

Office of the Saidpur Pourashava,
Saidpur, Nilphamari

Work order

Memo No : Saidpura/Engg/2024/ 1188

Date : 27-11-2024

To : M/S Mina Construction
Address:- Food Office Road, Nilphamari


Subject : Work Order of Package No- ADP/SDP/2024-25/P-1, (Tender ID No-1027300) 1. Construction of Kitchen Room at Saidpur Pura Community Center (Ward no-11) Under Saidpur Pourashava, 2. Maintenance of BC Road at Sher-e-Bangla Road from Tamanna More to Wapda More, Ward no-01,02,03,04,05 Under Saidpur Pourashava.

Package No : ADP/SDP/2024-25/P-1, (Tender ID No-1027300)
Reference: i) IFT No. 01/2024-2025, Date : 21/10/2024
ii) Date of NOA : 21/11/2024
iii) Date of Contract Agreement, 27/11/2024

This work order is issued to you with following condition.

01. Contract price : Tk. 65,81,375.982 (Sixty Five Lac Eighty One Thousand Three Hundred Seventy Five Point Nine Eight Two only)
02. Duration of implementation period : 30 (Thirty) days
03. Pursuant to the above reference you have submitted the performance security through on-line and have signed the Contract Agreement . You are requested to mobilize the materials and to contact the concerned Engineers to take charge of the site.
04. You are requested to contact the undersigned and also concerned Engineers as and when necessary and abide by their directions.
05. You are reminded that time is the essence in completing the work and in case of unsatisfactory progress or failure to complete the work within the fixed time, this WORK ORDER may be canceled within 7 (seven) days notice. Whereupon the employer will be entitled to make alternative arrangements to complete the work at the contractor's cost, besides making other legal actions.
06. You are requested to inform Concern Councilors at the starting of the work.
07. You are requested to perform laboratory test of mobilize materials for satisfactory result of quality.
08. You requested to submit a work plan within 07 (Seven) days after signing of the contract.

You are requested to complete the work as per contract agreement and specification with the consultation of the concerned Engineers .Unspecified work will not be accepted .


27.11.2024
(Md. Shahidul Islam)
Executive Engineer
Saidpur pourashava

Copy forwarded for information/ Necessary Action :

1. Deputy Commissioner, Nilphamari.
2. Upozilla Nirbahi Officer & Administrator, Saidpur Pourashava, Saidpur, Nilphamari.
3. Councilor (All), Saidpur Pourashava.
4. PNO /Accounts Officer, Saidpur Pourashava.
5. Md. Abdus Salim Juwel, Assistant Engineer, Saidpur Pourashava
6. Md Abdul Khaleque, Assistant Engineer (W & S) & Md. Kamrul Islam, Sub- Assistant Engineer, Saidpur Pourashava. They are requested to handover the site to the contractor immediately & implement the work according to contract agreement.
7. Md. Ariful Islam SAE (CONT) & Md. Samiul Islam, Saidpur Pourashava. He is requested to help Md Abdul Khaleque, Assistant Engineer (W & S) & Md. Kamrul Islam, Sub- Assistant Engineer, Saidpur Pourashava for implementing the work according to contract agreement.
8. Jeminy Computer Operator (Requesting her to upload in website)
9. Office file.

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