



Probashi Kallyan Bank

Head Office

71-72 Eskaton Garden Road, Eskaton, Dhaka-1000.

Website: www.pkb.gov.bd

Human Resource and Welfare Department

NO HRWD: 53.16.2666.907.53.001.22-643

Dated: 16.04.2025

MD. MAHBUBUL EUNUSE
General Manager (Admin and Operation)
Probashi Kallyan Bank
Head Office, Dhaka.

Subject: Sanction of 45 days leave (outside Bangladesh) with full pay to visit Saudi Arabia (KSA).

Dear Sir,

Please refer to the letter dated 19th March 2025 of Probashi Kallyan Bank, Head Office, Dhaka.

We have to advice you that in consideration of your application and administrative approval of Ministry of finance vide record No: 53.00.0000.000.231.25.0004.24.133; dated 16.04.2025, Probashi Kallyan Bank, Head Office, Dhaka has sanctioned 45 days leave (outside Bangladesh) including transit period and government/weekly holydays from the date of availing with a permission to visit Saudi Arabia as perform holy Hajj under the following terms & conditions:

Terms & Conditions:

1. You will have to bear all expenses of the visit. There will be no financial involvement of Probashi Kallyan Bank & Government of Bangladesh.
2. The Period of travelling will be adjusted from earned leave.
3. Over stay in abroad will not be allowed.
4. This sanction letter will remain valid for 03 (three) months from the date of issue.

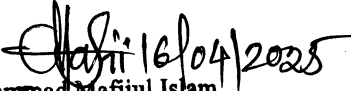
Yours Faithfully,

Sd/-

(Mohammad Mafijul Islam)
Deputy General Manager
Human Resource and Welfare Department
Probashi kallyan Bank, Head Office, Dhaka.

Copy forwarded for kind information & necessary action to:

01. The General Manager, Probashi Kallyan Bank, Head Office, Dhaka with a request to send us the related joining report of the above executive specifying the tenure of leave availed.
02. Immigration Officer, All Airport/All Land ports, Bangladesh.
03. IT Systems (Copy to upload the letter on Bank's website).
04. Personal File.


Mohammad Mafijul Islam
Deputy General Manager
Human Resource & Welfare Department
Probashi Kallyan Bank

www.pkb.gov.bd	Human Resource and Welfare Department, Head Office, Dhaka-1000. Phone: 88-0248322873 Email: info@pkb.gov.bd	Phone No: 01925-514464
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