

Microcredit Regulatory Authority

MRA Bhaban, F-14-D/1, Agargaon
Sher-E-Bangla Nagar, Dhaka-1207

Memo No.-53.04.0000.001.18.062.25-2543

Date: 30 December 2025

Ex-Bangladesh leave

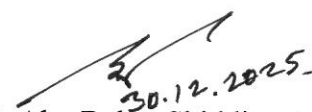
This is to convey the sanction of the Ex-Bangladesh Earned Leave (on full average pay) of the following employee for the mentioned period in accordance to the rule of 3(1) (ii) of Leave Rules, 1959 under the following terms & conditions:

Name, Designation & Place of posting	Duration of approved leave	Reason & place of visit
Md. Aminul Islam Bhuiyan Office Assistant Cum Data Entry Operator Microcredit Regulatory Authority (MRA).	15 (fifteen) days from 06 January 2026 to 20 January 2026 (including travel time) or from the date of journey.	Performing Holy Umrah; Kingdom of Saudi Arabia

2. Terms & Conditions:

- All of the expenses related to this visit will borne personally and will have no financial involvement of the Microcredit Regulatory Authority;
- Approved travel time will be considered as ex-Bangladesh leave;
- He will draw his usual pay & allowances during the period in local currency;
- On return from abroad, he will join in work in accordingly & will not overstay any way; and
- The date of his joining will be the day on which the aircraft carrying him arrives in Bangladesh.

3. This order has been issued with the approval of appropriate authority.


(Md. Abu Bakar Shiddique)
Joint Director
Cell: +88 01670-955183

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Copy for kind information and necessary action (not in order of seniority):

- Deputy Secretary (Training and Discipline), Financial Institutions Division, Ministry of Finance, People' Republic of Bangladesh, Bangladesh Secretariat, Dhaka;
- System Analyst, CIB & ICT Department, MRA, Dhaka (with request to publish this order on MRA website);
- Immigration Officer, Hazrat Shahjalal International Airport, Dhaka / Land port (all), Bangladesh;
- P.S. to Executive Vice Chairman, MRA, Dhaka (For kind information to Executive Vice Chairman);
- Mr. Md. Aminul Islam Bhuiyan, Office Assistant Cum Data Entry Operator, MRA, Dhaka;
- Personal Assistant of Executive Directors, MRA, Dhaka (For kind information to Executive Directors);
- Office Copy.


(Rokhshana Akter Liza)
Assistant Director
Cell: +88 01748-449876