

ANNUAL PROCUREMENT PLAN 2023-2024

Office of the Deputy Commissioner
Pabna

Code	Items Determined in the Revenue Sector		Allocated
3255101	Computer Materials	DC Office	800000.00
3255102	Printing and binding	DC Office	800000.00
3255105	Other Stationary	DC Office	1000000.00
3256103	Utilities	DC Office	950000.00
3256106	Dresses	DC Office	300000.00
3258102	Furniture repair	DC Office	100000.00
3258103	Computer repair	DC Office	200000.00
3258105	Other machinery and equipment	DC Office	150000.00
3258107	Non-residential buildings	DC Office	250000.00
3258108	Other buildings and structures	DC Office	250000.00
3258126	Telecommunication equipment	DC Office	100000.00
4112302	Cameras and accessories	DC Office	100000.00
4112303	Electrical equipment	DC Office	300000.00
4112310	Office equipment	DC Office	200000.00
4112314	Furniture	DC Office	120000.00
Grand Total			5620000.00

Budget : Revenue

Calculate the potential expenditure for the FY 2023-2024	
Cash purchase	00
RFQM (Request For quotation Method)	3434000.00
OTM/F (r-gp) (open Tender Method)	00
DPM (Direct procurement Method)	2186000.00
Recurring Expenditure	00
Other cost	00
Grand Total	5620000.00


27/09/26
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Computer Material

	Description of procurement package goods	Unit	Quantity	Procurement method & Type	Contract Approving Authority	Source of Funds & code	Estd. cost	Time code for process	Not used in goods	Invite Advertisises Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of contract	Total time to contract sign	Time for completion of contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
GD-1	Laptop	pcs	01	RFQ	HOPE	Govt.Computer Material code-3255101	80000	Planned Date	--	01dec/23	12 dec/23	30 dec/23	13 jan/24	27 jan/24	16 feb/24	77 days	15/30 days
GD-2	Computer (CPU)	pcs	05	RFQ	HOPE	Govt.Computer Material code-3255101	255000	Planned Date	--	01dec/23	12 dec/23	30 dec/23	13 jan/24	27 jan/24	16 feb/24	77 days	15/30 days
GD-3	Printer	pcs	05	RFQ	HOPE	Govt.Computer Material code-3255101	75000	Planned Date	--	01dec/23	12 dec/23	30 dec/23	13 jan/24	27 jan/24	16 feb/24	77 days	15/30 days
GD-4	UPS 1200 VA	pcs	07	RFQ	HOPE	Govt.Computer Material code-3255101	42000	Planned Date	--	01dec/23	12 dec/23	30 dec/23	13 jan/24	27 jan/24	16 feb/24	77 days	15/30 days
GD-5	Monitor	pcs	10	RFQ	HOPE	Govt.Computer Material code-3255101	82000	Planned Date	--	01dec/23	12 dec/23	30 dec/23	13 jan/24	27 jan/24	16 feb/24	77 days	15/30 days
GD-6	Printer Toner Lbp- 3300	pcs	40	DPM	HOPE	Govt.Computer Material code-3255101	75000	Planned Date	--								
GD-7	Printer Toner Lbp- 6230	pcs	08	DPM	HOPE	Govt.Computer Material code-3255101	20000	Planned Date	--								
GD-8	Printer Toner Lbp- 151	pcs	05	DPM	HOPE	Govt.Computer Material code-3255101	10000	Planned Date	--								
GD-9	Printer Toner Lbp- 3150	pcs	05	DPM	HOPE	Govt.Computer Material code-3255101	10000	Planned Date	--								
GD-10	Scanner	pcs	08	RFQ	HOPE	Govt.Computer Material code-3255101	100000	Planned Date	--	01dec/23	12 dec/23	30 dec/23	13 jan/24	27 jan/24	16 feb/24	77 days	15/30 days
GD-11	Key Board	pcs	05	DPM	HOPE	Govt.Computer Material code-3255101	5000	Planned Date	--								
GD-12	Pen Drive	pcs	10	DPM	HOPE	Govt.Computer Material code-3255101	12000	Planned Date	--								
GD-13	Mouse	pcs	30	DPM	HOPE	Govt.Computer Material code-3255101	25000	Planned Date	--								
GD-14	Multiplug	pcs	09	DPM	HOPE	Govt.Computer Material code-3255101	9000	Planned Date	--								
							800000										


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Printing and binding

	Description of procurement package goods	Unit	Quantity	procurement method & Type	contract Approving Authority	Source of Funds & code	Estd cost	Time code for process	Not used in Goods	invite Advertises Tender	Tender Opening	Tender Evaluation	Approval to Award	Notificati on of Award	Signing of contract	Total time to contract sign	Time for completion of contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
GD-1	Binding DS books	Pcs	1200	DPM	HOPE	Govt. Printing and binding code-3255102	135000	Planned Date	--								
GD-2	Binding RS books	Pcs	1200	DPM	HOPE	Govt. Printing and binding code-3255102	135000	Planned Date	--								
GD-3	Binding SA books	Pcs	1200	DPM	HOPE	Govt. Printing and binding code-3255102	130000	Planned Date	--								
GD-4	Binding books of library	Pcs	1800	DPM	HOPE	Govt. Printing and binding code-3255102	200000	Planned Date	--								
GD-5	File cover with board	Pcs	3500	RFQ	HOPE	Govt. Printing and binding code-3255102	200000	Planned Date	--	01dec/23	12 dec/23	30 dec/23	13 jan/24	27 jan/24	16 feb/24	77 days	15/30 days
							800000										



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Other Stationary

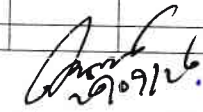
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
	Description of procurement package goods	Unit	Quantity	Procurement method & Type	Contract Approving Authority	Source of Funds & code	Estd. cost	Time code for process	Not used in goods	Invite Advertiser Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of contract	Total time to contract sign	Time for completion of contract
GD-1	Register (White) 200 pages	pcs	200	DPM	HOPE	Gov.other stationary code-3255105	20000	Planned Date	--								
GD-2	Duster	pcs	300	DPM	HOPE	Gov.other stationary code-3255105	18000	Planned Date	--								
GD-3	paper Weight	pcs	400	DPM	HOPE	Gov.other stationary code-3255105	36000	Planned Date	--								
GD-4	Facial Tissue	box	500	DPM	HOPE	Gov.other stationary code-3255105	35000	Planned Date	--								
GD-5	Offset paper (A4)	pac	1000	DPM	HOPE	Gov.other stationary code-3255105	500000	Planned Date	--								
GD-6	Offset paper (legal)	pac	500	DPM	HOPE	Gov.other stationary code-3255105	260000	Planned Date	--								
GD-7	Harpic	pcs	200	DPM	HOPE	Gov.other stationary code-3255105	40000	Planned Date	--								
GD-8	Locker	pis	100	DPM	HOPE	Gov.other stationary code-3255105	15000	Planned Date	--								
GD-9	Bathroom clean brush	pis	50	DPM	HOPE	Gov.other stationary code-3255105	5000	Planned Date	--								
GD-10	Jug	pcs	30	DPM	HOPE	Gov.other stationary code-3255105	6000	Planned Date	--								
GD-11	Soap dettol	pcs	400	DPM	HOPE	Gov.other stationary code-3255105	20000	Planned Date	--								
GD-12	Toilet Tissue	pcs	200	DPM	HOPE	Gov.other stationary code-3255105	8000	Planned Date	--								
GD-14	Pencil Battery	pcs	200	DPM	HOPE	Gov.other stationary code-3255105	4500	Planned Date	--								
GD-15	Marker Pen	pcs	100	DPM	HOPE	Gov.other stationary code-3255105	8000	Planned Date	--								
GD-16	Ball Pen (red)	pcs	1000	DPM	HOPE	Gov.other stationary code-3255105	5000	Planned Date	--								
GD-17	Air Freshner	pcs	50	DPM	HOPE	Gov.other stationary code-3255105	19500	Planned Date	--								
							1000000										


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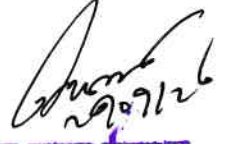
Utility

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
	Description of procurement package goods	Unit	Quantity	Procurement method & Type	Contract Approving Authority	Source of Funds & code	Estd. cost	Time code for process	Not used in goods	Invite Advertises Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of contract	Total time to contract sign	Time for completion of contract
GD-1	Glass	pcs	200	RFQ	HOPE	Utility code-3256103	30000	Planned Date	--	01dec/23	12 dec/23	30 dec/23	13 jan/24	27 jan/24	16 feb/24	77 days	15/30 days
GD-2	Cup	pcs	150	RFQ	HOPE	Utility code-3256103	45000	Planned Date	--	01dec/23	12 dec/23	30 dec/23	13 jan/24	27 jan/24	16 feb/24	77 days	15/30 days
GD-3	Pirich	pcs	150	RFQ	HOPE	Utility code-3256103	45000	Planned Date	--	01dec/23	12 dec/23	30 dec/23	13 jan/24	27 jan/24	16 feb/24	77 days	15/30 days
GD-4	Half Plate	pcs	200	RFQ	HOPE	Utility code-3256103	56000	Planned Date	--	01dec/23	12 dec/23	30 dec/23	13 jan/24	27 jan/24	16 feb/24	77 days	15/30 days
GD-5	Full Plate	pcs	200	RFQ	HOPE	Utility code-3256103	90000	Planned Date	--	01dec/23	12 dec/23	30 dec/23	13 jan/24	27 jan/24	16 feb/24	77 days	15/30 days
GD-6	Spoon	pcs	200	RFQ	HOPE	Utility code-3256103	20000	Planned Date	--	01dec/23	12 dec/23	30 dec/23	13 jan/24	27 jan/24	16 feb/24	77 days	15/30 days
GD-7	Spoke	pcs	200	RFQ	HOPE	Utility code-3256103	20000	Planned Date	--	01dec/23	12 dec/23	30 dec/23	13 jan/24	27 jan/24	16 feb/24	77 days	15/30 days
GD-8	Knife (Fruit)	pcs	15	RFQ	HOPE	Utility code-3256103	3000	Planned Date	--	01dec/23	12 dec/23	30 dec/23	13 jan/24	27 jan/24	16 feb/24	77 days	15/30 days
GD-9	Flask	pcs	15	RFQ	HOPE	Utility code-3256103	22000	Planned Date	--	01dec/23	12 dec/23	30 dec/23	13 jan/24	27 jan/24	16 feb/24	77 days	15/30 days
GD-10	Bool ceramic	pcs	40	RFQ	HOPE	Utility code-3256103	40000	Planned Date	--	01dec/23	12 dec/23	30 dec/23	13 jan/24	27 jan/24	16 feb/24	77 days	15/30 days
GD-11	Glass Jug	pcs	15	RFQ	HOPE	Utility code-3256103	3000	Planned Date	--	01dec/23	12 dec/23	30 dec/23	13 jan/24	27 jan/24	16 feb/24	77 days	15/30 days
GD-12	Electric Kettle	pcs	10	RFQ	HOPE	Utility code-3256103	15000	Planned Date	--	01dec/23	12 dec/23	30 dec/23	13 jan/24	27 jan/24	16 feb/24	77 days	15/30 days
GD-13	Sofa Cover	pcs	40	RFQ	HOPE	Utility code-3256103	60000	Planned Date	--	01dec/23	12 dec/23	30 dec/23	13 jan/24	27 jan/24	16 feb/24	77 days	15/30 days
GD-14	Honor board	pcs	6	RFQ	HOPE	Utility code-3256103	72000	Planned Date	--	01dec/23	12 dec/23	30 dec/23	13 jan/24	27 jan/24	16 feb/24	77 days	15/30 days
GD-15	LED Light	pcs	100	RFQ	HOPE	Utility code-3256103	65000	Planned Date	--	01dec/23	12 dec/23	30 dec/23	13 jan/24	27 jan/24	16 feb/24	77 days	15/30 days
GD-16	Oven	pcs	1	RFQ	HOPE	Utility code-3256103	24500	Planned Date	--	01dec/23	12 dec/23	30 dec/23	13 jan/24	27 jan/24	16 feb/24	77 days	15/30 days
GD-17	Refrigerator	pcs	1	RFQ	HOPE	Utility code-3256103	55500	Planned Date	--	01dec/23	12 dec/23	30 dec/23	13 jan/24	27 jan/24	16 feb/24	77 days	15/30 days
GD-18	Fan	pcs	30	RFQ	HOPE	Utility code-3256103	96000	Planned Date	--	01dec/23	12 dec/23	30 dec/23	13 jan/24	27 jan/24	16 feb/24	77 days	15/30 days
GD-19	Lock	pcs	50	RFQ	HOPE	Utility code-3256103	25000	Planned Date	--	01dec/23	12 dec/23	30 dec/23	13 jan/24	27 jan/24	16 feb/24	77 days	15/30 days
GD-20	Photocopier	pcs	1	RFQ	HOPE	Utility code-3256103	163000	Planned Date	--	01dec/23	12 dec/23	30 dec/23	13 jan/24	27 jan/24	16 feb/24	77 days	15/30 days
							950000										


 ডায়েরী হাছনাৎ
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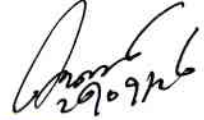
Dresses

	Description of procurement package goods	Unit	Quantity	procurement method & Type	contract Approving Authority	Source of Funds & code	Estd cost	Time code for process	Not used in Goods	invite Advertises Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of contract	Total time to contract sign	Time for completion of contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
GD-1	Safari For Man	Mltr	52	RFQ	HOPE	Govt. Dresses code-3256106	100000	Planned Date	--	01dec/23	12 dec/23	30 dec/23	13 jan/24	27 jan/24	16 feb/24	77 days	15/30 days
GD-2	Cloth (Jorjet) For Woman	Mltr	8	RFQ	HOPE	Govt. Dresses code-3256106	35000	Planned Date	--	01dec/23	12 dec/23	30 dec/23	13 jan/24	27 jan/24	16 feb/24	77 days	15/30 days
GD-3	Shoe (Bata)	Mltr	120	RFQ	HOPE	Govt. Dresses code-3256106	130000	Planned Date	--	01dec/23	12 dec/23	30 dec/23	13 jan/24	27 jan/24	16 feb/24	77 days	15/30 days
GD-4	Sock	Mltr	120	RFQ	HOPE	Govt. Dresses code-3256106	15000	Planned Date	--	01dec/23	12 dec/23	30 dec/23	13 jan/24	27 jan/24	16 feb/24	77 days	15/30 days
GD-5	Umbrella	Mltr	60	RFQ	HOPE	Govt. Dresses code-3256106	20000	Planned Date	--	01dec/23	12 dec/23	30 dec/23	13 jan/24	27 jan/24	16 feb/24	77 days	15/30 days
							300000										


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Furniture Repair

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
	Description of procurement package goods	Unit	Quantity	procurement method & Type	contract Approving Authority	Source of Funds & code	Estd cost	Time code for process	Not used in Goods	invite Advertises Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of contract	Total time to contract sign	Time for completion of contract
GD-1	Table repair	Pcs	10	DPM	HOPE	Govt. furniture code-3258102	50000	Planned Date	--								
GD-2	Chair repair	Pcs	10	DPM	HOPE	Govt. furniture code-3258102	20000	Planned Date	--								
GD-3	Sofa set repair	Pcs	05	DPM	HOPE	Govt. furniture code-3258102	30000	Planned Date	--								
							100000										


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Computer Repair

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
	Description of procurement package goods	Unit	Quantity	procurement method & Type	contract Approving Authority	Source of Funds & code	Estd cost	Time code for process	Not used in Goods	invite Advertiser's Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of contract	Total time to contract sign	Time for completion of contract
GD-1	Hard disk repair	Pcs	4	DPM	HOPE	Govt. computer repair code-3258103	30000	Planned Date	--								
GD-2	Scanner repair	Pcs	8	DPM	HOPE	Govt. computer repair code-3258103	30000	Planned Date	--								
GD-3	Printer repair	Pcs	6	DPM	HOPE	Govt. computer repair code-3258103	60000	Planned Date	--								
GD-4	Power supply unit repair	Pcs	15	DPM	HOPE	Govt. computer repair code-3258103	20000	Planned Date	--								
GD-5	Mother board repair	Pcs	20	DPM	HOPE	Govt. computer repair code-3258103	60000	Planned Date	--								
							200000										

Signature
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Other machineries and equipment

1	Description of procurement package goods	Unit	Quantity	procurement method & Type	contract Approving Authority	Source of Funds & code	Estd cost	Time code for process	Not used in Goods	invite Advertises Tender	Tender Opening	Tender Evaluation	Approval to Award	Notificati on of Award	Signing of contract	Total time to contract sign	Time for completion of contract
GD-1	Grass cutting machine	Pes	2	RFQ	HOPE	Govt. Other machineries and equipment code-3258105	150000	Planned Date	--	01dec/23	12 dec/23	30 dec/23	13 jan/24	27 jan/24	16 feb/24	77 days	15/30 days
							150000										


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Non-residential buildings

	Description of procurement package goods	Unit	Quantity	procurement method & Type	contract Approving Authority	Source of Funds & code	Estd cost	Time code for process	Not used in Goods	invite Advertises Tender	Tender Opening	Tender Evaluation	Approval to Award	Notificati on of Award	Signing of contract	Total time to contract sign	Time for completion of contract	
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	
GD-1	Wall painting	-	-	DPM	HOPE	Govt. computer repair code-3258107	100000	Planned Date	--									
GD-2	Grill and railin	Pcs	25	DPM	HOPE	Govt. computer repair code-3258107	75000	Planned Date	--									
GD-3	Wash room repair	Pcs	5	DPM	HOPE	Govt. computer repair code-3258107	75000	Planned Date	--									
							250000											



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Non-residential buildings

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
	Description of procurement package goods	Unit	Quantity	procurement method & Type	contract Approving Authority	Source of Funds & code	Estd cost	Time code for process	Not used in Goods	invite Advertises Tender	Tender Opening	Tender Evaluation	Approval to Award	Notificati on of Award	Signing of contract	Total time to contract sign	Time for completion of contract
GD-1	Wall painting	-	-	DPM	HOPE	Govt. computer repair code- 3258107	100000	Planned Date	--								
GD-2	Grill and railin	Pcs	25	DPM	HOPE	Govt. computer repair code- 3258107	75000	Planned Date	--								
GD-3	Wash room repair	Pcs	5	DPM	HOPE	Govt. computer repair code- 3258107	75000	Planned Date	--								
							250000										



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Other buildings and structures

1	Description of procurement package goods	Unit	Quantity	procurement method & Type	contract Approving Authority	Source of Funds & code	Estd cost	Time code for process	Not used in Goods	invite Advertises Tender	Tender Opening	Tender Evaluation	Approval to Award	Notificati on of Award	Signing of contract	Total time to contract sign	Time for completion of contract
GD-1	Garden shower	Pcs	1	DPM	HOPE	Govt. Other buildings and structures Other buildings and structures code-3258108	90000	Planned Date	--								
GD-2	Garez Repair	Pcs	1	DPM	HOPE	Govt. Other buildings and structures Other buildings and structures code-3258108	80000	Planned Date	--								
GD-3	Drains and septic tanks	Pcs	3	DPM	HOPE	Govt. Other buildings and structures Other buildings and structures code-3258108	80000	Planned Date	--								
							250000										


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Telecommunication equipment

1	Description of procurement package goods	Unit	Quantity	procurement method & Type	contract Approving Authority	Source of Funds & code	Estd cost	Time code for process	Not used in Goods	invite Advertises Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of contract	Total time to contract sign	Time for completion of contract
GD-1	Telephone Set	Pcs	10	DPM	HOPE	Govt. telecommunication equipment code-3258126	30000	Planned Date	--								
GD-2	Intercom Set	Pcs	10	DPM	HOPE	Govt. telecommunication equipment code-3258126	28000	Planned Date	--								
GD-3	Router	Pcs	10	DPM	HOPE	Govt. telecommunication equipment code-3258126	42000	Planned Date	--								
							100000										



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Cameras and accessories

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Electrical equipment

	Description of procurement package goods	Unit	Quantity	procurement method & Type	contract Approving Authority	Source of Funds & code	Estd cost	Time code for process	Not used in Goods	invite Advertises Tender	Tender Opening	Tender Evaluation	Approval to Award	Notificati on of Award	Signing of contract	Total time to contract sign	Time for completion of contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
GD-1	Light	Pes	100	DPM	HOPE	Govt. Electrical equipment code-4112303	50000	Planned Date	--								
GD-2	Led Tv	Pes	02	DPM	HOPE	Govt. Electrical equipment code-4112303	100000	Planned Date	--								
GD-2	Ac	Pes	02	DPM	HOPE	Govt. Electrical equipment code-4112303	150000	Planned Date									
							300000										

Signature
২৭/০৭/১৬

মোহাম্মদ আবুল হাছনাত
নেজারত ডেপুটি কালেক্টর
পাবনা

Office equipment

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
	Description of procurement package goods	Unit	Quantity	procurement method & Type	contract Approving Authority	Source of Funds & code	Estd cost	Time code for process	Not used in Goods	invite Advertises Tender	Tender Opening	Tender Evaluation	Approval to Award	Notificati on of Award	Signing of contract	Total time to contract sign	Time for completion of contract
GD-1	Projector	Pcs	2	DPM	HOPE	Govt. Electrical equipment code-3258108	200000	Planned Date	--								
							200000										


 মোঃ মদ আব্দুল হাছিনাত
 নেজারত ডেপুটি কালেক্টর
 পাবনা

Furniture

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
	Description of procurement package goods	Unit	Quantity	procurement method & Type	contract Approving Authority	Source of Funds & code	Estd cost	Time code for process	Not used in Goods	Invite Advertises Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of contract	Total time to contract sign	Time for completion of contract
GD-1	Chair	Pcs	40	RFQ	HOPE	Govt. furniture code-4112314	250000	Planned Date	--	01dec/23	12 dec/23	30 dec/23	13 jan/24	27 jan/24	16 feb/24	77 days	15/30 days
GD-2	Table	Pcs	16	RFQ	HOPE	Govt. furniture code-4112314	160000	Planned Date	--	01dec/23	12 dec/23	30 dec/23	13 jan/24	27 jan/24	16 feb/24	77 days	15/30 days
GD-3	Steel Cabinet	Pcs	08	RFQ	HOPE	Govt. furniture code-4112314	200000	Planned Date	--	01dec/23	12 dec/23	30 dec/23	13 jan/24	27 jan/24	16 feb/24	77 days	15/30 days
GD-4	Corporate Table	Pcs	20	RFQ	HOPE	Govt. furniture code-4112314	200000	Planned Date	--	01dec/23	12 dec/23	30 dec/23	13 jan/24	27 jan/24	16 feb/24	77 days	15/30 days
GD-5	Corporate Chair	Pcs	20	RFQ	HOPE	Govt. furniture code-4112314	100000	Planned Date	--	01dec/23	12 dec/23	30 dec/23	13 jan/24	27 jan/24	16 feb/24	77 days	15/30 days
GD-6	Sofa Set	Pcs	12	RFQ	HOPE	Govt. furniture code-4112314	290000	Planned Date	--	01dec/23	12 dec/23	30 dec/23	13 jan/24	27 jan/24	16 feb/24	77 days	15/30 days
							1200000										


 মোহাম্মদ আবুল হাছনাত
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 পাবনা