

**Annual Procurement Plan 2025-26**

Ministry/Division: Medical Education and Family Welfare Division, Ministry of Health and Family Welfare

Agency: National Institute of Population Research and Training (NIPORT)

Name of the Procuring Entity: Director General

**Budget: Operational**

Economic Code	Items Determined in the Revenue Sector	Allocated Money
<b>Supply and Service Sector</b>		
3211102	Cleaning Materials	7,00,000
3211106	Entertainment Expense	8,00,000
3211110	Legal Expense	5,00,000
3211113	Electricity	70,00,000
3211115	Water	10,00,000
3211116	Courier	50,000
3211117	Internet/Fax/Telex	15,00,000
3211119	Postage	50,000
3211120	Telephone	10,00,000
3211125	Advertising Expense	10,00,000
3211126	Audiovisual Film Creation	3,00,000
3211127	Books and Periodicals	5,00,000
3211130	Conveyance Expenditure	1,50,000
3211131	Outsourcing	1,50,00,000
3211135	Recruitment Test	50,00,000
	<b>Sub-Total</b>	<b>3,45,50,000</b>
<b>Fee, Charge and Commission</b>		
3221102	License Fee	25,000
3221104	Registration Fee	25,000
3221108	Bank Charge	5,000
3221112	Examination Fee	5,000
3821102	Land Development Tax	2,000
3821103	Municipality Tax	3,48,000
	<b>Sub-Total</b>	<b>4,10,000</b>
<b>Training, Fuel, Security and Others</b>		
3231301	Training	2,00,00,000
3243101	Petrol, Oil and Lubricant	30,00,000
3243102	Gas and Fuel	15,00,000
3252101	Bedding	5,00,000
3255101	Computer Consumables	5,00,000
3255102	Printing and Binding	5,00,000
3255104	Stamp and Seal	1,00,000
3255105	Other Stationeries	7,00,000
3256103	Consumable Items	3,00,000
3256106	Leverage/Clothing	5,00,000
3256107	Sports Items	1,00,000
3257103	Research	3,50,00,000
3257105	Innovation	8,00,000
3257206	Honorarium	5,00,000
3257301	Ceremonials/Festivals	6,00,000
3257306	Gardening	2,00,000
3253103	Security Services	17,00,000
	<b>Sub-Total</b>	<b>6,65,00,000</b>

The Potential Expenditure for the Year 2025-26	
Cash Purchase	25,00,000
Open Tendering Method (OTM)	2,16,00,000
Direct Procurement Method (DPM)	1,33,00,000
Recurring Expenditure	1,15,00,000
Subscription Based Method	2,00,00,000
Request for quotation (RFQ)	30,00,000
QCBS	3,10,00,000
Other	79,60,000
<b>GRAND TOTAL</b>	<b>11,08,60,000</b>

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Economic Code	Items Determined in the Revenue Sector	Allocated Money
	<b>Repair and Maintenance</b>	
3258101	Motor Vehicle	8,00,000
3258102	Furniture	2,00,000
3258103	Computer	3,00,000
3258104	Office Equipment	3,00,000
3258105	Other Equipment and Machinery	1,00,000
3258106	Residential Building	3,00,000
3258107	Non-Residential Building	3,00,000
3258115	Sanitation and Water Supply	1,00,000
3258119	Electric Installations	2,00,000
3258126	Telecommunication Equipment	1,00,000
3258143	Software and Database Maintenance	4,00,000
3258146	Electrical Equipment	2,00,000
	<b>Sub Total</b>	<b>33,00,000</b>
	<b>Capital Expenditure/Wealth Collection</b>	
4112201	ICT Equipments	1,00,000
4112202	Computer and Accessories	10,00,000
4112303	Electrical Equipment	15,00,000
4112305	Fire fighting Equipment	5,00,000
4112310	Office Equipment	10,00,000
4112314	Teaching and Learning Materials	10,00,000
4112314	Furniture	5,00,000
4112316	Other Machinery and Equipment	5,00,000
	<b>Sub Total</b>	<b>61,00,000</b>
	<b>Grand Total</b>	<b>11,08,60,000</b>

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Package No	Description of Procurement Package Goods	Unit	Quantity	Procurement Method and Type	Contract Approving Authority	Source of Fund and Code	Estimated Total Cost (Tk)	Time Code For Process
1	2	3	4	5	6	7	8	9
NGOP1	Legal Expense	On the basis of legal issues		Other Cost	HOPE	GoB & 3211110	5,00,000	
NGOP2	Advertising	Based on advertising		Other Cost	HOPE	GoB & 3211125	10,00,000	
NGOP3	Recruitment Test	On the basis of candidate		Other Cost	HOPE	GoB & 3211135	50,00,000	
NGOP4	License Fee	On the basis of license		Other Cost	HOPE	GoB & 3211135	25,000	
NGOP5	Registration Fee	On the basis of registration		Other Cost	HOPE	GoB & 3221102	25,000	
NGOP6	Bank Charge	On the basis of Bank's charge		Other Cost	HOPE	GoB & 3221108	5,000	
NGOP7	Examination Fee	On the basis of examination		Other Cost	HOPE	GoB & 3221112	5,000	
NGOP8	Ceremonials/Festivals	On the basis of festivals		Other Cost	HOPE	GoB & 3257301	6,00,000	
NGOP9	Entertainment Expense	On the basis of requirement		Other Cost	HOPE	GoB & 3211106	8,00,000	
NGOP10	Electricity	On the basis of usage		Recurring Expenditure	HOPE	GoB & 3211113	70,00,000	
NGOP11	Water	On the basis of usage		Recurring Expenditure	HOPE	GoB & 3211115	10,00,000	
NGOP12	Internet/Fax/Telex	On the basis of usage		Recurring Expenditure	HOPE	GoB & 3211117	15,00,000	
NGOP13	Postage	On the basis of usage		Recurring Expenditure	HOPE	GoB & 3211119	50,000	
NGOP14	Courier	On the basis of usage		Recurring Expenditure	HOPE	GoB & 3211116	50,000	
NGOP15	Telephone	On the basis of usage		Recurring Expenditure	HOPE	GoB & 3211120	10,00,000	
NGOP16	Newspaper	On the basis of usage		Recurring Expenditure	HOPE	GoB & 3211127	2,00,000	
NGOP17	Conveyance Expenditure	On the basis of conveyance		Recurring Expenditure	HOPE	GoB & 3211130	1,50,000	
NGOP18	Gardening	On the basis of garden		Recurring Expenditure	HOPE	GoB & 3257304	2,00,000	
NGOP19	Petrol/Oil/Lubricant	On the basis of requirement and occupation		DPM	HOPE	GoB & 3243101	30,00,000	
NGOP20	Gas and Fuel	On the basis of requirement and occupation		DPM	HOPE	GoB & 3243102	15,00,000	
NGOP21	Repair of Motor Vehicle	On the basis of requirement		DPM	HOPE	GoB & 3258101	8,00,000	
NGOP22	Innovation	On the basis of requirement		DPM	HOPE	GoB & 3257105	8,00,000	
NGOP23	Training	On the basis of trainee		Subscription Based Method	HOPE	GoB & 3231301	2,00,00,000	
NGOP24	Research related Workshop	No's	20*	DPM	HOPE	GoB & 3257103	22,00,000	
NGOP25	Dissemination Seminar	No's	2*	DPM	HOPE	GoB & 3257103	8,00,000	
NGOP26	Research Methodology Training	No's	1*	DPM	HOPE	GoB & 3257103	10,00,000	
NGOP27	Honorarium	On the basis of requirement and occupation		DPM	HOPE	GoB & 3257206	5,00,000	
NGOP28	Leverage	No	100*	DPM	HOPE	GoB & 3256106	5,00,000	
NGOP29	Stamps and Seals	No	10*	DPM	HOPE	GoB & 3252104	1,00,000	
NGOP30	Software and database Maintenance	No	1*	DPM	HOPE	GoB & 3258143	4,00,000	
NGOP31	Security Services	Persons	7*	DPM	HOPE	GoB & 3253103	17,00,000	
NGOP32	Land Development Tax	On the basis of usage	1*	Recurring Expenditure	HOPE	GoB & 3221102	2,000	
NGOP33	Municipality Tax	On the basis of usage	1*	Recurring Expenditure	HOPE	GoB & 3221103	3,48,000	

**Total Package= 33, Total Taka (Recurring Expenditure+ Other Cost+ DPM+ Subscription Based Method) = 5,27,60,000/-**

\*Tentative



Package No	Description of Procurement Package Goods	Unit	Quantity	Procurement Method And Type	Contract Approving Authority	Source Of Fund And Code	Estimated Total Cost (Tk)	Time Code for Process	Not Used in Goods	Invite/ Advertise Tender	Tender opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total Time to Contract Signature	Time for Completion of Contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
GOP 17	Computer	No	Lump sum	Cash Purchase	HOPE	GoB 3258103	1,00,000	Planned Date									
								Planned Time									
GOP 18	Computer	No	Lump sum	RFQ	HOPE	GoB 3258103	2,00,000	Planned Date	01/1/2025	07/11/2025	12/11/2025	17/11/2025	22/11/2025	28/11/2025			
								Planned Time	0	7	5	5	7	5	29		
GOP 19	Office Equipment	No	Lump sum	OTM	HOPE	GoB 3258104	3,00,000	Planned Date	01/1/2025	14/11/2025	28/11/2025	05/12/2025	12/12/2025	10/01/2026			
								Planned Time	0	14	14	7	7	28	70		
GOP 20	Other Machinery and Equipment	No	Lump sum	Cash Purchase	HOPE	GoB 3258105	1,00,000	Planned Date									
								Planned Time									
GOP 21	Residential Building	No	Lump sum	RFQ	HOPE	GoB 3258106	3,00,000	Planned Date	01/1/2025	07/11/2025	12/11/2025	17/11/2025	22/11/2025	28/11/2025			
								Planned Time	0	7	5	5	7	5	29		
GOP 22	Non-Residential Building	No	Lump sum	RFQ	HOPE	GoB 3258107	3,00,000	Planned Date	01/1/2025	07/11/2025	12/11/2025	17/11/2025	22/11/2025	28/11/2025			
								Planned Time	0	7	5	5	7	5	29		
GOP 23	Sanitation and Water Supply	No	Lump sum	Cash Purchase	HOPE	GoB 3258115	1,00,000	Planned Date									
								Planned Time									
GOP 24	Electrical Installation	No	Lump sum	Cash Purchase	HOPE	GoB 3258119	2,00,000	Planned Date									
								Planned Time									
GOP 25	Telecommunication Equipment	No	Lumpsum	Cash Purchase	HOPE	GoB 3258103	1,00,000	Planned Date									
								Planned Time									
GOP 26	Electrical Equipment	No	Lump sum	Cash Purchase	HOPE	GoB 3258146	2,00,000	Planned Date									
								Planned Time									
GOP 27	ICT Equipments	No	1*	Cash Purchase	HOPE	GoB 4112201	1,00,000	Planned Date									
								Planned Time									
GOP 28	Computers and Accessories	No	20*	OTM	HOPE	GoB 4112202	10,00,000	Planned Date	01/11/2025	14/11/2025	28/11/2025	05/12/2025	12/12/2025	10/01/2026			
								Planned Time	0	14	14	7	7	28	70		
GOP 29	Electrical Equipment	No	2*	Cash Purchase	HOPE	GoB 4112303	3,00,000	Planned Date									
								Planned Time									
GOP 30	Electrical Equipment	No	10*	OTM	HOPE	GoB 4112303	12,00,000	Planned Date	01/11/2025	14/11/2025	28/11/2025	05/12/2025	12/12/2025	10/01/2026			
								Planned Time	0	14	14	7	7	28	70		
GOP 31	Firefighting Equipment	No	50*	OTM	HOPE	GoB 4112305	5,00,000	Planned Date	01/11/2025	14/11/2025	28/11/2025	05/12/2025	12/12/2025	10/01/2026			
								Planned Time	0	14	14	7	7	28	70		
GOP 32	Office Equipment	No	5*	OTM	HOPE	GoB 4112310	10,00,000	Planned Date	01/11/2025	14/11/2025	28/11/2025	05/12/2025	12/12/2025	10/01/2026			
								Planned Time	0	14	14	7	7	28	70		
								Actual Time									

