

RAJDHANI UNNAYAN KARTRIPAKKHA (RAJUK)
DEPARTMENT OF AUDIT & BUDGET
RAJUK BHABAN, DHAKA.
www.rajuk.gov.bd
INVITATION FOR EXPRESSION OF INTEREST (EOI)
FOR

Providing Income Tax consultancy services of Rajuk through checking all relevant books of accounts and financial statements of Rajuk for the period 01.01.2027 to 31.12.2031.

1	Ministry	:	Ministry of Housing and Public Works.
2	Agency	:	Rajdhani Unnayan Kartripakkha (Rajuk).
3	Name of the Procuring Entity	:	Chairman, Rajuk.
4	Procuring Entity District	:	Dhaka.
5	Expression of Interest for Selection of	:	Chartered Accountant firm
6	EOI File No	:	E01-25.06.0000.000.022.99.0077.26
7	Date (dd/mm/yyyy)	:	30.06.2026
8	Procurement Method	:	Quality and Cost Basis Selection (QCBS).
9	Budget and Source of funds	:	Rajuk's own Fund
10	Project Name/ Name of service	:	Appointment of Tax Advisor for the period 01.01.2027 to 31.12.2031.
11	EOI Closing Date and Time	:	31.10.2026, 1.00 PM.
12	Brief Description of the Assignment	:	Preparation of quaterly, yearly Tax return submission to NBR and providing all consultancy service regarding income tax.
13	Experience Resource & Delivery Capacity required.	:	well established and experienced (ICBA) Registration Holder & Enlisted local chartered Accountant firm should be submit the following documents along with EOI. Brochure summarizing their facilities, areas of the expertise, general information including legal document. Description of experiences for similar completed assignment. Description of similar type of assignment in hand/in progress. Availability of appropriate experience and professional qualifications of principal/Managing Partner/manager, article students & relevant staff to carry out the assignment (including List of own of hire resources). Administrative strength, logistics and financial capability.
14	Association with Foreign firms	:	N/A
15	Name of the Official inviting EOI	:	Engr. Md. Reazul Islam
16	Designation of the Official inviting EOI	:	Chairman, Rajuk.
17	Place of the Official inviting EOI	:	RAJUK Main Building (2nd floor), RAJUK Dhaka.
18	Contact Details of the Official inviting EOI	:	Director (Finance and Accounts) Room No-224, Rajuk Bhaban, Dhaka.
19	Evaluation Criteria	:	As in Firm Member must have FCA/ACA with 10 to 15 years relevant working experience respectively.
20	Consultancy fees	:	Monthly basis (Vat and Tax will be applicable asper Govt. rules).
21	Other details	:	1. The Consultant (Chartered Accountant firm) will be selected in accordance with the Public Procurement regulations PPR-2025. 2. Consultants may associate to other consultants to enhance their qualifications. 3. Envelope Containing Application/Proposal (EOI) along with relevant supporting documents to be marked with Expressions of interest (EOI) providing accounting and taxation services stated above. The above assignments should be submitted to the Director (Finance and Accounts), RAJUK Main Building (2nd floor), Dhaka-1000 4. No Application will accept after the EOI closing date & time.

The RAJUK Authority reserves the right to accept or reject all EOI either party or in full without assigning any reason there of.