



# Ministry Assessment Format (MAF)

Programming Division, Planning Commission  
Ministry of Planning  
Government of the People's Republic of Bangladesh

April 2023

# Ministry Assessment Format (MAF)

## Format/ template for Ministry Assessment Report

### Instructions

**[After receiving the DPP]**

- Desk Officer prepares Working Paper for Project Scrutiny Committee based on the information of this format. The assessment is to be completed by the Planning Wings in the relevant Ministry/Division by scrutinizing the submitted DPP and attached documents, as well as conducting hearings with the Agencies/Departments responsible for formulating the project. The Working Paper and the filled MAF will be placed to the Committee meeting.

The following points/aspects need to be assessed.

- Compliance Check
- [Part I] Basic Information on the Project
- [Part II] Clarity of the Logical framework
- [Part III] Land Acquisition, and Rehabilitation/ Resettlement
- [Part IV] Environmental Requirements and Disaster & Climate Change Risks
- [Part V] Sector-Specific Analysis/ Sector-Specific Requirements
- [Part VI] Cost-Benefit Analysis
- [Part VII] Evaluation Criteria (Relevance, Effectiveness, Efficiency, Impact, Sustainability and Risks & Mitigation Measures)

**[After receiving the recast DPP]**

1. If it is necessary to hold Project Scrutiny Committee Meeting for assessing the recast DPP, the Desk officer will examine the recast DPP using MAF.
2. If it is not necessary to hold Project Scrutiny Committee Meeting for assessing the recast DPP, by using Check Sheet, the Desk officer will confirm if all decisions of last Project Scrutiny Committee Meeting based on the relevant comments in MAF are reflected into the recast DPP.

**[When sending the DPP to the Planning Commission]**

Working Paper for Project Scrutiny Committee and the filled MAF and Check Sheet will be sent to the Sector Division for project appraisal along with DPP.

- NOTE: This format outlines the criteria for assessment of new Development Project Proposals (DPPs) based on Planning Division Circular for Instructions on Development Project Formulation, Processing, Approval and Revision (Memo no: 20.00.0000.404.014.61.2020(Part- 1)/133, Date: June 12 2022) (Hereinafter, named "Green Book")\*

\* Green Book paragraphs/examination aspects used in this format are unofficially translated.

Project Name: \_\_\_\_\_

Date of signature in DPP by officer(s) responsible for DPP preparation: \_\_\_\_\_

Date of signature in DPP by the Head of Agency: \_\_\_\_\_

Date of receipt of DPP by Ministry/Division: \_\_\_\_\_

Date of receipt of DPP by the Desk Officer: \_\_\_\_\_

**Ministry Assessment (preparation) Track Record**

Date	Activity conducted	Follow-up requirements
	Started Project Assessment	
	Prepared working paper of Project Scrutiny Committee	
	Held Project Scrutiny Committee Meeting	
	Issued Minutes of Project Scrutiny Committee Meeting	
	Received the recommendations related to Manpower Fixation, if applicable	
	Received recast DPP from Agency at Ministry/Division	
	Received recast DPP from Agency at Desk officer	

- Date of confirmation of the recast DPP by Desk Officer, using Check Sheet: \_\_\_\_\_

- Date of endorsement of the recast DPP by the Chairperson, Project Scrutiny Committee and the Head, Ministry / Division: \_\_\_\_\_

- Date of Submission of the recast DPP along with recast Project Assessment to the concerned Sector Division, Planning Commission: \_\_\_\_\_

## **Compliance A: Compliance checklist related to the procedure of project formulation**

### **A-1: Examination by Committee of Agency**

<b>Paragraphs/ Examination aspects stipulated in Green Book</b>	
- 2.1 The Project proposal formulated by the Agency will be examined in details and finalized by a committee comprising technical experts and chaired by the head of the Agency and then sent to the sponsoring Ministry/Division. If necessary Technical Sub-committee will have to be formed at the Directorate/ Department/Agency level for examination of the Project Proposal. -	
<b>a) Was the committee comprising technical experts and chaired by the head of Agency formulated to examine the DPP?</b>	
<input type="checkbox"/> Yes (→go to b-1)	<input type="checkbox"/> No (→The DPP should be sent back to the Agency)
<b>b-1) Was the DPP examined and finalized by the Committee?</b>	
<input type="checkbox"/> Yes (→go to b-2)	<input type="checkbox"/> No (→The DPP should be sent back to the Agency)
<b>b-2) Date of decision of the committee</b>	
Date (DD/MM/YYYY):	Appendix of DPP:
<b>c) Remarks and suggestions</b>	

### **A-2: Feasibility Study [Item 17. of the DPP]**

<b>Paragraphs/ Examination aspects stipulated in Green Book</b>	
- 1.1.2 <u>Before taking up any Investment Project with estimated cost of above Tk. 50 (fifty) crore, Feasibility Study must be conducted</u> by an experienced organization in the concerned field, and Feasibility Study Report has to be prepared in the prescribed format (Annexure – KA/KHA). Recommendations and important parts (Executive Summary, Cost estimates, design/conceptual design etc.) of the Report will have to be attached with the Project Proposal (DPP). Feasibility Study will have to be conducted also for projects with estimated cost of up to Tk. 50 (fifty) crore in consideration of the importance and nature of a project.	
- 21.4 There will be a Technical Committee comprising officers having technical knowledge in every agency which implement Development Projects. If necessary, an experienced and efficient officer/ person on the concerned subject outside the Agency may be included as member of the Committee. The above-mentioned Committee will receive the Report of the Feasibility Survey and provide necessary directives /guidance regarding the strategy for implementation of the project according to the Study Report.	
<b>a) Is the cost of proposed projects more than TK. 50 crore?</b>	
<input type="checkbox"/> Yes (→go to b-1)	<input type="checkbox"/> No (→go to c)
<b>b-1) Whether a feasibility study was conducted?</b>	
<input type="checkbox"/> Yes (→go to b-2)	<input type="checkbox"/> No (→The DPP should be sent back to the Agency)
<b>b-2) Date of acceptance by the Technical Committee of the implementing agency</b>	
Date (DD/MM/YYYY):	Appendix of DPP:
<b>c) Remarks and suggestions</b>	

### **[If Applicable] A-3: Foreign Financing [Item 6. of the DPP]**

<b>Paragraphs/ Examination aspects stipulated in the Green Book:</b>	
- 7.1 For securing foreign funding for Investment and Technical Assistance Projects, the sponsoring Ministry/Division will prepare a Preliminary Development Project Proposal (PDPP) (ANNEXURE- DA/সংযোজনী ড) and submit it simultaneously to the Economic Relations Division (ERD) and the Sector Division of the Planning Commission. Notwithstanding or irrespective of the size or cost of the proposed project, the Sector Division of the Planning Commission, after 10 (10) days of receipt of the PDPP from the Ministry/ Division, will finalize its comments regarding acceptability of the project and obtain the approval of the Minister/State Minister for Planning and communicate the views/ "in-principle" approval of the project simultaneously to ERD and inform the sponsoring Ministry/Division.	

<b>a) Is the proposed project to be financed fully or partially from foreign financing (Grant/Loan)?</b>	
<input type="checkbox"/> Yes (→go to b)	<input type="checkbox"/> No (→go to d)
<b>b-1) Was the Preliminary DPP (PDPP) approved?</b>	
<input type="checkbox"/> Yes (→go to b-2)	<input type="checkbox"/> No (→ go to c)

<b>b-2) If the answer to b-1) is “YES”, write the date of approval and appendix number of the DPP.</b>			
Date of Approval:		Appendix Number:	
<b>c) Whether loan/grant agreement/MoU/Appraisal report of the development partners and related documents are attached with the DPP?</b>			
<input type="checkbox"/> Yes	Appendix No:	Page No:	<input type="checkbox"/> Not Attached
<b>d) Remarks and suggestions</b>			

**Note: Projects having involvement of foreign funding will have to be processed fast and on priority basis.**

**Additional reference information:**

- 1.17 Projects having involvement of foreign funding will have to be processed fast and on priority basis. DPP/TAPP for this kind of projects will have to be prepared at the time of appraisal by the development partners so that DPP/TAPP and other protocols can be finalized before /at the time of negotiation/signing the loan or grant Agreement.

**[If Applicable] A-4: Projects of State-owned/Autonomous Institutions [Item 6. Of the DPP]**

<b>Paragraphs/ Examination aspects stipulated in the Green Book:</b>
- 1.7.1 If funding from the GoB is necessary for the projects of the State-owned/Autonomous Institutions, <u>prior consent from the Finance Division will have to be obtained</u> for determining the nature/type (grant/equity) of funding. Action in this regard will have to be taken as per the latest (up to the time of preparation of the project) instruction/ decision of the Finance Division and mentioned in the project proposal.
- 11.1.1 The Autonomous/Semi-autonomous Agencies, Public Sector Corporations and State-owned Companies can invest their surplus funds, if any, in development projects. For such investment proposals the sponsoring Ministry/Division will have to obtain ‘No Objection Certificate’ from the Monitoring Cell of the Finance Division in terms of the latest Policy and Circular of the Finance Division and subsequent amendments there to regarding investment of the surplus funds of the Autonomous Agencies/ Corporations. The Autonomous Agencies/ Corporations and the State-owned Companies will have to strictly follow the conditions laid down by the Finance Division for lending and relending of local and foreign currency loans for such projects.
- 12.1 If a project is prepared with adding together the funds from other sources ( loan or grant secured from the GoB and Development Partners , funds collected from the beneficiaries/funds collected from the share market /funds other than the income of the Agency) with the funds of the Agency, then the procedures stated in paragraph 11.1 will have to be followed and for processing the approval of the project , the procedures applicable for the processing and approval of the Investment projects will be followed. For processing the approval, revision, extension of time, inter-component cost adjustment etc. of the project, the procedures applicable for investment projects (para 3,4,5, 18 and 19) will have to be followed.

<b>a) Is the implementing agency an Autonomous/Semi-autonomous Agency, Public Sector Corporation or State-owned Company?</b>	
<input type="checkbox"/> Yes (→go to b & then c)	<input type="checkbox"/> No (→go to e)
<b>b-1) If the Autonomous, Semi-autonomous Agencies, Public Sector Corporations and State-owned Companies invests their surplus funds to the proposed project, was the ‘No Objection Certificate’ from the Finance Division obtained?</b>	
<input type="checkbox"/> Yes (→go to b-2)	<input type="checkbox"/> No (→The DPP should be sent back to the Agency) (go to e)
<b>b-2) Date of obtaining the Finance Division’s ‘No Objection Certificate’</b>	
Date (DD/MM/YYYY):	Appendix of DPP:
<b>c) Is the funding from the GoB necessary for the proposed project?</b>	
<input type="checkbox"/> Yes (→go to d-1)	<input type="checkbox"/> No (→go to e)
<b>d-1) If the funding from the GoB is necessary for the proposed project, was the prior consent of the Finance Division obtained regarding the ratio of loan/grant/equity of the investment/re-investment?</b>	
<input type="checkbox"/> Yes (→go to d-2)	<input type="checkbox"/> No (→The DPP should be sent back to the Agency) (go to e)
<b>d-2) Date of obtaining the prior consent of the Finance Division regarding the ratio of loan/grant/equity of the investment/re-investment</b>	
Date (DD/MM/YYYY):	Appendix of DPP:
<b>e) Remarks and suggestions</b>	

**Compliance B: Compliance Checklist related to Social, Environmental, and Disaster & Climate Change Risks**

NOTE: **If the answer to the following questions is "Yes"**, the proposed project will be carefully assessed in compliance with relevant rules and regulations.

**B-1: Land** [Economic Code 4141101, item 7.2, and item 9. of the DPP]

<b>Paragraphs/ Examination aspects stipulated in the Green Book:</b>
- 1.4 Generally, acquisition of land will have to be avoided for Development Projects. If acquisition of land is unavoidable, acquisition of agricultural/arable land should be discouraged along with maintaining conservatism in determining the amount of land. For projects requiring acquisition of land, information about quantity of the land to be acquisitioned, availability of land etc. will have to be obtained from the concerned Deputy Commissioner in this regard, and attached with the DPP. For ascertaining the previous condition/situation of the proposed land, it will be necessary to collect and preserve the photograph and/ video of the land before preparing the proposal.

<b>a) Does the proposed project require land?</b>		
<input type="checkbox"/> Yes	<input type="checkbox"/> No	if yes, answer the questions in Part III of MAF
<b>b) Remarks and suggestions</b>		

**Additional reference information**

- 21.8 Projects involving acquisition of more than 20 acres of land shall have to be submitted to the ENCEC meeting for consideration and approval, irrespective of their estimated cost estimate. But if it becomes necessary to transfer/lease land through inter-ministerial adjustment for the time being without acquisition of land, then it should be processed following the provisions of the "Immovable Property Acquisition Manual 1997".
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**B-2: Rehabilitation/Resettlement** [Economic Code 3211103, item 30. or Item 31. of the DPP]

<b>a) Does the proposed project involve rehabilitation/resettlement?</b>		
<input type="checkbox"/> Yes	<input type="checkbox"/> No	if yes, answer the questions in Part III of MAF
<b>b) Remarks and suggestions</b>		

**B-3: Environmental consideration** [Item 25.2 and 26. of the DPP]

<b>Paragraphs/ Examination aspects stipulated in the Green Book:</b>
- 21.3 As per Bangladesh Environment Protection Act, 1995 and Environmental Conservation Rules 1997*, before taking up/formulation and approval of any Investment Project of the <u>RED category (especially in the water, power, energy and mineral resources, industry, communication and transport sectors)</u> <u>Initial Environmental Examination (IEE) and Environmental Impact Assessment (EIA) Survey will have to be conducted</u> , and the design of the project will have to be modified compulsorily according to the recommendations of Study with a view to the mitigating /reducing the adverse impact on environment, the Environmental Management Plan received from the EIA Survey will have to be attached with the DPP. (Skip the rest)

\* The Government of Bangladesh repealed Environmental Conservation Rules, 1997 and issued Environmental Conservation Rules, 2023.

<b>a) Is the environmental category of the proposed project Yellow, Orange, or Red?</b>		
<input type="checkbox"/> Yes	<input type="checkbox"/> No	if yes, answer the questions in Part IV of MAF
<b>b) Remarks and suggestions</b>		

**B-4: Disaster and Climate Change Risks [Item 25.3 and 26.0 of the DPP]**

**Paragraphs/ Examination aspects stipulated in the Green Book:**

- 1.1.11 Analysis of the impact of the project on Environment, Climate Change and other Cross-Cutting Issues: \*snip\* At the time of preparation /formulation of the project, Disaster Impact Assessment (DIA) will have to be done/conducted by using Disaster Risk Information Platform (DRIP) for identification of disaster and climate risk in the project area and for taking countermeasures to mitigate them.
- 1.1.11(a) For identification, formulation, and processing of Investment Projects the issue of Green and Climate Resilient Development (GCRD), a sub-paragraph (25.3(a)) will have to be added to paragraph 25.3 of the Development Project Proposal (DPP). In this case sector-wise statement and analysis in line with the concept of GCRD will have to be included in the DPP.
- 21.3: \*snip\* In applicable cases, Disaster Impact Assessment (DIA) will have to be conducted, and necessary countermeasures will have to be taken accordingly.
- 21.3(a) In the case of identification, formulation, processing of Development Projects the issue of Green and Climate Resilient Development (GCRD) will have to be included as sub-paragraph 25.3(a) of paragraph 25.3 of DPP in line with the stipulation at sub-paragraph 1.1.11(a).

**a) Is Disaster Impact Assessment (DIA) required for this proposed project?**

<input type="checkbox"/> Yes	<input type="checkbox"/> No	if yes, answer the questions in Part IV of MAF
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**b) Remarks and suggestions**

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## Additional reference information in Green Book

- 1.1.3 Stakeholder consultation: If necessary, the concerned Ministry/Division/Agency will have to obtain the comments/views of the stakeholders including the officials of field administration and relevant field level officials at the time of formulation of the Development Project.
- 1.1.13 Source of data/ information: The Source of the data /information used in the DPP will have to be mentioned.
- 1.8 For monitoring the implementation and coordination of all projects and programmes regarding capacity development, the directives included in the Circular issued from the Office of the Prime Minister (Annexure-E) will have to be taken into consideration for fixing the target and purpose of the concerned project, for avoiding duplication, for ensuring appropriateness, for meeting the demand and priority of the sector.
- 1.9 The instructions issued by NEC-ECNEC & Coordination Wing of the Planning Division (Annexure EE) regarding use of the Public Investment Management (PIM) tools prepared/developed by the Programming Division of the Planning Commission will have to be followed for making public investment management stronger and more result oriented.
- 1.10 Necessary action will have to be taken in accordance with the directives/ instructions given in the NEC-ECNEC meeting from time to time.
- 1.11 Giving importance to formulation and implementation of projects with public and private partnership (PPP):
  - 1.11.1 Initiatives will have to be taken for implementation of projects on public and private partnership (PPP) system. Efforts will have to be taken to implement those projects on PPP system for which full cost or partial cost can be recovered from the service receivers/beneficiaries.
  - 1.11.2 For identification, formulation, approval, implementation and monitoring of the PPP projects the existing rules will have to followed and these will be processed through the appropriate authority.
  - 1.11.3 The Linked projects of the PPP projects will receive priority.
- 1.13 The Implementing Agency will formulate Development Project Proposal (DPP) for Investment Project in the prescribed Format taking into consideration the points /issues mentioned at para 1.1 to 1.12 of Green Book. DPP for the of projects to be implemented with 100% funding from the Government (GoB) will be prepared in Bangla as per Format at Annexure- GA(৭) and for projects with foreign funding DPP will have to be prepared in Bangla as at Annexure-GHA.
- 1.14 The size and content of the DPP should be kept limited as far as possible (Size: A4) and will be printed on both sides. Only the summary /recommendations of urgently required reports may be attached with the DPP. However, it has to be ensured that necessary information/data will be submitted as per desire of the Planning Commission for the purpose of appraisal of the project and effective participation of the members in the PEC/DPEC meeting.
- 21.5 The Inter-ministerial Programming Committee constituted under the chairmanship of the Member, Programming Division of Planning Commission (ANNEXURE-MA) will scrutinize the new projects received from the different Ministries/Divisions and fix their priority with recommendation for inclusion in the ADP/RADP. The unapproved new projects included in the ADP/RADP without allocation will be processed for approval. However, for processing the approval of any new unapproved project not included in the ADP/RADP (in special cases) it will be necessary to obtain the recommendation of the Special Meeting of the Inter-ministerial Programming Committee and prior approval of the Hon'ble Minister/State-Minister for Planning.
- 21.7 The signature of the officers responsible for the preparation of the Project Proposal (DPP/TAPP/TPP RDPP/RTAPP/RTPP or FSP) and the head of the Agency and the Senior Secretary/ Secretary of the sponsoring Ministry/Division must be there in the designated /appropriate place of the document. In addition, it will have to be ensured that the signature and seal of the responsible officers of the Implementing Agency, the sponsoring Ministry/Division and the concerned Sector-Divisions of the Planning Commission are there on every page of the Project Proposal. After recasting /modifying the Project Proposal, the concerned officers will have to again sign and put their seal in the respective places.
- 21.11 If a Summary/Report on any matter other than approval of projects is needed to be submitted to the ECNEC meeting, it will have to be approved by the Hon'ble Minister/State-Minister of the sponsoring Ministry/Division and signed by the Senior Secretary/Secretary and sent to NEC-ECNEC & Coordination Wing through the concerned Sector/Division of the Planning Commission. Any Report prepared by any Committee shall contain a Summary signed by the Senior Secretary/ Secretary of the concerned Ministry/ Division and the Summary must have to be approved by the Hon'ble Minister//State- Minister of the sponsoring Ministry/Division.
- 21.13 The Japanese Debt Relief (JDCF) and DRGA-CF funding of a project will be treated as similar to that of GoB funding. However, for the JDCF funded Investment Projects DPP will have to prepared in English (Annexure-GHA) and for TA projects TAPP will have to be formulated in English (Annexure -CHHA). After the preparation of the DPP/TAPP it will be processed for approval following the procedures stated at paragraphs 3 and 8 of Green Book respectively.
- 21.14 The concerned technical experts with specialized knowledge involved in a project may be invited to participate in the PEC/DPEC/SPEC/DSPEC meeting/s.
- 21.15 In the PEC/DPEC/ SPEC/DSPEC meeting the presence/participation of officers at least of the level of Joint Chief/Joint Secretary will have to be ensured.
- 21.16 A Working Paper with analysis of the project as per specified Format (Annexure- SHA) will have to be presented for the consideration of the PEC/DPEC/SPEC/DSPEC meeting/s.
- 21.32 The Circular issued by the Planning Division in the meantime relating to the preparation, processing, approval and revision of Development Projects "On Line" (Annexure-U) will have to be followed.

## **Part I: Basic Information on the Project**

1. Sponsoring Ministry/Division: \_\_\_\_\_
2. Implementing Agency: \_\_\_\_\_
3. Concerned Sector Division of the Planning Commission \_\_\_\_\_
4. Project Implementation Period: (Month, Year) 

Date of Commencement:
Date of Completion:
Duration in months:

 \_\_\_\_\_
5. Estimated Cost of the Project (in lakh Taka): 

Total:
GOB (JDCF/DRGA-CF or any Debt Cancellation):
Project Loan/Grant (PG/PL):
Own fund:
Others:

 \_\_\_\_\_
6. Project Location: \_\_\_\_\_

**Note: The project should be formulated within the jurisdiction of Sponsoring Ministry/ Division as per the Allocation of Business**

### **Reference**

- 1.1.1 Consistency with the Allocation of Business: The Allocation of Business by the Government must have to be taken into consideration at the time of preparation/formulation of the Project Proposal. The Ministry/Division will take up the project within its own jurisdiction as per the Allocation of Business.
- 21.1 The Ministries/Divisions will prepare /formulate projects within their jurisdiction as per the Allocation of Business. For the project proposals to be prepared in coordination with more than one Ministry/Division, the appropriate Ministry/Division will have to be identified as the Lead Ministry/Division. However, formulation of cluster/ umbrella projects in coordination with more than one Ministry/Division will be generally avoided.
- 21.2 The sponsoring Ministry/Division will determine the Sector for the project according to its involvement/ bearing with the ADP and send the project proposal (DPP/TAPP) to the concerned Sector-Division of the Planning Commission. If more than 1 (one) Sector/Sub-sector is involved in any project, then the project will have to be processed in the Sector/sub-sector of the Planning Commission having comparatively more financial involvement.

## **Part II: Clarity of the Logical framework**

This part examines the clarity of the Narrative Summary, Objectively Verifiable Indicators (OVI), Means of Verification (MOV), and Important Assumptions (IA) at each level of the project’s Logical framework. [Refer to Item 10. (Logical framework) of DPP]

### **1. Project Purpose**

[NOTE] Project Purpose is a direct result of the project, expected to be achieved at the time of completion. The level of purpose/objective in the logical framework should be positioned at the Outcome level of the project.

#### 1) Is the Project Purpose in the Narrative Summary stated clearly?

<b>a) Use the description provided in the DPP</b> by referring to Item 10. (Logical framework) as the main source of information, and also to other Items such as Items 3. (Objectives and Targets), 14. (Background), and 15. (Project Description) as additional sources of information	
<b>b) Check the availability of information</b>	
<input type="checkbox"/> Information is available	<input type="checkbox"/> Information is Not available (→ skip c and go to d)
<b>c) Check the quality of information</b>	
<input type="checkbox"/> Appropriate as indicated	<input type="checkbox"/> Needs amendment
<b>d) Remarks and suggestions</b>	

#### 2) Are the Objectively Verifiable Indicators (OVIs) for the Project Purpose set up clearly? Is the corresponding Means of Verification (MOV) set up clearly?

- ✓ [Note] OVIs should clearly capture the essence of the narrative summary and should be SMART (Specific, Measurable, Achievable, Relevant, and Time-bound) or include QQTL (Quantity, Quality, Time and Location) details.

<b>a) Use the description provided in the DPP</b> by referring to Item 10. (Logical framework) as the main source of information, and also to other Items such as Items 3. (Objectives and Targets), 14. (Background), and 15. (Project Description) as additional sources of information	
<b>b) Check the availability of information</b>	
<input type="checkbox"/> Information is available	<input type="checkbox"/> Information is Not available (→ skip c and go to d)
<b>c) Check the quality of information</b>	
<input type="checkbox"/> Appropriate as indicated	<input type="checkbox"/> Needs amendment
<b>d) Remarks and suggestions</b>	

### **2. Project Goal**

[Note] Project Goal is the expected development effect aligned with the Outcome of the project to be achieved gradually within 2-5 years after the project’s completion. The Project Goal of the proposed project should be measurable as a direct impact from the project, rather than an indirect level such as development targets of the sector.

#### 1) Is the Project Goal in the Narrative Summary stated clearly?

<b>a) Use the description provided in the DPP</b> by referring to Item 10. (Logical framework) as the main source of information, and also to other Items such as Items 3. (Objectives and Targets), 14. (Background) and 15. (Project Description) as additional sources of information	

<b>b) Check the availability of information</b>	
<input type="checkbox"/> Information is available	<input type="checkbox"/> Information is Not available (→ skip c and go to d)
<b>c) Check the quality of information</b>	
<input type="checkbox"/> Appropriate as indicated	<input type="checkbox"/> Needs amendment
<b>d) Remarks and suggestions</b>	

2) Are the Objectively Verifiable Indicators (OVIs) for the Project Goal set up clearly? Is the corresponding Means of Verification (MOV) set up clearly?

- ✓ [Note] OVIs should clearly capture the essence of the narrative summary and should be SMART (Specific, Measurable, Achievable, Relevant, and Time-bound), or include QQTL (Quantity, Quality, Time and Location) details.

<b>a) Use the description provided in the DPP</b> by referring to Item 10. (Logical framework) as the main source of information, and also to other Items such as Items 3. (Objectives and Targets), 14. (Background) and 15. (Project Description) as additional sources of information	
<b>b) Check the availability of information</b>	
<input type="checkbox"/> Information is available	<input type="checkbox"/> Information is Not available (→ skip c and go to d)
<b>c) Check the quality of information</b>	
<input type="checkbox"/> Appropriate as indicated	<input type="checkbox"/> Needs amendment
<b>d) Remarks and suggestions</b>	

3) Are important assumptions (external assumptions) of Project Purpose level indicated appropriately as conditions of Project Goal achievement?

- ✓ [Note] Important Assumptions are critical factors uncontrollable by the project, which could affect the achievement of the planned results and have implications for the project's intervention logic.

<b>a) Use the description provided in the DPP</b> on the important assumptions between the Project Goal and the Project Purpose, including the location within the DPP/attachment, by referring to Item 10. (Logical framework) as the main source of information, and also to other Items such as Items 3. (Objectives and Targets), 14. (Background) and 15. (Project Description) as additional sources of information	
<b>b) Check the availability of information</b>	
<input type="checkbox"/> Information is available	<input type="checkbox"/> Information is Not available (→ skip c and go to d)
<b>c) Check the quality of information</b>	
<input type="checkbox"/> Appropriate as indicated	<input type="checkbox"/> Needs amendment
<b>d) Remarks and suggestions</b>	

### 3. Outputs

[Note] Outputs are important divided components to achieve the project purpose/ results or deliverables towards fulfilling objectives of the project.

1) Are the Outputs in the Narrative Summary stated clearly? Are they properly aligned so that they are not duplicating one another?

<b>a) Use the description provided in the DPP</b> by referring to Item 10. (Logical framework) as the main source of information, and also to other Items such as Items 3. (Objectives and Targets), 14. (Background) and 15. (Project Description) as additional sources of information	
<b>b) Check the availability of information</b>	
<input type="checkbox"/> Information is available	<input type="checkbox"/> Information is Not available (→ skip c and go to d)
<b>c) Check the quality of information</b>	
<input type="checkbox"/> Appropriate as indicated	<input type="checkbox"/> Needs amendment
<b>d) Remarks and suggestions</b>	

2) Are the OVIs for each of the Outputs set up clearly? Is the corresponding Means of Verification (MOV) set up clearly?

- ✓ [Note] OVIs should clearly capture the essence of the narrative summary and should be SMART (Specific, Measurable, Achievable, Relevant, and Time-bound), or include QQTL (Quantity, Quality, Time and Location) details.

<b>a) Use the description provided in the DPP</b> by referring to Item 10. (Logical framework) as the main source of information, and also to other Items such as Items 3. (Objectives and Targets), 14. (Background) and 15. (Project Description) as additional sources of information	
<b>b) Check the availability of information</b>	
<input type="checkbox"/> Information is available	<input type="checkbox"/> Information is Not available (→ skip c and go to d)
<b>c) Check the quality of information</b>	
<input type="checkbox"/> Appropriate as indicated	<input type="checkbox"/> Needs amendment
<b>d) Remarks and suggestions</b>	

3) Are important assumptions (external assumptions) of this level indicated appropriately as conditions of Project Purpose achievement?

- ✓ [Note] Important Assumptions are critical factors uncontrollable by the project, which could affect the achievement of the planned results and have implications for the project's intervention logic.

<b>a) Use the description provided in the DPP</b> on the important assumptions between the Project Purpose and Outputs, including the location within the DPP/attachment, by referring to Item 10. (Logical framework) as the main source of information, and also to other Items such as Items 3. (Objectives and Targets), 14. (Background) and 15. (Project Description) as additional sources of information	
<b>b) Check the availability of information</b>	
<input type="checkbox"/> Information is available	<input type="checkbox"/> Information is Not available (→ skip c and go to d)
<b>c) Check the quality of information</b>	
<input type="checkbox"/> Appropriate as indicated	<input type="checkbox"/> Needs amendment
<b>d) Remarks and suggestions</b>	

#### 4. Inputs

[Note] Inputs are resources required to achieve the project outputs.

1) Are **Project Inputs** aligned clearly to achieve their Outputs?

<b>a) Tick the appropriate box and provide rationales for the unchecked boxes (if any)</b>	
<p>Tick the box, when the required Annexures are attached to the DPP.</p> <p><input type="checkbox"/> Project inputs are indicated in the Logical framework. [Item 10]</p> <p><input type="checkbox"/> Location-wise cost breakdown is indicated. [Annexure I]</p> <p><input type="checkbox"/> Project Management Setup is indicated. [Annexure II]</p> <p><input type="checkbox"/> Total procurement plan for goods is indicated. [Annexure III (a)]</p> <p><input type="checkbox"/> Total procurement plan for works is indicated. [Annexure III (b)]</p> <p><input type="checkbox"/> Total procurement plan for services is indicated. [Annexure III (c)]</p> <p>Tick the box, when the following Appendixes are attached to the DPP, and write the serial number of Appendix.</p> <p><input type="checkbox"/> Detailed list of items with cost is indicated. [Appendix ]</p> <p><input type="checkbox"/> Summary of cost for construction materials and equipment is indicated. [Appendix ]</p> <p><input type="checkbox"/> Cost of office equipment, computer and furniture is indicated. [Appendix ]</p> <p><input type="checkbox"/> Required vehicles, maintenance and fuel expenses are indicated. [Appendix ]</p> <p><input type="checkbox"/> Operation and maintenance costs are indicated. [Appendix ]</p> <p><input type="checkbox"/> Land acquisition and procurement costs are indicated. [Appendix ]</p> <p><input type="checkbox"/> Terms of Reference of Services/ Consultants [Appendix ]</p> <p>Add if other information besides the information mentioned above is provided.</p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p>	
<b>b) check the availability of information</b>	
<input type="checkbox"/> Information is available	<input type="checkbox"/> Information is Not available ( → skip c and go to d)
<b>c) Check the quality of information</b>	
<input type="checkbox"/> Appropriate as indicated	<input type="checkbox"/> Needs amendment
<b>d) Remarks and suggestions</b>	

2) Is Procurement Plan prepared adequately?

<b>a) Use the DP Item 12.1 (Procurement Plan attached to the DPP) as the main source of information, and also to other Items such as Items 9. (Estimated Cost) as additional sources of information. Tick the box and provide rationales for the unchecked boxes (if any)</b>	
<p>Tick the box, when the required information is stated adequately in each procurement plan.</p> <p><input type="checkbox"/> Description of Packages</p> <p><input type="checkbox"/> Type of Procurement (NCT: National Competitive Tendering or ICT: International Competitive Tendering)</p> <p><input type="checkbox"/> Methods of Procurement (OTM: Open Tendering method, LTM: Limited Tendering method [with Enlistment], RFQ: Request for quotation, DPM: Direct Procurement method, OSTEM: One stage two envelop tendering method, TSTEM: Two stage two envelop tendering method)</p> <p><input type="checkbox"/> Tender Approving Authority</p> <p><input type="checkbox"/> Source of Funds</p> <p><input type="checkbox"/> Estimated Cost</p> <p><input type="checkbox"/> Indicative Dates</p>	
<b>b) check the availability of information</b>	
<input type="checkbox"/> Information is available	<input type="checkbox"/> Information is Not available ( → skip c and go to d)
<b>c) Check the quality of information</b>	
<input type="checkbox"/> Appropriate as indicated	<input type="checkbox"/> Needs amendment
<b>d) Remarks and suggestions</b>	

**Reference**

- 1.15. In the Procurement Plan under the project, only one procurement method in the case of a package will have to be mentioned according to the PPR. More than one procurement method cannot be followed for a lot/package.
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3) **Manpower** formulation of the project implementation [refer to DPP items 11, 12, Annexure II, Annexure III (c)] State the posts and consultants required for the project and their status within the Agency.

<b>a) Use the description provided in the DPP</b> by referring to Annexures II and III (c) as the main source of information.	
1) Project Management Setup	
2) Consultancy Service	
<b>b) Check the availability of information</b>	
<input type="checkbox"/> Information is available	<input type="checkbox"/> Information is Not available (→ skip c and go to d)
<b>c) Check the quality of information</b>	
<input type="checkbox"/> Appropriate as indicated	<input type="checkbox"/> Needs amendment
<b>d) Remarks and suggestions</b>	

4) Are important assumptions and preconditions indicated appropriately as conditions for the achievement of each Output?

✓ [Note] Important Assumptions are critical factors uncontrollable by the project, which could affect the achievement of the planned results and have implications for the project’s intervention logic.

<b>a) Use the description provided in the DPP</b> on both the important assumptions between Outputs and Inputs, and the preconditions, including the location within the DPP/attachment, by referring to Item 10. (Logical framework) as the main source of information, and also to other Items such as Items 14. (Background), and 15. (Project Description) as additional sources of information	
<b>b) Check the availability of information</b>	
<input type="checkbox"/> Information is available	<input type="checkbox"/> Information is Not available (→ skip c and go to d)
<b>c) Check the quality of information</b>	
<input type="checkbox"/> Appropriate as indicated	<input type="checkbox"/> Needs amendment
<b>d) Remarks and suggestions</b>	

### **Part III: Land Acquisition and Rehabilitation/Resettlement**

**1. Availability, Quantity, Category of Land:** Is the availability, the quantity, and the category of the land clearly stated?

<b>Paragraphs/ Examination aspects stipulated in the Green Book:</b>
- 1.4 Generally, acquisition of land will have to be avoided for Development Projects. If acquisition of land is unavoidable, acquisition of agricultural/arable land should be discouraged along with maintaining conservatism in determining the amount of land. For projects requiring acquisition of land, information about quantity of the land to be acquisitioned, availability of land etc. will have to be obtained from the concerned Deputy Commissioner in this regard, and attached with the DPP. For ascertaining the previous condition/situation of the proposed land, it will be necessary to collect and preserve the photograph and/ video of the land before preparing the proposal.

<b>a) Refer to the following items of the DPP and relevant attachments</b>	
- 9. Estimated Cost Summary (Economic Code 4141101: Land acquisition) - 10. Logical framework (INPUT) - 30. /31. (For foreign-funded projects): Compensation, Rehabilitation/ Resettlement - [Appendix] Letter of Deputy Commissioner related to land value, estimation of compensation etc. - [Appendix] Land Acquisition Management Plan	- [If applicable] Feasibility Study, Section 4: Technical/ Technological & Engineering analysis, (a) Location
<b>b) Check the availability of information</b>	
<input type="checkbox"/> Information is available	<input type="checkbox"/> Information is Not available (→ skip c and go to d)
<b>c) Check the quality of information</b>	
<input type="checkbox"/> Appropriate as indicated	<input type="checkbox"/> Needs amendment
<b>d) Remarks and suggestions</b>	

**2. Basis of cost estimation:** For projects requiring land acquisition, the estimated price from the office of the concerned Deputy Commissioner stated and attached to the DPP?

<b>Paragraphs/ Examination aspects stipulated in the Green Book:</b>
- 1.1.8.2 Justification for preparing the cost estimates: (e) information regarding the present market price of land from the appropriate authority, the existing resources (infrastructure, trees, and plants) and preparation of estimation of cost for land acquisition considering the possible time frame after approval of the project

<b>a) Refer to the following items of the DPP and relevant attachments</b>	
- 30. /31. (For foreign-funded projects): Compensation, Rehabilitation/ Resettlement - [Appendix] Letter of Deputy Commissioner related to land value, estimation of compensation etc. - [Appendix] Land Acquisition Management Plan	- [If applicable] Feasibility Study, Section 4: Technical/ Technological & Engineering analysis, (a) Location; (d) Cost Estimation
<b>b) Check the availability of information</b>	
<input type="checkbox"/> Information is available	<input type="checkbox"/> Information is Not available (→ skip c and go to d)
<b>c) Check the quality of information</b>	
<input type="checkbox"/> Appropriate as indicated	<input type="checkbox"/> Needs amendment
<b>d) Remarks and suggestions</b>	

**3. Rehabilitation/ Resettlement:** Does the project involve rehabilitation/ resettlement? If so, is the required compensation in line with the Real Property Acquisition and Requisition Act 2017?

<b>Paragraphs/ Examination aspects stipulated in the Green Book:</b>	
- 1.1.8.2 Justification for preparing the cost estimates: (e) information regarding the present market price of land from the appropriate authority, the existing resources (infrastructure, trees, and plants) and preparation of estimation of cost for land acquisition considering the possible time frame after approval of the project	
<b>a) Refer to the following items of the DPP and relevant attachments</b>	
- 30. /31. (For foreign-funded projects): Compensation, Rehabilitation/ Resettlement - [Appendix] Resettlement Action Plan - [Appendix] Letter of Local Authority related to land value, estimation of compensation etc.	- [If applicable] Feasibility Study, Section 4: Technical/ Technological & Engineering analysis, (a) Location; (d) Cost Estimation - [If applicable] Feasibility Study, Section 5: Environmental Sustainability, Climate Resilience and Disaster Risk Analysis, 5.1 Environmental, Climate Change and Disaster Risk Analysis
<b>b) Check the availability of information</b>	
<input type="checkbox"/> Information is available	<input type="checkbox"/> Information is Not available ( → skip c and go to d)
<b>c) Check the quality of information</b>	
<input type="checkbox"/> Appropriate as indicated	<input type="checkbox"/> Needs amendment
<b>d) Remarks and suggestions</b>	

## Part IV: Environmental Requirements and Disaster & Climate Change Risks

### Paragraphs/ Examination aspects stipulated in the Green Book:

- 1.1.8 Appropriateness of preparing the cost estimates of the project: 1.1.8.2 (d) Identification of possible risks during project implementation (economic, technical, environmental, impact of climate change and disaster etc.) and mitigation measures thereof.
- 1.1.11 Analysis of the impact of the project on environment, climate change and other cross-cutting issues: The Development Project Proposal shall include information regarding the effects of climate change and impacts of the proposed project on environment, ecology, natural disaster, employment generation, nutrition, women, children, gender issues, disabled persons, food security, safe food, statistical data on poverty reduction, institutionalization, productivity, adverse impact of the proposed project on the infrastructures of the projects completed earlier or under implementation at present and clear description of the remedial measures for mitigating those. At the time of preparation /formulation of the project, Disaster Impact Assessment (DIA) will have to be done/conducted by using Disaster Risk Information Platform (DRIP) for identification of disaster and climate risks in the project area and for taking measures to mitigate them.
- 1.1.11(a) For identification, formulation, and processing of Investment Projects the issue of Green and Climate Resilient Development (GCRD), a sub-paragraph (25.3(a)) will have to be added to paragraph 25.3 of the Development Project Proposal (DPP). In this case sector-wise statement and analysis in line with the concept of GCRD will have to be included in the DPP.
- 1.16 In the case of infrastructure projects, reports of technical tests (soil test, DIA and others), speed of cyclone, maximum height of flood and justification about the selection of site will have to be attached with the PDD/RDDP
- 21.3 As per Bangladesh Environment Protection Act, 1995 and Environmental Conservation Rules, 1997\*, before taking up/formulation and approval of any Investment Project of the RED category (especially in the water, power, energy and mineral resources, industry, communication and transport sectors ) Initial Environmental Examination (IEE) and Environmental Impact Assessment (EIA) Survey will have to be conducted, and the design of the project will have to be modified compulsorily according the recommendations of Study With a view to the mitigating /reducing the adverse impact on environment, the Environmental Management Plan received from the EIA Survey will have to be attached with the DPP. In applicable cases, Disaster Impact Assessment (DIA) will have to be conducted, and necessary actions will have to be taken accordingly.
- 21.3(a) In the case of identification, formulation, processing of Development Projects the issue of Green and Climate Resilient Development (GCRD) will have to be included as sub-paragraph 25.3(a) of paragraph 25.3 of DPP in line with the stipulation at sub-paragraph 1.1.11(a).

\* The Government of Bangladesh repealed Environmental Conservation Rules, 1997 and approved Environmental Conservation Rules, 2023.

### a) Refer to the following items of the DPP and relevant attachments

<ul style="list-style-type: none"> <li>- 25. The effect/impact, adaptation, and specific mitigation measures thereof, if any on: 25.2 environment sustainability 25.3 Disaster Management, Climate Change</li> <li>- 26. Whether environmental clearance under the ECA 1995 (Revised 2010) has been obtained? (If yes, attached the Certificate. If not, mention the cause)</li> <li>- [Appendix] Environmental Impact Assessment Report</li> <li>- [Appendix] Environmental Clearance Certificate</li> <li>- [Appendix] Environmental Management Plan</li> <li>- [Appendix] Disaster Impact Assessment Report</li> <li>- [Appendix] Contingency Plan for Emergency Disaster Management</li> </ul>	<ul style="list-style-type: none"> <li>- [If applicable] Feasibility Study, Section 1: Basic Information 6. Project Category (Based on Environment Conservation Rules 2023)</li> <li>- [If applicable] Feasibility Study, Section 5: Environmental Sustainability, Climate Resilience and Disaster Risk Analysis, 5.1 Environmental, Climate Change and Disaster Risk Analysis, 5.2 Assessment of Disaster Resilience of the Project</li> </ul>
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## 1. Environmental Requirements

### 1) Which environmental category is the proposed project in?

<input type="checkbox"/> Red	<input type="checkbox"/> Orange	<input type="checkbox"/> Yellow	<input type="checkbox"/> Green
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Note: To check the Environmental Category, refer to Schedule 1 of the Environment Conservation Rules 2023.

### 2) Has the Project obtained an Environmental Clearance Certificate (ECC) stipulated under the Environment Conservation Act 1995? (Referred to in DPP Item 26.)

<input type="checkbox"/> Yes	<input type="checkbox"/> No
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Remarks and suggestions: especially If answer is "no", are the reasons for not attaching provided? Are the provided reasons reasonable?

**NOTE: an ECC is required for all projects according to Environment Conservation Rules 2023.**

3) If the Project is categorized as Red, is the EIA document attached? [Referred to in DPP Item 25.2]

<input type="checkbox"/> Yes	<input type="checkbox"/> No
Remarks and suggestions: especially If answer is “no”, are the reasons for not attaching provided? Are the provided reasons reasonable?	

4) If the Project is categorized as Red, is the Environmental Management Plan attached? [Referred to in the DPP Item 25.2]

<input type="checkbox"/> Yes	<input type="checkbox"/> No
Remarks and suggestions: especially If answer is “no”, are the reasons for not attaching provided? Are the provided reasons reasonable?	

5). What are the major impacts of the project to the natural and social environment? And what kind of mitigation measures are incorporated into the project design? (Referred to in the DPP Item 25.2 & 26., ECC, EIA document and Environmental Management Plan)

a) Major Impacts*	b) Mitigation measures
<b>c) Remarks and suggestions</b>	

\*Examples of the impact of the project: land, water, air, bio-diversity, and ecosystem services

## 2 Disaster and Climate Change Risks

### 2.1 Green and Climate Resilience Development (GCRD) Priority

Is the project proposed in line with the Green and Climate Resilience Development (GCRD) concept and priority actions (Sector-wise) as stipulated in the GRCD guidelines?

<input type="checkbox"/> Yes	<input type="checkbox"/> No
Remarks and suggestions: especially If answer is “no”, are there reasons for proposing the project, when the project is not proposed in line with Green and Climate Resilience Development (GCRD) Priority Actions stipulated in the GCRD guidelines.	

### 2.2 Disaster Impact Assessment (DIA)

1) In the case of infrastructure project, was Disaster Impact Assessment (DIA) conducted and is the report of DIA attached to the DPP?

<input type="checkbox"/> Yes	<input type="checkbox"/> No
Remarks and suggestions: especially If answer is “no”, are the reasons for not attaching provided? Are the provided reasons reasonable?	

2) What are the expected impacts of climate change to the proposed project, and mitigation measures (Referred to in the DPP Item 25.3, DIA reports)

a) Major Impacts	b) Counter- measures
c) Remarks and suggestions	

3) What are the expected impacts of the project to increase the existing disaster and climate change related risks and/or contribute to create new risks, and mitigation measures? (Referred to in the DPP Item 25.3, DIA report)

a) Major Impacts	b) Counter- measures
c) Remarks and Suggestions	

4) Are Contingency Plan for Emergency Disaster Management and/ or Business Continuity Plan prepared and attached to the DPP?

<input type="checkbox"/> Yes	<input type="checkbox"/> No
Remarks and suggestions: especially If answer is "no", are the reasons for not attaching provided? Are the provided reasons reasonable?	

**Part V: Sector Specific Analysis/ Sector Specific Requirements**

Is the proposed project designed and planned according to the specific requirements/ standards of the infrastructure type/ project type?

<b>Paragraphs/ Examination aspects stipulated in the Green Book:</b>
- See in detail in the box below.
- Note: In addition to specific requirements or standards mentioned in the Green Book 2022, other specific requirement or standards may be stipulated based on other relevant laws and regulations.

<b>a) Refer to the following items of the DPP and relevant attachments</b>	
- 23. Technical Specification/ Design of Major Items - [Appendix of 23]	- [[if applicable] Feasibility Study, Section 4: Technical/Technological & Engineering analysis, (b) technical design

<b>b) Write specific requirements/ standards for the proposed project</b>	<b>c) Check if the proposed project is designed and planned according to the requirements and standards and provide remarks.</b>

<p><b>Box: Specific requirements mentioned in Green Book 2022.</b></p> <ul style="list-style-type: none"> <li>- 1.1.15 The proposed projects for construction of <b>highways</b> under the Roads and Highways Division should include provision for construction of service roads on both sides of the highway to facilitate the movement of slow-moving vehicles and pedestrians. The national highways will have to be constructed, taking into consideration the highest level (height) of floods in the last one hundred years. There should not be any slope/ditch or low land by the side of the highway. In addition, under-pass/over-pass or U-loop will have to be constructed in phases on the four-lane highways and in the busiest location /area and the inter-sections during expansion of the highways.</li> <li>- 1.1.16 Provision for installing Weighing Machines for controlling the excel load of the vehicles have to be kept for ensuring the sustainability of the existing /to be constructed brides, Express Way and Tunnel on the <b>Highways</b>. In addition, special control measures have to be in place to ensure that heavy vehicles are not allowed to run on the village roads/bridges.</li> <li>- 1.2 <b>DPP for Road Transport Sector projects</b> will have to be prepared and processed based on the information given in the Project Appraisal Framework (PAF). Project Appraisal Report (PAR) and Appraisal Summary Table (AST) shall have to be prepared following the PAF and attached with the DPP. In addition, the classification and standard design of roads will have to be taken into consideration.</li> <li>- 1.3 For project proposals for construction of <b>bridges longer than 100 meters</b> in length, and for projects for <b>river bank protection</b> and construction of <b>embankment on the river</b>, recommendations of hydrological and morphological study reports and navigational and bathymetric study shall have to be attached with the DPP. The Study should consider the characteristics of the river, flow of water, movement of boats, movement of the chars, aerial view of the hidden/underwater chars and also include information about changes of the course and bank of the rivers. In addition, taking into consideration the recommendations of the study necessary dredging and construction of embankment works have to be included in the DPP as per procedure stated below:             <ul style="list-style-type: none"> <li>- 1.3.1 Capital Dredging works need to be considered for inclusion in the <b>River Bank Protection projects</b>. For ensuring navigability of the rivers, arrangements have to be made for yearly Maintenance Dredging after Capital Dredging. Arrangements for the use of the dredged materials (mud, silt and sand) will have to be made as per relevant existing law in consultation with the local administration. However, priority will be given to works like elevating rail line and high way, earth filling on the roadside and other works (housing, economic zone). Cultivable and croplands cannot be used for these purposes. The recommendation of the Expert Committee/ Technical Committee for special cases (if any) will have to be mentioned in the DPP with proof/evidence;</li> <li>- 1.3.2 Where <b>embankments</b> will be constructed in coastal or other areas, the issue of climate change has to be considered for making the embankment sustainable and green belt has to be created /afforestation has to be done</li> </ul> </li> </ul>
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- on both sides of the embankment;
- 1.3.3 With a view to protecting the environment and ecology, consideration should be given to the construction of **submerged road/elevated road** where necessary **in the Hoar and low-lying areas**. For ensuring the normal flow of water, the tendency for construction of regulator and sluice gates should be avoided as far as possible for the projects for water management and construction of embankment and the opinion of the Department of Haor and Waterland Development will also have to be obtained;
  - 1.3.4 Before construction of any infrastructure in the countryside of the **embankment** by any organization, the opinion of the appropriate authority will have to be obtained.
  - 1.3.5 The **design of the bridge** should be prepared, taking into consideration the navigability and ensuring uninterrupted water flow of the river. There should be plan for construction of a minimum possible number of bridges on the river. The design of the bridge should be prepared in such a way that movement of boats are not obstructed, and the bridge is not damaged at the time of re-excavation/dredging of the river at a later stage;
  - 1.3.6 In this case, a Navigational Clearance Certificate from the concerned authority (BIWTA and Others) will have to be obtained and attached with the DPP.
  - 1.3.7 In accordance with the Bangladesh Water Act 2013 and Bangladesh Water Regulation 2018, Certificate / No Objection has to be obtained from the Water Resources Planning Organization (WARPO) for **specific type of projects** and attached with the DPP.
  - 1.3.8 Considering the involvement of the project where applicable Certificate / No Objection will have to be obtained from the appropriate Authority as per the prevailing **Rail Act**. In addition, necessary Certificate/ No Objection will have to be obtained from other concerned Authorities in the light of relevant Acts, Regulations and Policies.
  - 1.6 In the case of **construction of Government Office buildings and residential buildings**, provision of sufficient open space and water body has to be kept and preserved in consideration of future need and the environment. Consideration should be given to construction of buildings with provision for vertical expansion instead of constructing more than one building horizontally. The instruction for accommodating all the offices in one building at the field level instead of constructing separate buildings for different offices will have to be followed. Provision should be made for using the same infrastructure e.g., Hall Room, Auditorium, Training Centre etc. by the various agencies for multipurpose use.
  - 1.16 **In the case of infrastructure projects**, reports of technical tests (soil test, DIA and others), speed of cyclone, maximum height of flood and justification about the selection of site will have to be attached with the PDD/RDDP
  - 21.19 The issue of **waste management for the projects** relating to development of the Upazila, district and towns will have to be included with special importance. The proposed activities for waste management will have to be included in the DPP with specific and firm allocations. The waste /sewage of the city/town cannot be drained into any river or canal.
  - 21.20 There should be provision/arrangement for Central Effluent Treatment Plant (CETP) in all the **Industrial Areas**. Appropriate actions must be taken to ensure the use of the CETP compulsorily by paying fees as per scheduled rate.
  - 21.21 Provision for Ramp and disabled-friendly toilets will have to be made **in all structures (in applicable cases)**.
  - 21.22 A Master Plan will have to be prepared first for the development of the **Public Universities**, projects will be taken, and development works will be implemented accordingly. Student Hostels for the Universities/Colleges will have to be constructed with the provision of equal ratio of seats for boys and girls.
  - 21.23 As land is scarce in the city of Dhaka and other big cities, the Government Agencies/ planning to construct office building in their own land will also consider accommodating space for offices of other Agencies/Organizations. Where applicable facilities and arrangements for commercial use should also be kept.
  - 21.24 With the aim /objective of bringing /locating all **the Government offices** at Upazila, District, Division and at central level, provisions for under-ground parking, parking on the basement, 1st floor/2nd floor, waiting space, conference center, more than one meeting rooms, cafeteria, prayer room and day care centre etc. will have to be kept. In addition, a model design for a multi-storied building will have to be prepared with provision of facilities of separate and spacious wash-room/toilet for ladies and gents and mothers' corner on each floor. The Exterior Design of the Building will be the same for all locations.
  - 21.25 If there is provision for **Auditorium/ large Hall Room** in the design of the project, it will have to be constructed on the ground floor/first floor or on the adjacent vacant space of the building. This can never be located on the upper floors of the building.
  - 21.31 The issue of preservation of natural water body /pond/lake will have to be considered at the time of preparation of design of the projects for **construction of office, residential and commercial buildings**, and if necessary, provision for water body/ pond/ lake has to be kept. In addition, arrangements have to be made for using and preserving the rain water through separate drain from the roof of the buildings to the water body, pond and lake. It has to be very carefully seen/observed that the sewerage line does not have any connection/ or does not mix up with the rainwater drain. In addition, the buildings will have to have provision for setting up solar panels.

## Part VI: Cost-Benefit Analysis

### **Financial and Economic Parameters (DPP item 18.0)**

	Discount Rate	NPV	BCR	IRR
Financial				
Economic				

**Is the proposed project a revenue generating project?**

Yes (Financial and Economic Analysis are required)       No (Only Economic Analysis is required)

### **1. Financial Analysis: Is Financial Analysis conducted adequately?**

**Paragraphs/ Examination aspects stipulated in the Green Book:**

- 1.1.8.2 Justification for preparing the cost estimates: (g) Conducting realistic financial and economic analysis

#### **a) Refer to the following items of the DPP and relevant attachments**

<ul style="list-style-type: none"> <li>- 18. Financial &amp; Economic Analysis</li> <li>- [Appendix] Calculation sheets</li> </ul>	<ul style="list-style-type: none"> <li>- [If applicable] Feasibility Study, Section 6: Cost-Benefit Analysis, 6.1 Financial Analysis</li> <li>- [If applicable] Feasibility Study Section 9: Risk (uncertainty) and Sensitive Analysis</li> <li>- [If applicable] Feasibility Study, Section 10: Alternative/ Option Analysis</li> </ul>
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#### **b) Check the availability of information**

Information is available       Information is Not available (→ skip c and go to d)

#### **c) Check the quality of information**

Appropriate as indicated       Needs amendment

#### **d) Comments**

### **Summary Table for Financial Analysis**

Items	a) Description in DPP and attachment		b) Remarks & Suggestions
Economic Life (years)			
Narrative Summary of Financial Cost (Expenditure) components			
Total Financial Cost (including O&M) (BDT)			
Narrative Summary of Financial Benefit components			
Total Financial Benefit (BDT)			
Tax and duty	<input type="checkbox"/> Included	<input type="checkbox"/> Excluded	
Price contingency	<input type="checkbox"/> Included	<input type="checkbox"/> Excluded	
Physical contingency	<input type="checkbox"/> Included	<input type="checkbox"/> Excluded	
Narrative Summary of Key assumptions/Parameters			
Results of Sensitivity Analysis: Which assumptions/ parameters are more sensitive to cost and benefit?			
Discount Rate			
Financial NPV (FNPV)	<input type="checkbox"/> FNPV ≤ 0	<input type="checkbox"/> FNPV > 0	
Financial BCR (FBCR)	<input type="checkbox"/> FBCR ≤ 1	<input type="checkbox"/> FBCR > 1	
Financial IRR (FIRR)	<input type="checkbox"/> FIRR ≤ Discount Rate	<input type="checkbox"/> FIRR > Discount Rate	

## 2. Economic Analysis: Is Economic Analysis conducted adequately?

<b>Paragraphs/ Examination aspects stipulated in the Green Book:</b>	
- 1.1.8.2 Justification for preparing the cost estimates: (g) Conducting realistic financial and economic analysis	
<b>a) Refer to the following items of the DPP and relevant attachments</b>	
- 18. Financial & Economic Analysis - [Appendix] Calculation sheets	- [If applicable] Feasibility Study, Section 6: Cost-Benefit Analysis, 6.2 Economic Analysis - [If applicable] Feasibility Study Section 9: Risk (uncertainly) and Sensitive Analysis - [If applicable] Feasibility Study, Section 10: Alternative/ Option Analysis
<b>b) Check the availability of information</b>	
<input type="checkbox"/> Information is available	<input type="checkbox"/> Information is Not available (→ skip c and go to d)
<b>c) Check the quality of information</b>	
<input type="checkbox"/> Appropriate as indicated	<input type="checkbox"/> Needs amendment
<b>d) Comments</b>	

### Summary Table for Economic Analysis

Items	a) Description in DPP and attachment		b) Remarks
Economic Life (years)			
Narrative Summary of Economic Cost components			
Total Economic Cost (including O&M) (BDT)			
Narrative Summary of Economic Befit components			
Total Economic Benefit (BDT)			
Externality (if any)			
Tax and duty	<input type="checkbox"/> Included	<input type="checkbox"/> Excluded	
Price contingency	<input type="checkbox"/> Included	<input type="checkbox"/> Excluded	
Physical contingency	<input type="checkbox"/> Included	<input type="checkbox"/> Excluded	
Conversion factors			
Narrative Summary of Key assumptions/Parameters			
[Results of Sensitivity Analysis] Which assumptions/parameters are more sensitive to cost and benefit?			
Discount Rate			
Economic NPV (ENPV)	<input type="checkbox"/> $ENPV \leq 0$	<input type="checkbox"/> $ENPV > 0$	
Economic BCR (EBCR)	<input type="checkbox"/> $EBCR \leq 1$	<input type="checkbox"/> $EBCR > 1$	
Economic IRR (EIRR)	<input type="checkbox"/> $EIRR \leq$ Discount Rate	<input type="checkbox"/> $EIRR >$ Discount Rate	

**3. Estimation of Economic and Financial values: Is the proposed project worth public investment?**

**Paragraphs/ Examination aspects stipulated in the Green Book:**

- 1.1.8.2 Justification for preparing the cost estimates: (g) Conducting realistic financial and economic analysis
- 1.12 Projects which have prospect for implementation by private initiative should not be included in the ADP.

**a) Refer to the following items of the DPP and relevant attachments**

- |  |   |
|--|---|
| <ul style="list-style-type: none"> <li>- 18. Financial &amp; Economic Analysis</li> <li>- [Appendix] Calculation sheets</li> </ul> | <ul style="list-style-type: none"> <li>- [If applicable] Feasibility Study, Section 6: Cost-Benefit Analysis, 6.1 Financial Analysis, 6.2 Economic Analysis</li> <li>- [If applicable] Feasibility Study Section 9: Risk (uncertainly) and Sensitive Analysis</li> <li>- [If applicable] Feasibility Study, Section 10: Alternative/ Option Analysis</li> </ul> |
|--|---|

**b) Remarks and suggestions**

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## Part VII: Evaluation Criteria

[Note] While conducting assessment via evaluation criteria, one should refer to the following four DPP items: 10. Logical framework; 17. Pre-appraisal/ pre-investment study; 18. Cost Benefit Analysis; and 19. Lessons learnt. The information contained within those items can be used to analyze all aspects covered under the Evaluation Criteria.

### 1. Relevance

1) **Consistency with Plans, Strategies, and Programmes:** Is the project included in the strategies, development plans and programmes stipulated by the Government / Sector? Are the Project Goal and Project Purpose consistent with these?

<b>Paragraphs/ Examination aspects stipulated in the Green Book:</b>
<ul style="list-style-type: none"> <li>- 1.1.1 Consistency with the Allocation of Business: The Allocation of Business by the Government must have to be taken into consideration at the time of preparation/formulation of the Project Proposal. The Ministry/Division will take up the project within its own jurisdiction as per the Allocation of Business. [skip the rest]</li> <li>- 1.1.5 Consistency with short, medium and long-term development plan, policy and strategy:               <ul style="list-style-type: none"> <li>(a) Consider Bangladesh Delta Plan 2100, the objectives, targets and strategy of the Five-Year Plan and the Perspective Plan;</li> <li>(b) Consider the National Sustainable Development Strategy, the Sustainable Development Goals (SDGs) declared by the United Nations and the Development Goals adopted by other International Organizations;</li> <li>(c) Selection of suitable/ appropriate Projects based on priority in terms of the Sectoral Policy and strategy of the concerned Ministry/ Division</li> <li>(d) Justification for taking the project in the context of the priority of the Government and the overall economic situation of the country.</li> </ul> </li> <li>- 1.1.9 Poverty alleviation and removal of regional disparity:               <ul style="list-style-type: none"> <li>(a) For removing regional disparity in the context of the socio-economic situation, priority should be given to selection of projects from the less developed areas of the country and incorporation of specific information about the project beneficiary group;</li> <li>(b) Arrangements for ensuring that the lion's share of the allocation for Poverty Alleviation Projects reaches the beneficiaries directly; and</li> <li>(c) The location of the project should be selected keeping in view the policy of reaching the project benefits to all Divisions and Districts for ensuring balanced development in all the areas of the country and</li> <li>(d) Creation and preservation of digital database of the beneficiaries.</li> </ul> </li> </ul>

<b>a) Refer to the following items of the DPP and relevant attachments</b>	
<ul style="list-style-type: none"> <li>- 2.1 Sponsoring Ministry/Division</li> <li>- 2.2 Implementing Agency</li> <li>- 2.3 Concerned Division of Planning Commission</li> <li>- 14. Background</li> <li>- 15. Project Description</li> <li>- 27. Linkage</li> <li>- 28.1 Vision and Mission of Ministry/Division and Agency</li> <li>- 28.2 Allocation of Business of Ministry/ Division</li> </ul>	<ul style="list-style-type: none"> <li>- MAF Part 2, 1. Project Purpose</li> <li>- MAF Part 2, 2. Project Goal</li> <li>- [If applicable] Feasibility Study Section 3 Market Demand Analysis (b) Relevance of the Project Idea</li> <li>- [If applicable] Feasibility Study, Section 8: Institutional and Legal Analysis</li> </ul>
<b>b) Check the availability of information</b>	
<input type="checkbox"/> Information is available	<input type="checkbox"/> Information is Not available (→ skip c and go to d)
<b>c) Check the quality of information</b>	
<input type="checkbox"/> Appropriate as indicated	<input type="checkbox"/> Needs amendment
<b>d) Remarks and suggestions</b>	

2) **Consistency with financing resources (Ministry/Division-Level Multi-Year Public Investment Programme (MYPIP) if available and/or Mid-Term Budget Framework (MTBF)):** Is the financing secured for the project?

<b>Paragraphs/ Examination aspects stipulated in the Green Book:</b>
<ul style="list-style-type: none"> <li>- 1.1.6 Consideration of availability of resources:               <ul style="list-style-type: none"> <li>(a) Preparation of projects based on rational cost estimates within the resources ceiling/limit of the Mid-term Budget Framework (MTBF) and checking the appropriateness of MTBF-related information and the MTBF Certificate;</li> </ul> </li> </ul>

- (b) Not taking up project without confirmation of the availability of funding
- (c) Formulating one comprehensive project instead of preparing more than one small and separate projects for achieving the same and similar objectives
- 1.1.7 Consideration of results of the projects of the same nature /type and avoidance of duplication: (c) Ensuring avoidance of duplication of the activities of the proposed project with those of development programmes outside ADP, ongoing projects/programs under the Climate Change Trust Fund (CCTF) or other Fund and the ongoing activities under the Operating Budget.
- 1.7.2 For the projects to be implemented with loan (local/ foreign currency) from the GoB, copy of Loan Agreement and the Amortization Schedule will have to be attached with the proposed project proposal (DPP/RDPP). The relending agreement between the Agency (which received the loan) and the Finance Division will have to be signed immediately after the approval of the Project.

<b>a) Refer to the following items of the DPP and relevant attachments</b>	
- 6.3 Financing Plan (Annexure VII) - 12.2 Year-wise target (Annexure IV) - 22. Annual phasing of cost (Annexure V) - 24. Amortization Schedule (Annexure VI)	MAF Part 1. 4. Estimated Cost of the Project
<b>b) Check the availability of information</b>	
<input type="checkbox"/> Information is available	<input type="checkbox"/> Information is Not available (→ skip c and go to d)
<b>c) Check the quality of information</b>	
<input type="checkbox"/> Appropriate as indicated	<input type="checkbox"/> Needs amendment
<b>d) Remarks and suggestions</b>	

**3) Beneficiaries:** Are the project beneficiaries appropriately identified? Does the Project Purpose match the needs of the beneficiaries?

<b>Paragraphs/ Examination aspects stipulated in the Green Book:</b>
- 1.1.9 Poverty alleviation and removal of regional disparity: (a) For removing regional disparity in the context of the socio-economic situation, priority should be given to selection of projects from the less developed areas of the country and incorporation of specific information about the project beneficiary group; (b) Arrangements for ensuring that the lion's share of the allocation for Poverty Alleviation Projects reaches the beneficiaries directly; and (c) The location of the project should be selected keeping in view the policy of reaching the project benefits to all Divisions and Districts for ensuring balanced development in all the areas of the country and (d) Creation and preservation of digital database of the beneficiaries.

<b>a) Refer to the following items of the DPP and relevant attachments</b>	
- 3. Objectives and Targets - 14. Background - 15. Project Description - 16. Population Statistics	- [If applicable] Feasibility Study Section 3 Market Demand Analysis (d) Stakeholders, and (e) Demand Analysis
<b>b) Check the availability of information</b>	
<input type="checkbox"/> Information is available	<input type="checkbox"/> Information is Not available (→ skip c and go to d)
<b>c) Check the quality of information</b>	
<input type="checkbox"/> Appropriate as indicated	<input type="checkbox"/> Needs amendment
<b>d) Remarks and suggestions</b>	

**4) Project Location:** Can the Project Purpose be achieved given the location(s) where the project will be implemented?

<b>Paragraphs/ Examination aspects stipulated in the Green Book:</b>
- 1.1.9 Poverty alleviation and removal of regional disparity: (a) For removing regional disparity in the context of the socio-economic situation, priority should be given to selection of projects from the less developed areas of the country and incorporation of specific information about the project beneficiary group; (b) Arrangements for ensuring that the lion's share of the allocation for Poverty Alleviation Projects reaches the

<p>beneficiaries directly; and</p> <p>(c) The location of the project should be selected keeping in view the policy of reaching the project benefits to all Divisions and Districts for ensuring balanced development in all the areas of the country and</p> <p>(d) Creation and preservation of digital database of the beneficiaries.</p> <p>- 1.16 In the case of infrastructure projects, reports of technical tests (soil test, DIA and others), speed of cyclone, maximum height of flood and justification about the selection of site will have to be attached with the DPP/RDPP</p>
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<b>a) Refer to the following items of the DPP and relevant attachments</b>	
- 7. Location of the project - [Appendix: Map]	- MAF Part 1, 3. Summary of Project Location - [If applicable] Feasibility Study, Section 4: Technical/ Technological & Engineering analysis, (a) Location
<b>b) Check the availability of information</b>	
<input type="checkbox"/> Information is available	<input type="checkbox"/> Information is Not available (→ skip c and go to d)
<b>c) Check the quality of information</b>	
<input type="checkbox"/> Appropriate as indicated	<input type="checkbox"/> Needs amendment
<b>d) Remarks and suggestions</b>	

## 2. Effectiveness

1) Are the Outputs identified appropriately so that the Project Purpose would be achieved?

<b>Paragraphs/ Examination aspects stipulated in the Green Book:</b>
-1.1.4 Purpose of the Project: The purpose of the Project has to be Specific, Measurable, Achievable, Relevant and Time-bound. Any activity not consistent with the title and purpose of the project cannot be included.

<b>a) Refer to the following items of the DPP and relevant attachments</b>	
- 10 Logical Framework - 14 Background - 15 Project Description	- MAF Part 2, 1. Project Purpose - MAF Part 2, 3. Outputs - [If applicable] Feasibility Study Section 3 Market Demand Analysis (c) Proposed Project Interventions - [If applicable] Feasibility Study, Section 4: Technical/ Technological & Engineering analysis, (c) Output Plan - [If applicable] Feasibility Study, Section 10: Alternative/ Options Analysis
<b>b) Check the availability of information</b>	
<input type="checkbox"/> Information is available	<input type="checkbox"/> Information is Not available (→ skip c and go to d)
<b>c) Check the quality of information</b>	
<input type="checkbox"/> Appropriate as indicated	<input type="checkbox"/> Needs amendment
<b>d) Remarks and suggestions</b>	

## 3. Efficiency

1.1) Is the **cost estimation** of the project appropriate and reliable?

<b>Paragraphs/ Examination aspects stipulated in the Green Book:</b>
- 1.1.8 Cost estimate and the basis and appropriateness of preparing the cost estimates of the project: - 1.1.8.1 The concerned Ministry/Division will prepare the cost estimates of the development project considering the population, geographical location of the District/Upazila, hard-to-reach area and zone-based unit cost (Rate schedule) of physical construction with the consent of the Finance Division. In addition, for the non-scheduled items (medical, ICT, and other specialized equipment/materials/commodities), the concerned Ministry/Division will prepare a list of an item-wise unit price considering the market price, and the Ministry /Division will have to prepare the cost estimate of the project on the basis of that price list. - 1.1.8.2 Justification of the cost estimates: (a) Making the cost estimates practical mentioning the basis / justification of component-wise cost estimates relating to consultants, manpower, seminar, and training ; (b) Justification for procurement of consulting services and vehicles under the project, (c) Present condition/ location of the vehicles/equipment procured by the same Agency for the projects implemented

earlier;

(d) Identification of possible risks during project implementation (economic, technical, environmental, the impact of climate change and disaster, etc.) and mitigation measures thereof;

(e) information regarding the present market price of land from the appropriate authority, the existing resources (infrastructure, trees, and plants) and preparation of estimation of cost for land acquisition considering the possible time frame after approval of the project

(f) Considering procurement of physical services through Service Outsourcing in possible cases; and

(g) Conducting realistic financial and economic analysis

- 1.1.8.3. Provision funds may be kept for Price Contingency for inflation and for Physical Contingency for a limited amount of additional physical work in the special case in accordance with Economic Cde/Sub-code). A maximum of 8 % of the total estimated cost of the project may be provided for Price Contingency, and a maximum of 2% of the total estimated cost may be provided only for Physical Contingency for physical items.

- 1.7.2 For the projects to be implemented with loan (local/ foreign currency) from the GoB, copy of Loan Agreement and the Amortization Schedule will have to be attached with the proposed project proposal (DPP/RDPP). The relending agreement between the Agency (which received the loan) and the Finance Division will have to be signed immediately after the approval of the Project.

- 21.6. In applicable cases, the cost estimate of the project will have to be finalized after thoroughly reviewing the approved architectural design, other necessary design and relevant matters for the preparation/formulation of the DPP/TAPP/TPP or RDPP/RTAPP/RTTP. A full-fledged /complete project proposal avoiding incompleteness, ambiguity, inconsistency and duplication etc., will have to be prepared and processed for approval.

- 21.9 (snip) It is to be noted that the provision of consultants, if it is at all necessary for the GoB funded projects, should be kept at the minimum level. The PPR 2008 will have to followed for payment of salary/honorarium of the consultants considering their qualification /experience etc.

<b>a) Refer to the following items of the DPP and relevant attachments</b>	
- 9. Estimated Cost Summary - 11.1 Project management setup (Annexure II) - 12.1 Procurement Plan (Annexure III (a), III (b), III(c)) - 20. Basis of item-wise cost estimation and date - 21. Comparative cost - 22. Detailed Annual Phasing of Cost (As per Annexure – V(a) & V(b))	- MAF Part 2, 4. Inputs - [If applicable] Feasibility Study, Section 4: Technical/ Technological & Engineering analysis, (d) Cost Estimation
<b>b) Check the availability of information</b>	
<input type="checkbox"/> Information is available	<input type="checkbox"/> Information is Not available (→ skip c and go to d)
<b>c) Check the quality of information</b>	
<input type="checkbox"/> Appropriate as indicated	<input type="checkbox"/> Needs amendment
<b>d) Remarks and suggestions</b>	

1.2) Cost comparison with other completed (or approved) projects of the same nature [refer to item 21. of the DPP]

**Note: Evidence of costs to be compared must be attached as supporting documents.**

<b>a) Write/ copy the description provided in the DPP on this aspect, including the location within the DPP/attachment, by referring to Item 21. as the main source of information.</b>							
Sl. No.	Major Items	Unit	Unit Cost of the Item (Taka in lac)				Remarks
			Proposed Project	Similar Ongoing Project	Similar Completed Project		
1	2	3	4	5	6	7	
<b>b) Check the availability of information</b>							
<input type="checkbox"/> Information is available			<input type="checkbox"/> Information is Not available (→ skip c and go to d)				
<b>c) Check the quality of information</b>							
<input type="checkbox"/> Appropriate as indicated			<input type="checkbox"/> Needs amendment				
<b>d) Remarks and suggestions</b>							

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2) Is the **duration of the project** reasonable? Is the schedule of the project reasonable, considering sequence of activities/ procurement plan, seasonal/functional fluctuations?

<b>Paragraphs/ Examination aspects stipulated in the Green Book:</b>
<ul style="list-style-type: none"> <li>- 1.1.12 Project duration: Generally, the duration of a Project will be 3 (three) years except for Special cases.</li> <li>- 1.5 In case acquisition of land and drawing and design related activities are necessary for the implementation of a project, a separate project may be formulated in consideration of the volume of such activities. The main activity of formulation and processing the project in terms of construction and works should be taken up simultaneously with the on-going activities for land acquisition and design to ensure that the main project activities can start immediately after land acquisition and design related works are completed.</li> </ul>

<b>a) Refer to the following items of the DPP and relevant attachments</b>	
<ul style="list-style-type: none"> <li>- 4. Project implementation period</li> <li>- 12.1 Procurement Plan (Annexure III)</li> <li>- 12.2 Year-wise Financial and Physical Target Plan (Annexure IV)</li> <li>[Appendix: Gantt Chart of project activities]</li> </ul>	<ul style="list-style-type: none"> <li>- MAF Part 1, 4. Planned Duration of the Project</li> <li>- [If applicable] Feasibility Study, Section 4: Technical/ Technological &amp; Engineering analysis, (e) Implementation Plan</li> </ul>
<b>b) Check the availability of information</b>	
<input type="checkbox"/> Information is available	<input type="checkbox"/> Information is Not available (→ skip c and go to d)
<b>c) Check the quality of information</b>	
<input type="checkbox"/> Appropriate as indicated	<input type="checkbox"/> Needs amendment
<b>d) Remarks and suggestions</b>	

3) Are the **materials, equipment, facilities and technology** required for the implementation of the project sufficient to conduct activities and achieve the Outputs?

<b>Paragraphs/ Examination aspects stipulated in the Green Book:</b>
See Part V: Sector-Specific Analysis, and Part IV: Environmental Requirements and Disaster & Climate Change Risks

<b>a) Refer to the following items of the DPP and relevant attachments</b>	
<ul style="list-style-type: none"> <li>- 12.1 Procurement Plan (Annexure III)</li> <li>- 23. Technical Specification/ Design of major items</li> <li>- [Appendix of 23]</li> </ul>	<ul style="list-style-type: none"> <li>- [If applicable] Feasibility Study, Section 4: Technical/ Technological &amp; Engineering analysis, (b) Technical Design</li> </ul>
<b>b) Check the availability of information</b>	
<input type="checkbox"/> Information is available	<input type="checkbox"/> Information is Not available (→ skip c and go to d)
<b>c) Check the quality of information</b>	
<input type="checkbox"/> Appropriate as indicated	<input type="checkbox"/> Needs amendment
<b>d) Remarks and suggestions</b>	

4) Is the **manpower** required for the implementation management of the project sufficient to conduct activities and achieve the Outputs?

<b>Paragraphs/ Examination aspects stipulated in the Green Book:</b>
<ul style="list-style-type: none"> <li>- 1.1.8.2 Justification of the cost estimates:</li> <li>(b) Justification for procurement of consultant services and vehicles under the project,</li> <li>(f) Considering procurement of physical services through Service Outsourcing in possible cases</li> <li>- 1.1.14 Project Manpower: Information regarding the institutional capacity (Technical and Financial) of the Implementing Authority during implementation and operational phase of the project will have to be furnished. Specially, the outline of the experience and efficient manpower necessary for the operation of the infrastructure and establishments created as Output of the project should be specifically mentioned. The post /type and number of manpower should be properly reflected in the DPP along with the recommendations of the Manpower Fixation Committee of Finance Division constituted by the Cabinet Division. However, the recommendation of the Finance Division's Manpower Fixation Committee will not be required if there is no provision for employment of manpower either directly/ through out-sourcing/deputation during implementation stage of the project.</li> </ul>

<b>a) Refer to the following items of the DPP and relevant attachments</b>	
11.1 Project management setup (Annexure II) 12.1 Procurement Plan (Service) (Annexure III (c))	- [If applicable] Feasibility Study, Section 7: Human Resources and Administration Support - [If applicable] Feasibility Study, Section 8: Institutional and Legal Analysis
<b>b) Check the availability of information</b>	
<input type="checkbox"/> Information is available	<input type="checkbox"/> Information is Not available (→ skip c and go to d)
<b>c) Check the quality of information</b>	
<input type="checkbox"/> Appropriate as indicated	<input type="checkbox"/> Needs amendment
<b>d) Remarks and suggestions</b>	

5) Are there any important controllable and uncontrollable risks that are like to affect the implementation of the project?

<b>Paragraphs/ Examination aspects stipulated in the Green Book:</b>
- 1.1.7 (a) Considering the results and experience of similar projects implemented earlier or under implementation at present to determine plan and strategy for mitigating the possible risks of the proposed project, (b) For taking up projects to be implemented in phases, considering the results and recommendations of the completed project, the recommendations of IMED Project Completion Report and providing a comparative picture of the possible results of the next phase of the proposed project; - 1.1.8.2 Justification for preparing the cost estimates: (d) Identification of possible risks during project implementation (economic, technical, environmental, the impact of climate change and disaster, etc.) and mitigation measures thereof

<b>a) Refer to the following items of the DPP and relevant attachments</b>	
- 10. Logical Framework “Important Assumptions” - 31. /32. (if foreign financing is involved) Risk analysis and mitigation measures	- [If applicable] Feasibility Study Section 3 Market Demand Analysis (f) SWOT analysis - [If applicable] Feasibility Study Section 5: Environmental Sustainability, Climate Resilience and Disaster Risk Analysis, 5.1 Environmental, Climate Change and Disaster Risk Analysis, - [If applicable] Feasibility Study Section 9: Risk (uncertainty) and Sensitive Analysis-
<b>b) Check the availability of information</b>	
<input type="checkbox"/> Information is available	<input type="checkbox"/> Information is Not available (→ skip c and go to d)
<b>c) Check the quality of information</b>	
<input type="checkbox"/> Appropriate as indicated	<input type="checkbox"/> Needs amendment
<b>d) Remarks and suggestions</b>	

6) What are the mitigation measures considered for risks that are indicated in (5) above?

<b>Paragraphs/ Examination aspects stipulated in the Green Book:</b>
- Para. 1.1.7 (a) Considering the results and experience of similar projects implemented earlier or under implementation at present to determine plan and strategy for mitigating the possible risks of the proposed project - 1.1.8.2 Justification for preparing the cost estimates: (d) Identification of possible risks during project implementation (economic, technical, environmental, the impact of climate change and disaster, etc.) and mitigation measures thereof

<b>a) Refer to the following items of the DPP and relevant attachments</b>	
- 10. Logical Framework “Important Assumptions” - 31. /32. (if foreign financing is involved) Risk analysis and mitigation measures	- [If applicable] Feasibility Study Section 3 Market Demand Analysis (f) SWOT analysis - [If applicable] Feasibility Study Section 5: Environmental Sustainability, Climate Resilience and Disaster Risk Analysis, 5.1 Environmental, Climate Change and Disaster Risk Analysis, - [If applicable] Feasibility Study Section 9: Risk (uncertainty) and Sensitive Analysis
<b>b) Check the availability of information</b>	
<input type="checkbox"/> Information is available	<input type="checkbox"/> Information is Not available (→ skip c and go to d)
<b>c) Check the quality of information</b>	

<input type="checkbox"/> Appropriate as indicated	<input type="checkbox"/> Needs amendment
<b>d) Remarks and suggestions</b>	

## 4. Impact

**4.1 Impact (A):** To evaluate the extent to which the longer and broader development effects are aligned with the achievement of Project Purpose.

Are the longer and broader development effects aligned with the achievement of Project Purpose adequately identified and practically achievable?

<b>a) Refer to the following items of the DPP and relevant attachments</b>	
- 14. Background	- MAF Part 2, 1. Project Purpose
- 15. Project Description	- MAF Part 2, 2. Project Goal
<b>b) Check the availability of information</b>	
<input type="checkbox"/> Information is available	<input type="checkbox"/> Information is Not available (→ skip c and go to d)
<b>c) Check the quality of information</b>	
<input type="checkbox"/> Appropriate as indicated	<input type="checkbox"/> Needs amendment
<b>d) Remarks and suggestions</b>	

**4.2 Impact (B):** To evaluate the indirect effects of the project (both positive and negative) on matters not related to the long-term goal of the project.

<b>Paragraphs/ Examination aspects stipulated in the Green Book:</b>
-1.1.11 Analysis of the impact of the project on Environment, Climate Change and other Cross-Cutting Issues: The Development Project Proposal shall include information regarding the effects of climate change and impacts of the proposed project on environment, ecology, natural disaster, employment generation, nutrition, women, children, gender issues, disabled persons, food security, safe food, statistical data on poverty reduction, institutionalization, productivity, adverse impact of the proposed project on the infrastructures of the projects completed earlier or under implementation at present and clear description of the remedial measures for mitigating those. At the time of preparation /formulation of the project, Disaster Impact Assessment (DIA) will have to be done/conducted by using Disaster Risk Information Platform (DRIP) for identification of disaster and climate risks in the project area and for taking measures to mitigate them.
- 1.11.11(a) For identification, formulation, and processing of Investment Projects the issue of Green and Climate Resilient Development (GCRD), a sub-paragraph (25.3(a)) will have to be added to paragraph 25.3 of the Development Project Proposal (DPP). In this case sector-wise statement and analysis in line with the concept of GCRD will have to be included in the DPP.

### 1) During the project implementation

**1-1) Negative Impact:** Are there any possibilities of the Project and its activities generating negative social and natural environmental impacts? Are Mitigation measures considered and incorporated into the project design?

<b>a) Refer to the following items of the DPP and relevant attachments</b>	
- 25. The effect/impact, adaptation and specific mitigation measures thereof, if any.	
- [Appendix] e.g., Gender Action Plan	
<b>b) Check the availability of information</b>	
<input type="checkbox"/> Information is available	<input type="checkbox"/> Information is Not available (→ skip c and go to d)
<b>c) Check the quality of information</b>	
<input type="checkbox"/> Appropriate as indicated	<input type="checkbox"/> Needs amendment
<b>d) Remarks and suggestions</b>	

**1-2) Positive Impact:** Are there likely to be any positive impact that improves social and natural environmental conditions?

<b>a) Refer to the following items of the DPP and relevant attachments</b>	
- 25. The effect/impact, adaptation and specific mitigation measures thereof, if any. - [Appendix] e.g., Gender Action Plan	
<b>b) Check the availability of information</b>	
<input type="checkbox"/> Information is available	<input type="checkbox"/> Information is Not available (→ skip c and go to d)
<b>c) Check the quality of information</b>	
<input type="checkbox"/> Appropriate as indicated	<input type="checkbox"/> Needs amendment
<b>d) Remarks and suggestions</b>	

## 2) During Operation and Maintenance

**2-1) Negative Impact:** Are there any possibilities of the Project and its activities generating negative social and natural environmental impacts? Are Mitigation measures considered and incorporated into the project design?

<b>a) Refer to the following items of the DPP and relevant attachments</b>	
- 25. The effect/impact, adaptation and specific mitigation measures thereof, if any. - [Appendix] e.g., Gender Action Plan	
<b>b) Check the availability of information</b>	
<input type="checkbox"/> Information is available	<input type="checkbox"/> Information is Not available (→ skip c and go to d)
<b>c) Check the quality of information</b>	
<input type="checkbox"/> Appropriate as indicated	<input type="checkbox"/> Needs amendment
<b>d) Remarks and suggestions</b>	

**2-2) Positive Impact:** Are there likely to be any positive impact that improves social and natural environmental conditions?

<b>a) Refer to the following items of the DPP and relevant attachments</b>	
- 25. The effect/impact, adaptation and specific mitigation measures thereof, if any. - [Appendix] e.g., Gender Action Plan	
<b>b) Check the availability of information</b>	
<input type="checkbox"/> Information is available	<input type="checkbox"/> Information is Not available (→ skip c and go to d)
<b>c) Check the quality of information</b>	
<input type="checkbox"/> Appropriate as indicated	<input type="checkbox"/> Needs amendment
<b>d) Remarks and suggestions</b>	

## 5. Sustainability

**1) Institutional Sustainability:** Does the organization proposed for O&M have legal or administrative responsibilities and functions for O&M facilities to be developed by the proposed project?

<b>Paragraphs/ Examination aspects stipulated in the Green Book:</b>
- 1.1.10 Making the project results sustainable: (a) Furnish specific information /plan relating to maintenance and operation of the institutions /infrastructure created under the completed project and all necessary information for its institutionalization and sustainability (Exit Plan); (b)Detailed Plan for the use of the equipment, furniture and vehicles procured under the development project/programme after the completion of the project/programme should be stated in the DPP Check whether nominal /current or real/constant prices have been used to calculate the future O&M funding needs

<b>a) Refer to the following items of the DPP and relevant attachments</b>	
- 13. After completion, whether the project needs to be transferred to the revenue budget - 32.1/33.1 (if foreign financing is involved): Sustainability of the project benefit - [Appendix] Exit Plan/ Operation and Maintenance Plan	- [If applicable] Feasibility Study, Section 7: Human Resources and Administration Support - [If applicable] Feasibility Study, Section 8: Institutional and Legal Analysis
<b>b) Check the availability of information</b>	
<input type="checkbox"/> Information is available	<input type="checkbox"/> Information is Not available (→ skip c and go to d)
<b>c) Check the quality of information</b>	
<input type="checkbox"/> Appropriate as indicated	<input type="checkbox"/> Needs amendment
<b>d) Remarks and suggestions</b>	

**2) Organisational Sustainability:** Does the organization assigned for O&M have enough human and technical capacity for O&M?

<b>Paragraphs/ Examination aspects stipulated in the Green Book:</b>
- 1.1.10 Making the project results sustainable: (a) Furnish specific information /plan relating to maintenance and operation of the institutions /infrastructure created under the completed project and all necessary information for its institutionalization and sustainability (Exit Plan); (b) Detailed Plan for the use of the equipment, furniture and vehicles procured under the development project/programme after the completion of the project/programme should be stated in the DPP Check whether nominal /current or real/constant prices have been used to calculate the future O&M funding needs

<b>a) Refer to the following items of the DPP and relevant attachments</b>	
- 13. After completion, whether the project needs to be transferred to the revenue budget - 32.1/33.1 (if foreign financing is involved): Sustainability of the project benefit - [Appendix] Exit Plan/ Operation and Maintenance Plan	- [If applicable] Feasibility Study, Section 7: Human Resources and Administration Support - [If applicable] Feasibility Study, Section 8: Institutional and Legal Analysis
<b>b) Check the availability of information</b>	
<input type="checkbox"/> Information is available	<input type="checkbox"/> Information is Not available (→ skip c and go to d)
<b>c) Check the quality of information</b>	
<input type="checkbox"/> Appropriate as indicated	<input type="checkbox"/> Needs amendment
<b>d) Remarks and suggestions</b>	

**3) Financial Sustainability:** Are there any documented plans for operation and maintenance after the project is completed, with clear foundation of financial resources to maintain realized effects by the project?

<b>Paragraphs/ Examination aspects stipulated in the Green Book:</b>
- 1.1.10 Making the project results sustainable: (a) Furnish specific information /plan relating to maintenance and operation of the institutions /infrastructure created under the completed project and all necessary information for its institutionalization and sustainability (Exit Plan); (b) Detailed Plan for the use of the equipment, furniture and vehicles procured under the development project/programme after the completion of the project/programme should be stated in the DPP Check whether nominal /current or real/constant prices have been used to calculate the future O&M funding needs

<b>a) Refer to the following items of the DPP and relevant attachments</b>	
- 13. After completion, whether the project needs to be transferred to the revenue budget - 18. Financial and Economic Analysis - 32.1/33.1 (if foreign financing is involved): Sustainability of the project benefit - [Appendix] Exist Plan/ Operation and Maintenance Plan	- MAF Part 6. Cost Benefit Analysis - [If applicable] Feasibility Study, Section 4: Technical/ Technological & Engineering analysis, (d) Cost Estimation - [If applicable] ] Feasibility Study, Section 5: Cost Benefit Analysis
<b>b) Check the availability of information</b>	
<input type="checkbox"/> Information is available	<input type="checkbox"/> Information is Not available (→ skip c and go to d)

<b>c) Check the quality of information</b>	
<input type="checkbox"/> Appropriate as indicated	<input type="checkbox"/> Needs amendment
<b>d) Remarks and suggestions</b>	

## 6. Risk and Mitigation Measures during Operation after project completion

1) Are there any important controllable and uncontrollable risks that are liable to affect the project after its completion and during its operation?

<b>Paragraphs/ Examination aspects stipulated in the Green Book:</b>
- 1.1.10 Making the project results sustainable: (a) Furnish specific information /plan relating to maintenance and operation of the institutions /infrastructure created under the completed project and all necessary information for its institutionalization and sustainability (Exit Plan); (b)Detailed Plan for the use of the equipment, furniture and vehicles procured under the development project/programme after the completion of the project/programme should be stated in the DPP Check whether nominal /current or real/constant prices have been used to calculate the future O&M funding needs

<b>a) Refer to the following items of the DPP and relevant attachments</b>	
- 32. Risk Analysis and Mitigation Measures (identify risk during implementation and operation) - [Appendix] Exit Plan/ Operation and Maintenance Plan	- [If applicable] Feasibility Study Section 3 Market Demand Analysis (f) SWOT analysis - [If applicable] Feasibility Study Section 5: Environmental Sustainability, Climate Resilience and Disaster Risk Analysis, 5.1 Environmental, Climate Change and Disaster Risk Analysis, - [If applicable] Feasibility Study Section 9: Risk (uncertainly) and Sensitive Analysis
<b>b) Check the availability of information</b>	
<input type="checkbox"/> Information is available	<input type="checkbox"/> Information is Not available (→ skip c and go to d)
<b>c) Check the quality of information</b>	
<input type="checkbox"/> Appropriate as indicated	<input type="checkbox"/> Needs amendment
<b>d) Remarks and suggestions</b>	

2) What are the mitigation measures considered for risks that are indicated in (1)?

<b>Paragraphs/ Examination aspects stipulated in the Green Book:</b>
- 1.1.10 Making the project results sustainable: (a) Furnish specific information /plan relating to maintenance and operation of the institutions /infrastructure created under the completed project and all necessary information for its institutionalization and sustainability (Exit Plan); (b)Detailed Plan for the use of the equipment, furniture and vehicles procured under the development project/programme after the completion of the project/programme should be stated in the DPP Check whether nominal /current or real/constant prices have been used to calculate the future O&M funding needs

<b>a) Refer to the following items of the DPP and relevant attachments</b>	
- 32. Risk Analysis and Mitigation Measures (identify risk during implementation and operation) - [Appendix] Exit Plan/ Operation and Maintenance Plan	- [If applicable] Feasibility Study Section 3 Market Demand Analysis (f) SWOT analysis - [If applicable] Feasibility Study Section 5: Environmental Sustainability, Climate Resilience and Disaster Risk Analysis, 5.1 Environmental, Climate Change and Disaster Risk Analysis, - [If applicable] Feasibility Study Section 9: Risk (uncertainly) and Sensitive Analysis
<b>b) Check the availability of information</b>	
<input type="checkbox"/> Information is available	<input type="checkbox"/> Information is Not available (→ skip c and go to d)
<b>c) Check the quality of information</b>	
<input type="checkbox"/> Appropriate as indicated	<input type="checkbox"/> Needs amendment
<b>d) Remarks and suggestions</b>	

## This part will be used after receiving the Recast DPP

<b>Is it necessary to hold the next Project Scrutiny Committee Meeting to assess the recast DPP?</b>	
<input type="checkbox"/> Yes → the Desk officer will assess the recast DPP using MAF.	<input type="checkbox"/> No → by using Check Sheet, the Desk officer will confirm if all decisions of last Project Scrutiny Committee Meeting based on the relevant comments in MAF are reflected into the recast DPP.

### Check Sheet for Ministry Assessment

#### 1. Manpower Fixation Committee

<b>A. Relevant paragraphs in Green Book</b>
- 1.1.14: Project Manpower: Information regarding the institutional capacity (Technical and Financial) of the Implementing Authority during implementation and operational phase of the project will have to be furnished. Specially, the outline of the experience and efficient manpower necessary for the operation of the infrastructure and establishments created as output of the project should be specifically mentioned. The post /type and number of manpower should be properly reflected in the DPP along with the recommendations of the Manpower Fixation Committee of Finance Division constituted by the Cabinet Division. However, the recommendation of the Finance Division's Manpower Fixation Committee will not be required if there is no provision for employment of manpower either directly or through outsourcing/deputation during implementation stage of the project. - 3.1.1. (5) In the PEC meeting it has to be ensured that the type /nature, post/number of manpower proposed for the implementation of project has been recommended by the Manpower Fixation Committee of the Finance Division and the matter has to be confirmed in the PEC meeting (Details at paragraph 1.1.14).
<b>B. Referred items/ attachments in DPP</b>
- 11.1 Proposed Project Management Setup - Annexure II: Manpower setup of the Project - Appendix: Minutes of the meeting of Manpower Fixation Committee - Appendix: Working Paper/ Situation Analysis Report

<b>a) Is there provision for employment of manpower during implementation stage of the project?</b>	
<input type="checkbox"/> Yes (→ go to b-1)	<input type="checkbox"/> No (→ go to c)
<b>b-1) Was the DPP prepared on the basis of decision of the Manpower Fixation Committee?</b>	
<input type="checkbox"/> Yes (→ go to b-2) (Write date of meeting)	<input type="checkbox"/> No (→ Need to hold the Manpower Fixation Committee and/ or prepare the DPP based on decision of committee)
<b>b-2) If the answer to b-1) is "YES", Is the Minutes of the meeting with Working Paper attached to the DPP?</b>	
<input type="checkbox"/> Yes (→ go to c) (Write Appendix No.)	<input type="checkbox"/> No (→ Attach the minutes of the meeting, working paper)
Appendix No. ( ): Minutes of the meeting	Appendix No. ( ): Working paper
c) Remarks and suggestions	

#### 2. Applicable for Recast DPP

##### Instruction

- Confirm if all the comments and suggestions of PSC meeting based on the MAF are incorporated into the recast DPP. - When the necessary comments are reflected into the recast DPP, tick the box "YES". - When the necessary comments are NOT reflected into the Recast DPP, tick the box "No", and provide the remarks and suggestions. - When there are no comments and suggestion in the concern section of the MAF, tick the box "Not Applicable".
--

				Remarks and suggestions
<b>Compliance Check A:</b> Procedure	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> Not Applicable	
- Compliance Check A should be updated based on the recast DPP. Sector Division cross-checked the compliance to the relevant rules, regulations, and guidelines.				
<b>A-1: Examination by Committee of Agency</b>				

<b>Paragraphs/ Examination aspects stipulated in Green Book</b>			
- 2.1 (The rest is omitted.)			
<b>a) Was the committee comprising technical experts and chaired by the head of Agency formulated to examine the DPP?</b>			
<input type="checkbox"/> Yes (→go to b-1)		<input type="checkbox"/> No (→The DPP should be sent back to the Agency)	
<b>b-1) Was the DPP examined and finalized by the Committee?</b>			
<input type="checkbox"/> Yes (→go to b-2)		<input type="checkbox"/> No (→The DPP should be sent back to the Agency)	
<b>b-2) Date of decision of the committee</b>			
Date (DD/MM/YYYY):		Appendix of DPP:	
<b>c) Remarks and suggestions</b>			
<b>A-2: Feasibility Study [Item 17. of the DPP]</b>			
<b>Paragraphs/ Examination aspects stipulated in Green Book</b>			
- 1.1.2 (The rest is omitted.), 21.4 (The rest is omitted.)			
<b>a) Is the cost of proposed projects more than TK. 50 crore?</b>			
<input type="checkbox"/> Yes (→go to b-1)		<input type="checkbox"/> No (→go to c)	
<b>b-1) Whether a feasibility study was conducted?</b>			
<input type="checkbox"/> Yes (→go to b-2)		<input type="checkbox"/> No (→The DPP should be sent back to the Agency)	
<b>b-2) Date of acceptance by the Technical Committee of the implementing agency</b>			
Date (DD/MM/YYYY):		Appendix of DPP:	
<b>c) Remarks and suggestions</b>			
<b>[If Applicable] A-3: Foreign Financing [Item 6. of the DPP]</b>			
<b>Paragraphs/ Examination aspects stipulated in the Green Book:</b>			
- 7.1 (The rest is omitted.)			
<b>a) Is the proposed project to be financed fully or partially from foreign financing (Grant/Loan)?</b>			
<input type="checkbox"/> Yes (→go to b)		<input type="checkbox"/> No (→go to d)	
<b>b-1) Was the Preliminary DPP (PDPP) approved?</b>			
<input type="checkbox"/> Yes (→go to b-2)		<input type="checkbox"/> No (→ the DPP should be sent back to the Agency) (go to c)	
<b>b-2) If the answer to b-1) is "YES", write the date of approval and appendix number of the DPP.</b>			
Date of Approval:		Appendix Number:	
<b>c) Whether loan/grant agreement/MoU/Appraisal report of the development partners and related documents are attached with the DPP?</b>			
<input type="checkbox"/> Yes	Appendix No:	Page No:	<input type="checkbox"/> Not Attached
<b>d) Remarks and suggestions</b>			
<b>[If Applicable] A-4: Projects of State-owned/Autonomous Institutions [Item 6. Of the DPP]</b>			
<b>Paragraphs/ Examination aspects stipulated in the Green Book:</b>			
- 1.7.1 (The rest is omitted.)			
-11.1.1 (The rest is omitted.)			
- 12.1 (The rest is omitted.)			
<b>a) Is the implementing agency an Autonomous/Semi-autonomous Agency, Public Sector Corporation or State-owned Company?</b>			
<input type="checkbox"/> Yes (→go to b & then c)		<input type="checkbox"/> No (→go to e)	
<b>b-1) If the Autonomous, Semi-autonomous Agencies, Public Sector Corporations and State-owned Companies invests their surplus funds to the proposed project, was the 'No Objection Certificate' from the Finance Division obtained?</b>			
<input type="checkbox"/> Yes (→go to b-2)		<input type="checkbox"/> No (→The DPP should be sent back to the Agency) (go to e)	
<b>b-2) Date of obtaining the Finance Division's 'No Objection Certificate'</b>			
Date (DD/MM/YYYY):		Appendix of DPP:	
<b>c) Is the funding from the GoB necessary for the proposed project?</b>			
<input type="checkbox"/> Yes (→go to d-1)		<input type="checkbox"/> No (→go to e)	
<b>d-1) ) if the funding from the GoB is necessary for the proposed project, was the prior consent of the Finance</b>			

<b>Division obtained regarding the ratio of loan/grant/equity of the investment/re-investment?</b>				
<input type="checkbox"/> Yes (→ go to d-2)		<input type="checkbox"/> No (→ The DPP should be sent back to the Agency) (go to e)		
<b>d-2) Date of obtaining the prior consent of the Finance Division regarding the ratio of loan/grant/equity of the investment/re-investment</b>				
Date (DD/MM/YYYY):		Appendix of DPP:		
<b>e) Remarks and suggestions</b>				
<b>Remarks and suggestions</b>				
<b>Compliance Check B: Social, Environmental, and Disaster &amp; Climate Change Risks</b>				Confirming the results of Part III and IV covers this part.
<b>Part I</b> Basic Information	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> Not Applicable	
<b>Part II</b> Clarity of Logical Framework	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> Not Applicable	
<b>Part III</b> Land Acquisition, and Rehabilitation/ Resettlement	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> Not Applicable	
<b>Part IV</b> 1. Environmental Requirements	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> Not Applicable	
2. Disaster & Climate Change Risks	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> Not Applicable	
<b>Part V</b> Sector Specific Analysis/ Sector Specific Requirements	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> Not Applicable	
<b>Part VI</b> Cost Benefit Analysis*	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> Not Applicable	
<b>Part VII</b> Evaluation Criteria	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> Not Applicable	

\* Check if the recast DPP is appropriate for the items in the “Summary Table for Financial Analysis”, and “Summary Table for Economic Analysis”. If required, recast/ rewrite the “Summary Table for Financial Analysis”, and “Summary Table for Economic Analysis” as the Sector Division will review those tables.



Programming Division  
Bangladesh Planning Commission  
Government of the People's Republic of Bangladesh

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