

POWER GRID COMPANY OF BANGLADESH LTD.

ANNUAL TRAINING PLAN

Plan Period: July 2022 to June 2023

Training Lists for the Officers to Work in Grid Transmission								
S.N.	Subject of Training	Target Group	Batch No	Time	Duration (Days)	Participants Per Batch	Man Days	Venue/ Organizer
1	Conflict and Negotiation Management	XEN to CE	1	July'22	2	37	74	PGCB/BPMI/ Other Organization
2	Various act, laws & rules (Ex. PGCB Service rules, & Bangladesh Labor Law and Rules)	XEN to CE	1	July'22	2	37	74	PGCB/Other Organization
3	Strategic Planning and Strategic Management	XEN to CE	1	August'22	2	37	74	PGCB/Other Organization
4	Strategic Leadership and Change Management	XEN to CE	1	September'22	2	37	74	PGCB/BPMI/BI M/Other Organization
5	Total Quality Management	AE to CE	6	September'22	3	35	630	PGCB/BIM/ Other Organization
6	Group Dynamics and Team Building	AE to CE	6	May'23	3	35	630	PGCB/Other Organization
7	Training of Trainers (TOT)	XEN to CE	1	October'22	2	37	74	PGCB/Power Cell/BPMI/ BIM
8	Training on Emotional Intelligence	XEN to CE	1	September'22	1	37	37	PGCB/Other Organization
9	Training on Effective Communication Skills and Developing Business Communication Skills	SAE to CE	20	September'22	2	40	1600	PGCB/ BPMI/BIM/ Other Organization
10	Training on Good Governance & National Integrity Strategy (NIS) Awareness	SAE to CE	20	September'22	1	40	800	PGCB/RPATC/ BPMI
11	Supervisory Skills and Management Competency	AE to CE	6	December'22	1	35	210	PGCB/Other Organization
12	Knowledge & technique of asset management and its controlling system	XEN to CE	3	August'22	3	20	180	PGCB/Other Organization
13	Project Planning, Development and Management (PPDM)	XEN to CE	1	March'23	2	37	74	PGCB/BPMI/ Other Organization
14	Operation and maintenance work of transmission line and substations	XEN to CE	1	October'22	1	37	37	PGCB/BPMI

S.N.	Subject of Training	Target Group	Batch No	Time	Duration (Days)	Participants Per Batch	Man Days	Venue/ Organizer
15	Increasing Driving Skills Awareness about Organization Development	XEN to CE	1	February'23	2	37	74	PGCB/Other Organization
16	Fault finding analysis ability during inspection	AE to SDE	5	November'23	1	40	200	PGCB/Other Organization
17	Advance Fire Safety & Disaster management	SAE to SDE	20	August'22	1	40	800	PGCB/Other Organization
18	Inventory Management	AE to SDE	5	April'23	2	40	400	PGCB/Other Organization
19	Filing, Documentation and Record Keeping	AE to SDE	5	May'23	1	40	200	PGCB/Other Organization
20	Knowledge & technique of asset management and its controlling system	AE to SDE	5	August'22	2	40	400	PGCB/Other Organization
21	Store Management	AE to SDE	5	August'21	2	40	400	PGCB/Other Organization
22	Concept of system operation	SAE	25	July'22	1	40	1000	PGCB/Other Organization
23	Concept of power transmission system	SAE	25	January'23	1	40	1000	PGCB/Other Organization
24	Concept of Substation & transmission line equipment	SAE	25	February'23	1	40	1000	PGCB/BPMI
25	OHSAS	SAE	25	February'23	1	40	1000	PGCB/BPMI/ Other Organization
Total=							11042	

Training Lists for the Officers to Work in Project

S.N.	Subject of Training	Target Group	Batch No	Time	Duration (Days)	Participants Per Batch	Man Days	Venue/ Organizer
1	Knowledge about Custom Rules & Duties, Export-Import, Tax/VAT and insurance	XEN to CE	1	July'22	3	31	93	PGCB/Other Organization
2	Land Acquisition & Dispute Resolution Procedure	XEN to CE	1	August'22	3	31	93	PGCB/NAPD/ Other Organization
3	Project Financial Management	XEN to CE	1	October'22	3	31	93	PGCB/BPMI/ Other Organization
4	Export-Import & LC opening and Management	XEN to CE	1	January'23	2	31	62	PGCB/Other Organization
5	Strategic Leadership and Change Management	XEN to CE	1	September'22	2	31	62	PGCB/BIM/ Other Organization

S.N.	Subject of Training	Target Group	Batch No	Time	Duration (Days)	Participants Per Batch	Man Days	Venue/ Organizer
6	Project Management	XEN to CE	1	November'22	3	31	93	PGCB/IEB/BPM I/BIM/Other Organization
7	Foreign Exchange Rules and Policies	XEN to CE	1	November'22	2	31	62	PGCB/Other Organization
8	Stress Management	SAE to CE	3	May'23	1	38	114	PGCB/Other Organization
9	Delegation of Administrative and Financial Authority (DAFA)	XEN to CE	2	July'22	1	31	62	PGCB/Other Organization
10	Budget Procedure and Budgetary Management	XEN to CE	2	February'23	1	31	62	PGCB/BIM/ Other Organization
11	Public Procurement Act-2006 and Rules-2008	SAE to CE	3	September'22	3	38	342	PGCB/CPTU/RP ATC/BPMI/ BIM
12	Procedure of Contract Management	SAE to SDE	2	February'23	2	40	160	PGCB/CPTU/ BPMI/ Other Organization
13	Total Quality Management	SAE to SDE	2	March'23	3	40	240	PGCB/ BIM/ Other Organization
14	Training on Good Governance & National Integrity Strategy (NIS) Awareness	SAE to SDE	2	August'22	3	40	240	PGCB/RPATC/ BPMI
15	Training on Effective Communication Skills and Developing Business Communication Skills	SAE to SDE	2	August'22	3	40	240	PGCB/ BPMI/BIM/ Other Organization
16	Various act, laws & rules (Ex. PGCB Service rules, & Bangladesh Labor Law and Rules)	SAE to SDE	2	July'22	3	40	240	PGCB/Other Organization
17	Knowledge of Firefighting, Earthquake & Disaster Management	SAE to SDE	2	June'23	3	40	240	PGCB/Other Organization
18	Training on Emotional Intelligence	SAE to SDE	2	May'23	2	40	160	PGCB/Other Organization
19	Electricity act, rules, regulations and safety	SAE to SDE	2	April'23	3	40	240	PGCB/Other Organization
20	Microsoft Project	SAE to SDE	2	November'22	3	40	240	PGCB/Other Organization
Total=							3138	

Training Lists for the Officers to Work in P&D

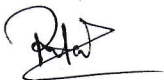
S.N.	Subject of Training	Target Group	Batch No	Time	Duration (Days)	Participants Per Batch	Man Days	Venue/ Organizer
1	Various act, laws & rules (Ex. PGCB Service rules, & Bangladesh Labor Law and Rules)	SAE to CE	1	December'22	2	30	60	PGCB/Other Organization

S.N.	Subject of Training	Target Group	Batch No	Time	Duration (Days)	Participants Per Batch	Man Days	Venue/ Organizer
2	Conflict and Negotiation Management	XEN to CE	1	July'22	2	20	40	PGCB/ BPMI/ Other Organization
3	Training on Good Governance & National Integrity Strategy (NIS) Awareness	SAE to CE	1	August'22	1	30	30	PGCB/RPATC/ BPMI
4	Contract management	AE to CE	1	April'23	3	20	60	PGCB/CPTU/ BPMI/ Other Organization
5	Supervisory Skills and Management Competency	XEN to CE	1	May'23	2	20	40	PGCB/Other Organization
6	Strategic Planning and Strategic Management	AE to CE	1	August'22	2	25	50	PGCB/Other Organization
7	Total Quality Management	XEN to CE	1	September'22	2	25	50	PGCB/BIM/ Other Organization
8	Strategic Planning and Strategic Management	XEN to CE	1	October'22	1	25	25	PGCB/Other Organization
9	Training on Effective Communication Skills and Developing Business Communication Skills	AE to CE	1	August'22	1	30	30	PGCB/BPMI/ BIM/ Other Organization
10	Increasing Driving Skills Awareness about Organization Development	XEN to CE	1	July'22	1	20	20	PGCB/Other Organization
11	Project Planning, Development and Management (PPDM)	XEN to CE	1	November'22	3	25	75	PGCB/BPMI/ Other Organization
12	Design of AIS & GIS Grid Substation & Transmission Line	AE to SDE	1	November'22	1	36	36	PGCB/BPMI/ Other Organization
13	Concept of Substation & transmission line equipment	AE to SDE	1	December'22	1	36	36	PGCB/BPMI/ Other Organization
14	Concept of power transmission system	AE to SDE	1	January'23	1	36	36	PGCB/BPMI/ Other Organization
15	Public Procurement Act-2006 and Rules-2008	AE to SDE	1	September'22	1	37	37	PGCB/CPTU/RPATC/BPMI/ BIM
16	Total Quality Management	AE to SDE	1	September'22	1	37	37	PGCB/BIM/ Other Organization
17	Training on Emotional Intelligence	AE	1	March'23	1	20	20	PGCB/Other Organization
18	Knowledge of Microsoft Office (MS) Application	AE	1	November'22	1	22	22	PGCB/RPATC/BIM/Other Organization

S.N.	Subject of Training	Target Group	Batch No	Time	Duration (Days)	Participants Per Batch	Man Days	Venue/ Organizer
19	AutoCAD (3D modeling)	AE	1	March'23	3	22	66	PGCB/Other Organization
20	e-GP	AE	1	July'22	2	25	50	PGCB/RPATC/Other Organization
21	Knowledge of Morphological Study	SAE to XEN	1	June'23	2	25	50	PGCB/Other Organization
22	ISO14001 Environmental Management System	SAE to XEN	1	March'23	2	25	50	PGCB/Other Organization
23	ISO 9001 Quality Management System	SAE to XEN	1	May'23	2	25	50	PGCB/Other Organization
24	Environmental Auditing & Environmental Performance Standard Assessment	SAE to XEN	1	October'22	2	25	50	PGCB/Other Organization
25	Knowledge of Sustainable Environmental Management	SAE to XEN	1	November'22	2	20	40	PGCB/BPMI/Other Organization
26	Training on Civil works/Design	AE	1	March'23	3	20	60	PGCB/Other Organization
Total=							1120	

Training Lists for the Officers to Work in System Operation

S.N.	Subject of Training	Target Group	Batch No	Time	Duration (Days)	Participants Per Batch	Man Days	Venue/ Organizer
1	Knowledge of SMART Grid Operation	SAE to CE	2	March'23	2	20	80	PGCB/Other Organization
2	Various Laws & Rules (Ex. Electricity act, rules, regulations and safety, PGCB Service rules, & Bangladesh Labor Law and Rules)	SAE to CE	2	July'22	2	20	80	PGCB/Other Organization
3	Disaster management	SAE to CE	2	September'22	1	15	30	PGCB/Other Organization
4	Total Quality Management	AE to CE	2	November'22	2	15	60	PGCB/BIM/Other Organization
5	Conflict and Negotiation Management	XEN to CE	2	December'22	1	20	40	PGCB/BPMI/Other Organization
6	Strategic Planning and Strategic Management	XEN to CE	2	August'22	2	25	100	PGCB/Other Organization
7	Training on Leadership	XEN to CE	2	September'22	2	20	80	PGCB/BPMI/BI M/Other Organization
8	Training on Emotional Intelligence	XEN to CE	1	January'23	1	20	20	PGCB/Other Organization
9	Supervisory Skills and Management Competency	XEN to CE	1	February'23	1	25	25	PGCB/Other Organization
10	Organization Behavior	SAE to CE	2	March'23	2	20	80	PGCB/Other Organization




S.N.	Subject of Training	Target Group	Batch No	Time	Duration (Days)	Participants Per Batch	Man Days	Venue/ Organizer
11	Training on Good Governance & National Integrity Strategy (NIS) Awareness	SAE to CE	2	August'22	1	35	70	PGCB/RPATC/ BPMI
12	Training on Effective Communication Skills and Developing Business Communication Skills	SAE to CE	2	March'23	2	20	80	PGCB/ BPMI/BIM/ Other Organization
13	Increasing Driving Skills Awareness about Organization Development	SAE to CE	2	April'23	1	25	50	PGCB/Other Organization
14	e-GP	SAE to XEN	2	June'23	2	20	80	PGCB/RPATC/Other Organization
15	Power System Reliability, Stability, Operation & Control	SAE to XEN	1	June'23	2	20	40	PGCB/BPMI/ Other Organization
Total=							915	

Training Lists for the Officers to Work in OPGW

S.N.	Subject of Training	Target Group	Batch No	Time	Duration (Days)	Participants Per Batch	Man Days	Venue/ Organizer
1	Advance Networking & Security	SAE to SE	1	September'22	2	5	10	PGCB/BPMI/ Other Organization
2	Training on Certified Ethical Hacker	SAE to SE	1	May'23	2	7	14	PGCB/BPMI/ Other Organization
3	Optical Network Planning	SAE to SE	1	December'22	2	5	10	PGCB/Other Organization
4	Operation, Maintenance and Management of Optical Fiber Cable	SAE to SE	1	January'23	2	7	14	PGCB/Other Organization
5	Various Laws & Rules (Ex. Electricity act, rules, regulations and safety, PGCB Service rules, & Bangladesh Labor Law and Rules)	SAE to SE	1	February'23	1	10	10	PGCB/Other Organization
6	Group Dynamics & Team Building	SAE to SE	1	July'22	1	5	5	PGCB/Other Organization
7	ICT Adaptability	SAE to SE	1	July'22	1	7	7	PGCB/RPATC/ Other Organization
8	Training on Effective Communication Skills and Developing Business Communication Skills	SAE to SE	1	December'22	2	5	10	PGCB/ BPMI/BIM/ Other Organization

S.N.	Subject of Training	Target Group	Batch No	Time	Duration (Days)	Participants Per Batch	Man Days	Venue/ Organizer
9	Supervisory Skills and Management Competency	SAE to SE	1	February'23	1	7	7	PGCB/Other Organization
10	Knowledge of Organizational Business	SAE to SE	1	May'23	1	7	7	PGCB/Other Organization
Total=							94	

Training Lists for the Officers to Work in ICT

S.N.	Subject of Training	Target Group	Batch No	Time	Duration (Days)	Participants Per Batch	Man Days	Venue/ Organizer
1	Certified Information Systems Auditor	SAE to XEN	1	February'23	2	2	4	PGCB/Other Organization
2	Certified Ethical Hacker	SAE to XEN	1	March'23	2	2	4	PGCB/BPMI/ Other Organization
3	Cisco Certified Network Professional	SAE to XEN	1	January'23	2	1	2	PGCB/Other Organization
4	Training on Good Governance & National Integrity Strategy (NIS) Awareness	SAE to XEN	1	September'22	1	2	2	PGCB/RPATC/ BPMI
5	Public Procurement Act-2006 and Rules-2008	SAE to XEN	1	September'22	3	2	6	PGCB/CPTU/RP ATC/BPMI/BIM
6	Innovation & Creativity	SAE to XEN	1	September'22	1	2	2	PGCB/BIM/ Other Organization
7	Operational idea of Telecommunication system	SAE to XEN	1	January'23	1	2	2	PGCB/Other Organization
8	Training of Trainers	SAE to XEN	1	October'22	1	2	2	PGCB/Power Cell/BPMI/BIM
9	Increasing Driving Skills Awareness about Organization Development	SAE to XEN	1	March'23	1	2	2	PGCB/Other Organization
10	Linux Performance Tuning	SAE to XEN	1	August'22	2	2	4	PGCB/Other Organization
11	Linux Server Administration	SAE to XEN	1	September'22	2	2	4	PGCB/Other Organization
12	Linux Server Hardening	SAE to XEN	1	October'22	2	2	4	PGCB/Other Organization
Total=							38	

Training Lists for the Officers to Work in P&A

S.N.	Subject of Training	Target Group	Batch No	Time	Duration (Days)	Participants Per Batch	Man Days	Venue/ Organizer
1	Developing Effective HR Planning	JAM to DGM	1	March'23	2	5	10	PGCB/Other Organization
2	Strategic Planning and Strategic Management	AM to DGM	1	April'23	2	5	10	PGCB/Other Organization
3	Stress Management	JAM to DGM	1	July'22	1	5	5	PGCB/Other Organization

S.N.	Subject of Training	Target Group	Batch No	Time	Duration (Days)	Participants Per Batch	Man Days	Venue/ Organizer
4	Various Laws & Rules (Ex. Electricity act, rules, regulations and safety, PGCB Service rules, & Bangladesh Labor Law and Rules)	JAM to DGM	1	September'22	2	5	10	PGCB/Other Organization
5	Organizational Development	JAM to DGM	1	November'22	2	5	10	PGCB/Other Organization
6	Training on Good Governance & National Integrity Strategy (NIS) Awareness	JAM to DGM	1	September'22	1	10	10	PGCB/RPATC/ BPMI
7	Performance Management System	AM to DGM	1	January'23	2	5	10	PGCB/Other Organization
8	Knowledge about HR Policy & Process	AM to DGM	1	April'23	2	5	10	PGCB/Other Organization
9	Dealing with CBA and Trade Union	JAM to Manager	1	May'23	1	4	4	PGCB/Other Organization
10	Training on Effective Communication Skills and Developing Business Communication Skills	JAM to Manger	1	January'23	1	5	5	PGCB/ BPMI/BIM/ Other Organization
11	Training on Emotional Intelligence	JAM to DGM	1	February'23	1	4	4	PGCB/Other Organization
12	Job Analysis and Job Design	JAM to Manager	1	August'21	1	5	5	PGCB/Other Organization
13	Ability to handle Recruitment, Selection and Placement Process of PGCB	JAM to DGM	1	August'21	2	5	10	PGCB/Other Organization
14	Industrial Relation	JAM to DM	1	October'22	2	5	10	PGCB/IRI/ Other Organization
15	Professional English Language Course	JAM to Manager	1	January'23	2	3	6	PGCB/ BPMI/ Other Organization
16	Land Management & Administration	JAM to DGM	1	January'23	2	4	8	PGCB/NAPD/ Other Organization
Total=							127	

Training Lists for the Officers to Work in Accounts/Finance/Audit

S.N.	Subject of Training	Target Group	Batch No	Time	Duration (Days)	Participants Per Batch	Man Days	Venue/ Organizer
1	Different Accounting software	JAM to DGM	2	July'22	3	15	90	PGCB/Other Organization
2	ERP, e-Nothi & Various Software	JAM to DGM	2	January'23	2	20	80	PGCB/Power Cell/BPMI
3	Management of Financial Securities	JAM to DGM	3	October'22	2	15	90	PGCB/Other Organization
4	Knowledge of Tax/VAT system of Bangladesh	JAM to DGM	3	July'22	1	15	45	PGCB/Other Organization

S.N.	Subject of Training	Target Group	Batch No	Time	Duration (Days)	Participants Per Batch	Man Days	Venue/ Organizer
5	Public Procurement Act-2006 and Rules-2008	JAM to DGM	3	September'22	3	15	135	PGCB/CPTU/RP ATC/BPMI/ BIM
6	International Financial Reporting Standards (IFRS)	JAM to DGM	2	October'22	2	20	80	PGCB/Other Organization
7	Audit Types and Settlement Procedure	JAM to DGM	2	October'22	2	15	60	PGCB/BIM/ Other Organization
8	Budget Procedure and Budgetary Management	JAM to DGM	2	February'23	2	15	60	PGCB/BIM/ Other Organization
9	Various Laws & Rules (Ex. Electricity act, rules, regulations and safety, PGCB Service rules, & Bangladesh Labor Law and Rules)	JAM to DGM	2	March'23	1	25	50	PGCB/Other Organization
10	Knowledge about Generally Accepted Accounting Principles	JAM to DGM	2	March'23	2	20	80	PGCB/Other Organization
11	Training on Good Governance & National Integrity Strategy (NIS) Awareness	JAM to DGM	3	September'22	1	20	60	PGCB/RPATC/ BPMI
12	Strategic Planning and Strategic Management	JAM to DGM	2	May'23	2	5	20	PGCB/Other Organization
13	Training on Effective Communication Skills and Developing Business Communication Skills	JAM to DGM	2	August'22	1	15	30	PGCB/ BPMI/BIM/ Other Organization
14	E-GP	JAM to DGM	1	February'23	2	7	14	PGCB/RPATC/ Other Organization
15	Insurance Policy and Procedure	JAM to DGM	1	January'23	2	10	20	PGCB/Other Organization
Total=							914	

Training Lists for the Staff to Work in Accounts Assistant/Administrative Assistant/Personal Secretary/Store Keeper

S.N.	Subject of Training	Target Group	Batch No	Time	Duration (Days)	Participants Per Batch	Man Days	Venue/ Organizer
1	Knowledge about MS Office Application (MS Power Point)	Junior AA/AA/PS/SK to Senior AA/AA/PS/SK	3	July'22	3	15	135	PGCB/RPATC/ Other Organization
2	Bangladesh Labor Law-2006 and Labor Rules-2015	Junior AA/AA/PS/SK to Senior AA/AA/PS/SK	3	October'22	3	15	135	PGCB/BIM/ Other Organization
3	Knowledge about MS Office Application (MS Excel)	Junior AA/AA/PS/SK to Senior AA/AA/PS/SK	3	September'22	3	15	135	PGCB/RPATC/ BIM/Other Organization

S.N.	Subject of Training	Target Group	Batch No	Time	Duration (Days)	Participants Per Batch	Man Days	Venue/ Organizer
4	Modern Office Management	Junior AA/AA/PS/SK to Senior AA/AA/PS/SK	3	October'22	2	16	96	PGCB/RPATC/ BPMI/ Other Organization
5	Knowledge about MS Office Application (MS Office)	Junior AA/AA/PS/SK to Senior AA/AA/PS/SK	3	January'23	3	15	135	PGCB/RPATC/ Other Organization
6	Filing, Documentation & Record Keeping	Junior AA/AA/PS/SK to Senior AA/AA/PS/SK	3	December'22	2	16	96	PGCB/Other Organization
7	Knowledge about Organization	Junior AA/AA/PS/SK to Senior AA/AA/PS/SK	3	November'22	2	15	90	PGCB/Other Organization
8	Ethics & Integrity	Junior AA/AA/PS/SK to Senior AA/AA/PS/SK	4	March'23	2	16	128	PGCB/Other Organization
9	Manner & Etiquettes	Junior AA/AA/PS/SK to Senior AA/AA/PS/SK	4	April'23	2	16	128	PGCB/Other Organization
10	Industrial Relation	Junior AA/AA/PS/SK to Senior AA/AA/PS/SK	3	October'22	2	15	90	PGCB/IRI/ Other Organization
11	Training on Secretariat Instruction	Junior AA/AA/PS/SK to Senior AA/AA/PS/SK	3	January'23	3	15	135	PGCB/Other Organization
12	Fire Fighting & Safety Measure	Junior AA/AA/PS/SK to Senior AA/AA/PS/SK	2	June'23	2	15	60	PGCB/Other Organization
Total=							1363	

Training Lists for the Staff to Work in Grid Electrician/Lineman/ Foreman

S.N.	Subject of Training	Target Group	Batch No	Time	Duration (Days)	Participants Per Batch	Man Days	Venue/ Organizer
1	Cable Joint, Conductor Joint & Repairing of Machines/Tools	Electrician A to Electrician C	5	May'23	2	40	400	PGCB/Other Organization
2	Electrical Safety Guidelines	Electrician A to Electrician C	5	August'22	2	40	400	PGCB/Other Organization
3	Fire Fighting & Safety Measure	Electrician A to Electrician C	5	June'23	2	40	400	PGCB/Other Organization

S.N.	Subject of Training	Target Group	Batch No	Time	Duration (Days)	Participants Per Batch	Man Days	Venue/ Organizer
4	Repair & Maintenance of Transformer and Circuit Breaker	Electrician A to Electrician C	5	February'23	2	35	350	PGCB/Other Organization
5	Operation and Maintenance of Sub-station Equipment	Electrician A to Electrician C	5	December'22	2	35	350	PGCB/Other Organization
6	Electrical Safety and Hazards	Electrician A to Electrician C	5	March'23	2	35	350	PGCB/Other Organization
7	Annual Maintenance of Substation Equipment and Transmission Lines	Electrician A to Electrician C	5	November'22	2	30	300	PGCB/Other Organization
8	ROW and Dead Line Checking, Tools Keeping & Safe Working Practice	Electrician A to Electrician C	5	May'23	2	30	300	PGCB/Other Organization
9	Manner & Etiquettes	Electrician A to Electrician C	5	January'23	2	30	300	PGCB/Other Organization
10	Ethics & Integrity	Electrician A to Electrician C	5	March'23	2	30	300	PGCB/Other Organization
11	Maintenance Work of OPGW and Optical Fiber	Electrician A to Electrician C	5	August'22	2	30	300	PGCB/Other Organization
12	Maintenance work of Charger & Battery	Electrician A to Electrician C	5	September'22	2	30	300	PGCB/Other Organization
Total=							4050	

Training Lists for the Staff to Work in Technical Attendant

S.N.	Subject of Training	Target Group	Batch No	Time	Duration (Days)	Participants Per Batch	Man Days	Venue/ Organizer
1	Electrical Safety Guidelines	Lineman A to Lineman C	1	July'22	2	20	40	PGCB/Other Organization
2	Repair & Maintenance of Transformer and Circuit Breaker	Lineman A to Lineman C	3	October'22	2	20	120	PGCB/Other Organization
3	Fire Fighting & Safety Measure	Lineman A to Lineman C	3	June'23	2	22	132	PGCB/Other Organization
4	Electrical Safety and Hazards	Lineman A to Lineman C	3	May'23	1	22	66	PGCB/Other Organization
5	ROW and Dead Line Checking, Tools Keeping & Safe Working Practice	Lineman A to Lineman C	3	February'23	2	20	120	PGCB/Other Organization
6	Operation and Maintenance of Sub-station Equipment	Lineman A to Lineman C	3	January'23	2	20	120	PGCB/Other Organization
7	Cable Joint, Conductor Joint & Repairing of Machines/Tools	Lineman A to Lineman C	3	December'22	2	15	90	PGCB/Other Organization
8	Annual Maintenance of Substation Equipment and Transmission Lines	Lineman A to Lineman C	3	November'22	2	20	120	PGCB/Other Organization
9	Manner & Etiquettes	Lineman A to Lineman C	3	March'23	2	20	120	PGCB/Other Organization

S.N.	Subject of Training	Target Group	Batch No	Time	Duration (Days)	Participants Per Batch	Man Days	Venue/ Organizer
10	Ethics & Integrity	Lineman A to Lineman C	3	August'22	3	15	135	PGCB/Other Organization
11	Maintenance work of Tower	Lineman A to Lineman C	3	November'22	2	15	90	PGCB/Other Organization
12	Bangladesh Labor Law-2006 and Labor Rules-2015	Lineman A to Lineman C	3	October'22	3	15	135	PGCB/BIM/ Other Organization
Total=							1288	

Training Lists for the Staff to Work in Office Attendant/Gardener/Cleaner/Pump Operator/Cook/Messenger/Pump Operator

S.N.	Subject of Training	Target Group	Batch No	Time	Duration (Days)	Participants Per Batch	Man Days	Venue/ Organizer
1	Knowledge about Electrical Hazard & Safety Measures	OA/ML/CL/PO /CK/MSG	4	March'23	1	30	120	PGCB/Other Organization
2	Knowledge about the Organization	OA/ML/CL/PO /CK/MSG	3	July'22	1	35	105	PGCB/Other Organization
3	Knowledge about Fire Fighting & Safety Measure	OA/ML/CL/PO /CK/MSG	4	June'23	1	30	120	PGCB/Other Organization
4	Ethics & Integrity	OA/ML/CL/PO /CK/MSG	4	August'22	1	35	140	PGCB/Other Organization
5	Manner & Etiquettes	OA/ML/CL/PO /CK/MSG	4	March'23	1	30	120	PGCB/Other Organization
6	Knowledge about cleanliness	OA/ML/CL/PO /CK/MSG	4	December'22	1	30	120	PGCB/Other Organization
7	Bangladesh Labor Law-2006 and Labor Rules-2015	OA/ML/CL/PO /CK/MSG	2	October'22	1	32	64	PGCB/BIM/ Other Organization
8	Industrial Relation	OA/ML/CL/PO /CK/MSG	2	November'22	1	32	64	PGCB/IRI/ Other Organization
9	Occupational Health & Safety Management System: BS OHSAS 18001:2007	OA/ML/CL/PO /CK/MSG	2	February'23	1	30	60	PGCB/BPMI/ Other Organization
Total=							913	

Training Lists for the Staff to Work in Security Inspector/Security Guard

S.N.	Subject of Training	Target Group	Batch No	Time	Duration (Days)	Participants Per Batch	Man Days	Venue/ Organizer
1	Fundamentals of Security Equipment	SI/SG	2	August'22	2	25	100	PGCB/Other Organization
2	KPI Rules and Security System	SI/SG	2	June'23	2	25	100	PGCB/Other Organization
3	Mock Drill on Fire Protection	SI/SG	2	November'22	2	25	100	PGCB/Other Organization
4	Monitoring and Supervision of Security Personnel	SI/SG	1	June'23	1	10	10	PGCB/Other Organization
5	Fire Fighting & Safety Measure	SI/SG	2	June'23	2	25	100	PGCB/Other Organization
6	Knowledge about the organization	SI/SG	2	July'22	2	15	60	PGCB/Other Organization

S.N.	Subject of Training	Target Group	Batch No	Time	Duration (Days)	Participants Per Batch	Man Days	Venue/ Organizer
7	Ethics & Integrity	SI/SG	2	August'22	2	20	80	PGCB/Other Organization
8	Manner & Etiquettes	SI/SG	2	March'23	2	22	88	PGCB/Other Organization
9	General education in the fight against rogue resistance (দুর্বৃত্ত প্রতিরোধে লড়াইয়ের সাধারণ শিক্ষা)	SI/SG	2	February'23	2	25	100	PGCB/Other Organization
10	Physical Fitness Training	SI/SG	3	January'23	1	22	66	PGCB/Other Organization
Total=							804	

Training Lists for the Staff to Work in Driver


S.N.	Subject of Training	Target Group	Batch No	Time	Duration (Days)	Participants Per Batch	Man Days	Venue/ Organizer
1	Motor Vehicle Act - 2018	Driver	3	July'22	4	20	240	PGCB/Other Organization
2	Increasing Driving Skill & Awareness of Rules & Regulation	Driver	3	September'22	4	25	300	PGCB/Other Organization
3	Knowledge about Organization	Driver	1	October'22	3	25	75	PGCB/Other Organization
4	Safe Driving and Driving Rules	Driver	3	December'22	3	20	180	PGCB/Other Organization
5	Manner & Etiquettes	Driver	4	February'22	2	25	200	PGCB/Other Organization
6	Ethics & Integrity	Driver	3	April'22	2	22	132	PGCB/Other Organization
7	Training about car engines	SI/SG	4	January'23	3	25	300	PGCB/Other Organization
8	Training on vehicle maintenance	SI/SG	3	May'22	2	20	120	PGCB/Other Organization
9	Bangladesh Labor Law-2006 and Labor Rules-2015	SI/SG	3	October'22	3	20	180	PGCB/BIM/ Other Organization
10	Fire Fighting & Safety Measure	SI/SG	3	June'23	2	20	120	PGCB/Other Organization
Total=							1847	

Training Lists for New Recruited Employee

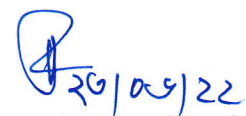
S.N.	Subject of Training	Target Group	Batch No	Time	Duration (Days)	Participants Per Batch	Man Days	Venue/ Organizer
1	Departmental Foundation Training	SAE/JAM to AE/AM	6	July'22 to June'23	50	35	10500	PGCB/Other Organization
2	Job Orientation Training	Staff to Officer	6	September'22	5	50	1500	PGCB/Other Organization
Total=							12000	

N.B.:

1. Programs are Tentative. Batch, schedules, and participants may be Changed.


23.06.2022

Md. Asaduzzaman Chowdhury
Assistant Manager


23/06/22
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