

Annual Procurement Plan (Proposed)

Unit BCSIR Laboratories, Rajshahi
 Agency Bangladesh Council of Scientific & Industrial Research (BCSIR)
 Financial Year 2025-2026

Revenue Budget (In Lakh Taka)

Package No	Description of Procurement	Unit	Qty.	Procurement method	Contract approving Authority	Source of fund	Estimated cost in Lakh Tk	Time Code of process	Invitation of tenders	Tender opening	Tender Evaluation	Approval of Award	Notification of Award	Signing of contract	Total time of contract sign	Time for completion of contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17
GR1 Code: 3256102	Procurement of Chemicals	Nos	LS	OTM	Director	GOB	19.50	Planned date	07.12.2025	21.12.2025	04.01.2026	11.01.2026	18.01.2026	15.02.2026		
				Cash purchase	Director		0.50	Planned days		14	14	7	7	28	70	
GR2 Code: 3257103	R&D project/ project related expenditure	Nos	LS	OTM	Director	GOB	64.60	Planned date	10.11.2025	24.11.2025	08.12.2025	15.12.2025	22.12.2025	19.01.2026		
				RFQ	Director		1.00	Planned days		14	14	7	7	28	70	
	Fellowship	Nos	LS	Monthly stipend	Director	GOB	4.80	Planned date								
				Direct cash purchase	Director		5.00	Planned days		7	0	3	0			
GR3 Code: 3257103 ISO Accreditation	Procurement of Chemical, Glassware & Equipment	Nos	LS	OTM	Director	GOB	12.00	Planned date	15.12.2025	29.12.2025	12.01.2026	19.01.2026	26.01.2026	23.02.2026		
	Calibration/ PT/ILC	Nos	LS	DPM	Director		3.00	Planned days		14	14	7	7	28	70	
GR4 Code: 3256105	Procurement of raw materials and spare parts (proprietary item)	Nos	LS	DPM	Director	GOB	3.00	Planned date								
	Procurement of raw materials and spare parts	Nos	LS	OTM	Director		11.50	Planned date	09.12.2025	23.12.2025	06.01.2026	13.01.2026	20.01.2026	17.02.2026		
	Procurement of raw materials and spare parts	Nos	LS	Direct cash purchase	Director		0.50	Planned days								
GR5 Code: 3255101	Computer accessories	Nos	LS	OTM	Director	GOB	5.00	Planned date	05.11.2025	19.11.2025	03.12.2025	10.12.2025	17.12.2025	14.01.2026		
GR6 Code: 3211127	Books and periodicals	Nos	LS	RFQ	Director		0.50	Planned days		14	14	7	7	28	70	
								Planned date	19.11.2025	26.11.2025	26.11.2025	29.11.2025	29.11.2025			
								Planned days		7	0	3	0			

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05/11/2025

মোঃ সারওয়ার জাহান সরকার
 প্রশাসনিক কর্মকর্তা (অ: দাঃ)
 বিসিএসআইআর, রাজশাহী গবেষণাগার

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05/11/2025

ড. মোছা: শারমিনা ইয়াসমিন, পিএসও
 এবং ভারপ্রাপ্ত কর্মকর্তা
 পরিকল্পনা ও উন্নয়ন শাখা
 বিসিএসআইআর গবেষণাগার, রাজশাহী

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01.06.25

মোঃ হাবিবুর রহমান ভূঞা
 পরিচালক (ভারপ্রাপ্ত)
 বিসিএসআইআর রাজশাহী গবেষণাগার

Package No	Description of Procurement	Unit	Qty.	Procurement method	Contract approving Authority	Source of fund	Estimated cost in Lakh Tk	Time Code of process	Invitation of tenders	Tender opening	Tender Evaluation	Approval of Award	Notification of Award	Signing of contract	Total time of contract sign	Time for completion of contract	
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	
GR7 Code: 3211128	Publications of R & D activities, office pad, Brochure	Nos	LS	RFQ	Director	GOB	2.50	Planned date	23.11.2025	30.11.2025	30.11.2025	03.12.2025	03.12.2025				
								Planned days		7	0	3	0				
GR8 Code: 3243101	Procurement of petrol oil & lubricant	Liter	LS	Frame work	Director	GOB	3.00	Planned date									
								Planned days									
GR9 Code: 3243102	Procurement of Gas/Fuel	Liter	LS	OTM	Director	GOB	4.00	Planned date	12.11.2025	26.11.2025	10.12.2025	17.12.2025	24.12.2025	21.01.2026			
								Planned days		14	14	7	7	28			
GR10 Code: 3211111	Execution of stakeholder seminar works	Nos	LS	DPM (Purchase thorough concerned committee)	Director	GOB	4.50	Planned date									
								Planned days									
	Execution of Science Fair	Nos	LS	DPM (Purchase thorough concerned committee)	Director	GOB	9.50	Planned date									
								Planned days									
	Execution of Conference/learning session	Nos	LS	DPM	Director	GOB	3.00	Planned date									
								Planned days									
	Execution of R&D seminar	Nos	LS	Direct cash purchase	Director	GOB	1.00	Planned date									
								Planned days									
GR11 Code: 4112202	Supply and installation of Computers	Set	LS	OTM	Director	GOB	6.00	Planned date	07.12.2025	21.12.2025	04.01.2026	11.01.2026	18.01.2026	15.02.2026			
								Planned days		14	14	7	7	28	70		
GR12 Code: 3258103	Repairing of Computers	Nos	LS	RFQ	Director	GOB	2.50	Planned date	15.11.2025	22.11.2025	22.11.2025	26.11.2025	26.11.2025				
								Planned days		7	0	4	0				
GR13 Code: 4112306	Procurement of laboratories tools	Set	LS	OTM	Director	GOB	15.00	Planned date	07.11.2025	21.11.2025	05.12.2025	12.12.2025	19.12.2025	16.01.2026			
								Planned days		14	14	7	7	28	70		
GR14 Code: 4112310	Procurement of office tools	Nos	LS	RFQ	Director	GOB	1.50	Planned date	21.11.2025	28.11.2025	28.11.2025	03.12.2025	03.12.2025				
								Planned days		7	0	5	0				
GR15 Code: 3258105	Repairing of machineries and research tools	Nos	LS	OTM	Director	GOB	6.00	Planned date	02.10.2025	16.10.2025	30.10.2025	06.11.2025	13.11.2025	11.12.2025			
								Planned days		14	14	7	7	28	70		
GR16 Code: 3255105	Procurement of stationary	Nos	LS	OTM	Director	GOB	7.50	Planned date	02.09.2025	16.09.2025	30.09.2025	07.10.2025	14.10.2025	11.11.2025			
		Nos	LS	Direct cash purchase	Director	GOB	0.50	Planned date									
								Planned days									

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বিসিএসআইআর, রাজশাহী গবেষণাগার

০১/১১/২০২৫

ড. মোছা: শারমিনা ইয়াসমিন, পিএসও
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পরিকল্পনা ও উন্নয়ন শাখা
বিসিএসআইআর গবেষণাগার, রাজশাহী

Rahman
01.06.25

মোঃ হাবিবুর রহমান ভূঁঞা
পরিচালক (ভারপ্রাপ্ত)
বিসিএসআইআর রাজশাহী গবেষণাগার

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1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17
GR17 Code: 3256106	Procurement of staff's uniform.	Nos	LS	DPM	Director	GOB	1.00 (shoe & shock winter)	Planned date	04.10.2025	05.10.2025	06.10.2025	09.10.2025	10.10.2025			
								Planned days			1	1	3	1		
								2.00 (dress for winter/ others)	Planned date	10.12.2025	11.12.2025	12.12.2025	15.12.2025	16.12.2025		
									Planned days			1	1	3	1	
								1.00 (shoe & shock summer)	Planned date	25.10.2025	26.10.2025	29.10.2025	30.10.2025	31.10.2025		
									Planned days			1	3	1	1	
								0.50 (Apron)/ others	Planned date	01.09.2025	02.09.2025	03.09.2025	04.09.2025	05.09.2025		
									Planned days			1	1	1	1	
GR18 Code: 3243102	Procurement of Gas/Fuel	Nos	LS	OTM	Director	GOB	4.00	Planned date	20.09.2025	04.10.2025	18.10.2025	25.10.2025	01.11.2025	29.11.2025		
								Planned days			14	14	7	7	28	70
GR19 Code: 3255102	Procurement of printing & book binding	Nos	LS	RFQ	Director	GOB	0.70	Planned date	21.11.2025	28.11.2025	28.11.2025	03.12.2025	03.12.2025			
								Planned days			7	0	5	0		
GR20 Code: 3252101	Procurement of beddings	Nos	LS	Direct cash purchase	Director	GOB	1.00	Planned date	08.08.2025	15.08.2025	15.08.2025	20.08.2025	20.08.2025			
								Planned days			7	0	5	0		
GR21 Code: 3257301	Observation of the national days	Nos	LS	DPM	Director	GOB	3.00	Planned date								
GR22 Code: 3258101	Repairing of vehicle	Nos	LS	Direct cash purchase	Director	GOB	0.75	Planned date								
								Planned days								
GR23 Code: 3258104	Repairing of Office tools	Nos	LS	RFQ	Director	GOB	1.50	Planned date	21.08.2025	28.08.2025	28.08.2025	02.09.2025	02.09.2025			
								Planned days			7	0	5	0		
GR24 Code: 3251109	Seeds & Plants	Nos	LS	Direct cash purchase	Director	GOB	1.00	Planned date								
								Planned days								
GR25 Code: 4113301	Computer software	Nos	LS	DPM	Director	GOB	0.50	Planned date								
								Planned days								
GR26 Code: 3211120	Telephone	Set	LS	RFQ	Director	GOB	0.75	Planned date	01.08.2025	08.08.2025	08.08.2025	13.08.2025	13.08.2025			
								Planned days			7	0	5	0		
GR27 Code: 3211124	Sattelite/Frequency	Nos	LS	Direct cash purchase	Director	GOB	0.10	Planned date								
								Planned days								
GR28 Code: 3258126	Repairing of telecommunication	Nos	LS	RFQ	Director	GOB	0.50	Planned date	01.09.2025	08.09.2025	08.09.2025	13.09.2025	13.09.2025			
								Planned days			7	0	5	0		
GR29 Code: 3253102	Procurement of Security Equipment	Nos	LS	RFQ	Director	GOB	1.50	Planned date	21.11.2025	28.11.2025	28.11.2025	03.12.2025	03.12.2025			
								Planned days			7	0	5	0		
GR30 Code: 3255104	Stamp and Seal	Nos	LS	RFQ	Director	GOB	0.50	Planned date	10.10.2025	17.10.2025	17.10.2025	22.10.2025	22.10.2025			
								Planned days			7	0	5	0		

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০১.০৬.২৫
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বিসিএসআইআর রাজশাহী গবেষণাগার