Annual procurement Plan (FY 2024-2025): (Goods, works)

Ministry/Division : Ministry of Posts, Telecommunications and Information Technology.
Institutional Code :15402-Bangladesh Post Office.
Management Unit :1540202-Offices of the Postmaster General.
Field Office :132353 Office of the Postmaster General, Northern Circle, Rajshahi.

package no	Description of procurement package (goods)	unit	Qty	Procurement (method and Types)	Contract approving authority	Sources of fund	Est. cost (in Taka)	Economic code	Net used in goods	Invite/Advertise for Tender/RFQ/Direct purchase	Tender opening	Tender evaluation	Approval to Award	Notification of Award	Signing of Contract	Total time to Contract Signature	Completion of Contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
GR-1	Repair and renovation work of Kha-1 Rest House at Rajshahi.	Nos	1	RFQ	PMG	GOB	7,00,000	3258106		15/07/2024	24/07/2024	24/07/2024	25/07/2024	25/07/2024			
GR-2	Repair Maintenance work at Quarter number GA-1 and GA-2 at Postal Complex, Rajshahi.	Nos	1	RFQ	PMG	GOB	2,50,000	3258106		08/08/2024	12/8/2024	17/08/2024	17/08/2024	25/08/2024			
GR-3	Repair Maintenance work at Quarter number GHA-1, GHA-2 and GHA-3 at Postal Complex, Rajshahi.	Nos	1	RFQ	PMG	GOB	2,50,000	3258106		09/09/2024	13/09/2024	17/09/2024	17/09/2024	20/09/2024			
Total in code-3258106							12,00,000										
GR-4	Purchase and installation of HT energy meter at Postal Complex Sub-Station.	Nos	1	DPM	PMG	GOB	74,000	3258107									
GR-5	Repair of the existing damaged road of Postal Complex, Rajshahi.	1	1	RFQ	PMG	GOB	6,00,000	3258107		09/08/2024	19/08/2024	21/08/2024	27/08/2024	29/08/2024			
GR-6	Purchase and installation of Air cooler at DPI and Doctors Office Chamber.	1	1	RFQ	PMG	GOB	2,26,000	3258107		25/07/2024	03/08/2024	07/08/2024	15/08/2024	20/08/2024			

(কাজী আ[illegible] ইসলাম)
পোস্টমাস[illegible] জেনারেল (চঃদাঃ)
উত্তরাঞ্চল, রাজশাহী-৬২০০।
ফোন: [illegible]
e-Mail: pmg.r[illegible]@[illegible]csl.gov.bd

GR-7	Repair work of Gosai Bari EDBO at Bogra division.	1	1	RFQ	PMG	GOB	4,50,000	3258107		09/09/2024	15/09/2024	18/09/2024	23/09/2024	27/09/2024			
GR-8	Repair and Maintenance work of Electric Pole at Postal Complex, Rajshahi.	1	1	RFQ	PMG	GOB	1,00,000	3258107		09/10/2024	15/09/2024	18/09/2024	23/09/2024	27/09/2024			
GR-9	Purchase of Electric Bulb use at office and road at Postal Complex, Rajshahi.	1	1	RFQ/Direct purchases	PMG	GOB	50,000	3258107		09/11/2024	15/11/2024	18/11/2024	23/01/2024	27/01/2024			
GR-10	Maintenance work of sub-station Postal complex	1	1	RFQ/Direct purchases	PMG	GOB	50,000	3258107		09/11/2024	15/11/2024	18/01/2024	23/11/2024	27/01/2024			
GR-11	Color wash of boundary wall	1	1	RFQ	PMG	GOB	2,50,000	3258107		10/011/2024	15/11/2024	20/11/2024	23/11/2024	27/11/2024			
Total in code-3258107							18,00,000										
GR-12	Newly installation of electronic scroll sign board	1	1	RFQ	PMG	GOB	2,50,000	3211125		10/10/2024	15/10/2024	20/10/2024	23/10/2024	27/10/2024			
GR-13	National day lighting, purchase of banner and flower.	06	06	DPM	PMG	GOB	1,50,000	3211125									
Total in code- 3211125							4,00,000										
GR-14	Repair and Maintenance of existing Computer and Printer.	nos	20	DPM	PMG	GOB	3,00,000	3258104									
Total in code-3258104							3,00,000										
GR-15	Purchase of IPS battery.	nos	4	RFQ	PMG	GOB	2,00,000	3258105		09/11/2024	15/11/2024	18/01/2024	23/11/2024	27/01/2024			
Total in code-3258105							2,00,000										
GR-16	Purchase of new Computer and Printer for official use at PMG office, Rajshahi.	1	1	RFQ	PMG	GOB	3,20,000	4112202		09/08/2024	19/08/2024	21/08/2024	27/08/2024	29/08/2024			
Total in code-4112202							3,20,000										
GR-17	The purchase of Computer ink and toner when as needed.	1	1	DPM	PMG	GOB	1,30,000	4112310									
GR-18	Repair and maintenance of CC camera	when need		RFQ	PMG	GOB	1,00,000	4112310		09/09/2024	13/09/2024	17/09/2024	17/09/2024	20/09/2024			
Total in code-4112310							2,30,000										

(আবদুল আসাদুজ্জামান)
পোস্টমাস্টার জেনারেল (চঃদাঃ)
ডাকঘর, রাজশাহী-৬০০৩।
ফোন: ০২৫৮৮৮৮৮৮৮৭
e-Mail: pmgraj@bdpost.gov.bd

GR-19	Purchasing of Computer and software			DPM	PMG	GOB	40,000	4113301									
Total in code-4113301							40,000										
GR-20	Stationery 1st Quarter	Nos	As per demand	RFQM/DPM	PMG	GOB	2,00,000	3255105		04/08/2024	14/08/2024	18/08/2024	18/08/2024	21/08/2024			
GR-21	Stationery 2nd Quarter	Nos	do	RFQM/DPM	PMG	GOB	2,00,000	3255105		03/11/2024	12/11/2024	17/11/2024	17/11/2024	20/11/2024			
GR-22	Stationery 3rd Quarter	Nos	do	RFQM/DPM	PMG	GOB	2,00,000	3255105		02/02/2025	13/02/2025	17/02/2025	17/02/2025	20/02/2025			
GR-23	Stationery 4th Quarter	Nos	do	RFQM/DPM	PMG	GOB	2,00,000	3255105		04/05/2025	15/05/2025	19/05/2025	19/05/2025	22/05/2025			
Total in code-3255105							8,00,000										
GR-24	Purchases of Parts And Repairing of Motor vehicles		as per demand	RFQ	PMG	GOB	2,00,000	3258101		02/02/2025	13/02/2025	17/02/2025	17/02/2025	20/02/2025			
GR-25	Purchases of Parts And Repairing of Motor vehicles		do	DPM	PMG	GOB	1,00,000	3258101									
Total in code-3258101							3,00,000										
GR-26	Pocurement of uniform (shoe) for employees	pairs	2400 more/ less	OTM	PMG	GOV	43,20,000	3256106		03-11-24	28-11-24	10-12-24	10-12-24	15-12-24			
GR-27	Procurement of uniform is (socks) for employees	pairs	2400 more/ less	OTM/ RFQM	PMG	GOV	3,60,000	3256106		03-11-24	28-11-24	10-12-24	10-12-24	15-12-24			
GR-28	Procurement of uniform (clothes) for employees	metres	3600	OTM	PMG	GOV	20,40,000	3256106		03-11-24	28-11-24	10-12-24	10-12-24	15-12-24			
GR-29	Procurement of uniform (umbrella) for employees	nos	5000	OTM	PMG	GOV	15,00,000	3256106		03-11-24	28-11-24	10-12-24	10-12-24	15-12-24			
GR-30	Procurement of white full shirt for employees	nos	1200	OTM	PMG	GOV	7,20,000	3256106		03-11-24	28-11-24	10-12-24	10-12-24	15-12-24			
GR-31	Full Safari makes	set	1200	OTM	PMG	GOV	9,10,000	3256106		03-11-24	28-11-24	10-12-24	10-12-24	15-12-24			
GR-32	Special dress (ladies)	nos	50	RFQM	PMG	GOV	1,00,000	3256106		12-01-25	23-01-25	30-01-25	30-01-25	04-02-25			
GR-33	Special dress (gents)	nos	20	RFQM	PMG	GOV	50,000	3256106		12-01-25	23-01-25	30-01-25	30-01-25	04-02-25			
Total in code 3256106							1,12,75,000										
GR-34	Repair of furniture 1st quarter	nos		DPM	PMG	GOV	50,000	3258102		08-09-24	17-09-24	18-09-24	18-09-24	19-09-25			
GR-35	Repair of furniture 2nd quarter	nos		DPM	PMG	GOV	50,000	3258102		10-02-25	24-02-25	27-02-25	27-02-25	02-03-25			
Total in code 3258102							1,00,000										
GR-36	Purchase of furniture/Half Executive	nos	03	RFQM/ DPM	PMG	GOV	50,000	4112314		08-09-24	17-09-24	18-09-24	18-09-24	19-09-25			

(কাজী আমিনুল ইসলাম)
পোস্টমাস্টার জেনারেল (চ:দা:)
চট্টগ্রাম, বাংলাদেশ-৪২০০।
ফোন: ০৩১-৬২০৮৯
e-Mail: pmg.c@bdpost.gov.bd

	table/wood table/Matress																
GR-37	Purchase of furniture/Kution chair/wood chair	nos	10	RFQM/ DPM	PMG	GOV	50,000	4112314		01-12-24	15-12-24	18-12-24	18-12-24	22-12-24			
GR-38	Purchase of furniture/Almirah/Rack	nos	04	RFQM/ DPM	PMG	GOV	50,000	4112314		08-03-25	17-03-25	20-03-25	20-03-25	23-03-25			
Total in code 4112314							1,50,000										

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(মোঃ আনোয়ার হোসেন)
হিসাবরক্ষণ কর্মকর্তা (বরাদ্দ)
উত্তরাঞ্চল, রাজশাহী।
ফোনঃ ০২৫৮৮৮৩১৪৫

২৭/৯/২৪

(কাজী আসাদুল ইসলাম)
পোস্টমাস্টার জেনারেল (চঃদাঃ)
উত্তরাঞ্চল, রাজশাহী-৬২০০
ফোন: ০২৫৮৮৮৬২০
e-Mail: pmgraj@bdpost.g