

No. 34.00.0000.091.14.016.24-168

Dated: 19-11-2025


Notice

The Project Steering Committee (PSC) meeting of the Project on ‘Leaving No One Behind: Improving Skills and Economic Opportunities for the Women & Youth in Cox's Bazar, Bangladesh (ISEC)’ will be held at 03:30pm on 23th November 2025 at the conference room of the Ministry of Youth & Sports (Room-502, Building-07, Bangladesh Secretariat, Dhaka). **Mr. Md Mahub-Ul-Alam**, Secretary, Ministry of Youth & Sports, will chair the meeting.

02. All the concerned are requested to attend/send a representative to the meeting.

Agenda of the meeting:

1. Welcome remarks from the Secretary, Ministry of Youth & Sports
2. Review of the decisions of the last PSC meeting
3. ISEC Project Updates-Outcomes and results
4. Project closures and way forward
5. AOB (PSC meeting)
6. Concluding remark by the Chair


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Joint Secretary

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Distribution: (Not according to seniority)

01. Secretary, Finance Division, Bangladesh Secretariat, Dhaka. [Attention: Joint Secretary, Budget-07 Branch]
02. Secretary, Implementation Monitoring and Evaluation Division, Ministry of Planning, Sher-e-Bangla Nagar, Dhaka. [Attention: Director General, Monitoring and Evaluation Sector-6]
03. Secretary, Economic Relations Division, Planning Commission Premises, Agargaon, Dhaka.
04. Member, General Economics Division, Planning Commission, Sher-e-Bangla Nagar, Dhaka.
05. Member, Socio-Economic Infrastructure Division, Planning Commission, Sher-e-Bangla Nagar, Dhaka.
06. Member, Programing Division, Planning Commission, Sher-e-Bangla Nagar, Dhaka.
07. Director General (Grade-01), Department of Youth Development, 108 Motijheel, Dhaka.
08. Additional Secretary, Development Wing, Ministry of Youth and Sports, Bangladesh Secretariat, Dhaka.
09. Joint Secretary, NEC, ECNEC and Coordination and Planning Wing, Planning Division, Sher-e-Bangla Nagar, Dhaka.
10. Joint Secretary (Development-1), Ministry of Youth and Sports, Bangladesh Secretariat, Dhaka.
11. Director (Planning), Department of Youth Development, 108 Motijheel B/A, Dhaka. [Request to attend with updated progress and action plan information of the project]
12. Joint Secretary, Planning-01 Branch, Ministry of Youth and Sports, Bangladesh Secretariat, Dhaka.

Participants on Special Invitation:

01. Mr. Stephen Weaver, Head of Cooperation High Commission of Canada in Bangladesh, Dhaka. [Email: Stephen.Weaver@international.gc.ca]
02. Ms. Pearl Wierenga, First Secretary, High Commission of Canada in Bangladesh, Dhaka. [Email: Pearl.Wierenga@international.gc.ca]

Copy: For necessary action

01. Deputy Secretary, Secretariat Security Branch, Ministry of Home Affairs, Bangladesh Secretariat. [With request to make necessary actions for the entry of the meeting attendees into the Secretariat]
02. PS to Secretary, Ministry of Youth and Sports, Bangladesh Secretariat, Dhaka. [For the kind information of the Secretary]
03. Senior Assistant Secretary (Administration-01), Ministry of Youth and Sports, Bangladesh Secretariat. [With request to treat 18 people at the meeting]
04. Programmer, Ministry of Youth and Sports, Bangladesh Secretariat, Dhaka. [With a request to upload the meeting notice on the ministry's website and provide necessary assistance in the meeting]