

**ANNUAL PROCUREMENT PLAN (For Goods)**

Year: 2024-2025

Ministry/Division : Ministry of LGRD & Co-Operatives  
 Agency : National Institute of Local Government (NILG)  
 Procuring Entity Name & Code : National Institute of Local Government (NILG)  
 Procuring Entity : Director (Administration and Coordination), NILG

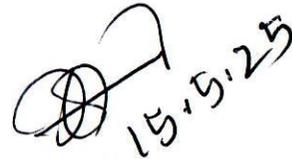
Budget: Revenue

Package No	Description of Procurement Package	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Fund	Estd Cost in Lac Tk.	Indicative dates							Remark
								Not Used in Goods	Invite/Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	NOA	Time for Completion of Contract	
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
GR-01	Procurement of Training Materials: Bag and Pendrive	No.	LS	OTM (Framework Contract)	HOPE	GoB	40.00	-	22-Agu-24	05-Sep-24	07-Sep-24	11-Sep-24	12-Sep-24	01-Oct-24	Contract Extension
GR-02	Procurement of Stationary	No.	LS	OTM (Framework contract)	HOPE	GoB	15.00	-	22-Agu-24	05-Sep-24	07-Sep-24	11-Sep-24	12-Sep-24	01-Oct-24	Contract Extension
GR-03	Procurement of Printing Materials (Hand Book & Others)	No.	LS	OTM (Framework Contract)	HOPE	GoB	90.00	-	16-Oct-24	31-Oct-24	03-Nov-24	03-Nov-24	03-Nov-24	05-Nov-25	
GR-04	Office Lighting for Victory Day-24	No.	LS	RFQ	HOPE	GoB	1.30	-	02-Dec-24	09-Dec-24	11-Dec-24	12-Dec-24	16-Dec-24	20-Dec-24	
GR-05	Procurement of Computer	No.	LS	RFQ	HOPE	GoB	3.00	-	23-Dec-24	30-Dec-24	30-Dec-24	01-Jan-25	02-Jan-25	12-Jan-25	
GR-06	Procurement of Degital Attendent	No.	LS	RFQ	HOPE	GoB	0.46	-	23-Dec-24	30-Dec-24	30-Dec-24	01-Jan-25	02-Jan-25	12-Jan-25	
GR-07	Procurement of Bed Sheet and Others	No.	LS	RFQ	HOPE	GoB	2.85	-	20-Feb-25	26-Feb-25	26-Feb-25	18-Mar-25	20-Mar-25	20-May-25	
GR-08	Procurement of Crocarise	No.	LS	RFQ	HOPE	GoB	2.88	-	20-Feb-25	26-Feb-25	26-Feb-25	18-Mar-25	20-Mar-25	20-May-25	

*initialed*

Package No	Description of Procurement Package	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Fund	Estd Cost in Lac Tk.	Indicative dates							Remark
								Not Used in Goods	Invite/Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	NOA	Time for Completion of Contract	
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
GR-09	Procurement of Kham and Others materials for Recurement written exam	No.	LS	RFQ	HOPE	GoB	2.60	-	24-Mar-25	07-Apr-25	07-Apr-25	09-Apr-25	30-Apr-25	08-May-25	
GR-10	Procurement of Book	No.	LS	RFQ	HOPE	GoB	1.04	-	08-May-25	15-May-25	15-May-25	19-May-25	19-May-25	01-Jun-25	
GR-11	Procurement of Furniture	No.	LS	OTM (EGP)	HOPE	GoB	3.50	-	18-May-25	02-Jun-25	03-Jun-25	03-Jun-25	03-Jun-25	22-Jun-25	
GR-12	Procurement of Mikrotic Router and Zoom	No.	LS	OTM	HOPE	GoB	4.40	-	25-May-25	15-Jun-25	15-Jun-25	16-Jun-25	16-Jun-25	25-Jun-25	
GR-13	Procurement of Saj-Poshak for Staff	No.	LS	RFQ	HOPE	GoB	1.10	-	26-May-25	03-Jun-25	04-Jun-25	04-Jun-25	15-Jun-25	19-Jun-25	

  
 (M. M. Emrul Kayas)  
 Deputy Secretary  
 Joint Director (Admin. & Coordination)

  
 (Md. Shafiqul Islam)  
 Joint Secretary  
 Director (Admin. & Coordination)

  
 (Md. Abdul Quaiyum)  
 Director General (Grade-1)

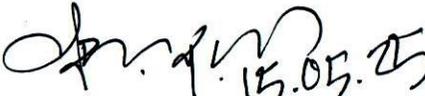
**ANNUAL PROCUREMENT PLAN (For Works)**

Year: 2024-2025

Ministry/Division : Ministry of LGRD & Co-Operatives  
 Agency : National Institute of Local Government (NILG)  
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 Procuring Entity : Director (Administration and Coordination), NILG

Budget: Revenue

Package No	Description of Procurement Package	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Fund	Estd Cost in Lac Tk.	Indicative dates								Remark
								Not Used in Goods	Invite/Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	NOA	Signing of Contract	Time for Completion of Contract	
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17
WR-01	Procurement of Repair and Renovation of Infrastructure	Sqm.	As per requirement	DPM/OTM (National)	HOPE	GoB	200.00	-								Delegated Procurement

  
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**ANNUAL PROCUREMENT PLAN (For Services)**

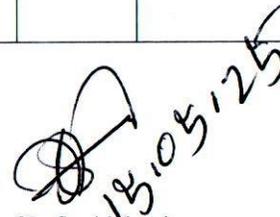
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Budget: Revenue

Package No	Description of Procurement of Services	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Fund	Estd Cost in Lac Tk.	Indicative dates					Remark
								Invitation for Eoi	Issue of RFP	Proposal Evaluation	Signing of Contract	Time for Completion of Contract	
1	2	3	4	5	6	7	8	10	11	12	13	14	15
SR-01	Procurement of Intellectual and Professional Services (Research)	No	14	OTM (National)	HOPE	GoB	45.00	24-July-25	10-Aug-25	17-Aug-25	25-Aug-25	10-June-26	

  
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