

Sheikh Hasina National Institute of Youth Development
Annual Procurement plan/2024-2025

(July 2024 – June 2025)

Annual Procurement plan for FY: 2024-2025

Package no	Description of Procurement package goods	Unit	Quantity	Procurement method & type	Contract Approving Authority	Source of fund	Esid cost in Taka (lac)	Advertise tender	Tender opening	Tender evaluation	Approval to Award	Notification of Award	Singing of contract	Total time of contract signature	Time for completion of contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
01	Cleaning Supplies	Number	As per Requirement	RFQ/ Direct purchase	Subject to the authority delegated in the Delegation of Financial Power of the Director General (Additional Secretary)	GOB	5.00	15 Decemb er	After 7/14/28 days of Advertise	3 days (After Opening)	7 day (After Evaluation)	7 day (After Approval)	7 days	31/38/52	As per Requirement
02	Internet/Fax/telex	Number	As per Requirement	Direct purchase	DO	GOB	5.00	-	-	-	-	-	-	-	-
03	Promotion and advertising expenditure	Number	As per Requirement	RFQ/ Direct purchase	DO	GOB	5.00	-	-	-	-	-	-	-	-
04	Transport fuel Petrol/Octane/ Diesel/ CNG	Number	As per Requirement	RFQ/ Direct purchase	DO	GOB	10.00	-	-	-	-	-	-	-	-
05	Books and Journals	Number	As per Requirement	RFQ/ Direct purchase	DO	GOB	3.00	01 April	After 7/14/28 days of Advertise	3 days (After Opening)	7 day (After Evaluation)	7 day (After Approval)	7 day	31/38/52	As per Requirement
06	Management costs	Number	As per Requirement	e.GP/OTM/ RFQ/ Direct purchase	DO	GOB	15.00	25 Aug	After 7/14/28 days of Advertise	3 days (After Opening)	7 day (After Evaluation)	7 day (After Approval)	7 day	31/38/52	As per Requirement
07	Management costs	Number	As per Requirement	DO	DO	GOB	17.00	10 Feb	After 7/14/28 days of Advertise	3 days (After Opening)	7 day (After Evaluation)	7 day (After Approval)	7 day	31/38/52	As per Requirement
08	Bedding	Number	As per Requirement	RFQ/ Direct purchase	DO	GOB	7.00	20 Aug	After 7/14/28 days of Advertise	3 days (After Opening)	7 day (After Evaluation)	7 day (After Approval)	7 day	31/38/52	As per Requirement

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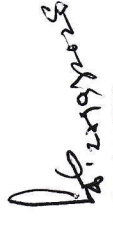
Package no	Description of Procurement package goods	Unit	Quantity	Procurement method & type	Contract Approving Authority	Source of fund	Estimated cost in Taka (lac)	Advertise tender	Tender opening	Tender evaluation	Approval to Award	Notification of Award	Sighting of contract	Total time of contract signature	Time for completion of contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
09	Stationery/ Manihari	Number	As per Requirement	RFQ/ Direct purchase	DO	GOB	5.00	15 Sep	After 7/14/28 days of Advertise	3 days (After Opening)	7 day (After Evaluation)	7 day (After Approval)	7 day	31/38/52	As per Requirement
10	Utensils/ cookeries	Number	As per Requirement	RFQ/ Direct purchase	DO	GOB	5.00	15 Oc	After 7/14/28 days of Advertise	3 days (After Opening)	7 day (After Evaluation)	7 day (After Approval)	7 day	31/38/52	As per Requirement
11	Printing and binding	Number	As per Requirement	RFQ/ Direct purchase	DO	GOB	5.00	15 Sep	After 7/14/28 days of Advertise	3 days (After Opening)	7 day (After Evaluation)	7 day (After Approval)	7 day	31/38/52	As per Requirement
12	Computer equipment	Number	As per Requirement	RFQ/ Direct purchase	DO	GOB	2.00	15 Aug	After 7/14/28 days of Advertise	3 days (After Opening)	7 day (After Evaluation)	7 day (After Approval)	7 day	31/38/52	As per Requirement
13	Stamp and seal	Number	As per Requirement	RFQ/ Direct purchase	DO	GOB	2.00	01 May	After 7/14/28 days of Advertise	3 days (After Opening)	7 day (After Evaluation)	7 day (After Approval)	7 day	31/38/52	As per Requirement
14	Maintenance of Vehicle	Number	As per Requirement	RFQ/ Direct purchase	DO	GOB	5.00	10 Aug	After 7/14/28 days of Advertise	3 days (After Opening)	7 day (After Evaluation)	7 day (After Approval)	7 day	31/38/52	As per Requirement
15	Furniture Repair/ Maintenance	Number	As per Requirement	RFQ/ Direct purchase	DO	GOB	4.50	DO	After 7/14/28 days of Advertise	3 days (After Opening)	7 day (After Evaluation)	7 day (After Approval)	7 day	31/38/52	As per Requirement
16	Other Machinery and Equipment repair	Number	As per Requirement	RFQ/ Direct purchase	DO	GOB	12.00	DO	After 7/14/28 days of Advertise	3 days (After Opening)	7 day (After Evaluation)	7 day (After Approval)	7 day	31/38/52	As per Requirement
17	Building Repair(Other repairs and renovations)	Number	As per Requirement	RFQ/OTM	DO	GOB	60.00	25 Jan/25	15Feb/25	29Feb/25	07 Mar/25	14Mar/25	13Apr/25	-	28 May/25
18	Car	Number	As per Requirement	OTM	DO	GOB	100.00	-	-	-	-	-	-	-	-

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1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
19	Research	Number	As per Requirement	OTM	DO	GOB	50.00	01 Sep	After 7/14/28 days of Advertise	3 days (After Opening)	7 day (After Evaluation)	7 day (After Approval)	7 day	31/38/52	6 Months
20	Electrical equipment	Number	As per Requirement	OTM	DO	GOB	12.00	04 Sep	23 Sep	16 Oct	23 Oct	30 Oct	28 Nov	-	10 Dec/24
21	Lift (Office equipment)	Number	As per Requirement	OTM	DO	GOB	100.00	04 Oct	18 Oct	02 Nov	9 Nov	16 Nov	15 Dec	-	12 Jan/25
22	English Lab (Office equipment)	Number	As per Requirement	OTM	DO	GOB	3.30	01 Nov	14 Nov	28 Nov	4 Dec	11 Dec	11 Jan/25	-	26 Jan/25
23	Sewing Lab (Office equipment)	Number	As per Requirement	OTM	DO	GOB	100.62	01 Dec	14 Dec	28 Dec	4 Jan	11 Jan	11 Feb/25	-	Mar/25
24	Torism Lab (Office equipment)	Number	As per Requirement	OTM	DO	GOB	13.08	01 Nov	14 Nov	28 Nov	4 Dec	11 Jan/25	10 Feb/25	-	25 Feb/25
25	Food and beverage Lab (Office equipment)	Number	As per Requirement	OTM	DO	GOB	115.85	01 Sep	14 Sep	28 Sep	4 Oct	11 Oct	10 Nov	-	25 Nov
26	computer (Lab) Accessories	Number	As per Requirement	OTM	DO	GOB	84.50	15 Nov	29 Nov	13 Dec	4 Dec	11 Dec	11 Jan/25	-	26 Jan/25
27	Furniture	Number	As per Requirement	Direct purchase	DO	GOB	101.86	-	-	-	-	-	-	-	25 June/25

মো: মাসুদ রহমান
 সহকারী পরিচালক(অর্থ)
 আবু তাহের মোঃ মাসুদ রানা
 মহাপরিচালক(অতিরিক্ত সচিব)
 শেখ হাসিনা জাতীয় যুব উন্নয়ন ইনস্টিটিউট

এস.এম. গোলাম রব্বানী
 পরিচালক
 শেখ হাসিনা জাতীয় যুব উন্নয়ন ইনস্টিটিউট