Government of the People's Republic of Bangladesh
Ministry of Expatriates' Welfare and
Overseas Employment
Eskaton Garden, Dhaka, Bangladesh
Employment-4
Website: www.probashi.gov.bd

Memo Number: 49.00.0000.048.11.035.26.271 Date: 19-10-2026

Subject: Initial Recruitment Permission as Technical Intern (TI) Trainee in Japan.

Ref: Application of M/S Western Business Alliance (RL-173), Dated: 11-10-2026

With reference to the above subject and application of recruiting agent M/S Western Business Alliance (RL-173) the undersigned is directed to convey the approval of initial recruitment permission in favour of the said recruiting agent to process for the employment of following 05 (five) male Bangladeshi Worker as Technical Intern (TI) in following implementing and supervising organizations subject to the compliance of following terms and conditions:

R/A Name and Address	Implementing Organization and Supervising Organization	Technical Intern (TI) Name, Passport No, Date of Birth & Age	Country of destination, Job title and number of Workers	Migration cost	Salary & Other benefits (According to Demand Letter)
M/S Western Business Alliance (RL-173), Suite-G-302, Al Razi Complex-Annex (3rd Floor), 166-167 Shaheed Nazrul Islam Sarani, Purana Paltan, Dhaka-1000.	**Imp.org:** Renma Co. Ltd. 1023-12, Joto, Kurashiku-shi, Okayama 701-0111 **Sup. Org** Partner Ship Cooperative Matsui Bldg. 1F, 2-32-36, Fukutomi Higashi, Minami-ku, Okayama-shi, Okayama 702-8033	1.Name: MD EMON BEPARY Passport No: A21159139 Date of Birth: 01 APR 2007 Age: 19Y 06M 13D 1.Name: MD AL AMIN Passport No: EN0363679 Date of Birth: 12 APR 1998 Age: 28Y 06M 02D	**Japan** **Formwork Construction** 02 person Male	Tk.1,48,250/-	**Basic Salary: Per Month 1,75,722 Yen** Working Hours and Days: 40 Hours a week, Monday to Saturday (Depends on company calendar). Overtime: According to Japanese Labor Law. Period of Contract: Maximum 5 Years by concern Japanese Law. Age: 18-30 Years old. Accommodation Transportation: Arrange by employer (few employers may deduct rent from salary) but transport will be free provided. Medical Benefit and deduction: According to Japanese Labor Law. Food: Employees own arrangement. Air ticket: Round trip ticket between Dhaka and Japan will be provided by the employer/Accepting Organization.

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M/S Western Business Alliance (RL-173), Suite-G-302, Al Razi Complex-Annex (3rd Floor), 166-167 Shaheed Nazrul Islam Sarani, Purana Paltan, Dhaka-1000.	**Imp.org:** Umme Japan Company Limited 1181-1 Miyasaku, Mebuki, Noda-shi, Chiba 270-0221 **Sup. Org** Open Asia Cooperative Association 1-12-12-502, Ryogoku, Sumida-ku, Tokyo 130-0026	1.Name: SREE MOHENDRO NATH BARMAN Passport No: A21965627 Date of Birth: 25 JUL 1987 Age: 39Y 02M 20D 2.Name: MD JAHANGIR Passport No: A22003275 Date of Birth: 28 MAR 1979 Age: 47Y 06M 17D 3.Name: CHANDAN SHARMA Passport No: A22110870 Date of Birth: 07 JUL 2005 Age: 21Y 03M 07D	**Japan** **Metal Painting Work** 03 person Male	Tk.1,48,250/-	**Basic Salary: Per Hour 1,140 Yen** Working Hours and Days: 40 Hours a week, Monday to Saturday (Depends on company calendar). Overtime: According to Japanese Labor Law. Period of Contract: Maximum 5 Years by concern Japanese Law. Age: 18-50 Years old. Accommodation Transportation: Arrange by employer (few employers may deduct rent from salary) but transport will be free provided. Medical Benefit and deduction: According to Japanese Labor Law. Food: Employees own arrangement. Air ticket: Round trip ticket between Dhaka and Japan will be provided by the employer/Accepting Organization.

Terms and conditions:

1. The Sending Organization shall not employ any sub-agent in the entire relevant process of sending Technical Interns and Specified Skilled Worker (SSW).
2. The accepting organization shall bear all the necessary expenses for the finally selected Technical Interns/SSW and provide all facilities described in employment contract and demand letter.
3. Both the Sending Organization and the finally selected Technical Interns/SSW must complete and submit a narration in the form of written affirmation that the Technical Interns/SSW mustreturn to Bangladesh upon completion of training of 03 (Three) years or in prescribed time in Japan.
4. The necessary written agreement must have to be signed in between the Sending Organization and the accepting organization according to the written MoC approved by Organization of Technical Intern Training (OTIT) & Ministry of Expatriates' Welfare and Overseas Employment (MoEWOE).
5. This approval is valid only for the demand for the Technical Interns/ssw described in this letter.
6. All the terms and conditions prescribed in Guidelines must have to be followed for sending Technical Interns to Japan under the supervision of both OTIT and the MoEWOE. Moreover, other related laws of Bangladesh and International laws will have to be followed strictly. Necessary instructions of OTIT shall also be followed.
7. Humanity and ethics must be maintained usually all the time and everywhere under the sphere of existing laws.
8. All expenses (levies, airfare, etc.) at the end of Japan shall be borne by the employer. Recruiting agency cannot accept check/bank draft/pay order for pre-selection training and post-selection management expenses exceeding TK.1,48,250/- subject to confirmation of worker's visa and flight. Whose credentials are to be submitted to the Director General, BMET.
9. The clearance shall be terminated or cancelled and necessary legal action shall be taken, if violation of any term and condition depicted above is proved.
10. In case of violation of any of the conditions described in Guidelines and employment contract the concerned Sending Organization (SO) will bear the responsibility given by the Ministry.

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11. This is an initial permission. Before issuing the emigration clearance card, BMET will verify the relevant credentials through OEP to ensure accuracy.

(Gazi Md Shahed Anwar)
Deputy Secretary
Employment-4
dsemployment4@probashi.gov.bd

Director General
Bureau of Manpower Employment and Training
89/2, Kakrail, Dhaka.

Memo Number: 49.00.0000.048.11.035.26. Date: 19-10-2026

Copy for kind information and necessary action: (Not according to seniority):

1. H. E. Ambassador, Embassy of Japan in Bangladesh, 5 & 7 Dutabash Road, Baridhara, Dhaka.
2. H.E Ambassador, Embassy of the People's Republic of Bangladesh, Tokyo, Japan.
3. Joint Secretary (Employment), Ministry of Expatriate's Welfare and Overseas Employment.
4. Additional Director General, BMET& Chairperson of the Technical Interns Selection Committee, Dhaka, Bangladesh.
5. PS to Minister, Ministry of Expatriate's Welfare and Overseas Employment.
6. PS to State Minister, Ministry of Expatriate's Welfare and Overseas Employment.
7. PS to Secretary, Ministry of Expatriate's Welfare and Overseas Employment.
8. First Secretary (Labor), Embassy of the People's Republic of Bangladesh, Tokyo, Japan.
9. System Analyst (ICT), Ministry of Expatriate's Welfare and Overseas Employment.(Upload the order to the official website)
10. Chairman, M/S Western Business Alliance (RL-173), Suite-G-302, Al Razi Complex-Annex (3rd Floor), 166-167 Shaheed Nazrul Islam Sarani, Purana Paltan, Dhaka-1000.
11. Office Copy.

19.10.2026
(Gazi Md Shahed Anwar)
Deputy Secretary

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