

No: 02.00.0000.000.007.36.0512.21.347

Date : 11 March 2026

Office Order

Ms Rafty Akter Risha, Office Assistant-Cum-Computer Typist, Personal Division, President's Office, Bangabhaban, Dhaka (Passport No: A15459535) has been granted earned leave (Ex-Bangladesh) for travelling to India for 30 (thirty) days from 05 March 2026 to 03 April 2026 or from the date of commencement of leave for treatment under the following terms and conditions:

- (a) She will draw her pay and allowances in local currency. No part of it shall be drawn in foreign currency;
- (b) The provision of Rule 34 of Appendix VIII of BSR (part-1) is applicable for this approval;
- (c) All expenses related of the visit will be borne by herself;
- (d) She will be accompanied by her husband Mr. Aminul Islam during the visit of India.

2. This order is issued with kind approval of the appropriate authority.

Signed

(Md. Abdul Haque)

Senior Assistant Secretary

Phone: 0222-6638145

E-mail: sas-admin@bangabhaban.gov.bd

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Copy for kind information and necessary action (not according to seniority):

1. Foreign Secretary, Ministry of Foreign Affairs, Dhaka.
2. High Commissioner, High Commission for the People's Republic of Bangladesh, New Delhi, India/ High Commissioner, High Commission of India, Gulshan, Dhaka.
3. Director General, Bangladesh Railway, Railbhaban, Dhaka.
4. Immigration Officer, Hazrat Shajalal International Airport, Dhaka.
5. Deputy Secretary (Attached) (General Section), Personal Division, President's Office, Bangabhaban, Dhaka .
6. PS to the Military Secretary to the Hon'ble President, Personal Division, President's Office, Bangabhaban, Dhaka (For kind information of Military Secretary to the Hon'ble President).
- ✓ 7. Programmer, Personal Division, President's Office, Bangabhaban, Dhaka (with request to upload the notification on Bangabhaban website).
8. Accounts Officer, Personal Division, President's Office, Bangabhaban, Dhaka.
9. PO to Assistant Military Secretary to the Hon'ble President/Deputy Secretary, Personal Division, President's Office, Bangabhaban, Dhaka (For kind information of Assistant Military Secretary to the Hon'ble President/Deputy Secretary).
10. Ms Rafty Akter Risha, Office Assistant-Cum-Computer Typist, Personal Division, President's Office, Bangabhaban, Dhaka.


11.03.26

(Md. Abdul Haque)

Senior Assistant Secretary