Microcredit Regulatory Authority

MRA Bhaban, Plot # F-14(D/1), Agargaon,
Sher-e-Bangla Nagar, Dhaka-1207

INVITATION FOR TENDERS

GOVERNMENT OF THE PEOPLE'S REPUBLIC OF BANGLADESH			
1	Ministry/Division	Financial Institutions Division, Ministry of Finance	
2	Procuring Entity Name	Microcredit Regulatory Authority	
3	Procuring Entity Code	Not used at present	
4	Procuring Entity District	Dhaka	
5	Invitation for	Procurement of 'Printing and supplying of calendar, calendar packet and year planner for the year 2026.'	
6	Invitation Ref No	53.04.0000.002.07.005.25-1798	
7	Date	14th of October 2025	
KEY INFORMATION			
8	Procurement Method	Open Tendering Method	
FUNDING INFORMATION			
9	Budget and Source of Funds	Authority's Own Fund	
PARTICULAR INFORMATION			
10	Tender Package No.	MRA-PRI-108	
11	Tender Publication Date	14th of October 2025	
12	Tender Last Selling Date	26th of October 2025	
		Date	**Time**
13	Tender Closing Date and Time	27th of October 2025	12:00 pm
14	Tender Opening Date and Time	27th of October 2025	12:15 pm
15	Name & Address of the office	Microcredit Regulatory Authority MRA Bhaban, Plot # F-14(D/1), Agargaon, Sher-e-Bangla Nagar, Dhaka-1207	
16	Selling Tender Document	Same as Clause 15	
NO CONDITIONS APPLY FOR SALE, PURCHASE OR DISTRIBUTION OF TENDER DOCUMENTS			
17	Receiving Tender Document	Same as clause 15	
18	Opening Tender Document	Same as clause 15	
INFORMATION FOR TENDERER			
19	**Brief Eligibility and Qualification of Tenderer:** 1. According to the clause 65 and 67 of Public Procurement Rules 2025 and ITT Clause no. 7,8,9,10 of this tender document Only organizations authorized as printers, binders, and suppliers of printing materials, possessing a valid and updated Trade License, TIN Certificate, and VAT Registration Certificate issued by the competent authority may participate in this tender. 2. The minimum number of years of general experience of the Tenderer in the supply of Similar Goods as Supplier shall be 3 (three) years. 3. The minimum specific experience as Supplier of Printing, Binding and Supply similar Goods in govt./semi-govt/autonomous/semi-autonomous/statutory-body/govt.-controlled corporation (office/ factory) of at least One (1) contract successfully completed within the last Three [3] years, with a value of at least Tk. 15 Lac. With a certificate against accomplishment the delivery from purchaser's/buyer's entitled officer. 4. The minimum amount of liquid assets i.e. working capital or credit line(s) of the Tenderer shall be Tk 20 Lac. 5. The bidder must have their own printing press and submit an attested copy of the "Declaration of Printing Press" in accordance with Section 4(2) of the Printing Press and Publications Act of 1973.		

Microcredit Regulatory Authority ★ MRA Bhaban, Agargaon Administration Area, Dhaka-1207 ★

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20	Brief Description of Goods			Name of items	Unit	Quantity
				Wall Calendar	Piece	33000
				Packet of Wall Calendar	Piece	7000
				Desk Calendar	Piece	7500
				Packet of Desk Calendar	Piece	2500
				Year Planner	Piece	200
21	Brief Description of Related Services		Not Applicable			
22	Price of Tender Document (Tk)		500/- (Five Hundred Taka)			
	Lot No	Identification of Lot	Location	Tender Security Amount (Tk)	Completion Time in Weeks / Months	
23	1	MRA-PRI-108	Same as clause 15	**Tk 48,000/-**	4 weeks	
PROCURING ENTITY DETAILS						
24	Name of Official Inviting Tender		**Professor Dr. Mohammed Helal Uddin**			
25	Designation of Official Inviting Tender		Executive Vice Chairman			
26	Address of Official Inviting Tender		MRA Bhaban, Plot # F-14(D/1), Agargaon, Sher-e-Bangla Nagar, Dhaka-1207			
27	Contact details of Official Inviting Tender		Email: **evc@mra.gov.bd**			
28	The Procuring Entity reserves the right to reject all tenders or annul the Tender proceedings					

