

Will be replaced on the same date and memorial  
Government of the people's Republic of Bangladesh  
National Housing Authority  
Ministry of Housing and public Works  
82, Segunbagicha, Dhaka.  
[www.nha.gov.bd](http://www.nha.gov.bd)

Memo no: 25.38.0000.302.31.71.25-

Date: /11/2025

Office Order

National Housing Authority, Government of the People's Republic of Bangladesh is pleased to allow, MD GOLAM MOSTAFA (Passport No. A16211236) Draftsman, National Housing Authority, Dhaka for Performing Holy Umrah Hajj, in Saudi Arab for 17 (Seventeen) days Ex-Bangladesh leave which will effect from 20/11/2025 AD to 06/12/2025 AD or his actual date of departure under the following terms and conditions:

1. He will stay in abroad in the limited time;
2. No Government expenditure will be involved in this visit;
3. No salary will be given to him in foreign currency;
4. Tour expense source should be included in his tax file and
5. After return he will join in his own post.

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(Gulrukh khadiza jahan)  
Deputy Director (Admin & Training)  
Phone- +880241054594

Memo no: 25.38.0000.302.31.71.25- 1144

Date: 12/11/2025

Copy for kind information & necessary action to :

1. Secretary, Ministry of Housing and public Works, Bangladesh Secretariat, Dhaka.
2. Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
3. His Excellency, The Ambassador of Saudi Arab, Saudi Embassy, Gulshan, Dhaka.
4. His Excellency, The Ambassador of Turkey, Turkey Embassy, Baridhara, Dhaka.
5. Deputy Chief Architect, National Housing Authority, Segunbagicha, Dhaka.
6. Director General, Directorate of Immigration and Passport, Agargaon, Dhaka.
7. Member (Admin & Finance)/(Land & Asset Management), National Housing Authority, Segunbagicha, Dhaka.
8. Director (Land & Asset Management), National Housing Authority, Segunbagicha, Dhaka.
9. Executive Enginner (civil), Dhaka Dinision-2. National Housing Authority Mohammadpur.Dhaka.
10. Chief Security officer, Hazrat Shahjalal (Rm) International Airport, Dhaka.
11. Immigration officer, Hazrat Shahjalal (Rm) International Airport, Dhaka.
- ✓ 12. Programmer, Computer Cell, NHA, Segunbagicha, Dhaka. (For publication in the official website)
13. Private Secretary to the Chairman, NHA, Segunbagicha, Dhaka. (for kind information to Chairman)
14. MD GOLAM MOSTAFA. Draftsman, National Housing Authority, Segunbagicha, Dhaka.
15. Office copy.

  
Deputy Director (Admin & Training).