

No:- 02.00.0000.007.36.071.13.42

Date: 11 January 2026

Notification

Mr. Muhammad Sayful Kabir, Pesh Imam (Passport No: A21195723), Personal Division, President's Office, Bangabhaban, Dhaka has been granted with 16 (Sixteen) days Ex-Bangladesh leave with effect from 28 January 2026 to 12 February 2026 or from the date of departure within mentioned period which is to be availed in Saudi Arabia for performing Holy Umrah under the following terms and conditions:

- (a) He will draw his pay and allowances in local currency. No part of it shall be drawn in foreign currency.
- (b) All expenses related to the travel will be borne by himself.
- (c) The provision of Clause 34 of Appendix VII of Rule 234 of BSR (Part-I) is applicable for this approval.
- (d) He will be accompanied by his mother-Liliya Bagum, wife-Jakeya Tanmin and two sons- Muhammad Salah Kabir Toha and Muhammad Takrim during the visit to Saudi Arabia.

2. This Government Order is issued with the approval of the competent authority.

By order of the President,

Signed

(Md. Abdul Haque)
Senior Assistant Secretary
Phone: 0222-6638145

E-mail: sas-admin@bangabhaban.gov.bd

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Copy for kind information and necessary action (not according to seniority):

1. H.E. Ambassador, Embassy of the People's Republic of Bangladesh, Riyadh, Saudi Arabia/Royal Embassy of Saudi Arabia, Dhaka, Bangladesh.
2. PS to MSP, Personal Division, President's Office, Bangabhaban, Dhaka (For kind information Of MSP).
3. Chief Comptroller, Personal Division, President's Office, Bangabhaban, Dhaka.
4. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka/Shah Amanat International Airport, Chattogram/Osmani International Airport, Sylhet.
5. Chief Accounts and Finance Officer, President's Office, Accounts Bhavan, Segunbagicha, Dhaka.
6. Programmer, President's Office, Personal Division, Bangabhaban, Dhaka (with request to upload the Notification to Bangabhaban website).
7. Accounts Officer, Personal Division, President's Office, Bangabhaban, Dhaka.
8. PO to Assistant Military Secretary to the Hon'ble President/Deputy Secretary, Personal Division, President's Office, Bangabhaban, Dhaka (For kind information of AMSP/DS).
9. Mr. Muhammad Sayful Kabir, Pesh Imam, Personal Division, President's Office, Bangabhaban, Dhaka.


11.01.26
(Md. Abdul Haque)
Senior Assistant Secretary.