



# NAEM NEWSLETTER



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## Final Presentation of NAEM Research Work FY 2019-'20



*Final Research Report Presentation through Zoom*

Final Research Report Presentation Seminar of NAEM for FY 2019-2020 was held through Zoom for the situation of Corona Pandemic on June 01-04, 2020. This seminar was arranged by Research and Documentation Division of NAEM. The Chairperson, Prof. Ahmed Sajjad Rashid, Director General of NAEM along with other Committee members including Prof. Md. Nazmul Hoque, IER, DU, Mr. Hasan Tariq, Director NAPD, Dr. Mizanur Rahman, Director, BPATC, Rokshana Bilkis, Director(R&D) of NAEM were present in the final research report presentation seminar. In this seminar there were four chief guests for four days. On the 1<sup>st</sup> June 2020 the Chief Guest was Dr. Aruna Biswas, Additional Secretary (Admin & Finance), Secondary and Higher Education Division, Ministry of Education. In her speech she suggested the researchers to compare the findings from the rural and metropolitan areas. On the 2<sup>nd</sup> June 2020 the Chief Guest Mr. Md. Moniruzzaman, Additional Secretary, Ministry of Finance suggested a research team to narrow down the title. On the 3<sup>rd</sup> June 2020 the Chief Guest was Mr. Belayet Hossain Talukder, Additional Secretary (Development), Secondary and Higher Education Division, Ministry of Education suggested to send the finding and extracts to the Ministry of Education. The Chief Guest of the 4<sup>th</sup> June 2020 Mr. Muhammad Saifullah Panna, Joint Secretary, Ministry of Finance suggested to include other parts of Bangladesh rather than Dhaka. Total 22 Research teams presented their final research report through Zoom. Dr. Harunur Rashid, Assistant Director (R&D). NAEM, conducted the total seminar program.

## *Editorial*

National Academy for Educational Management (NAEM) is the center of excellence in the field of secondary and higher education of Bangladesh and working for enhancing excellence. It is a center of training, planning and research and working for the development of education since 1959. The ultimate goal of NAEM is to equip teachers and education managers with knowledge, professional skills, positive attitudes and leadership qualities so that they can address the national and global demand in the education sector. NAEM is playing a leading role in the development of educational training, planning, administration, management and research.

Planning and Development Division prepares an overall plan of internal activities and designs development projects for NAEM. The division also prepares annual training calendar covering details of the training programs planned for a particular year in celebration with Training and Implementation Division.

Training and Implementation Division is mainly responsible for designing the course curriculum and executing all training related functions. Members of this division also conduct seminars, workshops and prepare training manuals, course reports and facilitate the trainees to accomplish different training related assignments.

Research and Documentation Division is devoted to conducting research, follow up and case studies. This division invites research proposals from NAEM faculty members and researchers of other organizations every year. About 190 research works completed by different researchers have been approved by the Research Committee since 2003. This division undertakes the necessary steps for the publication of NAEM Newsletter, NAEM Journal and Annual Report containing a glimpse of the summary of various annual activities of NAEM. Final Research Report Presentation Seminar was held during this Quarter.

Administration and Finance Division plays a very important role in the overall management of NAEM. It provides support for holding different training courses, workshops and seminars, maintains cooperation with the Ministry of Education and other allied organizations. Keeping accounts and the preparation of budgets are two very vital tasks performed by this division.

During this quarter the World is seriously affected by COVID-19 pandemic. The COVID-19 has stopped the whole world where Bangladesh has no exception. In Bangladesh different sectors are affected badly and every aspect of life has been disrupted during coronavirus pandemic. No training course is conducted by NAEM during this period because of the COVID-19 pandemic. But the office of NAEM is open and regular activities are done by the officials.

I would like to pay enormous gratitude to the honourable advisor for his valuable suggestions. I feel pleasure to express thanks once again to the editors, assistant editors and board of members for their efforts, sincerity and hard work in order to publish this News Letter.

## Divisional Activities

### Planning and Development Division

Planning and Development Division prepares the overall plans of the internal activities, designs different projects and monitors the development activities of NAEM regularly. This Division prepares the Annual Training Calendar of NAEM as per the schedule. This Division is responsible for preparing the Report of the Sustainable Development Goals (SDG) of NAEM. The quarterly follow-up report of Annual Performance Agreement (APA) of NAEM was also submitted to the ministry. This Division arranged two workshops on the Role of NAEM

to Implement SDG on 05/02/2020 and 12/05/2020 separately. The ICT Cell of this esteemed Academy is also attached to this Division. The ICT cell conducts four types of ICT trainings for the teachers of schools, colleges and madrasahs in collaboration with Training and Implementation Division. In this quarter no ICT related training was held in this cell due to COVID-19 lockdown restrictions. The faculty members of this Division are involved in different training activities and work in co-operation with other divisions.

### Administration & Finance Division

1. A Mural of Bangabandhu, father of the nation, is going to be constructed in his 100<sup>th</sup> birth anniversary in the centre of NAEM campus.



*Construction work of Mural of Bangabandhu, is going on*

2. During Covid-19 situation Teachers from different schools shot classes with a view to broadcasting on Sangsad TV at well-equipped NAEM classroom under the supervision of DSHE, MoE.
3. Upward extension of Administrative Building is going on during this period.

### Research and Documentation Division

Research and Documentation Division of NAEM is responsible for arranging researches on education related issues, maintaining NAEM library, preserving important documents of NAEM, publishing NAEM Newsletter and NAEM Journal and other relevant activities. In spite of the spread of Covid-19 Pandemic during this period Research and Documentation Division performed some important activities along with the regular activities in the 4th quarter of FY 2019-2020 (April- June 2020). The major activities of research and Documentation Division of NAEM during this period are mentioned below :

The advertisement for research proposals of FY2020-

2021 was published in 'The Daily Samakal' and 'The Daily Independence' on 27 February, 2020.

Final Research Report Presentation Seminar of FY 2019-2020 was held on 1, 2, 3 and 4 June, 2020. Total 22 research teams presented their final research reports on four different days.

Total 64 proposals were submitted in FY2020-2021.

National Conference on Quality Education 2020' was postponed due to Covid-19 Pandemic.

The publication process of NAEM Newsletter April-June, 2020 is going on. The publication work of NAEM Journal issues 27,28 and 29 are also under processing.

**Training & Implementation Division**  
**Training Programs**  
**Training Programs in FY 2020-2021 (April - June, 2020)**

**A. Training Courses under Revenue Budget (April - June, 2020)**

| Sl no.                                                                                           | Training Courses      | Duration                 | No. of Participants | Course Director | Remarks |
|--------------------------------------------------------------------------------------------------|-----------------------|--------------------------|---------------------|-----------------|---------|
| <b>Advanced Course on Education and Management (ACEM)</b>                                        |                       |                          |                     |                 |         |
| 1. 4                                                                                             | 35 <sup>th</sup> ACEM | 01.06.2020-15.06.2020    |                     |                 |         |
| <b>Communicative English Course (MoE)*</b>                                                       |                       |                          |                     |                 |         |
| 2. 7                                                                                             | 36 <sup>th</sup> CEC  | 15.04.2020-05.05.2020    |                     |                 |         |
| <b>Communicative English Course (School)</b>                                                     |                       |                          |                     |                 |         |
| 3. 3.                                                                                            | 69 <sup>th</sup> CEC  | 03.06.2020-23.06.18.2020 |                     |                 |         |
| <b>Education Administration and Management (Head Master)</b>                                     |                       |                          |                     |                 |         |
| 4. 4.                                                                                            | 117 <sup>th</sup> EAM | 21.04.2020-11.05.2020    |                     |                 |         |
| 5. 5.                                                                                            | 118 <sup>th</sup> EAM | 02.06.2020-22.06.2020    |                     |                 |         |
| <b>Education Administration and Management (DEO &amp; Others)</b>                                |                       |                          |                     |                 |         |
| 6. 6.                                                                                            | 32 <sup>th</sup> EAM  | 28.06.2020-02.07.2020    |                     |                 |         |
| <b>Education Administration &amp; Management (Principal)</b>                                     |                       |                          |                     |                 |         |
| 7. 7.                                                                                            | 142 <sup>th</sup> EAM | 02.06.2020-22.06.2020    |                     |                 |         |
| <b>Education Planning and Development</b>                                                        |                       |                          |                     |                 |         |
| 8.                                                                                               | 40 <sup>th</sup> EPD  | 01.04.2020-30.04.2020    |                     |                 |         |
| <b>Foundation Training Courses</b>                                                               |                       |                          |                     |                 |         |
| 8. 9.                                                                                            | 159 <sup>th</sup> FTC | 02.06.2020-29.06.2020    |                     |                 |         |
| <b>Information &amp; Communication Technology Course (College level)</b>                         |                       |                          |                     |                 |         |
| 10.                                                                                              | 36 <sup>th</sup> ICTC | 03.06.2020-23.06.2020    |                     |                 |         |
| <b>Library Planning &amp; Management</b>                                                         |                       |                          |                     |                 |         |
| 11.                                                                                              | 37 <sup>th</sup> LPM  | 03.05.2020-14.05.2020    |                     |                 |         |
| <b>Office Management Training Course</b>                                                         |                       |                          |                     |                 |         |
| 12.                                                                                              | 32 <sup>th</sup> OMTC | 19.04.2020-30.04.2020    |                     |                 |         |
| <b>Satellite Training Course</b>                                                                 |                       |                          |                     |                 |         |
| 1. 13.                                                                                           | 43 <sup>th</sup> STC  | 25.04.2020-30.04.2020    |                     |                 |         |
| <b>Training Course on English Language Teaching(ELT)</b>                                         |                       |                          |                     |                 |         |
| 14.                                                                                              | 14 <sup>th</sup> ELT  | 03.05.2020-14.05.2020    |                     |                 |         |
| <b>Training on ICT Application in Institutional Works(Heads of Secondary level institutions)</b> |                       |                          |                     |                 |         |
| 2. 15.                                                                                           | 26 <sup>th</sup> ICT  | 10.05.2020-14.05.2020    |                     |                 |         |
| <b>Grand Total (April - June, 2020)</b>                                                          |                       |                          | <b>00</b>           |                 |         |

❖ No training course was conducted during this period because of the Covid-19 Pandemic

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