



Ministry of Youth & Sports
National Sports Council (NSC)
Admin Section



Record Number: 34.03.0000.000.003.99.0001.24.19

Date: 07 Jan 2026

Office Order

Mst Saida Afrin (Passport No.: A20580377), Accounts Assistant, National Sports Council is here by granted earned leave (Ex-Bangladesh) for travelling to Singapore for 06(Six) days starting from 11/01/2026 to 16/01/2026 or from the date of commencement of leave. This leave is granted under the following terms and conditions:

- (a) National Sports Council will not bear any expenses in this regard;
- (b) She will not get any pay or benefit in foreign currency during the visit;
- (c) She will not be allowed to stay abroad more than the approved period.
- (d) Date of her departure and arrival must be informed to the authority of National Sports Council; and
- (e) She will be accompanied by his Sister Mst Sabina Yesmin Ritta (Passport No.: A00745510) & niece Isabella Meher Zara (Passport No.: A02526861);

02. This order has been issued with the approval of the competent authority of National Sports Council.


07-01-2026
Laboni Chakma
Director (Administration)
41050551
dir_admin@nsc.gov.bd

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Copy for Kind Information and Necessary Action (Not in the order of seniority):

1. H.E. Ambassador, High Commission of the Republic of Singapore in Bangladesh, Dhaka;
2. H.E. Ambassador, High Commission of the People's Republic of Bangladesh in Singapore, Jit Poh Building #04-00 & 10-00, 19 Keppel Road, Singapore 089058;
3. Director General, Department of Immigration and Passport, Dhaka;
4. Director (Finance), National Sports Council, Dhaka;
5. Director, Hazrat Shahjalal International Airport, Dhaka;
6. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka;
7. In Charge of Assistant Programmer (Assistant Stadium Administrator), ICT Cell, National Sports Council, Dhaka [with a request to take necessary steps to upload it on the council's website] and
8. Mst Saida Afrin (Passport No.: A20580377), Accounts Assistant, National Sports Council, Dhaka.