



Government of the People's Republic of Bangladesh  
Ministry of Housing and Public Works  
Rajdhani Unnayan Karttripakkha  
RAJUK Bhaban, Dhaka-1000.  
[www.rajuk.gov.bd](http://www.rajuk.gov.bd)

পদকস্ট ২০২৩  
সংসদ নির্বাচন  
দেশের চাঁদ  
স্বাধীনতার দ্বারা



No. 25.06.0000.000.009.31.0905.01

Date: February 2026

Subject: Permission for ex-Bangladesh leave .

Ms. Sazeda Khanum (Passport no-A13416583), Upper Division Assistant, Office of the Rajdhani Unnayan Karttripakkha has been granted 30 (Thirty) days Earn Leave (ex-Bangladesh) to visit India effective from 15.02.2026 or from the date of actual departure according to "The Prescribed Leave Rules, 1959". This leave is granted for her treatment in India under the following terms and conditions:

- She will draw her pay and allowance in local currency. No part of it would be allowed to draw in foreign currency.
- All the expenses of this visit will be borne by her family.
- she will not be allowed to stay abroad beyond the aforesaid period.

2. This order is issued with the approval of the competent authority.

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A.B.M. Ehsanul Mamun  
(Deputy Secretary)  
Director (Administration)  
Rajdhani Unnayan Karttripakkha, Dhaka  
Phone: +8802223390980  
Email: [diradmin@rajuk.gov.bd](mailto:diradmin@rajuk.gov.bd)

No. 25.06.0000.000.009.31.0905.01. 357

Date 03 February 2026

Copy for kind information and necessary action (not according to seniority):

- Secretary, Ministry of Housing & Public Works, Bangladesh Secretariat, Dhaka.
- H.E. The High Commissioner, High Commission of India in Dhaka, Bangladesh.
- H.E. The High Commissioner, Bangladesh High Commission, India.
- Chairman, Civil Aviation Authority, Uttara, Dhaka.
- Director General, Department of Immigration and Passports, Agargaon, Dhaka.
- Member (Administration & Finance), RAJUK, Dhaka.
- Senior System Analyst, RAJUK, Dhaka.
- Executive Director, Hazrat Shahjalal International Airport, Dhaka.
- Director (Finance & Accounts/ Audit/ Zone-01), RAJUK, Dhaka.
- Director (Traffic), Benapole Land Port.
- Immigration Officer, Bhomra Land Port, Satkhira.
- Liaison Officer, RAJUK, Dhaka [For Kind information of Hon'ble Chairman].
- Ms. Sazeda Khanum, Upper Division Assistan, RAJUK, Dhaka.

Programmer

05.01.2026  
32.2026

03/02/26  
Director (Administration)  
Rajdhani Unnayan Karttripakkha, Dhaka