Government of the People's Republic of Bangladesh
Ministry of Expatriates' Welfare and
Overseas Employment
Eskaton Garden, Dhaka, Bangladesh
Employment-3
website: www.probashi.gov.bd

Memo Number: 49.00.0000.047.00.0020.26-279 Date:15/11/2026

Subject: Initial Recruitment Permission as Technical Intern (TI) in Japan.

With reference to the above subject and application of recruiting agent Munia Overseas (RL-2452), the undersigned is directed to convey the approval of initial recruitment permission in favour of the said recruiting agent to process for the employment of following 03 Technical Intern (TI) subject to the compliance of following terms and conditions:

Name of Recruiting Agent	Supervising and Implementing Organization	Selected Worker and Passport No	Job Specification and number of workers	Salary & Other benefits (According to Demand letter)	Pre – selection training & Post selection Management cost
MUNIA OVERSEAS (RL-2452) Address: DAGH NO-2553, ULUDAHA, BADALDI, TURAG, UTTARA, DHAKA-1230 01739187966, 02-48957973 manirulislam@gmail.com	Sup. Org. Japan Human Resources Development Service Cooperative Imp. Org. Masanobu Kawakami	Md Tohidul Islam Tusar PP: A18854643 DoB: 27 Dec 2006	Agriculture (Cultivated agriculture work) 01 person male	Basic salary: Hourly wage 1,092 yen (7 hours and 30 minutes per day); Working days and times: Monday to Saturday. Other according to the annual calendar; Age requirement: 18-40 years Old; Period of Contact: 5 years maximum by Japanese Law; Accommodation/ Transportation: Accommodation shall be arranged by employer (employer deducts rent from salary), Transportation expenses will not be reimbursed; Food: Employee's own Arrangement; Air ticket: Free round trip.	Japan 1,48,250/- (One lac forty eight thousand two hundred and fifty) Taka
	Sup. Org. Asia Jinzai Shien Jigyou Kyodokumiai Imp. Org. Etou Nouen Co., Ltd	Khing May Ching Marma PP: A21726472 DoB: 04 May 2007 Puspa Chakma PP: A21959948 DoB: 12 Oct 2006	Cultivated agriculture 02 persons Female	Basic salary: Monthly pay 1,80,090 yen (8 hours per day) Working days and times: Monday, Wednesday, Thursday, Friday, Sunday; Age requirement: 18-40 years Old; Period of Contact: 5 years maximum by Japanese Law; Accommodation/ Transportation: Accommodation shall be arranged by employer (employer deducts rent from salary), Transportation expenses will not be reimbursed; Food: Employee's own Arrangement; Air ticket: Free round trip.	

Terms and Conditions:

01. The Sending Organization shall not employ any sub-agent in the entire relevant process of sending Technical Interns

03. Both the Sending Organization and the finally selected Technical Interns must complete and submit a narration in the form of written affirmation that the Technical Interns/SSW must return to Bangladesh upon completion of training of 5 (Five) years or in prescribed time in Japan.

04. The necessary written agreement must have to be signed in between the Sending Organization and the accepting organization according to the written MoC approved by Organization of Technical Intern Training (OTIT) & Ministry of Expatriates' Welfare and Overseas Employment (MoEWOE).

05. This approval is valid only for the demand for the Technical Interns described in this letter.

06. All the terms and conditions prescribed in Guidelines must have to be followed for sending Technical Interns/Specified Skilled Worker to Japan under the supervision of both OTIT and the MoEWOE. Moreover, other related laws of Bangladesh and International laws will have to be followed strictly. Necessary instructions of OTIT shall also be followed.

07. Humanity and ethics must be maintained usually all the time and everywhere under the sphere of existing laws.

08. All expenses (levies, airfare, etc.) at the end of Japan shall be borne by the employer. Recruiting agency cannot accept check/bank draft/pay order for pre-selection training and post-selection management expenses exceeding TK.1,48,250/- subject to confirmation of worker's visa and flight. Whose credentials are to be submitted to the Director General, BMET.

09. In case of violation of any of the conditions described in Guidelines and employment contract the concerned Sending Organization (SO) will bear the responsibility given by the Ministry.

10. This is an initial permission. Before issuing the emigration clearance card, BMET will verify the relevant credentials through OEP to ensure accuracy.

15.11.2026

(Gazi Md. Shahed Anwar)
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Employment-3
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Director General
Bureau of Manpower Employment and Training
89/2, Kakrail, Dhaka.

Memo Number: 49.00.0000.047.00.0020.26- 274

Date: 15-11-2026

Copy for kind information and necessary action: (Not according to seniority):

1. H. E. Ambassador, Embassy of Japan in Bangladesh.
2. H.E. Ambassador, Embassy of the People's Republic of Bangladesh, Tokyo, Japan.
3. Joint Secretary (Employment), Ministry of Expatriate's Welfare and Overseas Employment.
4. Additional Director General, BMET & Chairperson of the Technical Interns Selection Committee, Dhaka, Bangladesh.
5. PS to Honorable Minister, Ministry of Expatriate's Welfare and Overseas Employment.
6. PS to Secretary, Ministry of Expatriate's Welfare and Overseas Employment.
7. First Secretary (Labor), Embassy of the People's Republic of Bangladesh, Tokyo, Japan.
8. Programmer (ICT), Ministry of Expatriate's Welfare and Overseas Employment.
9. PO to Joint Secretary (Employment Wing), Ministry of Expatriate's Welfare and Overseas Employment.
10. Proprietor, Munia Overseas (RL-2452), ULUDAHA, BADALDI, TURAG, UTTARA, DHAKA-1230.
11. Office Copy.

15.11.2026

(Gazi Md. Shahed Anwar)