



# RAJDHANI UNNAYAN KARTRIPAKKHA (RAJUK)

DEPARTMENT OF AUDIT & BUDGET

RAJUK BHABAN, DHAKA.

[www.rajuk.gov.bd](http://www.rajuk.gov.bd)

Memo No: 25.06.0000.019.031.096.2025

Date: 09.02.2026

## INVITATION FOR EXPRESSION OF INTEREST (EOI)

### FOR

Providing auditing services through checking all relevant books of accounts and financial statements of Rajuk for the year of 2025-2026, 2026-2027 & 2027-2028.

1.	Ministry	:	Ministry of Housing and Public Works.
2.	Agency	:	Rajdhani Unnayan Kartripakkha (RAJUK).
3.	Name of the Procuring Entity	:	Director (Audit & Budget)
4.	Procuring Entity District	:	Dhaka.
5.	Expression Of Interest for Selection of Firm	:	Chartered Accountant Firm.
6.	EOI Package No	:	Rajuk/Audit/01/2025-2026
7.	Procurement Method	:	Selection Under Fixed Budget (SFB) Method.
8.	Budget and Source of funds	:	Rajuk's own Fund.
9.	Name of the Title	:	Consultancy Service for Financial Audit of RAJUK. (Financial Year of 2025-2026, 2026-2027 & 2027-2028).
10.	Place of EOI Submission	:	Director (Audit & Budget) Room No: A-319, 2 <sup>nd</sup> Floor, RAJUK Annex Building, Rajuk Bhaban, Motijheel, Dhaka-1000.
11.	EOI Closing Date and Time	:	09.03.2026 at 05.00pm clearly marked.
12.	Brief Description of the Assignment	:	The scope of the Works in brief are following but not limited:- 1) Audit of Annual Accounts of Rajdhani Unnayan Kartripakkha for the financial year of 2025-2026, 2026-2027 & 2027-2028 with relevant books of accounts & financial statements. 2) Preparation of management report.
13.	Qualification & Experience are required.	:	Intending well established and well experience (ICBA) Registration Holder & Enlisted local chartered accountant firm should be submit the following documents along with EOI. Brochure summarizing their facilities, areas of the expertise, general information including legal document. - Intending firm must submit at least one similar type of work certificate that issued by Government/ Semi-Government/ Autonomous Government Body that has been done within past 03 (three) years. - Description of similar type of assignment in hand/ in progress. - Availability of appropriate experience and professional qualifications of Principal/ Managing Partner, Manager, Article Students & relevant staff to carry out the assignment (List of own of hire resources). - Administrative strength, logistics and financial capability.
14.	Evaluation Criteria	:	A) i) Firm Member must have FCA/ ACA with 10 or 15 years of relevant working

			<p>(Preference will be given for the experiences in RAJUK/ Other organization).</p> <p>ii) Work Plan.</p> <p>iii) Age of the CA Firm.</p> <p>C) i) Team Leader must have minimum graduation and professional degree with 10 years of relevant working experience.</p> <p>ii) Audit Manager must have minimum graduation and professional degree with 10 years of relevant working experience.</p> <p>iii) Articled student must have minimum degree with 05 years of relevant working experience.</p> <p>iv) CA course completed staff with 03 years of relevant working experience.</p> <p>D) i) Logistic Support.</p>
15.	Association with Foreign firms	:	N/A
16.	Name & Designation of the Official inviting EOI	:	Samima Momen Director (Audit & Budget)
17.	Contact Details of the Official inviting EOI	:	Director (Audit & Budget) RAJUK Annex Building (2nd floor), Dhaka-1000. Phone-0247120347 (Office) Email: <a href="mailto:diraudit@rajukdhaka.gov.bd">diraudit@rajukdhaka.gov.bd</a>
18.	Other details	:	<ol style="list-style-type: none"> <li>1. The Consultant (Chartered Accountant Firm) will be selected in accordance with the Public Procurement Regulations-2025.</li> <li>2. Consultants may associate to other consultants to enhance their qualifications.</li> <li>3. Envelope Containing Application/ Proposal (EOI) along with relevant supporting documents to be marked with Expressions Of Interest (EOI) providing auditing services stated above. The above assignments are to be submitted to the Director (Audit &amp; Budget), Room No: A-319, RAJUK Annex Building (2nd floor), RAJUK Bhaban, Motijheel, Dhaka -1000.</li> <li>4. No Application will accept after the EOI closing date &amp; time.</li> </ol>

The RAJUK Authority reserves the right to accept or reject all EOI either party or in full without assigning any reason thereof.

  
27/05/2026  
Samima Momen

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