



Government of the People's Republic of Bangladesh
Ministry of Science and Technology
Admin-11 Section (Biotechnology Cell and NIB)
Bangladesh Secretariat, Dhaka.
www.most.gov.bd

Memo Number: 39.00.0000.000.111.08.0009.25-48

Date: 21 June 2026

Subject: Sanction of Earned Leave as Ex-Bangladesh leave for performing the Holy Umrah Hajj.

Reference: 39.06.2672.000.001.31.0006.18.95, Date: 08 June 2026

Government Order

With reference to the above subject, the undersigned is directed to convey the sanction of Ex-Bangladesh Earned Leave (Converted from Rest and Recreation Leave) in favour of MD MAHMUD HASAN, (Passport No. E00053556), Senior Scientific Officer, Fisheries Biotechnology Division, National Institute of Biotechnology, Ganakbari, Ashulia, Savar, Dhaka to visit Saudi Arabia for performing the Holy Umrah Hajj during 01.07.2026 to 15.07.2026 or 15 days from the date of commencement of leave under the following terms and conditions.

- All expenses of this trip will not be borne by the National Institute of Biotechnology (NIB) or the Government of Bangladesh.
- During the leave, he will receive salary and allowances in Bangladeshi currency.
- No separate payment can be claimed for the said leave.
- He will have to inform the concerned authority before going on leave.
- He will not stay abroad beyond the approved period.
- Section-34 of Appendix-8 (Rule-234, Note-2) of BSR Part-1 will be applicable in this regard.

2. This order is issued with the approval of the competent authority.

Md. Abdus Salam
Senior Assistant Secretary
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E-mail: admin11@most.gov.bd

Director General, National Institute of Biotechnology, Ganakbari, Ashulia, Savar, Dhaka.

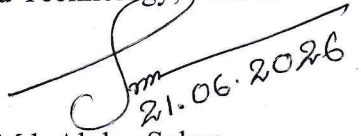
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Copy for information and necessary action (Not according to seniority):

- Foreign Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
{Atten: Director (Consular), with request to issue Letter of Interest}.
- Director General, Department of Immigration & Passport, Dhaka.
- Director, Hazrat Shahjalal International Airport, Dhaka.

- 4) Chief Accounts and Finance Officer, Ministry of Science and Technology, CGA Bhaban, Segunbagicha, Dhaka.
- 5) MD MAHMUD HASAN, Senior Scientific Officer, Fisheries Biotechnology Division, National Institute of Biotechnology, Ganakbari, Ashulia, Savar, Dhaka.
- 6) Programmer, Admin-13 Section (ICT), Ministry of Science and Technology (with a request to upload the G.O to website).
- 7) Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.
- 8) PS to Secretary, Ministry of Science and Technology, Bangladesh Secretariat, Dhaka.
- 9) Personal Officer to Additional Secretary (Admin), Ministry of Science and Technology, Dhaka.
- 10) Personal Officer to Joint Secretary (Admin-2), Ministry of Science and Technology, Dhaka.


21.06.2026
Md. Abdus Salam
Senior Assistant Secretary