ANNUAL PROCUREMENT PLAN FOR 2024-2025

Ministry division of Post, Telecommunication and information Technology

Fiscal year: 2024-2025

Agency: Bangladesh Post Office (P.L.I. Dhaka)

Head of the procuring entity/ implementing agency: **General Manager, Postal Life Insurance, Dhaka-1000.**

Package no	Description of procurement goods	code & Budget Est cost tk(Lack)	Unit	Quantity	Procurement method and types	Contract approving authority	Sources of Fund	Est. CostTk. (Lac)	Time code for process	Not used in goods	Advertise tender	Tender opening	Tender evolution	Approval to Award	Notification of Award	Signing of Contract	Completion of Contract	Total time in days
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	1	19
GR-1	Pen, Office stationary, Stamp, Crocarise,water purifier,etc	code 3255105 3.60	-	As per requisition	DPM/RFQ	GM	GOB		6 month	-	Dec-24	Jan-25	Jan-25	Jan-25	Dec-24	Feb-25	Dec-24-Feb-25	
GR-2	Energy/LED bulb, Electric Bord & switch etc.		-	Do	DPM /RFQ	GM	GOB		6 month		Dec-24	Jan-25	Jan-25	Jan-25	Dec-24	Feb-25	Dec-24-Feb-25	
GR-3	Sofa cover,Pordha change.		-	As per requisition	DPM /RFQ	GM	GOB		6 month		Dec-24	Jan-25	Jan-25	Jan-25	Dec-24	Feb-25	Dec-24-Feb-25	
GR-4	Curtain beay and curtain wash,		-	As per requisition	DPM	GM	GOB		6 month		-	-	-	-	-	-	-	
GR-5	Books,News paper		-	As per requisition	DPM	GM	GOB		6 month		-	-	-	-	-	-	-	
GR-6	Crokaries		-	As per requisition	DPM	GM	GOB		6 month		-	-	-	-	-	-	-	
GR-7	Furniture repairing	code 3255102 0.50	-	As per requisition	DPM	GM	GOB		6 month		-	-	-	-	-	-	-	
GR-8	Furniture repairing		-	As per requisition	DPM	GM	GOB		6 month		-	-	-	-	-	-	-	
GR-9	New Furniture	code 4112314 0.80	-	Do	DPM /RFQ	GM	GOB		6 month		Dec-24	Jan-25	Jan-25	Jan-25	Dec-24	Feb-25	Dec-24-Feb-25	

CamScanner

GR-10	Motor vehicles repair and maintenance	code 3258101 1.25	-	As per requisition	RFQ/ DPM	GM	GOB		6 month		Dec-24	Jan-25	[illegible]	[illegible]	Dec-24	Feb-25	Dec-24-Feb-25	
GR-11	Computer and Laptop ,		-	Do	RFQ/ DPM	GM	GOB		6 month		Dec-24	Jan-25	Jan-25	Jan-25	Dec-24	Feb-25	Dec-24-Feb-25	
GR-12	Computer Printer Toner and Other accessories	code 4112202 2.20	-	As per requisition	RFQ/ DPM	GM	GOB		6 month		Dec-24	Jan-25	Jan-25	Jan-25	Dec-24	Feb-25	Dec-24-Feb-25	
GR-13	UPS and Antivirus		-	As per requisition	RFQ/ DPM	GM	GOB		6 month		Dec-24	Jan-25	Jan-25	Jan-25	Dec-24	Feb-25	Dec-24-Feb-25	
GR-14	Computer Software	code 4113301 7.00	-	As per requisition	RFQ/ DPM	GM	GOB		6 month		Dec-24	Jan-25	Jan-25	Jan-25	Dec-24	Feb-25	Dec-24-Feb-25	
GR-15	Computer, Printer and repairing and maintenance	code 3258104 1 .20	-	As per requisition	RFQ/ DPM	GM	GOB		6 month		Dec-24	Jan-25	Jan-25	Jan-25	Dec-24	Feb-25	Dec-24-Feb-25	
GR-16	Building repairing	code 3258107 2.00	-	As per requisition	RFQ/ DPM	GM	GOB		6 month		Dec-24	Jan-25	Jan-25	Jan-25	Dec-24	Feb-25	Dec-24-Feb-25	
GR-17	Publish & Advertisment	code 3211125 2.00	-	As per requisition	RFQ/ DPM	GM	GOB		6 month		Dec-24	Jan-25	Jan-25	Jan-25	Dec-24	Feb-25	Dec-24-Feb-25	

Total-

১। সকল ক্ষেত্রে বিধি বিধান এবং পিপিআর-২০০৮ অনুসরণ পূর্বক প্রয়োজনীয় মালামাল ক্রয় করা হবে।

CamScanner