

RESUME

OF

MD. AMDADUL HAQUE

South Ramchandrapur, Banglabazar (West Side), Pabna Sadar, Pabna.

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Career Objective

A dedicated and experienced Diploma Civil Engineer seeking a challenging position in a reputed organization where I can utilize my technical knowledge, project management skills, and professional experience in civil construction works to contribute to organizational growth and achieve career development.

Personal Information

Name : Md. Amdadul Haque
Father's Name : Bojlur Rahaman
Mother's Name : Most. Minima Khatun
Permanent Address : Village: Sadipur, Post: Shelaiah, Upazila: Kumarkhali, District: Kushtia.
Present Address : Village: South Ramchandrapur, Banglabazar (West Side) Post: Pabna, Upazila: Pabna Sadar, District: Pabna
Date of Birth : 20 November 1989
Gender : Male
Height : 5 Feet 4 Inches
Blood Group : A+
Marital Status : Married
Religion : Islam
Nationality : Bangladeshi

Educational Qualifications

Examination	Institute	Board	Department	Passing Year	Result
Secondary School Certificate (SSC)	Pabna Technical School & College, Pabna.	Bangladesh Technical Educational Board, Dhaka.	Drafting Civil	2005	CGPA: 3.90
Diploma in Civil Engineering	Pabna Polytechnic Institute, Pabna.	Bangladesh Technical Educational Board, Dhaka.	Civil Engineering	2009	CGPA: 3.63

Professional Experience

1. East West Property Development (Pvt.) Ltd.

Position: Junior Engineer (Civil)

Duration: 2010 – 2012

Responsibilities:

- * Supervised civil construction activities at project sites.
- * Monitored quality of construction materials and workmanship.
- * Prepared site reports and maintained project documentation.
- * Assisted in estimation, measurement, and execution of civil works.
- * Coordinated with contractors and project teams.

2. Building Technology and Ideas Ltd. (BTI)

Position: Assistant Project Engineer (Civil)

Duration: 2012 – 2014

Responsibilities:

- * Assisted in project planning and execution of building construction works.
- * Supervised site activities according to drawings and specifications.
- * Checked construction quality and progress.
- * Prepared progress reports and coordinated with engineers and contractors.
- * Ensured compliance with safety and quality standards.

3. Department of Disaster Management (DDM), Ministry of Disaster Management and Relief, Government of Bangladesh

Project: SMO DM RPA Project

Position: Sub Assistant Engineer

Duration: 2015 – Present

Responsibilities:

- * Supervision and monitoring of civil construction and infrastructure development works.
- * Reviewing drawings, estimates, and BOQ.
- * Ensuring quality control and timely completion of projects.
- * Preparing technical reports and project documentation.
- * Coordinating with contractors, consultants, and government officials.
- * Conducting site inspections and resolving construction-related issues.

Professional Skills

- * Civil Construction Supervision
- * Project Management
- * Site Management
- * Estimation & Costing
- * BOQ Preparation and Verification
- * Quality Control & Quality Assurance
- * Reading Engineering Drawings
- * AutoCAD (Basic/Working Knowledge)
- * MS Office Applications
- * Site Inspection and Reporting

Strengths

- * Strong sense of responsibility and commitment.
- * Good communication and coordination skills.
- * Ability to work under pressure and meet deadlines.
- * Practical experience in government and private sector construction projects.

Declaration

I hereby declare that all the information provided above is true and correct to the best of my knowledge and belief.



Signature & Date
Md. Amdadul Haque