

Annual Procurement Plan for FY 2025-2026

Ministry Division: Ministry of Finance, Internal Resources Division

Budget: Revenue

Agency: Department of National Savings

Procuring Entity Name & Code: Director General (11105)

1. Package No	2. Description of Procurement Package Goods	3. Unit	4. Quantity	5. Procurement Method & Type	6. Contact Approving Authority	7. Source of Funds	8. Estd Cost in TK (lakh)	9. Time Code for Process	10. Not Used in Goods	11. Invite/Advise Tender	12. Tender Opening	13. Tender Evaluation	14. Approval to Award	15. Notification of Award	16. Signing of Contract	17. Total Time to Contract Signature	18. Time for Completion of Contract
	Lot-1: Purchase of Bags with impression of the Logo & Text of NSD	NOS	As per requirement	DPM National	Subject to the authority delegated in the Delegation of Financial Power of this Department-Director General	GOB	5										
NSD: 25-26 G-01	Lot-2: Purchase/Supply of Souvenirs with impression of the Logo & Text of NSD	NOS	As per requirement	OTM/RFQ/ DPM National	Do	GOB	9	Planned Dates for OTM		21 Aug 2025	04 Sep 2025	09 Sep 2025	15 Sep 2025	21 Sep 2025	19 Oct 2025		
								Planned Days for OTM		-	14 Days	05 Days	07 Days	06 Days	28 Days	60 Days	60 Days
								Actual Dates for OTM									

*DNDY 30/9/20*

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*Director General*

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1.	2.	3.	4.	5.	6.	7.	8.	9.	10.	11.	12.	13.	14.	15.	16.	17.	18.
NSD:25-26/G-02	Purchase of Various Books and Periodicals	NOS	As per requirement	RFQ/ DPM National	Subject to the authority delegated in the Delegation of Financial Power of this Department-Director General	GOB	4	Planned Dates for RFQ		12 Aug 2025	19 Aug 2025	19 Aug 2025	24 Aug 2025	27 Aug 2025	27 Aug 2025		
								Planned Days for RFQ		-	07 Days	-	05 Days	03 Days	-	15 Days	15 Days
								Actual Dates for RFQ									
NSD:25-26/G-03	Purchase of Petrol/Oil/ Lubricant	Litre	As per requirement	DPM National	Do	GOB	10										
NSD:25-26 G-04	Purchase of Gas & Fuel	CFT/ Litre	As per requirement	DPM National	Do	GOB	10										

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NSD:25-26/G-05	Purchase of various types of Computer Toners & Cartridges and other related computer equipments)	NOS	List enclosed	Framework Agreement /RFQ/ DPM National	Subject to the authority delegated in the 'Delegation of Financial Power' of this Department-Director General	GOB	12	Planned Dates for RFQ		07 Sep 2025	14 Sep 2025	14 Sep 2025	16 Sep 2025	16 Sep 2025	18 Sep 2025		
								Planned Days for RFQ		-	07 Days	-	02 Days	-	02 Days	11 Days	11 Days
								Actual Dates for RFQ									
NSD:25-26/G-06	Printing and, or Binding of Books/Registers/Visiting Cards/Envelops/ Invitation Cards/Pictures	NOS	As per requirement	DPM National	Subject to the authority delegated in the Delegation of Financial Power of this Department-Director General	GOB	100										

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1.	2.	3.	4.	5.	6.	7.	8.	9.	10.	11.	12.	13.	14.	15.	16.	17.	18.
Package No	Description of Procurement Package Goods	Unit	Quantity	Procurement Method & Type	Contact Approving Authority	Source of Funds	Estd Cost in TK (lakh)	Time Code for Process	Not Used in Goods	Invite/Advise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total Time to Contract Signature	Time for Completion of Contract
NSD:25-26 G-07	Purchase/Supply of Stamp and Seal	NOS	As per requirement	DPM National	Subject to the authority delegated in the Delegation of Financial Power of this Department-Director General	GOB	3										
NSD:25-26 G-08	Purchase of various Stationery Goods	NOS	List enclosed	Framework Agreement/ RFQ/ DPM National	Do	GOB	10	Planned Dates for RFQ		10 Sep 2025	17 Sep 2025	18 Sep 2025	21 Sep 2025	22 Sep 2025	23 Sep 2025		
								Planned Days for RFQ		-	07 Days	01 Days	03 Days	01 Days	01 Days	13 Days	
								Actual Dates for RFQ									

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13 Days

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1.	2.	3.	4.	5.	6.	7.	8.	9.	10.	11.	12.	13.	14.	15.	16.	17.	18.
NSD:25-26/G-09	Supply of Uniform	NOS	List enclosed	RFQ	Subject to the authority delegated in the Delegation of Financial Power of this Department-Director General	GOB	4	Planned Dates for RFQ		04 Dec 2025	11 Dec 2025	11 Dec 2025	14 Dec 2025	15 Dec 2025	17 Dec 2025		
								Planned Days for RFQ		-	07 Days	-	03 Days	01 Day	02 Days	13 Days	13 Days
								Actual Dates for RFQ									
NSD:25-26.G-10	Motor Vehicle Repair/maintenance	NOS	As per requirement	RFQ/DPM National	Do	GOB	25	Planned Dates for RFQ		05 Oct 2025	12 Oct 2025	13 Oct 2025	14 Oct 2025	15 Oct 2025	16 Oct 2025		
								Planned Days for RFQ		-	07 Days	01 Day	01 Day	01 Day	01 Day	11 Days	11 Days
								Actual Dates for RFQ									

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*30/11/22*

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1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
NSD:25-26/G-11	Repair/ Maintenance of various types of Furniture	NOS	List Enclosed	RFQ/ DPM National	Subject to the authority delegated in the Delegation of Financial Power of this Department-Director General	GOB	5.5			11 Feb 2026	18 Feb 2026	19 Feb 2026	22 Feb 2026	23 Feb 2026	24 Feb 2026		
										-	07 Days	01 Day	03 Days	01 Day	01 Day	13 Days	13 Days
NSD:25-26/G-12	Repair/ Maintenance of Computer, printer related other office equipment	NOS	As per requirement	DPM/ Framework Agreement National	Do	GOB	11										

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1.	2.	3.	4.	5.	6.	7.	8.	9.	10.	11.	12.	13.	14.	15.	16.	17.	18.
NSD:25-26/G-13	Repair/Maintenanc e of various Office Equipment	NOS	As per requirement	DPM National	Subject to the authority delegated in the Delegation of Financial Power of this Department-Director General	GOB	5.46										
NSD:25-26/G-14	Purchase / Replacement of Motor Vehicle	NOS	As per requirement	DPM National	Do	GOB	200										
NSD:25-26/G-15	Lot- (i): Purchase of 10 Desktop Computer sets & related devices/ Equipments (UPS, Printer, Mouse, Keyboard, etc.)	NOS	List enclosed	OTM/RFQ National	Do	GOB	20	Planned Dates for OTM		31 Aug 2025	14 Sep 2025	21 Sep 2025	28 Sep 2025	05 Oct 2025	03 Nov 2025		
								Planned Dates for OTM		-	14 Days	07 Days	07 Days	07 Days	28 Days	63 Days	63 Days
								Actual Dates for RFQ									

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1.	2.	3.	4.	5.	6.	7.	8.	9.	10.	11.	12.	13.	14.	15.	16.	17.	18.	
	Lot- (ii) Purchase of 07 Laptops				Subject to the authority delegated in the Delegation of Financial Power of this Department-Director General													
	Lot- (iii) Purchase of 10 Printers (Black & Colour)																	
NSD:25-26/G-16	Lot-1: Purchase of Electric Equipment & Related Supporting Materials and Installation	NOS	List Enclosed	DPM National		Do	GOB	15										

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1.	2.	3.	4.	5.	6.	7.	8.	9.	10.	11.	12.	13.	14.	15.	16.	17.	18.	
	Lot-2: Purchase & Installation of -07 Air Conditioners	NOS	As per requirement	OTM/RFQ National	Subject to the authority delegated in the Delegation of Financial Power of this Department-Director General	GOB				17 March 2026	31 March 2026	05 April 2026	12 April 2026	19 April 2026	17 May 2026		60 Days	
										-	14 Days	05 Days	07 Days	07 Days	28 Days	60 Days		
NSD:25-26/G-17	Purchase of various Furniture	NOS	List enclosed	RFQ/OTM/DM National	Do	GOB	10	Planned Dates for OTM		01 Jan 2026	14 Jan 2026	19 Jan 2026	26 Jan 2026	01 Feb 2026	01 March 2026			
								Planned Days for OTM		-	14 Days	05 Days	07 Days	06 Days	28 Days	60 Days	60 Days	
								Actual Days for OTM										

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Annual Procurement Plan for FY 2025-2026

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1.	2.	3.	4.	5.	6.	7.	8.	9.	10.	11.	12.	13.	14.	15.	16.	17.	18.
	Total value of Goods Procurement						458.96										

  
৩০/৭/২৫  
মহাবুল্লাহ আল মামুন  
সহকারী পরিচালক (প্রশাসন)  
জাতীয় সঞ্চয় অধিদপ্তর  
অর্থ মন্ত্রণালয়।

  
৩০/৭/২৫  
(মোঃ আমিন উল্লাহ)  
সহকারী পরিচালক (পলিসি)  
জাতীয় সঞ্চয় অধিদপ্তর  
অর্থ মন্ত্রণালয়

  
৩০/৭/২৫  
শাকিলা আবেদীন  
সহকারী পরিচালক (বাজেট ও পরিকল্পনা)  
জাতীয় সঞ্চয় অধিদপ্তর, ঢাকা।

  
৩০/৭/২৫  
মোঃ রেজানুর রহমান  
উপপরিচালক (প্রশাসন ও জনসংযোগ)  
জাতীয় সঞ্চয় অধিদপ্তর  
অর্থ মন্ত্রণালয়

  
৩০/৭/২৫  
মোঃ শরীফুল ইসলাম  
পরিচালক (প্রশাসন ও জনসংযোগ)  
জাতীয় সঞ্চয় অধিদপ্তর  
অভ্যন্তরীণ সঞ্চয় বিভাগ অর্থ মন্ত্রণালয়

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of Finance, Internal Resources Division  
 Department of National Savings  
 & Code Director General (11105)

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NSD-25-26/W-01	Internet Networking Infrastructure Optimization	NO	As per requirement	DPM/OTM/RFQ	Subject to the authority delegated in the Delegation of Financial Power of this Department-Director General	GOB	10	Planned Dates for RFQ		09 Sep 2025	16 Sep 2025	16 Sep 2025	17 Sep 2025	18 Sep 2025	18 Sep 2025		09 Days	
								Planned Days for RFQ		-	07 Days	-	01 Day	01 Day	-	09 Days		
								Actual Dates for RFQ										
NSD-25-26/W-02	Vehicle Rent Outsourcing	NO	As per requirement	OTM/OSTETM (Outsourcing)	Do	GOB	As per Budget Allocation	Planned Dates for OSTETM		29 Oct 2025	12 Nov 2025	18 Nov 2025	25 Nov 2025	02 Dec 2025	30 Dec 2025		60 Days	
								Planned Days for OSTETM		-	14 Days	05 Days	07 Days	06 Days	28 Days	60 Days		
								Actual Dates for OSTETM										
NSD-25-26/S-03	Manpower (85 Cleaners) Outsourcing	NO	As per requirement	OTM/OSTETM (Outsourcing)	Do	GOB	As per Budget Allocation	Planned Dates for OSTETM		05 Jan 2026	19 Jan 2026	25 Jan 2026	01 Feb 2026	08 Feb 2026	08 March 2026		62 Days	
								Planned Days for OSTETM			14 Days	06 Days	07 Days	07 Days	28 Days			
								Actual Dates for OSTETM										
NSD-25-26/S-04	Recruiting Manpower	NO	As per requirement	DPM/OTM	Do	GOB	100											

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of Finance, Internal Resources Division  
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 & Code : Director General (11105)

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NSD:25-26/S-05	Commision	NO	As per requirement	DPM/ Contracting	Subject to the authority delegated in the Delegation of Financial Power of this Department- Director General	GOB	10500										
NSD:25-26/S-06	Transportation Cost	NO	As per requirement	DPM	Do	GOB	6										
	<b>Total value of Services Procurement</b>						10616										

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৩০/৭/২৫

আব্দুল্লাহ আল মামুন  
 সহকারী পরিচালক (প্রশাসন)  
 জাতীয় সঞ্চয় অধিদপ্তর  
 অর্থ মন্ত্রণালয়

*Signature*  
৩০/৭/২৫

মোঃ আমান উল্লাহ  
 সহকারী পরিচালক (পলিসি)  
 জাতীয় সঞ্চয় অধিদপ্তর  
 অর্থ মন্ত্রণালয়

*Signature*  
৩০/০৭/২০২৫

শাকিলা আবেদীন  
 সহকারী পরিচালক (বাজেট ও পরিকল্পনা)  
 জাতীয় সঞ্চয় অধিদপ্তর, ঢাকা।

*Signature*  
৩০/৭/২৫

মোঃ সৈয়দুল হাশেম  
 উপপরিচালক (প্রশাসন ও জনসংযোগ)  
 জাতীয় সঞ্চয় অধিদপ্তর  
 অর্থ মন্ত্রণালয়

*Signature*  
৩০/৭/২৫

মোঃ শরীফুল ইসলাম  
 পরিচালক (প্রশাসন ও জনসংযোগ)  
 জাতীয় সঞ্চয় অধিদপ্তর  
 অতিরিক্ত সচিব (অর্থ মন্ত্রণালয়)