

ANNUAL PROCUREMENT PLAN (2024-25)

Ministry/ Division: Ministry of Science and Technology
 Agency: Bangabandhu Sheikh Mujibur Rahman Novotheatre
 Procuring Entity Name & Code: Bangabandhu Sheikh Mujibur Rahman Novotheatre, Code: 131005500

SL No	Description of Package, Goods/Works/Services	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd. Cost in lakh Tk.	Time Code for Process	Not Use in Goods	Invite/ Advertise Tender	Tender opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Time for Completion of Contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17
01	Printing, Hosting and Maintenance with Trippal of Dropdown Banner for Novotheatre on the National Mourning Day 2024.	Nos	06	RFQ (W)	HOPE	GoB	1.83	Planned Dates Planned Days Actual Days		08.07.24	17.07.24	17.07.24	20.07.24	20.07.24	22.07.24	22.09.24
02	Procurement of Office Stationary.	Nos	LS	OTM (G) (E-gp)	HOPE	GoB	5.00	Planned Dates Planned Days Actual Days		05.09.24	18.09.24	19.09.24	24.09.24	25.09.24	30.09.24	30.10.24
03	Procurement of Spare Parts for 5D Movie Theatre.	Nos	LS	OTM (G) (E-gp)	HOPE	GoB	7.00	Planned Dates Planned Days Actual Days		10.09.24	24.09.24	27.09.24	30.09.24	03.10.24	10.10.24	10.11.24
04	Printing, Hosting and Maintenance of Dropdown Banner	Nos	06	RFQ (W)	HOPE	GoB	1.30	Planned Dates Planned Days Actual Days		08.09.24	17.09.24	17.09.24	20.09.24	20.09.24	22.09.24	22.10.24
05	Printing of Annual Report 2023-24 for Novotheatre.	Nos	350	RFQ (G)	HOPE	GoB	1.70	Planned Dates Planned Days Actual Days		12.07.24	18.07.24	18.07.24	20.07.24	21.07.24	22.07.24	05.08.24
06	Procurement of Scientist Photo printing, fitting and fixing with frames in Exhibit Gallery.	Nos	30	RFQ (G)	HOPE	GoB	3.00	Planned Dates Planned Days Actual Days		01.10.24	10.10.24	15.10.24	16.10.24	16.10.24	17.10.24	31.10.24
07	Printing, Hosting, and Maintenance of Dropdown Banner on the Victory Day 2024	Nos	06	RFQ (W)	HOPE	GoB	1.27	Planned Dates Planned Days Actual Days		01.12.24	10.12.24	12.12.24	12.12.24	12.12.24	13.12.24	01.01.25
08	Lighting of the Bangabandhu Sheikh Mujibur Rahman Novotheatre, Dhaka and Rajshahi for Celebration of the Victory Day, 2024.	Pack age	LS	RFQ (W)	HOPE	GoB	5.05	Planned Dates Planned Days Actual Days		01.12.24	10.12.24	12.12.24	12.12.24	12.12.24	13.12.24	01.01.25
09	Procurement of event management services for Science Fair (presentation papers, debates, science quizzes, mathematical Olympiad, written science fiction, country songs)	Pack age	LS	RFQ (W)	Hope	GoB	6.00	Planned Dates Planned Days Actual Days		01.08.24	21.08.24	27.07.24	20.07.24	20.07.24	22.07.24	22.09.24
10	Procurement of event management services for Astro Science Fair (event decoration, sound system and other valuable materials for the fair and beautiful completion of the discussion meeting, award distribution ceremony of various competitions for students of educational institutions)	Pack age	LS	RFQ (W)	HOPE	GoB	6.00	Planned Dates Planned Days Actual Days		05.09.24	18.09.24	30.09.24	06.10.24	12.10.24	25.10.24	24.09.24
11	Printing, Hosting and Maintenance of Dropdown Banner on the 21st	Nos	06	RFQ (W)	HOPE	GoB	1.25	Planned Dates Planned Days		14.01.25	24.01.25	25.01.25	27.01.25	28.01.25	30.01.25	28.02.25

Handwritten signature and initials

SL. No	Description of Procurement Package, Goods/Works/Services	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd. Cost in lakh Tk.	Time Code for Process	Not Use in Goods	Invite/ Advertise Tender	Tender opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Time for Completion of Contract
12	February is Martyrs Day and International Mother Language day 2024. Procurement of artificial maniplants and garden beautification and maintenance for Bangabandhu Sheikh Mujibur Rahman Novotheatre, Dhaka.	Pack age	LS	RFQ (G)	HOPE	GoB	3.00	Planned Dates Planned Days Actual Days		03.09.24	09.09.24	09.09.24	10.09.24	11.09.24	13.09.24	30.10.24
13	Procurement of Office Cleaning Equipment.	Nos	01	OTM (G) (E-gp)	HOPE	GoB	6.00	Planned Dates Planned Days Actual Days		03.09.24	09.09.24	09.09.24	10.09.24	11.09.24	13.09.24	30.10.24
14	Procurement of Safety Equipment and Related Services for Novotheatre	Nos	01	RFQ (G)	HOPE	GoB	3.00	Planned Dates Planned Days Actual Days		10.10.24	17.10.24	18.10.24	21.10.24	24.10.24	26.10.24	09.12.24
15	Procurement of Spare Parts and Related Services for Scientific & Digital Exhibits Gallery.	Nos	LS	OTM (G) (E-gp)	HOPE	GoB	12.00	Planned Dates Planned Days Actual Days		10.10.24	17.10.24	18.10.24	21.10.24	24.10.24	26.10.24	09.12.24
16	Repair, Maintenance and Overhauling of 5D Movie Theatre	Pack age	LS	OTM (G) (E-gp)	HOPE	GoB	10.00	Planned Dates Planned Days Actual Days		10.10.24	17.10.24	18.10.24	21.10.24	24.10.24	26.10.24	09.12.24
17	Printing, Hosting and Maintenance of Dropdown Banner 2024.	Nos	06	RFQ	HOPE	GoB	1.20	Planned Dates Planned Days Actual Days		08.11.24	17.11.24	17.11.24	20.11.24	20.11.24	22.11.24	31.12.24
18	Procurement of scientific books, journals, magazine etc.	Nos	200	RFQ (G)	HOPE	GoB	3.00	Planned Dates Planned Days Actual Days		09.11.24	18.11.24	18.11.24	21.11.24	21.11.24	24.11.24	31.12.24
19	Procurement of Office Furniture	Nos	20	OTM (G) (E-gp)	HOPE	GoB	6.00	Planned Dates Planned Days Actual Days		01.12.24	08.12.24	10.12.24	11.12.24	12.12.24	14.12.24	14.01.24
20	Repair and Maintenance Work of Planetarium Hall Chair with fitting & fixing for Novotheatre.	Nos	100	RFQ (G)	HOPE	GoB	3.00	Planned Dates Planned Days Actual Days		01.03.25	09.03.25	10.03.25	12.03.25	13.03.25	15.03.25	14.04.25
21	Printing, Hosting and Maintenance of Dropdown Banner for Novotheatre on the 21st February is Martyrs Day and International Mother Language day 2025.	Nos	06	RFQ (W)	HOPE	GoB	1.20	Planned Dates Planned Days Actual Days		15.02.24	25.01.24	27.01.24	28.01.24	29.01.24	31.01.24	16.02.24
22	Printing, Hosting and Maintenance of Dropdown Banner for Novotheatre on celebration of the Independent day 2025.	Nos	06	RFQ (W)	HOPE	GoB	1.20	Planned Dates Planned Days Actual Days		15.02.24	24.02.24	25.02.24	26.02.24	27.02.24	28.02.24	30.03.24
23	Procurement of scientific & digital exhibits	Nos	05	OTM (G) (E-gp)	HOPE	GoB	5.00	Planned Dates Planned Days Actual Days		10.03.24	19.03.24	22.03.24	24.03.24	26.03.24	27.03.24	06.04.24
24	Lighting of the Novotheatre for celebration of Independent day 2025.	Nos	LS	RFQ	HOPE	GoB	3.00	Planned Dates Planned Days Actual Days		15.02.24	24.02.24	25.02.24	26.02.24	27.02.24	28.02.24	30.03.24
25	Installation and Dubbing of two digital films for Novotheatre.	Nos	LS	OTM/ DPM	HOPE	GoB	45.00	Planned Dates Planned Days Actual Days		25.10.24	10.11.24	20.11.24	30.11.24	5.12.24	15.12.24	15.01.24
26	Procurement of event management services on 22 February 2025 on the Martyrs Day and International Mother Language day (presentation papers, debates, science quizzes,	Nos	LS	RFQ (W)	HOPE	GoB	6.00	Planned Dates Planned Days Actual Days		01.02.25	07.02.25	09.02.25	11.02.25	13.02.25	15.02.25	28.02.25

SL No	Description of Procurement Package, Goods/Works/Services	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd. Cost in lakh Tk.	Time Code for Process	Not Use in Goods	Invite/ Advertise Tender	Tender opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Time for Completion of Contract
27	mathematical Olympiad, written science fiction, country songs)	Nos	LS	DPM	HOPE	GoB	JP¥ 48.00	Planned Dates Planned Days Actual Days		19.03.25	19.03.25	19.03.25	19.03.25	19.03.25	19.03.25	24.03.25
28	Maintenance of Planetarium equipment system at Novotheatre. (8 th)	Nos	LS	RFQ (W)	HOPE	GoB	6.00	Planned Dates Planned Days Actual Days		01.02.25	07.02.25	09.02.25	11.02.25	13.02.25	15.02.25	28.02.25
29	Procurement of event management services on 26 March 2025 on the celebration of the Independent day 2025. (presentation papers, debates, science quizzes, mathematical Olympiad, written science fiction, country songs)	Nos	LS	RFQ (W)	HOPE	GoB	1.50	Planned Dates Planned Days Actual Days		09.04.25	24.04.25	30.04.25	13.05.25	16.05.25	20.05.25	30.06.25
30	Procurement of Seeds and Plant Items for Novotheatre.	Nos	LS	RFQ (W)	HOPE	GoB	2.00	Planned Dates Planned Days Actual Days		09.04.25	24.04.25	30.04.25	13.05.25	16.05.25	20.05.25	30.06.25
31	Procurement of Printing and Publishing Items for Novotheatre.	Nos	LS	RFQ (W)	HOPE	GoB	2.00	Planned Dates Planned Days Actual Days		09.04.25	24.04.25	30.04.25	13.05.25	16.05.25	20.05.25	30.06.25
32	Procurement of Office Stationary for Novotheatre.	Nos	LS	RFQ (G)	HOPE	GoB	1.30	Planned Dates Planned Days Actual Days		09.04.25	24.04.25	30.04.25	13.05.25	16.05.25	20.05.25	30.06.25
33	Printing, Hosting and Maintenance with Dropdown Banner for Novotheatre 2024.	Nos	06	RFQ (W)	HOPE	GoB	JP¥ 48.00	Planned Dates Planned Days Actual Days		09.04.25	24.04.25	30.04.25	13.05.25	16.05.25	20.05.25	30.06.25
	Maintenance of Planetarium equipment system at Novotheatre. (8 th)	Nos	LS	DPM	HOPE	GoB		Planned Dates Planned Days Actual Days		19.05.25	19.05.25	19.05.25	19.05.25	19.05.25	19.05.25	24.05.25

১৯/১৮
মুহীত আহমেদ
ইলেকট্রিক্যাল ইঞ্জিনিয়ার
বরবন্দু শেখ মুজিবুর রহমান নভোথিয়েটার

০৭.১৮
শফিকুল ইসলাম সরকার
উপ-পরিচালক
বরবন্দু শেখ মুজিবুর রহমান নভোথিয়েটার

০৭.১৮
নায়মা ইয়াসমীন
পরিচালক
বরবন্দু শেখ মুজিবুর রহমান নভোথিয়েটার

০৭.১৮
মোঃ নূরুল আলম
মহাপরিচালক (অতিরিক্ত-টিব)
বরবন্দু শেখ মুজিবুর রহমান নভোথিয়েটার