

Government of the People's Republic of Bangladesh  
Ministry of Cultural Affairs  
Department of Archives and Library  
Agargaon, Sher-e-Bangla Nagar  
Dhaka-1207.  
[www.nanl.gov.bd](http://www.nanl.gov.bd)

Memo: 43.25.0000.003.25.075.12/1831

Date: 02 August 2026

**Notification**

Mst Mahfuza Begum (Passport No-E00225768), ISBN Officer, Department of Archives and Library, Sher-E-Bangla Nagar, Dhaka -1207, has been granted earned leave (ex-Bangladesh) for travelling to India during 09/08/2026 to 18/08/2026 or 10 days starting from the date of actual commencement of leave. This leave is granted for the purpose of her husband's treatment under the following terms and condition :

- (a) All expenses in this regard will be borne by herself. There will be no financial involvement of the Government of Bangladesh in this visit;
- (b) The visit shall be treated as ex-Bangladesh leave (personal) which will be deducted from her earned leave;
- (c) Her Husband (Mr. Md. Salim Chowdhury) will accompany with her during this travel;
- (d) The incumbent shall draw her pay and allowances in local currency only and no part there of shall be drawn in foreign currency;
- (e) Overstay will not be permitted;
- (f) After returning she will submit a joining report to her competent authority;
- (g) The provision of Rule 34 of Appendix VIII of BSR (Part-1) is applicable for this approval.

  
(Kh. Zohurul Islam)  
Director General  
(Additional Secretary)  
Phone: 02-222218346  
E-mail: dg@nanl.gov.bd

Memo: 43.25.0000.003.25.075.12/1831

Date: 02 August 2026

**Copy for kind information and necessary action to (not in line with the seniority):**

1. Foreign Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
2. Secretary, Ministry of Cultural Affairs, Bangladesh Secretariat, Dhaka.
3. H.E. High Commissioner, High Commission of India, Plot 2&4, Embassy Road, Block-1, Baridhara, Dhaka.
4. H.E. High Commissioner, High Commission of the People's Republic of Bangladesh, India.
5. Director General, Consular and Welfare Wing, Ministry of Foreign Affairs, Dhaka (With a request to issue a note verbale in favour of the Mahfuza Begum).
6. Director General, Department of Immigration & Passport, Agargaon, Sher e Bangla Nagar, Dhaka.

7. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
8. Chief Accounts & Finance Officer, Ministry of Cultural Affairs, 3<sup>rd</sup> Phase, Segunbagicha, Dhaka.
9. Officer in-charge (Immigration), Hazrat Shahjalal International Airport, Dhaka.
10. Visa Officer, High Commission of India, Plot 2&4, Embassy Road, Block-1, Baridhara, Dhaka.
11. Chief Accounts and Finance Officer, Ministry of Cultural Affairs, Segunbagicha, Dhaka.
12. Programmer, Department of Archives and Library, Dhaka (With a request to publish the notification at the NANL website).
13. Chief Bibliographer, Department of Archives and Library, Dhaka.
14. Mst Mahfuza Begum, ISBN Officer, Department of Archives and Library.
15. PA to Director General, Department of Archives and Library, Dhaka.
16. Office Copy.

(Kh. Zoherul Islam)

Director General  
(Additional Secretary)