

গণপ্রজাতন্ত্রী বাংলাদেশ সরকার  
সংস্কৃতি বিষয়ক মন্ত্রণালয়  
আরকাইভস ও গ্রন্থাগার অধিদপ্তর  
আগারগাঁও, শেরেবাংলা নগর, ঢাকা-১২০৭।  
[www.nanl.gov.bd](http://www.nanl.gov.bd)

বার্ষিক ক্রয় পরিকল্পনা (Annual Procurement Plan): আরকাইভস ও গ্রন্থাগার অধিদপ্তর

অর্থবছর: ২০২৬-২৭ খ্রি.

| Pack-age No | Description of Procurement Goods   | Unit | Quantity       | Procurement at Method & Type | Contract Approving Authority | Source of Funds | End Cost in Tk(lakh) | Time Code for Process | Not Used in Goods | Advertise Tender | Tender Opening | Tender Evaluation | Approval to Award | Notification of Award | Signing of Contract | Total time to Contract Signature | Time for Completion of Contract |
|-------------|------------------------------------|------|----------------|------------------------------|------------------------------|-----------------|----------------------|-----------------------|-------------------|------------------|----------------|-------------------|-------------------|-----------------------|---------------------|----------------------------------|---------------------------------|
| 1           | 2                                  | 3    | 4              | 5                            | 6                            | 7               | 8                    | 9                     | 10                | 11               | 12             | 13                | 14                | 15                    | 16                  | 17                               | 18                              |
| 1.          | Others Stationary Code: 3255105    | No   | As per need ed | RFQ/ OTM/ DPM                | HOPE/ Department             | GOB             | 15.00 Lacs           | Planned Dates for RFQ | -                 | 03 Aug. 2026     | 10 Aug. 26     | 10 Aug. 26        | 13 Aug. 26        | 17 Aug. 26            | -                   | -                                | -                               |
|             |                                    |      |                |                              |                              |                 |                      | Planned Days          | -                 | -                | 7 days         | Same day          | 03 days           | 04 days               | -                   | 14 days                          | 2 Weeks                         |
|             |                                    |      |                |                              |                              |                 |                      | Planned Dates for OTM | -                 | 13 Aug. 2026     | 27 Aug. 26     | 20 Sept. 26       | 27 Sept. 26       | 04 Oct.26             | 02 Nov.26           | -                                | -                               |
|             |                                    |      |                |                              |                              |                 |                      | Planned Days          | -                 | -                | 14 days        | 24 days           | 07 days           | 07 days               | 29 days             | 81 days                          | 3 Weeks                         |
| 2.          | Computer Consumables Code: 3255101 | No   | Do             | RFQ/ DPM                     | Do                           | GOB             | 3.00 lacs            | Planned Dates for RFQ | -                 | 01 Oct. 2026     | 08 Oct. 2026   | 08 Oct. 2026      | 11 Oct.26         | 15 Oct.26             | -                   | -                                | -                               |
|             |                                    |      |                |                              |                              |                 |                      | Planned Days          | -                 | -                | 7 days         | Same day          | 03 days           | 04 days               | -                   | 14 days                          | 2 Weeks                         |
| 3.          | Printing and Binding Code: 3255102 | No   | Do             | RFQ/ DPM                     | Do                           | GOB             | 6.00 lacs            | Planned Dates for RFQ | -                 | 05 Oct.26        | 12 Oct.26      | 12 Oct.26         | 15 Oct.26         | 19 Oct.26             | -                   | -                                | -                               |
|             |                                    |      |                |                              |                              |                 |                      | Planned Days          | -                 | -                | 7 days         | Same day          | 03 days           | 04 days               | -                   | 14 days                          | 2 Weeks                         |
| 4.          | Uniforms Code: 3256106             | No   | Do             | RFQ                          | Do                           | GOB             | 4.00 lacs            | Planned Dates for RFQ | -                 | 07 Jan.27        | 14 Jan.27      | 14 Jan.27         | 17 Jan.27         | 21 Jan.27             | -                   | -                                | -                               |
|             |                                    |      |                |                              |                              |                 |                      | Planned Days          | -                 | -                | 7 days         | Same day          | 03 days           | 04 days               | -                   | 14 days                          | 2 Weeks                         |

28.00/-

= 28.00/-

| Pack-<br>age<br>No | Description of<br>Procurement<br>Goods               | Unit | Qua-<br>ntity | Procure-<br>ment at<br>Method<br>& Type | Contract<br>Approving<br>Authority | Source<br>of<br>Funds | End<br>Cost<br>in<br>Tk(la-<br>kh) | Time<br>Code for<br>Process         | Not<br>Used<br>in<br>Goods | Adver-<br>tise<br>Tender | Tender<br>Openin-<br>g | Tender<br>Evaluati-<br>on | Approval<br>to Award | Notifica-<br>tion of<br>Award | Signing<br>of<br>Contract | Total<br>time to<br>Contract<br>Signature | Time for<br>Completi-<br>on of<br>Contract |
|--------------------|------------------------------------------------------|------|---------------|-----------------------------------------|------------------------------------|-----------------------|------------------------------------|-------------------------------------|----------------------------|--------------------------|------------------------|---------------------------|----------------------|-------------------------------|---------------------------|-------------------------------------------|--------------------------------------------|
| 1                  | 2                                                    | 3    | 4             | 5                                       | 6                                  | 7                     | 8                                  | 9                                   | 10                         | 11                       | 12                     | 13                        | 14                   | 15                            | 16                        | 17                                        | 18                                         |
| 5.                 | Computers &<br>Accessories<br>Code: 4112202          | No   | Do            | OTM/<br>DPM                             | Do                                 | GOB                   | 22.00<br>Lacs                      | Planned<br>Dates for<br>OTM         | -                          | 19<br>Oct.26             | 03<br>Nov.26           | 24<br>Nov.26              | 01 Dec.26            | 08<br>Dec.26                  | 05<br>Jan.27              | -                                         | -                                          |
|                    |                                                      |      |               |                                         |                                    |                       |                                    | Planned<br>Days                     | -                          | -                        | 15 days                | 21 days                   | 07 days              | 07 days                       | 28 days                   | 78 days                                   | 3 Weeks                                    |
| 6.                 | Electrical<br>Equipment<br>Code: 4112303             | No   | Do            | RFQ/<br>DPM                             | Do                                 | GOB                   | 5.00<br>Lacs                       | Planned<br>Dates for<br>RFQ         | -                          | 30<br>Nov..26            | 07<br>Dec.26           | 07<br>Dec.26              | 10<br>Dec.26         | 14<br>Dec.26                  | -                         | -                                         | -                                          |
|                    |                                                      |      |               |                                         |                                    |                       |                                    | Planned<br>Days                     | -                          | -                        | 7 days                 | Same<br>day               | 3days                | 04 days                       | -                         | 14 days                                   | 2 Weeks                                    |
|                    |                                                      |      |               |                                         |                                    |                       |                                    | Planned<br>Dates for<br>DPM         | -                          | 10<br>Aug.26             | 25<br>Aug.26           | 14<br>Sep.26              | 21<br>Sep.26         | 28<br>Sep.26                  | 26<br>Oct.26              | -                                         | -                                          |
|                    |                                                      |      |               |                                         |                                    |                       |                                    | Planned<br>Days                     |                            |                          | 15 days                | 20 days                   | 07 days              | 7 days                        | 28 days                   | 77 days                                   | 3 Weeks                                    |
| 7.                 | Furniture<br>Code: 4112314                           | No   | Do            | OTM/<br>DPM                             | Do                                 | GOB                   | 20.00<br>lacs                      | Planned<br>Dates for<br>OTM         | -                          | 07<br>Sep. 26            | 21<br>Sep. 26          | 12<br>Oct. 26             | 19<br>Oct. 26        | 26<br>Oct. 26                 | 23<br>Nov.26              | -                                         | -                                          |
|                    |                                                      |      |               |                                         |                                    |                       |                                    | Planned<br>Days                     | -                          | -                        | 14 days                | 21 days                   | 07 days              | 07 days                       | 28 days                   | 77 days                                   | 3 Weeks                                    |
| 8.                 | Other<br>Machineries &<br>Equipment<br>Code: 4112316 | No   | Do            | OTM/<br>DPM                             | Do                                 | GOB                   | 50.00<br>Lacs                      | Planned<br>Dates for<br>OTM/<br>DPM | -                          | 12<br>Nov.26             | 26<br>Nov.26           | 17<br>Dec.26              | 24<br>Dec.26         | 31<br>Dec.26                  | 28<br>Jan. 26             | -                                         | -                                          |
|                    |                                                      |      |               |                                         |                                    |                       |                                    | Planned<br>Days                     | -                          | -                        | 14 days                | 21 days                   | 07 days              | 07 days                       | 28 days                   | 77 days                                   | 3 Weeks                                    |
| 9.                 | Office<br>Equipment<br>Code: 4112310                 | No   | Do            | RFQ                                     | Do                                 | GOB                   | 3.00<br>Lacs                       | Planned<br>Dates for<br>RFQ         | -                          | 21<br>Dec. 26            | 28<br>Dec.26           | 28<br>Dec.26              | 31<br>Jan.27         | 04<br>Jan.27                  | -                         | -                                         | -                                          |
|                    |                                                      |      |               |                                         |                                    |                       |                                    | Planned<br>Days                     | -                          | -                        | 7 days                 | Same<br>day               | 3days                | 04 days                       | -                         | 14 days                                   | 2 Weeks                                    |
| 10.                | Chemical<br>Code: 3256102                            | Do   | Do            | RFQ                                     | Do                                 | GOB                   | 4.00<br>lacs                       | Planned<br>Dates for<br>RFQ         |                            | 04<br>Mar. 27            | 11<br>Mar. 27          | 11<br>Mar. 27,            | 14<br>Mar.27         | 18<br>Mar.27                  | -                         | -                                         | -                                          |
|                    |                                                      |      |               |                                         |                                    |                       |                                    | Planned<br>Days                     | -                          | -                        | 7 days                 | Same<br>day               | 3days                | 04 days                       | -                         | 14 days                                   | 2 Weeks                                    |

28.00 + 104.00 = 132.00/-

*OK*

*NA is*

*2/11/20*

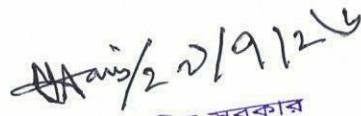
= 132.00/-

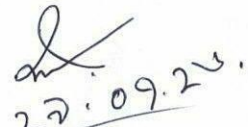
| Pack<br>-age<br>No | Description of<br>Procurement<br>Goods               | Unit | Qua<br>ntity | Procure<br>ment at<br>Method<br>& Type | Contract<br>Approving<br>Authority | Source<br>of<br>Funds | End<br>Cost<br>in<br>Tk(la<br>kh) | Time<br>Code for<br>Process | Not<br>Used<br>in<br>Goods | Adve-<br>rtise<br>Tender | Tender<br>Openin<br>g | Tender<br>Evaluati<br>-on | Approval<br>to Award | Notific<br>ation of<br>Award | Signing<br>of<br>Contra<br>ct | Total<br>time to<br>Contra<br>ct<br>Signatu<br>re | Time for<br>Completi<br>on of<br>Contract |
|--------------------|------------------------------------------------------|------|--------------|----------------------------------------|------------------------------------|-----------------------|-----------------------------------|-----------------------------|----------------------------|--------------------------|-----------------------|---------------------------|----------------------|------------------------------|-------------------------------|---------------------------------------------------|-------------------------------------------|
| 1                  | 2                                                    | 3    | 4            | 5                                      | 6                                  | 7                     | 8                                 | 9                           | 10                         | 11                       | 12                    | 13                        | 14                   | 15                           | 16                            | 17                                                | 18                                        |
| 11.                | Books,<br>Periodicals<br>Code:<br>3211127            | No   | Do           | RFQ/<br>DPM                            | Do                                 | GOB                   | 5.00<br>lacs                      | Planned<br>Dates for<br>RFQ |                            | 14<br>Dec. 26            | 21<br>Dec.26          | 21<br>Dec.26              | 24<br>Dec.26         | 28<br>Dec.26                 | -                             | -                                                 | -                                         |
|                    |                                                      |      |              |                                        |                                    |                       |                                   | Planned<br>Days             | -                          | -                        | 7 days                | Same<br>day               | 3days                | 04 days                      | -                             | 14 days                                           | 2 Weeks                                   |
| 12.                | Other<br>Machineries &<br>Equipment<br>Code: 3258105 | No   | Do           | RFQ/<br>DPM                            | Do                                 | GOB                   | 8.00<br>lacs                      | Planned<br>Dates for<br>RFQ |                            | 14<br>Mar.<br>27         | 21<br>Mar. 27         | 21<br>Mar. 27             | 24<br>Mar. 27        | 28<br>Mar.27                 | -                             | -                                                 | -                                         |
|                    |                                                      |      |              |                                        |                                    |                       |                                   | Planned<br>Days             | -                          | -                        | 7 days                | Same<br>day               | 3days                | 04 days                      | -                             | 14 days                                           | 2 Weeks                                   |
| 13.                | Interior<br>Decoration<br>Code: 3258141              | No   | Do           | RFQ                                    | Do                                 | GOB                   | 7.00<br>Lacs                      | Planned<br>Dates for<br>RFQ | -                          | 11<br>Jan. 27            | 18<br>Jan. 27         | 18<br>Jan. 27             | 21<br>Jan. 27        | 25<br>Jan. 27                | -                             | -                                                 | -                                         |
|                    |                                                      |      |              |                                        |                                    |                       |                                   | Planned<br>Days             | -                          | -                        | 7 days                | Same<br>day               | 3days                | 04 days                      | -                             | 14 days                                           | 2 Weeks                                   |
| 14.                | Other<br>Buildings &<br>Structures<br>Code: 3258108  | No   | Do           | RFQ/<br>OTM/<br>DPM                    | Do                                 | GOB                   | 50.00<br>Lacs                     | Planned<br>Dates for<br>RFQ | -                          | 11<br>Jan. 27            | 18<br>Jan. 27         | 18<br>Jan. 27             | 21<br>Jan. 27        | 25<br>Jan. 27                | -                             | -                                                 | -                                         |
|                    |                                                      |      |              |                                        |                                    |                       |                                   | Planned<br>Days             | -                          | -                        | 7 days                | Same<br>day               | 3days                | 04 days                      | -                             | 14 days                                           | 2 Weeks                                   |
|                    |                                                      |      |              |                                        |                                    |                       |                                   | Planned<br>Dates for<br>OTM | -                          | 19<br>Oct.26             | 03<br>Nov.26          | 24<br>Nov.26              | 01 Dec.26            | 08<br>Dec.26                 | 05<br>Jan.27                  | -                                                 | -                                         |
|                    |                                                      |      |              |                                        |                                    |                       |                                   | Planned<br>Days             | -                          | -                        | 15 days               | 21 days                   | 07 days              | 07 days                      | 28 days                       | 78 days                                           | 3 Weeks                                   |

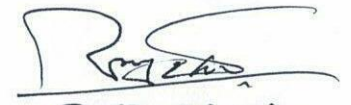
70.00/-

Total = 28.00 + 104.00 + 70.00 = 202.00/-

  
মোঃ আরু দাউদ  
উপপরিচালক (প্রশাসন)  
আরকাইডস ও গ্রন্থাগার অধিদপ্তর  
আগারগাঁও, শেরেবাংলা নগর, ঢাকা

  
মোঃ হারিছ সরকার  
প্রোগ্রামার ও ডিজিটাল  
আরকাইডস ও গ্রন্থাগার অধিদপ্তর  
সংস্কৃতি বিষয়ক মন্ত্রণালয়  
আগারগাঁও, শেরেবাংলা নগর, ঢাকা

  
27.09.23.  
ফারজানা সুলতানা  
পরিচালক (যুগ্ম সচিব)  
আরকাইডস ও গ্রন্থাগার অধিদপ্তর  
সংস্কৃতি বিষয়ক মন্ত্রণালয়

  
খন্দকার জাহিদা ইসলাম  
মহাপরিচালক (অতিরিক্ত সচিব)  
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গণপ্রজাতন্ত্রী বাংলাদেশ সরকার