

Annual procurement Plan (FY: 2025-2026) (Goods, works)

Ministry/Division : Ministry of Posts, Telecommunications and Information Technology.


Institutional Code:15402-Bangladesh Post Office.

Management Unit:1540202-Offices of the Postmaster General.

Field Office :132353Office of the Postmaster General,Northern Circle, Rajshahi.

package no	Description of procurement package (goods)	unit	Qty	Procurement (method and Types)	Contract approving authority	Sources of fund	Est. cost (in Taka)	Economic code	Net used in goods	Invite/Advertise for Tender/RFQ/Direct purchase	Tender opening	Tender evaluation	Approval to Award	Notification of Award	Signing of Contract	Total time to Contract Signature	Completion of Contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
GR-1	Repair and renovation work of KA-1 Rest House at Rajshahi.	Nos	1	RFQ	PMG	GOB	4,00,000	3258106		10/08/2025	18/08/2025	25/08/2025	25/08/2025	28/08/2025	31/08/2025	30 days	Month
GR-2	Repair Maintenance work at Quarter number GA-1 and GA-2 at Postal Complex, Rajshahi.	Nos	1	RFQ	PMG	GOB	3,50,000	3258106		07/09/2025	14/09/2025	17/09/2025	17/09/2025	21/09/2025	23/09/2025	30 days	Month
GR-3	Repair Maintenance work at Quarter number GHA-1, GHA-2 and GHA-3 at Postal Complex, Rajshahi.	Nos	1	RFQ	PMG	GOB	3,00,000	3258106		05/09/2025	12/10/2025	15/10/2025	15/10/2025	19/10/2025	21/10/2025	30 days	Month
GR-4	Repair Maintenance work at Quarter UMA-2 UMA-3 at Postal Complex, Rajshahi	Nos	1	DPM	PMG	GOB	2,50,000	3258106		09/11/2025	13/11/2025	17/11/2025	17/11/2025	23/11/2025	26/11/2025	30 days	Month
GR-5	Repair Maintenance Quarter and Water line Postal Complex, Rajshahi.	1	1	DPM	PMG	GOB	4,00,000	3258106		--	--	--	--	--	--	--	--
Total in code-3258106							17,00,000										
GR-6	Repair and Renovation of postal dispensary roof at Rajshahi.	Nos	2	RFQ	PMG	GOB	4,00,000	3258107		03/08/25	11/08/2025	17/08/2025	24/08/2025	27/08/2025			




 (কাজী আসাদুল ইসলাম)
 পোস্টমাস্টার জেনারেল (স:দা):
 উত্তরাঞ্চল, রাজশাহী-৬২০৩।
 ফোন: ০২৫৮৩২২০৮৭
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GR-7	Postal dispensary wash room tiles.	Nos	1	RFQ	PMG	GOB	1,50,000	3258107	09/09/2025	13/09/2025	17/09/2025	20/09/2025	23/09/2025			
GR-8	Repair the existant damage road Postal Complex, Rajshahi.	1	1	RFQ	PMG	GOB	6,00,000	3258107	05/10/2025	12/10/2025	15/10/2025	15/10/2025	21/10/2025	23-10-25	60 days	02 Month
GR-9	Repair & Maintenance work of Electric pole at Postal Complex, Rajshahi.	1	1	Direct purchases (DPM)	PMG	GOB	3,00,000	3258107	As And When Needed							
GR-10	Purchase of Electrict Bulb for Use Office and Road at Postal complex Rajshahi.	1	1	(DPM)	PMG	GOB	50,000	3258107	As And When Needed							
GR-11	Maintenances work of Substation of Postal complex Rajshahi	1	1	(DPM)	PMG	GOB	50,000	3258107	As And When Needed							
GR-12	Colour Wash of Boundary Wall	1	1	RFQ	PMG	GOB	2,00,000	3258107	10/11/25	17/11/25	20/11/25	20/11/25	26/11/25	30/11/25	30 Days	1 Month
GR-13	Maintenance work of Raising the Boundary Wall, Barbed wire fence on the wall of Postal complex Rajshahi.	1	1	RFQ/DP M	PMG	GOB	2,50,000	3258107	07/12/25	14/12/25	18/12/25	18/12/25	22/12/25	28/12/25	30 Days	1 Month
Total in code-3258107							20,00,000									
GR-14	Newly installation of electronic scroll, Didital sign board.	Nos	4	RFQ	PMG	GOB	2,50,000	3211125	10/10/2024	15/10/2024	20/10/2024	23/10/2024	27/10/2024			
GR-15	National day lighting, purchase of banner and flower.	nos	06	DPM	PMG	GOB	2,50,000	3211125	As And When Needed							
Total in code- 3211125							5,00,000									
GR-16	Repair and Maintenance of existing Computer and Printer.	nos	15	RFQ/DP M	PMG	GOB	1,50,000	3258104	As And When Needed							
GR-17	Repair and Maintenance of existing Computer and Printer.	nos	5	RFQ/DP M	PMG	GOB	1,50,000	3258104	As And When Needed							
Total in code-3258104							3,00,000									
GR-18	Purchase of IPS & battery.	nos	4	RFQ	PMG	GOB	2,00,000	3258105	09/12/2025	18/12/2025	21/12/2025	28/12/2025	29/12/2025			
Total in code-3258105							2,00,000									

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উত্তরাঞ্চল, রাজশাহী-৬২০৩।

GR-19	Purchase of new Computer and Printer for official use at PMG office, Rajshahi	nos	4	RFQ	PMG	GOB	4,00,000	4112202	09/12/2025	18/12/2025	21/12/2025	28/12/2025	29/12/2025			
Total in code-4112202							4,00,000									
GR-20	The purchase of Computer ink and toner when as needed.	1	1	DPM	PMG	GOB	2,00,000	4112310	05-11-25	30-11-25	14-12-25	14-12-25	28-12-25			
GR-21	Repair and maintenance of CC camera	when need		RFQ	PMG	GOB	1,00,000	4112310	As And When Needed							
Total in code-4112310							3,00,000									
GR-22	Purchasing of Computer and software			RFQ/DP M	PMG	GOB	1000,000	4113301	As And When Needed							
Total in code-4113301							1,00,000									
GR-23	Stationery 1st Quarter	Nos	As per demand	RFQM/D PM	PMG	GOB	2,50,000	3255105	06/08/2025	17//08/2025	20/08/2025	20/08/2025	21/08/2025			
GR-24	Stationery 2nd Quarter	Nos	do	RFQM/D PM	PMG	GOB	2,50,000	3255105	03/11/2025	10/11/2025	17/11/2025	17/11/2025	25/11/2025			
GR-25	Stationery 3rd Quarter	Nos	do	RFQM/D PM	PMG	GOB	2,50,000	3255105	02/02/2026	15/02/2026	17/02/2026	17/02/2026	20/02/2026			
GR-26	Stationery 4 th Quarter	Nos	do	RFQM/D PM	PMG	GOB	2,50,000	3255105	05/04/2026	13/04/2026	19/04/2026	19/04/2026	23/04/2026			
Total in code-3255105							10,00,000									
GR-27	Purchases of Parts And Repairing of Motor vehicles		as per demand	RFQ	PMG	GOB	2,00,000	3258101	10/08/2025	29/08/2025	29/08/2025	31/08/2025	31/08/2025			
GR-28	Purchases of Parts And Repairing of Motor vehicles		do	DPM	PMG	GOB	1,50,000	3258101	As And When Needed							
Total in code-3258101							3,50,000									
GR-29	Pocurement of uniform (shoe) for employees	pairs	2200 more/less	OTM	PMG	GOV	40,00,000	3256106	05-11-25	05-11-25	30-11-25	14-12-25	14-12-25	28-12-25	60 days	02 Month
GR-30	Procurement of uniform is (socks) for employees	pairs	2200 more/less	OTM/ RFQM	PMG	GOV	3,00,000	3256106	05-11-25	05-11-25	30-11-25	14-12-25	14-12-25	28-12-25	60 days	02 Month
GR-31	Procurement of uniform (clothes) for employees	metre s	3200	OTM	PMG	GOV	18,00,000	3256106	05-11-25	05-11-25	30-11-25	14-12-25	14-12-25	28-12-25	60 days	02 Month
GR-32	Procurement of uniform (umbrella) for employees	nos	5000	OTM	PMG	GOV	15,00,000	3256106	05-11-25	05-11-25	30-11-25	14-12-25	14-12-25	28-12-25	60 days	02 Month
GR-33	Procurement of Sweater for employees	nos	1100	OTM	PMG	GOV	11,00,000	3256106	05-11-25	05-11-25	30-11-25	14-12-25	14-12-25	28-12-25	60 days	02 Month
GR-34	Full Safari swing	set	1100	OTM	PMG	GOV	10,00,000	3256106	05-11-25	05-11-25	30-11-25	14-12-25	14-12-25	28-12-25	60 days	02 Month
GR-35	Special dress (ladies)	nos	50	RFQM	PMG	GOV	2,00,000	3256106	15-01-25	15-01-25	29-01-25	08-02-25	12-02-25	---	30 days	01 Month

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 উত্তরায়ল, রাজশাহী-৬২০০।
 ফোন: ০২৫৮৮৮৬২০৮৭
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GR-36	Special dress (gents)	nos	20	RFQM	PMG	GOV	1,00,000	3256106		15-01-25	15-01-25	29-01-25	08-02-25	12-02-25	---	30 days	Month 01 Month	
Total in code 3256106							1,00,00,000											
GR-37	Repair of furniture 1 st quarter	nos		DPM	PMG	GOV	60,000	3258102		08-09-25	10-09-25	21-09-25	22-09-25	22-09-25	23-09-25	20 days	20 days	
GR-38	Repair of furniture 2 nd quarter	nos		DPM	PMG	GOV	60,000	3258102		10-02-25	10-02-25	24-02-25	27-02-25	27-02-25	02-03-25	20 days	20 days	
Total in code 3258102							1,20,000											
GR-39	Purchase of furniture/Half Executive table/wood table/Matress	nos	03	RFQM/ DPM	PMG	GOV	1,00,000	4112314		10-09-25	10-09-25	21-09-25	22-09-25	22-09-25	23-09-25	20 days	20 days	
GR-40	Purchase of furniture/Kution chair/wood chair	nos	10	RFQM/ DPM	PMG	GOV	50,000	4112314		01-12-25	01-12-25	15-12-25	18-12-25	18-12-25	22-12-25	20 days	20 days	
GR-41	Purchase of furniture/Almirah/Rack	nos	04	RFQM/ DPM	PMG	GOV	50,000	4112314		08-03-26	08-03-26	18-03-26	23-03-26	22-03-26	23-03-26	20 days	20 days	
Total in code 4112314							2,00,000											

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 পোস্টমাস্টার জেনারেল (চ:স:)।
 উত্তরাঞ্চল, রাজশাহী-৬২০৩।
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