


ANNUAL PROCUREMENT PLAN 2021-2022
Office of the Deputy Commissioner
Pabna

Code	Items Determined in the Revenue Sector		Allocated
3255101	Computer Materials	DC Office	4,00,000/-
3255105	Other Stationary	DC Office	6,00,000/-
3256103	Utilities	DC Office	3,00,000/-
3256106	Dresses	DC Office	3,50,000/-
Grand Total			16,50,000/-


Budget : Revenue

Calculate the potential expenditure for the FY 2021-2022	
Cash purchase	
RFQM (Request For quotation Method)	9,41,666/-
OTM/F (r-gp) (open Tender Method)	-
DPM (Direct procurement Method)	6,50,684/-
Recurring Expenditure	
Other cost	
Grand Total	15,92,350/-


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Other Stationary

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
	Description of procurement package goods	Unit	Quantity	Procurement method & Type	Contract Approving Authority	Source of Funds & code	Estd. cost	Time code for process	Not used in goods	Invite Advertiser Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of contract	Total time to contract singe	Time for completion of contract
GD-1	Register (White) 200 pages	pcs	50	DPM	HOPE	Gov.other stationary code-3255105	10000	planned Date	--								
GD-2	Duster	pcs	150	DPM	HOPE	Gov.other stationary code-3255105	9000	planned Date	--								
GD-3	paper Weight	pcs	60	DPM	HOPE	Gov.other stationary code-3255105	5400	planned Date	--								
GD-4	Facial Tissue	box	240	DPM	HOPE	Gov.other stationary code-3255105	16800	planned Date	--								
GD-5	Ofset paper (A4)	pac	80	DPM	HOPE	Gov.other stationary code-3255105	33600	planned Date	--								
GD-6	Ofset paper (legal)	pac	40	DPM	HOPE	Gov.other stationary code-3255105	20800	planned Date	--								
GD-7	Harpic	pcs	72	DPM	HOPE	Gov.other stationary code-3255105	8640	planned Date	--								
GD-8	Locker	pis	50	DPM	HOPE	Gov.other stationary code-3255105	6250	planned Date	--								
GD-9	Birhroom clean brush	pis	20	DPM	HOPE	Gov.other stationary code-3255105	1200	planned Date	--								
GD-10	Jug	pcs	10	DPM	HOPE	Gov.other stationary code-3255105	1500	planned Date	--								
GD-11	Soapdettol	pcs	50	DPM	HOPE	Gov.other stationary code-3255105	1500	planned Date	--								
GD-12	Toilet Tissue	pcs	100	DPM	HOPE	Gov.other stationary code-3255105	2500	planned Date	--								
GD-13	LED tubelight set	pcs	50	DPM	HOPE	Gov.other stationary code-3255105	30000	planned Date	--								
GD-14	Pencil Battery	pcs	150	DPM	HOPE	Gov.other stationary code-3255105	3300	planned Date	--								
GD-15	Marker Pen	pcs	48	DPM	HOPE	Gov.other stationary code-3255105	3840	planned Date	--								
GD-16	Ball Pen (red)	pcs	120	DPM	HOPE	Gov.other stationary code-3255105	600	planned Date	--								
GD-17	Stapler Machin	pcs	15	DPM	HOPE	Gov.other stationary code-3255105	5250	planned Date	--								
GD-18	Stick Gum	pcs	50	DPM	HOPE	Gov.other stationary code-3255105	4500	planned Date	--								
GD-19	Stapler Pin	box	50	DPM	HOPE	Gov.other stationary code-3255105	3000	planned Date	--								
GD-20	Ink remover	pcs	20	DPM	HOPE	Gov.other stationary code-3255105	2400	planned Date	--								
GD-21	Register (Roling) 400 pages	pcs	30	DPM	HOPE	Gov.other stationary code-3255105	15000	planned Date	--								


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	Description of procurement package goods	Unit	Quantity	Procurement method & Type	Contract Approving Authority	Source of Funds & code	Estd. cost	Time code for process	Not used in goods	Invite Advertises Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of contract	Total time to contract singe	Time for completion of contract
GD-22	Calculator 12 Digit	pcs	15	DPM	HOPE	Gov.other stationary code-3255105	9000	planned Date	--								
GD-23	Stamp pad	pcs	48	DPM	HOPE	Gov.other stationary code-3255105	12000	planned Date	--								
GD-24	James Clip	box	20	DPM	HOPE	Gov.other stationary code-3255105	2000	planned Date	--								
GD-25	Alpine	box	15	DPM	HOPE	Gov.other stationary code-3255105	1500	planned Date	--								
GD-26	Basket (plastic)	ocs	25	DPM	HOPE	Gov.other stationary code-3255105	8000	planned Date	--								
GD-27	Ball pen (Black)	pcs	200	DPM	HOPE	Gov.other stationary code-3255105	1000	planned Date	--								
GD-28	Envelop	pcs	3000	DPM	HOPE	Gov.other stationary code-3255105	9000	planned Date	--								
GD-29	Scoser	pcs	20	DPM	HOPE	Gov.other stationary code-3255105	3000	planned Date	--								
GD-30	Aica Gum	pcs	20	DPM	HOPE	Gov.other stationary code-3255105	5000	planned Date	--								
GD-31	Wall Clock	pcs	05	DPM	HOPE	Gov.other stationary code-3255105	5000	planned Date	--								
GD-32	Light (tube)	pcs	120	DPM	HOPE	Gov.other stationary code-3255105	19200	planned Date	--								
GD-33	Light (LED)	pcs	80	DPM	HOPE	Gov.other stationary code-3255105	25000	planned Date	--								
GD-34	Cliff File	pcs	100	DPM	HOPE	Gov.other stationary code-3255105	10000	planned Date	--								
GD-35	Savlon (1lt)	pcs	36	DPM	HOPE	Gov.other stationary code-3255105	12600	planned Date	--								
GD-36	Lyzole	pcs	36	DPM	HOPE	Gov.other stationary code-3255105	9000	planned Date	--								
GD-37	Jharukhil	kgs	50	DPM	HOPE	Gov.other stationary code-3255105	6250	planned Date	--								
GD-38	Toilet Brush	pcs	12	DPM	HOPE	Gov.other stationary code-3255105	1000	planned Date	--								
GD-39	Vim jar	pcs	36	DPM	HOPE	Gov.other stationary code-3255105	5400	planned Date	--								
GD-40	Hand Wash	pcs	48	DPM	HOPE	Gov.other stationary code-3255105	5760	planned Date	--								
GD-41	Flore Cleaner	pcs	48	DPM	HOPE	Gov.other stationary code-3255105	10560	planned Date	--								
GD-42	phynyle	pcs	60	DPM	HOPE	Gov.other stationary code-3255105	12000	planned Date	--								
GD-43	Cristal File	pcs	150	DPM	HOPE	Gov.other stationary code-3255105	13500	planned Date	--								


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1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
	Description of procurement package goods	Unit	Quantity	Procurement method & Type	Contract Approving Authority	Source of Funds & code	Esttd. cost	Time code for process	Not used in goods	Invite Advertiser Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of contract	Total time to contract singe	Time for completion of contract
GD-44	Duplicating Paper	pcs	75	DPM	HOPE	Gov.other stationary code-3255105	30000	planned Date	--								
GD-45	Odonil	pcs	30	DPM	HOPE	Gov.other stationary code-3255105	1800	planned Date	--								
GD-46	Aerosol	pcs	48	DPM	HOPE	Gov.other stationary code-3255105	10560	planned Date	--								
GD-47	Air Fresher	pcs	80	DPM	HOPE	Gov.other stationary code-3255105	17600	planned Date	--								
GD-48	Anti Cutter	pcs	15	DPM	HOPE	Gov.other stationary code-3255105	2250	planned Date	--								
GD-49	Duplicating Paper (legal)	pcs	70	DPM	HOPE	Gov.other stationary code-3255105	31500	planned Date	--								
GD-50	Pilot V-5 black	pcs	100	DPM	HOPE	Gov.other stationary code-3255105	12000	planned Date	--								
GD-51	Pilot V-5 blue	pcs	100	DPM	HOPE	Gov.other stationary code-3255105	12000	planned Date	--								
GD-52	Bulb 100w	pcs	48	DPM	HOPE	Gov.other stationary code-3255105	1800	planned Date	--								
GD-53	Starter	pcs	60	DPM	HOPE	Gov.other stationary code-3255105	3000	planned Date	--								
GD-54	Stamp Ink	pcs	50	DPM	HOPE	Gov.other stationary code-3255105	9000	planned Date	--								
GD-55	Towel (xxl)	pcs	15	DPM	HOPE	Gov.other stationary code-3255105	13500	planned Date	--								
GD-56	Costape	pcs	24	DPM	HOPE	Gov.other stationary code-3255105	1500	planned Date	--								
GD-57	Switch (electric)	pcs	60	DPM	HOPE	Gov.other stationary code-3255105	3000	planned Date	--								
GD-58	Calling Bell (remote)	pcs	10	DPM	HOPE	Gov.other stationary code-3255105	8000	planned Date	--								
GD-59	Towel (xl)	pcs	10	DPM	HOPE	Gov.other stationary code-3255105	6000	planned Date	--								
GD-60	Carbon paper	pac	2	DPM	HOPE	Gov.other stationary code-3255105	500	planned Date	--								
GD-61	Light LED 15 w	pcs	60	DPM	HOPE	Gov.other stationary code-3255105	16800	planned Date	--								


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Utility

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
	Description of procurement package goods	Unit	Quantity	Procurement method & Type	Contract Approving Authority	Source of Funds & code	Estd. cost	Time code for process	Not used in goods	Invite Advertises Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of contract	Total time to contract singe	Time for completion of contract
GD-1	Glass	pcs	200	RFQ	HOPE	Utility code-3256103	30000	planed Date	--	01 dec/21	12 dec/21	30 dec/21	13 jan/22	27 jan/22	16 feb/22	77 days	15/30 days
GD-2	Cup	pcs	150	RFQ	HOPE	Utility code-3256103	33000	planed Date	--	01 dec/21	12 dec/21	30 dec/21	13 jan/22	27 jan/22	16 feb/22	77 days	15/30 days
GD-3	Pirich	pcs	150	RFQ	HOPE	Utility code-3256103	33000	planed Date	--	01 dec/21	12 dec/21	30 dec/21	13 jan/22	27 jan/22	16 feb/22	77 days	15/30 days
GD-4	Half Plate	pcs	150	RFQ	HOPE	Utility code-3256103	37500	planed Date	--	01 dec/21	12 dec/21	30 dec/21	13 jan/22	27 jan/22	16 feb/22	77 days	15/30 days
GD-5	Full Plate	pcs	150	RFQ	HOPE	Utility code-3256103	67500	planed Date	--	01 dec/21	12 dec/21	30 dec/21	13 jan/22	27 jan/22	16 feb/22	77 days	15/30 days
GD-6	Spoon	pcs	200	RFQ	HOPE	Utility code-3256103	20000	planed Date	--	01 dec/21	12 dec/21	30 dec/21	13 jan/22	27 jan/22	16 feb/22	77 days	15/30 days
GD-7	Spoke	pcs	200	RFQ	HOPE	Utility code-3256103	20000	planed Date	--	01 dec/21	12 dec/21	30 dec/21	13 jan/22	27 jan/22	16 feb/22	77 days	15/30 days
GD-8	Knife (Fruit)	pcs	15	RFQ	HOPE	Utility code-3256103	2900	planed Date	--	01 dec/21	12 dec/21	30 dec/21	13 jan/22	27 jan/22	16 feb/22	77 days	15/30 days
GD-9	Flask	pcs	10	RFQ	HOPE	Utility code-3256103	15000	planed Date	--	01 dec/21	12 dec/21	30 dec/21	13 jan/22	27 jan/22	16 feb/22	77 days	15/30 days
GD-10	Bool ceramic	pcs	75	RFQ	HOPE	Utility code-3256103	30000	planed Date	--	01 dec/21	12 dec/21	30 dec/21	13 jan/22	27 jan/22	16 feb/22	77 days	15/30 days
GD-11	Glass Jug	pcs	15	RFQ	HOPE	Utility code-3256103	3000	planed Date	--	01 dec/21	12 dec/21	30 dec/21	13 jan/22	27 jan/22	16 feb/22	77 days	15/30 days
GD-12	Electric Kettle	pcs	5	RFQ	HOPE	Utility code-3256103	7500	planed Date	--	01 dec/21	12 dec/21	30 dec/21	13 jan/22	27 jan/22	16 feb/22	77 days	15/30 days


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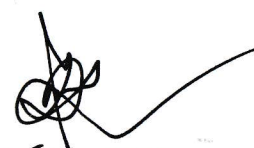
Computer Material

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
	Description of procurement package goods	Unit	Quantity	Procurement method & Type	Contract Approving Authority	Source of Funds & code	Estd. cost	Time code for process	Not used in goods	Invite Advertisers Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of contract	Total time to contract singe	Time for completion of contract
GD-1	Printer	pcs	02	RFQ	HOPE	Govt.Computer Material code-3255101	30000	planned Date	--	01 dec/21	12 dec/21	30 dec/21	13 jan/22	27 jan/22	16 feb/22	77 days	15/30 days
GD-2	Computer (CPU)	pcs	03	RFQ	HOPE	Govt.Computer Material code-3255101	90000	planned Date	--	01 dec/21	12 dec/21	30 dec/21	13 jan/22	27 jan/22	16 feb/22	77 days	15/30 days
GD-3	Laptop	pcs	01	RFQ	HOPE	Govt.Computer Material code-3255101	55000	planned Date	--	01 dec/21	12 dec/21	30 dec/21	13 jan/22	27 jan/22	16 feb/22	77 days	15/30 days
GD-4	UPS 1200 VA	pcs	08	RFQ	HOPE	Govt.Computer Material code-3255101	44000	planned Date	--	01 dec/21	12 dec/21	30 dec/21	13 jan/22	27 jan/22	16 feb/22	77 days	15/30 days
GD-5	Monitor	pcs	06	RFQ	HOPE	Govt.Computer Material code-3255101	42000	planned Date	--	01 dec/21	12 dec/21	30 dec/21	13 jan/22	27 jan/22	16 feb/22	77 days	15/30 days
GD-6	Computer Toner Lbp- 3300	pcs	15	DPM	HOPE	Govt.Computer Material code-3255101	30000	planned Date	--								
GD-7	Computer Toner Lbp- 6230	pcs	10	DPM	HOPE	Govt.Computer Material code-3255101	20000	planned Date	--								
GD-8	Computer Toner Lbp- 151	pcs	5	DPM	HOPE	Govt.Computer Material code-3255101	10000	planned Date	--								
GD-9	Computer Toner Lbp- 3150	pcs	5	DPM	HOPE	Govt.Computer Material code-3255101	10000	planned Date	--								
GD-10	Scanner	pcs	05	RFQ	HOPE	Govt.Computer Material code-3255101	40000	planned Date	--	01 dec/21	12 dec/21	30 dec/21	13 jan/22	27 jan/22	16 feb/22	77 days	15/30 days
GD-11	Key Board	pcs	10	DPM	HOPE	Govt.Computer Material code-3255101	5000	planned Date	--								
GD-12	Pen Drive	pcs	10	DPM	HOPE	Govt.Computer Material code-3255101	6000	planned Date	--								
GD-13	Mouse	pcs	18	DPM	HOPE	Govt.Computer Material code-3255101	9000	planned Date	--								
GD-14	Multiplug	pcs	10	DPM	HOPE	Govt.Computer Material code-3255101	9000	planned Date	--								


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Dresses

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
	Description of procurement package goods	Unit	Quantity	procurement method & Type	contract Approving Authority	Source of Funds & code	Estd cost	Time code for process	Not used in Goods	invite Advertises Tender	Tender Opening	Tender Evaluation	Approval to Award	Notificati on of Award	Signing of contrac	Total time to contr singe	Time for completion of contract
GD-1	Cloth (Shirt) For Man	Mltr	52	RFQ	HOPE	Govt. Dresses code-3256106	60000	Planed Date	--	01 dec/21	12 dec/21	30 dec/21	13 jan/22	27 jan/22	16 feb/22	77 days	15/30 days
GD-2	Cloth (Pant) For Man	Mltr	52	RFQ	HOPE	Govt. Dresses code-3256106	40000	Planed Date	--	01 dec/21	12 dec/21	30 dec/21	13 jan/22	27 jan/22	16 feb/22	77 days	15/30 days
GD-3	Cloth (Jorjet) For Woman	Mltr	40	RFQ	HOPE	Govt. Dresses code-3256106	35000	Planed Date	--	01 dec/21	12 dec/21	30 dec/21	13 jan/22	27 jan/22	16 feb/22	77 days	15/30 days
GD-4	Shoe (Bata)	Mltr	60	RFQ	HOPE	Govt. Dresses code-3256106	165000	Planed Date	--	01 dec/21	12 dec/21	30 dec/21	13 jan/22	27 jan/22	16 feb/22	77 days	15/30 days
GD-5	Shock	Mltr	60	RFQ	HOPE	Govt. Dresses code-3256106	16500	Planed Date	--	01 dec/21	12 dec/21	30 dec/21	13 jan/22	27 jan/22	16 feb/22	77 days	15/30 days
GD-6	Umbrella	Mltr	60	RFQ	HOPE	Govt. Dresses code-3256106	24750	Planed Date	--	01 dec/21	12 dec/21	30 dec/21	13 jan/22	27 jan/22	16 feb/22	77 days	15/30 days
							341258										


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