate, Agargaon, Dhaka, ;
5. Additional Director General, Rural Development Academy (RDA), Bogura., ;
6. Director, Hazrat Shahjalal (R) International Airport, Dhaka, Bangladesh, ;
7. Deputy Secretary (Admin-1), Rural Development & Cooperative Division, Bangladesh Secretariat, Dhaka, ;
8. Director (All) .....,Rural Development Academy (RDA), Bogura.;

9. Mr. Macksood Alam Khan, Joint Director, Rural Development Academy, Bogura, ;
10. In-charge, Computer Section, Rural Development Academy, Bogura (with request to upload in the website)., and
11. Accounts Officer, Rural Development Academy (RDA), Bogura, .



A handwritten signature in black ink, appearing to be 'Md. Mohiuddin', located to the right of the QR code.

03-11-2025

(Md. Mohiuddin)

Deputy Director (Administration)