

Rural Development Academy, Bogura Training Calendar

24	Title of Training Course	Special awareness building training for Grade 17 – 20 employees of RDA, Bogura			
	Proposed by	Md. Saim Salauddin, Assistant Director, RDA, Bogura			
	Importance and Relevance	This training program will enable everyone realize their responsibilities. It also ensures that everyone on our team is competent and capable of performing their work on time. With the correct training and development, the employees' weaknesses can be transformed into strengths and they can excel.			
	Objectives	<ol style="list-style-type: none"> 1. To address Citizen's Charter related issues; 2. To simplify and improve service delivery; and 3. To realize their job responsibilities. 			
	Target Participants	Grade 17 – 20 employees of RDA, Bogura			
	Duration	1 Day	No of Batch	One (1)	
	No. of Participants	150	Male:	-	Female: -