

GOVERNMENT OF THE PEOPLE'S REPUBLIC OF BANGLADESH

**Power Division
Bangladesh Secretariat, Dhaka.
Invitation for Tender (OTM)**

*The daily starz
30/05/25*

1	Ministry/Division	Power Division, Ministry of Power, Energy and Mineral Resources		
2	Procuring Entity Name	Power Division, Ministry of Power, Energy and Mineral Resources		
3	Procuring Entity Code	Not used at present		
4	Procuring Entity District	Dhaka, Bangladesh		
5	Invitation for	Stationery goods, Desktop Computers, printer, Scanner, DLSR Camera, Printer Toner & Zoom Apps.		
6	Invitation Ref No	27.00.0000.043.07.028.24.264		
7	Date	29.05.2025		
KEY INFORMATION				
8	Procurement Method	OTM		
FUNDING INFORMATION				
9	Budget and Source of Funds	Revenue/GOB		
10	Development Partners (if applicable)	Not Applicable		
PARTICULAR INFORMATION				
11	Tender Package No.	03 (2024-2025)		
12	Tender Package Name	Procurement of Stationery Desktop Computers printer, Scanner, DLSR Camera, Printer Toner & Zoom Apps.		
13	Tender Publication Date	30.05.2025		
14	Tender Last Selling Date	17.06.2025 Time: 4.00 PM		
15	Tender Dropping Date and Time	18.06.2025	Time: 3.00 PM	
16	Tender Opening Date and Time	18.06.2025	Time: 3.30 PM	
17	Name & Address of the office(s)	Power Division, Bangladesh Secretariat, Dhaka.		
	Selling Tender Document (Principal)	Senior Assistant Secretary (Admin-3), Power Division, Room # 212, Building # 6, Bangladesh Secretariat, Dhaka.		
	Selling Tender Document (Others)	Accounts officer, Power Division, Secretariat Link Road, Biddut Vabon (level-10), Dhaka.		
	Receiving Tender Document	Senior Assistant Secretary (Admin-3) Power Division, Room # 212, Building # 6, Bangladesh Secretariat, Dhaka		
	Opening Tender Document	Deputy Secretary (Dev-1), Power Division, Room # 208, Building # 6, Bangladesh Secretariat, Dhaka.		
INFORMATION FOR TENDERER				
18	Eligibility of Tender	The tenderer should be well experienced with (1) Trade License (2) Income Tax Certificate (IT) (3) Vat Registration Certificate (3) Bank Solvency Certificate (4) Minimum 3 (Three) successful completion Certificate within last 3 (Three) years etc.		
19	Brief Description of Goods	Lot-1 (Stationery goods), Lot-2 (Desktop Computers, printer, Scanner, DLSR Camera) Lot-3 (Printer toner) Lot-4 (Zoom Apps).		
20	Brief Description of Related Services	Not Applicable		
21	Price of Tender Document (Tk.)	Lot (1, 2, 3 & 4) Tk. 1,000/- (Per Lot)		
22	Lot No	Identification of Lot	Location	Tender Security Amount (Tk.)
		Lot-1 (Stationery goods), Lot-2 (Desktop Computers, printer, Scanner, DLSR Camera) Lot-3 (Printer toner) Lot-4 (Zoom Apps).	Power Division Bangladesh Secretariat, Dhaka.	Lot-01 for Tk. 30,000/- Lot-02 for Tk. 12,000/- Lot-03 for Tk. 30,000/- Lot-04 for Tk. 6,000/-
				Complementary equipment's Ready stock or purchase/supply from main dealer/reputed company of Bangladesh within 30 days from the date of issue work order. The Tenderer Must submit sole distributor certificate /distributor authorization letter along with tender document.
23	Name of Official Inviting Tender	Power Division		
	Designation of Official Inviting Tender	Senior Assistant Secretary (Admin-3)		
	Address of Official Inviting Tender	Room # 212, Building # 6, Power Division, Bangladesh Secretariat, Dhaka.		
	Contact details of Official Inviting Tender	Tel. 02223390024	E-mail: admin-3@pd.gov.bd	
24	The Procuring Entity reserves the right to accept or reject all or any tender.			
25	Special Condition: This invitation for tender notice will be available at Power Division's Website.			

(Signature)
(Md. Mamun Bhuyan)
Senior Assistant Secretary
Ph: 02223390024