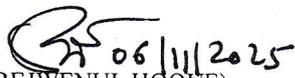


Government of the People's Republic of Bangladesh
Non-Government Teachers' Registration and Certification Authority (NTRCA)
Secondary and Higher Education Division
Ministry of Education
Red Crescent Borak Tower (4th floor)
37/3/A Easkaton Garden Road, Ramna, Dhaka-1000.

Expression of Interest (EoI)

1	Ministry/Division	Ministry of Education	
2	Agency	Secondary and Higher Education Division	
3	Procuring Entity Name	Non-Government Teachers' Registration and Certification Authority (NTRCA)	
4	Procuring Entity District	Dhaka	
5	Invitation for	(1) Result Processing Service (2) Venue Management Software and (3) Viva Board Management Software for NTRCA Teachers' Registration Examination.	
6	Invitation Ref No	37.05.0000.009.04.004.24-486	
7	Date	06/11/2025	
KEY INFORMATION			
8	Procurement Method	Quality and Cost Based Selection (QCBS)	
FUNDING INFORMATION			
09	Budget and Source of Funds	Own Fund	
10	Development Partners (if applicable)	N/A	
PARTICULAR INFORMATION			
11	Package No.	NTRCA pkg-9	
12	Package Name	1. Result Processing 2.Venue Management Software 3.Viva Board Management Software	
13	EoI Publication Date	09/11/2025	
14	EoI Closing Date and Time	23/11/2025	Time 12.00 PM
15	EoI Opening Date and Time	23/11/2025	Time 12.30 PM
16	Name & Address of the office(s)	NTRCA, Red Crescent Borak Tower (4 th floor), 37/3/A, Easkaton Garden Road, Ramna, Dhaka-1000.	
INFORMATION FOR APPLICANTS			
17.	Description of Assignment	<p>Service short description is as follows:</p> <p>1.Result Processing- OMR Scanning, Import data into database, Error Solving, Matching with Litho Code ,Result Process and export data as predefined format (Such as excel, csv, sql etc).</p> <p>2.Venue Management Software- Venue Information Storage, Venue Availability and Capacity Management, Exam Venue Allocation Logic setup, Roll Number Generation, Venue-Wise Candidate List Generation, Attendance Sheet Format Customization Candidate Data Upload: The system must upload essential candidate information during application, including (CSV/Excel Specific Format)</p> <ul style="list-style-type: none"> o Candidate's Preferred Exam Districts/Center/Venue o Candidate's Preferred Exam Districts Code, Center Code, Venue Code <p>3. Viva Board Management Software- Candidate Import/Integration, Board Allocation Logic, Attendance Sheet Making, Tabulation Sheet Making, Précis Sheet Making, Board Schedule Making for Website Publishing, Board Schedule Excel File Generation</p> <p style="text-align: center;">N.B: Details will be given in TOR.</p>	
18.	Experience, Resources and Delivery Capacity Required	<p>Company that submits tender shall be evaluated using, but not limited to, the following minimum criteria which the company must provide documentary proof of compliance:</p> <ol style="list-style-type: none"> 1. Minimum (05) five years' general experience in ICT business as a registered company/entity in Bangladesh. 2. Must have specific experience working with Result Processing in Education Board Examination or Any Government / Autonomous Recruitment Exam. 3. Must have specific experience working with OMR (Optical Mark Reader) data processing with available OMR Scanner machines. 4. Must have specific experience working with 10 (ten) lakh OMR (Optical Mark Reader) data process.in a single work. 5. Must have specific experience working with Examination related Software /Student Management System in Any Government / Autonomous Recruitment Exam or any educational organization. 6. Needs to have 20 (twenty) full time experienced human resources for OMR scanning and software development to carry out this project. 	

		<p>7. Last 3 years audit report by registered Audit firm.</p> <p>8. BASIS Membership</p> <p>9. Multiple Companies having technical and legal competency for developing such product can bid jointly but they must have legal agreement among them & letter of intention where one company needs to be prime bidder. Accordance of the PPR2025.</p> <p>Additional Document: Interested firms must submit the copy of the additional following information and their supporting documents where applicable:</p> <ul style="list-style-type: none"> • Up-to-date Trade License • Update Income Tax clearance Certificate • TIN certificate • VAT Certificate • Bank Solvency certificate • Work experiences certificates/Work order copies • brochures/company profile • CVs of the availability of appropriate professionals along with their qualifications and experiences to carry out this assignment
19.	Other Details (if applicable)	<p>1. One signed copy for this package of tender shall be submitted in a sealed envelope to the address below.</p> <p>2. A scan copy of ED documents (Word or PDF file in a USB Drive) shall be submitted along with the original EOI.</p> <p>Consulting firm will be Selected in accordance with the procedures set out in the PPR2025.</p>
PROCURING ENTITY DETAILS		
20	Name of Official Inviting Tender	A M M REJWENUL HOQUE
21	Designation of Official Inviting Tender	Secretary, Non-Government Teachers' Registration and Certification Authority (NTRCA)
22	Address of Official Inviting Tender	Red Crescent Borak Tower (4 th floor), 37/3/A Easkaton Garden Road, Ramna, Dhaka-1000.
23	Contact details of Official Inviting Tender	Phone: 02-41030120
24	The Procuring Entity reserves the right to reject all the Tenders or annul the Tender proceedings	


 (A M M REJWENUL HOQUE)
 Secretary (Deputy Secretary)
 NTRCA, Dhaka
 Phone: 41030120